



**The Corporation of the City of St. Catharines
CITY COUNCIL AGENDA
Regular, Monday, January 17, 2022
Electronic Participation, 6:00 PM**

As part of the City's commitment to safety during the COVID-19 pandemic, this meeting of Council will be held electronically.

This Meeting may be viewed online at www.stcatharines.ca/youtube

Public Comments: The public may submit comments regarding agenda matters to the Office of the City Clerk by contacting clerks@stcatharines.ca by Monday, January 17, 2022 before Noon. Comments submitted will be considered as public information and entered into public record.

Electronic Delegations: Those wishing to speak to an item on the agenda must complete the [City's Electronic Delegation Form](#) by Monday, January 17, 2022 before 9:00 a.m. and attend a test session with City staff on Monday, January 17, 2022 at 10 a.m.

His Worship Mayor Walter Sendzik takes the Chair and opens the meeting.

1. Mayor's Report

2. Adoption of the Agenda

3. Adoption of the Minutes

3.1 Regular Council, Minutes of [December 13, 2021](#)

4. Declarations of Interest

5. Motion to Move Consent Reports

Consent Reports are approved in one motion which approves all of the recommendations contained in each report. Prior to this motion, a councillor may request that one or more of the reports listed under Item 6 be moved to the list of Discussion Reports.

6. Consent Reports

6.1 Economic Development and Tourism Services &
Community Recreation and Cultural Services

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2030 Commonwealth Games Bid, Sports and Venues Request for
Proposals

[Addenda]

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6.2 Legal and Clerks Services, Office of the City Clerk
Council Correspondence

7. Public Meetings

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7.1 Financial Management Services, Administration
2022 Schedule of Rates and Fees - Cemetery Amendments

7.2 Economic Development and Tourism Services
Application for Exemption to By-law 95-212 - Reptilia, being a By-law to
Regulate the Keeping of Animals

[Addenda]

(Item removed from the agenda)

8. Presentations

9. Discussion Reports

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9.1 Legal and Clerks Services, Office of the City Clerk
Declaring and filling the vacancy, St. Catharines Council

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9.2 Office of the Chief Administrative Officer
COVID-19 Update – January 17, 2022

[Addenda]

9.3 Financial Management Services, Director and Engineering, Facilities
and Environment Services, Transportation Services
Amending Agreement to the Inter-municipal Agreement related to the
Vision Zero Program Implemented by Niagara Region

(Item removed from the agenda)

[Addenda]

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9.4 Office of the Chief Administrative Officer
2021 Beach Strategy Update
*(Report was republished on January 13, 2022 to include amended
financial information)*

[Addenda]

10. Motions

11. Call for Notices of Motion

12. Report Requests

13. Committee and Task Force Minutes

13.1 Minutes to Receive

- Anti Racism Advisory Committee, meeting of [November 16, 2021](#) (Draft)
- Equity Recovery Sub-Committee, meeting of [August 16, 2021](#), [August 23, 2021](#), and [November 1, 2021](#) (Draft)
- Fallen Firefighters Memorial Task Force, meeting of [December 7, 2021](#) (Draft)
- Heritage Advisory Committee, meeting of [December 9, 2021](#) (Draft)
- Heritage Permit Advisory Committee, meeting of [November 25, 2021](#) (Draft)
- LGBTQ2+ Advisory Committee, meeting of [December 1, 2021](#); and [January 7, 2022](#) (Draft)
- Public Art Advisory Committee, meeting of [November 9, 2021](#)

14. Closed Session

Council will meet in Closed Session for the following purpose(s):

15. Motion Arising from Closed Session

16. By-laws

- 16.1 Reading of By-laws
[Addenda]

17. Adjournment



Corporate Report City Council

Report from: Economic Development and Tourism Services &
Community Recreation and Cultural Services

Report Date: December 30, 2021

Meeting Date: January 17, 2022

Report Number: EDGR-002-2022

File: 68.45.117

Subject: 2030 Commonwealth Games Bid, Sports and Venues Request for Proposals

Strategic Pillar:

This report aligns with the following St. Catharines Strategic Plan pillars: economic, social and cultural.



