

Minutes

Wednesday, November 24, 2021

Electronic Meeting at 1:30pm

Attendance:

Michelle Sanders, Diane Foster, David Reed, Bob Asham, Kate Wiley, Jennifer Taylor, Jasmine Olah, Matthew Goodman, Barb Legg,

Absent:

Dan McKnight

Guests:

Donald Scott – Consultant

Vince Covatta – Project Supervisor

Carla Mackie – Historical Services Coordinator

Kathleen Powell – Supervisor of Historical Services/Curator

Satish Bahn – Consultant

Christine Adams – Manager, Engineering & Construction

Staff Liaison:

Megan Detlor – Human Resources Consultant, Accessibility

1. Call meeting to order (Chair)

1:32 Michelle Sanders called the meeting to order.

Barb Legg joined at 1:36 pm

Christine Adams (Staff) joined at 1:52 pm

2. Recognition of Traditional Territories

Megan Detlor acknowledged that the land on which the Accessibility Advisory Committee meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

3. Amendments to the Agenda

Roundtable Introductions

Small addition to September minutes, adding format and numbering

4. Motion to approve the agenda

Moved by: Matthew Goodman

Seconded by: Jennifer Taylor

That the November 24, 2021 agenda of the Accessibility Advisory Committee be approved.

Carried

5. Motion to adopt the minutes of the previous meeting

Moved by: Jasmine Olah

Seconded by: Matthew Goodman

That the October 27, 2021 Minutes of the Accessibility Advisory Committee be approved.

Carried

Megan Detlor advised that the minutes of the September 29, 2021 meeting of the Accessibility Advisory Committee were amended to correct the numbering of the minutes.

Moved by: Matthew Goodman

Seconded by: Kate Wiley

That the September 29, 2021 Minutes of the Accessibility Advisory Committee be approved, as amended.

Carried as Amended

6. Presentations (invited guests)

Vince Covatta – Morning Star and grist mill – viewing platform have asked consultants to consider how to incorporate accessible platform, or alternate platform.

Don (Consultant) – began presentation

Quick view of policy issues and site safety and accessibility.

Hatch is the prime consultant, 1992 there was a major restoration to stabilize dam.

Heritage act will apply, Lake and rivers act, safety and accessibility is a concern in relation to Ontario Building Code and the City's FADS

Schematic drawings respond to accessibility concerns and opportunity to enhance the site. Future opportunity for City to upgrade on-site parking and a path for mobility devices to access viewing area.

Staircase introduced from top down to landing area. Landing area provides access to building at lower level.

Looking at FADS would like to put in some kind of pad at the top of the stairs and something going down them for safety as well.

Considering different types of stones and pavers for path and passage across bridge

Michelle Sanders – viewing platform – glass or bars, are they see through? Answer: They would probably be pickets at four inches apart, but won't be opaque

Assumption – viewing platform has not really changed in location, and is it because that lower level there is a door, because of access to building? Answer: Door is used at the exit of a tour and the door is also part of the historical character of the building.

Diane – concerned about the ability to use site if you use a mobility device. Also, sightlines of the railings for various users. Different heights for different devices.

Reconstruction focuses on outdoor aspects like viewing platform, dam, etc. not the interior.

Vince Covatta provided some extra photos for clarity.

Matthew – thanks Vince for sharing those extra couple of photos. Really shows the different levels of ground.

David – want to reinforce idea of the guard and rail being difficult to see past, would be better with a particularly high guard so it isn't at eye level for someone in a wheelchair.

Michelle – where is main entrance that tours would take? Answer: on east side of building.

If budget permits would like to see that second viewing area that is proposed in one of the drawings.

David would like to strongly recommend the option with the extended viewing area.

Vince – does anyone have a number recommendation for the actual railing height in viewing area?

Bob – if you make the posts with steel make them as thin as possible, rather than thick so you can see something. If you can keep the vertical as thin as possible its best. And if handrail is also thin would help.

Are not opposed to idea of glass but there was a concern about ongoing maintenance.

David - 3.5 feet is an Ontario Building Code number, is this required to have a handrail, or guard? Some people don't know the difference. Ongoing discussion about what height of the rail should be. May need further discussion.

7. Business arising from the minutes

David Reed – sidewalk at Glenridge, initially not built exactly as was drawn, but has since been fixed. The reason issue was pursued is that it's unclear how much inspection goes on to ensure things are build the way they were supposed to (according to approved plans). Was difficult to get the information from staff.

Christine Adam spoke to delay in getting information – is handled in a different department, what can look like a similar development can proceed under different rules, some things can get approved under different site plan. This is Planning and Building Services. Two individuals who work in this position now work in this department. Under development engineering. Will forward David email with Brad and Jim's contact information again.

8. Business

- a. **9.1** – Michelle Woods resigned. Discussed potentially filling vacancies, now have two. Committee in agreement to move forward and fill vacancies.

Kate Wiley – did Michelle woods give any feedback as to why she left?

Megan – advised she felt the committee was in good hands and that due to personal reasons she didn't feel she could make the time commitment.

- b. Diane Foster– discussed her needs to step down as a Co-Chair and whether we want to move to a Chair and Vice Chair model as she would be comfortable to continue in that capacity.

Moved by: Bob Asham

Seconded by: Barb Legg

That the Accessibility Advisory Committee move from a Co-Chair model to a Chair and Vice Chair model; and

That Diane Foster continue as Vice Chair and Michelle Sanders as Chair.

Carried

- c. **9.2** - went through progress on our committee workplan, all items either in progress or complete. With exception of snow removal plan and also collaboration with Recreation Master Plan Committee.
- d. **9.3** - Snow removal plan – review current plan and make recommendations. Share recommendations with Municipal Works. Next step in starting this work plan item was to form a small working group to review current plan to identify areas of need and any changes/priorities.

Diane –would like to review By-law 2008- 315 snow removal from sidewalks. Diane and Dan interested in working on item. David wouldn't mind reviewing and commenting as needed, to be reviewed further in January and an email will go out.

9. Date of next meeting

Wednesday, January 26, 2022

10. Motion to Adjourn

Moved by: Bob Asham

Seconded by: Matthew Goodman

Carried