Recommendation

That staff be authorized to develop and submit a Sports and Venues proposal in partnership with St. Catharines World Rowing Inc. as the City of St. Catharines submission to the “2030 Commonwealth Games Bid Request for Proposals (RFP); and

That Council authorize the City of St. Catharines to enter jointly with St. Catharines World Rowing Inc. into a non-binding Memorandum of Understanding with the Hamilton 2030 Commonwealth Games Organizing Committee; and

That Council direct the City Solicitor to prepare the necessary agreements and by-laws.

Relationship to Strategic Plan

The 2030 Commonwealth Games bid supports the following pillars of the St. Catharines Strategic Plan:

Economic Pillar - Support the City’s commitment to building and growing a diverse and resilient economy through fiscal responsibility, urban regeneration, and collaborative partnerships.

Social Well Being Pillar – continue to invest and leverage outside investments as a result of Canada Summer Games Legacy projects

Cultural Renaissance Pillar - Support of the creative cluster and promotion of cultural talent, festivals, events and venues

Background

Sport Tourism continues to be one of the fastest growing sectors of the tourism economy and remains critical to community recovery efforts. The City of St. Catharines recognizes the importance of sporting events and the direct economic impact to the greater community, through overnight visitation, extended stay and increased visitor spending. Supporting and growing the tourism economy have been identified as a goal within the City's Strategic Plan, as well as the municipal and regional economic development strategies. Pre-Covid research by Niagara Economic Development indicates that in 2017, some 259,000 sport tourists came to Niagara and spent more than \$45 million. Two-thirds of these visitors attended a sport event as a spectator and one-third came to play an individual or team sport. Home to the Royal Canadian Henley Regatta since 1903, St. Catharines has a rich history of rowing excellence. It has been the site of choice for the Royal Canadian Henley Regatta, Canadian Secondary Schools Rowing Association Championships, FISA North American Rowing Championships, FISA World Rowing Championships (1970 and 1999), FISU Games, FISA World Masters Regatta, the 2015 Pan American Rowing Competition, the upcoming 2022 Canada Summer Games and the 2024 World Rowing Championships.

With 2030 marking the 100th anniversary of the Commonwealth Games, the Hamilton100 Bid Committee has put forth a bid that offers a "once-in-a-lifetime opportunity to reflect on the origins and evolution of the Games," with the inaugural Games (known originally as the British Empire Games) being hosted in Hamilton in 1930. Originating as the idea of Melville Marks (Bobby) Robinson, a Canadian sports reporter and athletic organizer, the first Games included 11 nations, with Newfoundland (before joining the Confederation) participating on its own.

The Hamilton100 bid for the 2030 games seeks to capture this moment and honour its legacy as the original host of the Games while transforming the city and neighbouring municipalities, inspiring the nation and building a better Commonwealth (Appendix 1). The bid also presents several economic opportunities for the city with an estimated \$1.5 billion+ in projected economic impact through jobs, new construction and redevelopment opportunities, as well as building on hospitality and sports tourism capacity locally, with opportunities to impact the Niagara region identified in the bid through tourism overflow. With this in mind, the venue proposal in partnership with St. Catharines World Rowing Inc. presents an opportunity for a unique Niagara component to be included in the Hamilton100 bid while drawing on the potential economic benefits of the Games.

Report

The Canadian Henley Rowing Corporation (CHRC) is in receipt of the "2030 Commonwealth Games Bid Request for Proposals" (RFP) issued jointly by Hamilton100 and Commonwealth Sport Canada (CSC) (Appendix 2). The purpose of the RFP, attached as Appendix "A," is for Hamilton100 and CSC to solicit interest from various regional venue owners to host sporting events as part of the potential 2030

Commonwealth Games program and to secure non-binding commitments. The final sports and venue program will be derived from the submitted proposals. This RFP process represents a significant milestone and has been designed to help inform the final hosting proposal for the 2030 Commonwealth Games (Appendix 3).

The RFP process offers the City and CHRC the opportunity to determine the extent and nature of its participation and financial commitment and submit a venue and sports plan for consideration.

The RFP requests the following information and commitments from applicants:

- 1) submission of a 2030 Commonwealth Games sports and venues plan(s);
- 2) a signed 2030 Commonwealth Games Bid Memorandum of Understanding;
- 3) any financial contribution that the Applicant is prepared to make towards the 2030 Commonwealth Games Organizing Committee as part of their venues plan; and,
- 4) any venue rental fees that the Applicant would require of the 2030 Commonwealth Games Organizing Committee.

Venue proposals that are submitted in response to this RFP will be reviewed by a Sports Program Advisory Committee which will make a recommendation to the Hamilton100 Executive Board which sports and venues to include in the final hosting proposal that will be submitted to multiple levels of government for review and decision.

The City of St. Catharines maintains ownership of the Royal Canadian Henley Rowing Course with day-to-day operations overseen by way of agreement with the Canadian Henley Rowing Corporation (CHRC). At its meeting of November 8, 2021, the CHRC unanimously approved its support to respond to the 2030 Commonwealth Games Bid Request for Proposals for the provision of hosting Flatwater Rowing at the Royal Canadian Henley Course and Coastal Rowing at Lakeside Park Beach. The CHRC further endorsed the use of its subsidiary St. Catharines World Rowing Inc. (SCWR) for the bid response. SCWR was established in the mid-1990s as a non-profit corporation to bid and host the 1999 world championships. SCWR Inc. undertook bidding, hosting and organizing all aspects of that event and will do the same for the 2024 World Rowing Senior, Under 23 and Junior Championships. Staff are also in receipt of a letter from Rowing Canada Aviron in support of a St. Catharines response to the bid request for proposals (Appendix 4).

Financial Implications

Both sites (Royal Canadian Henley Rowing Course and Lakeside Park) offer turnkey opportunities with little to no identified capital improvement investment beyond regular maintenance. The Sports and Venues bid being proposed by staff and the CHRC/SCWR in this recommendation is for existing facilities and do not require the construction of new facilities.

Beyond an estimated value-in-kind in the amount of \$3500 for the use of Lakeside Park for the proposed Coastal Rowing event, staff have not budgeted nor identified a

required cash contribution at this time. However, staff are informing Council that it is typical for the City to provide services to ensure the events' operations are efficient and safe. Amenities and services such as parking, road barriers, security, etc. will need to be considered and the costs associated included in the 2030 Operating Budget.

Conclusion

The 2030 Commonwealth Games presents another opportunity for St. Catharines to be on the world stage through the lens of one of North America's premiere regatta sites. With more than 100 years of experience in hosting major national and international rowing competitions including the upcoming 2024 World Rowing Championships, the City of St. Catharines offers a turnkey venue experience for the 2030 Commonwealth Games further enhancing the Hamilton100 bid. The City of St. Catharines recognizes the importance of major sporting events as generators of economic recovery and legacy benefit for the community. The 2030 Commonwealth Games bid represents an opportunity to advance our goals related to the development of sporting excellence, building cultural and community spirit, inspiring pride and generating national recognition for both the community and region.

Prepared, Submitted and Approved by

Brian York, Director of Economic Development and Government Relations

Phil Cristi, Director of Recreation and Cultural Services

Appendices

- Appendix 1 – 2030 Regional Footprint
- Appendix 2 – 2030 Commonwealth Games Bid Request for Proposals
- Appendix 3 – Critical Path Timeline
- Appendix 4 – Letter of Support Rowing Canada Aviron

Hamilton Inspired - Regionally Experienced

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2030 Commonwealth Games Bid Request For Proposals

Sports & Venues

Due: January 31, 2022

October 15, 2021

ALL IN

BACKGROUND

Economic Development and Tourism Services & Community Recreation and Cul...

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Background

The Commonwealth Games Federation (CGF) is the global franchise holder for the Commonwealth sport movement, including the Commonwealth Games, and is responsible for delivering the Vision of the Commonwealth sports movement and the direction of the Commonwealth Games (CWGs). Commonwealth Sport Canada (CSC) is a Founding Member of the CGF and is responsible for the growth and development of the Commonwealth sport movement in Canada. Hamilton100 Bid Committee is CSC’s Candidate to bid for the 2030 Commonwealth Games.

Presently Hamilton100 is developing a strong & innovative 2030 Commonwealth Games Hosting Proposal, garnering public and governments’ support & commitments, and if awarded the Games, has along planning & delivery “runway” to community build, inspire a nation and advance the global Commonwealth Sport Movement.

SPORTS & VENUES PROPOSAL GUIDELINES

Applicant

The “Applicant” can be a local, provincial or national sport governing body, together with a municipal or private sector Venue Owner(s). Conversely, a municipality and/or private sector Venue Owner, together with a local, provincial or national sport governing body(s) can also be an Applicant

The “Applicant” must submit:

- proposed sport(s), discipline(s) and event(s), including para events,
- projected number of athletes competing (men, women and para)
- projected number of competition days,
- a commitment to equality (i.e. equal number medalling events for both men & women)
- national and/or international experience staging the proposed sport(s) at the proposed venue(s) in the last 10 years

Sports

Recently CGF revised the list of eligible sports in the Commonwealth Games, offering more flexibility and encouraging innovative co-hosting across multiple cities/regions.

Accordingly, Hamilton100 is accepting proposals from the following sports to potentially be on the 2030 Commonwealth Games program: Archery (Recurve), Athletics (including para), Badminton, Basketball (3x3, including para), Boxing, Cycling (Road and/or Track (including para) and/ or Mountain Bike), Cricket, Diving, Field Hockey, Gymnastics (Artistic and/ or Rhythmic), Judo, Lacrosse, Lawn Bowls (including para), Rugby Sevens, Rowing, Squash, Swimming (including para), Table Tennis (including para), Triathlon (including para), Weightlifting (including para), Wrestling (Freestyle) and Volleyball (Beach).





Venues

Eligible sport competition venues are those located within the geographical boundaries of the Regions of: Brant, Durham, Hamilton-Wentworth, Haldimand, Halton, Niagara, Oro-Medonte, Peel, Toronto, Waterloo and York.

Venue planning guidelines for eligible sports on the 2030 Commonwealth Games program are attached. The Hamilton100 Bid Committee reserves the right to work with Proposal submitters in developing the requirements for the Games.

For an existing proposed venue for the 2030 CWGs, the Applicant must submit:

- proposed venue(s) location, general description and site plan, including;
 - number of fields of play (training & competition),
 - permanent and temporary spectator capacities,
 - spectator and venue user accessibility standards, and
 - operational footprint (interior and exterior).
- validation the proposed venue(s) meets the sport(s) technical requirements of the International Federation (IF) technical requirements including; field of play, warm up spaces, back of house spaces, Games family and hospitality requirements, spectator plaza, and
- a signed **Hamilton 2030 Commonwealth Games Bid MOU (Version: Sports & Venues Applicant)**, (see Appendix).

If a proposed venue for the 2030 CWGs is not built yet, or is to undergo a major renovation(s), the Applicant must also submit:

- a description on how the proposed new venue(s) fit into the future needs of the sport and the community,
- the process and timelines of land acquisition and any legal requirements and expected date of building completion,
- an Environmental Impact Study confirming no environmental issues required to be addressed (i.e. contaminated land requiring remediation, no protected areas adversely impacted by the venue and natural habitats for flora or fauna are not impacted adversely impacted by the venue and natural habitats for flora or fauna are not impacted,
- a validated capital budget and proof of financing,
- the ownership and management structure,
- a commitment and description of a community social development* project, with an estimated annual budget and source of funds, for a minimum of 20 years, and
- high-level post games venue utilization strategy, operating costs and revenues (strategy for subsidization of any operating loss, if applicable) and an environment sustainability plan for the operational phase.

Sports & Venues Proposals must accurately reflect the current situation and in a realistic manner. For all venues the Applicant must outline how the facility integrates within the surrounding context and contributes to meaningfully improve the wellbeing of the community.

Sustainability & Wellbeing

The Vision for the 2030 Games is to foster a movement that can immediately and meaningfully improve the wellbeing of communities and add to the global effort to promote sustainable forms of development. Improving the overall livability of our communities is a shared responsibility. The Games are an opportunity to help facilitate and realize current regional social, environmental, transportation and housing goals.

We define Community Wellbeing as “the combination of social, economic, environmental, cultural and political conditions identified by individuals and their communities as essential for them to flourish and fulfill their potential” – as per the Community Wellbeing Framework by the Conference Board of Canada (2018).

While the venues – either new or existing – will play an active role through the Games, their most pivotal role will be their ongoing contribution to the community and it’s context, pre- and post-games.

Applicants should consider how their proposals contribute to the surrounding context and community. Submissions should explore municipal and community-based initiatives that can be aligned with or be supported through the implementation of their initiative.

Applicants should outline how the commitment to community wellbeing and sustainability will be supported and achieved through their participation.

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SUBMISSION PROCESS

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Submission Process

Submit an e-copy in PDF format of the Sports & Venues Proposal(s) to Hamilton100 at: hamilton2030games@gmail.com, by **5 pm EST, December 17, 2021**. Sports & Venues Proposals received after the deadline will not be accepted.

For additional information and answers to questions please contact:

Greg Maychak (redacted) or

Brian MacPherson (brian@commonwealthsport.ca / redacted)

All representations, statements and other commitments contained in the Hosting Plan are legally binding. Hamilton100 reserves the right to seek clarification.

APPENDIX

2030 Commonwealth Games - Venues Planning Guidelines

Eligible Sports (Athlete Estimate)	CGF Venue Requirements: Competition	CGF Venue Requirements: Training
Athletics * (944 athletes)	<ul style="list-style-type: none">40,000 seatsFinal warm-up area; 80m, 6 lanes track adjacent	<ul style="list-style-type: none">Warm-up area: 4 lane, 400m track (with an identical surface to competition track),throwing area (a natural grass area of 136mx70m). closeproximity to field-of-play (FOP)
Archery (100 athletes)	<ul style="list-style-type: none">2,500 seats70m lane x 2 (finals)150m field (prelims)	N/A
Badminton (144 athletes)	<ul style="list-style-type: none">2,500 seats70m lane x 2 (finals)150m field (prelims)	<ul style="list-style-type: none">2 courts, near to competition venue
Basketball (3x3) (96 athletes / 80 para athletes) Team Sport	<ul style="list-style-type: none">5,000 seats	N/A
Boxing (206 athletes)	<ul style="list-style-type: none">3,000 seats1 ring	<ul style="list-style-type: none">4 X 25m sq. warm up areas, near to competition venue
Cricket (M & W) (300 athletes) Team Sport	<ul style="list-style-type: none">New games sport - Venue requirements TBD	TBD
Cycling Mountain Bike (50 athletes)	<ul style="list-style-type: none">1,000 seats at the Start/Finish4.5-6km course	N/A
Cycling – Road / Time Trials (211 athletes)	<ul style="list-style-type: none">1,000 seats at the Start/Finish12km loopminimum of 2 climbing sections at opposite ends of the courseTT - 40km (Men) and 30km (Women). A single loop	<ul style="list-style-type: none">A length of road of approximately 800m is required before the Start line for warm-up.
Cycling Track (incl Para) (135 athletes)	<ul style="list-style-type: none">4,000 seats250m Indoor Track	N/A
Diving (50 athletes)	<ul style="list-style-type: none">2,500 seatsOne 25m x 25m pool; 1 each of 5m/7.5m/10m platforms, 3x3m & 2x1m springboards	N/A
Gymnastics – Artistic (96 athletes)	<ul style="list-style-type: none">7,500 seatsCeiling ht min 12m	<ul style="list-style-type: none">2 x 40m x 20m areas near to competition venue.
Gymnastics – Rhythmic (25 athletes)	<ul style="list-style-type: none">3,000 seats	N/A
Field Hockey (360 athletes) Team sport	<ul style="list-style-type: none">5,000 seats2 competition pitches, oriented North-South	N/A
Judo (158 athletes)	<ul style="list-style-type: none">2,500 seats2 mats	<ul style="list-style-type: none">open area of 400m2 near to competition venue

Eligible Sports (Athlete Estimate)	CGF Venue Requirements: Competition	CGF Venue Requirements: Training
Lawn Bowls * (246 athletes)	<ul style="list-style-type: none">2,500 seats, majority at Main GreenMin. 5 competition greens	<ul style="list-style-type: none">N/A use competition greens
Rugby7s (m/w) (288 athletes) Team sport	<ul style="list-style-type: none">10,000 seats	N/A
Squash (100 athletes)	<ul style="list-style-type: none">2,500 seats around Show Court, + 500 seats at other courts1 Show Court (Singles and Doubles) + 4 Doubles Courts and 6 Singles Courts.	<ul style="list-style-type: none">open area for stretching. near to competition venue
Swimming * (373 athletes)	<ul style="list-style-type: none">5,000 seats50m pool 8 lanes	<ul style="list-style-type: none">50m pool 6 lanesAdjacent to competition pool
Table Tennis (182 athletes / 16 para athletes)	<ul style="list-style-type: none">2,500 seats2 Show Courts + 8 Match courts	<ul style="list-style-type: none">10 warm up courts near to competition venue
Triathlon (58 athletes / 15 para athletes)	<ul style="list-style-type: none">2,000 seats at transition zone1500m swim, 300m required to the first turn, with a max 8 turns40km cycling, 6-8 laps, min. width 5m, min.1 hill gradient of 8% +10km cycling, 3-4 laps, min. width 3m, min.1 hill gradient of 8 - 10%	N/A
Volleyball – Beach (64 athletes)	<ul style="list-style-type: none">5,000 seats	N/A
Weightlifting * (215 athletes)	<ul style="list-style-type: none">2,500 seats1 stage area	<ul style="list-style-type: none">min. 12 platforms of 3m x 3m, near to competition venue
Wrestling (120 athletes)	<ul style="list-style-type: none">2,500 seats3 mats	<ul style="list-style-type: none">Min. 6 warm-up mats, near to competition venue

Notes:

- Spectator seating requirements can be revised, with empirical evidence, to fit the local conditions
- Gender Parity (equal number of Men’s & Women’s events) must be factored in.
- The word “Commonwealth” is incorporated in the name of at least one major facility that is built or renovated for the Games and the naming rights remain in perpetuity. The facility must also be branded with the Commonwealth Games Canada logo.



Hamilton 2030 Commonwealth Games Bid Memorandum of Understanding (non-binding)

(Version: “Sports & Venues Applicant”)

BETWEEN

Hamilton100 (herein after referred to as the “Bidco”)

AND

_____ (herein after referred to as the “Applicant”)

WHEREAS the Bidco and the Applicant work together towards securing the rights to host the 2030 Commonwealth Games,

WHEREAS the Bidco and the Applicant sets out a framework for the planning and delivery of the specific venue(s), services, and/or programs for a successful Commonwealth Games with lasting impacts and legacies,

WHEREAS in the event the 2030 Commonwealth Games are awarded to Canada, this MOU will be superseded by an Agreement between the Organizing Committee (OC) and the Applicant.

Therefore, Bidco obligations are:

- 1. Offering the Applicant an opportunity to create a close association with the Bidco including, but not limited to:
 - a. Joint emblem/logo and phraseology “Participating City /Nation of the 2030 Commonwealth Games Bid” in accordance to CGF Constitution and Regulations,
 - b. Inclusion of Applicant promotional materials in Bidco promotional materials,
 - c. Inclusion of Applicant participation in Bidco events – domestically & internationally,
- 2. Offering the Applicant a position on the Bidco Committee;
- 3. Recognize Applicant as the intended location for the following 2030 Commonwealth Games sport(s):_____.
- 4. Recognize the Applicant as an intended participant in the following 2030 Commonwealth Games programs: (select all applicable)

Queen’s Baton Relay
Youth development programming
Volunteer development programming
Indigenous Peoples & Nations recognition and development programming
Education / Schools programming
Cultural programming
Other: _____

Therefore, Applicant obligations are:

- 1. IF the Applicant is an owner of an existing venue intended for a 2030 Commonwealth Games related activity (i.e. sport competition, live site, trade/tourism/investment event, etc.) then the Applicant agrees-in-principle to the 2030 Commonwealth Games Planning & Delivery - Venue Operations Requirements (attached).
- 2. IF the Applicant is an owner for a to be built, or will undergo major upgrade(s), venue(s) intended for a 2030 Commonwealth Games related activity (i.e. sport competition, live site, trade/tourism/investment event, etc.) and expect funds from the OC then the Applicant agrees-in-principle to 2030 Commonwealth Games Planning & Delivery - Venue Design & Build Requirements (attached)
- 3. Confirm no major public or private event, conference, or other meeting which could have an impact on the successful planning, organising, financing, and staging of the Games or their public and media exposure, will take place during the Games, or during the preceding and following week of the Games.
- 4. As one of Canada’s fundamental values, linguistic duality Canadians expect linguistic duality to be prominent at major events held in this country, and visitors want to enjoy the experience. All Bid related activities are conducted in both Canada’s official languages and applicable Indigenous Peoples language(s). Also, agree-in-principle the same for games planning & delivery activities. This includes but not limited to: signage and displays, backgrounders and promotional materials, websites and social media communications and information transmitted verbally or visually during an event.
- 5. Make a cash and/or budget relief VIK contribution of approximately \$_____ to the OC for the planning and delivery of the 2030 Commonwealth Games.

Should Canada be awarded the hosting rights for the 2030 Commonwealth Games this MOU will serve as the basis for, and be superseded, by an Agreement with the Games Organizing Committee.

Venue Owner	Hamilton100	Sport Organization
Signed:	Signed:	Signed:
Name:	Name:	Name:
Position:	Position:	Position:
Date:	Date:	Date:



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Hamilton 2030 Commonwealth Games Planning & Delivery Venue Operational Requirements

HEADS OF TERMS

in relation to the proposed use of:

[Insert Venue Name] as an official venue of the Commonwealth Games [2030]

1. **Background:** This document sets out the principal terms on which it has been agreed that the Venue Owner (defined below) will make its Venue(s) available to [Organizing Committee] (“the OC”) as one of the venues to be used for the purposes of hosting the 2030 Commonwealth Games (“the Games”).

A. PARTIES	[ORGANIZING COMMITTEE]. [VENUE OWNER]
B. VENUES	<p>[NAME], comprising the following parts (as more specifically shown edged in [red] on the attached plan at Appendix 1 (Venue Plan)):</p> <p>i. [List Main parts]</p> <p>The Venue as defined shall not include the following areas (as shown [shaded red] on the attached plan at Appendix 2 (Phased Venue Plan))</p> <p>i. [List Main parts]</p> <p>which shall remain within the control of the Venue Owner (or, where relevant, the then current lessee) during the Exclusive Use Period (as defined below).</p>
C. VENUE HIRE FEE	<p>1. The Venue Hire Fee is a fixed amount of [\$1, receipt of which by the Venue Owner is hereby acknowledged] OR [Insert Amount] This Venue Hire Fee covers the entire Exclusive Use Period of [Insert Date] to [Insert Date] (inclusive) (the “Exclusive Use Period”).</p> <p>The Venue Hire Fee is inclusive of:</p> <p>i. the exclusive use of all parts of the Venue and all plant, machinery, equipment, technology, facilities and advertising space inside the Venue, by the OC during the Exclusive Use Period; and</p> <p>ii. such other costs as are expressly set out as being included within the Venue Hire Fee in these Heads of Terms; and</p> <p>iii. the non-exclusive use of the Venue by the OC before and after the Exclusive Use Period (with the prior written approval of the Venue Owner, such approval not to be unreasonably withheld) to enable the OC to undertake (or to arrange for a third party to undertake on its behalf) to undertake Games-related operations, such as phased works and alterations, reinstatement works, inspections, staff and volunteer training, test events, verification of seating manifests, planning visits and for the installation, testing and removal of temporary equipment, technology, signage, advertising and Games “look and feel”.</p> <p>2. FOR VENUES WITH A NOMINAL VENUE HIRE FEE] – The OC shall reimburse the Venue Owner on a revenue foregone basis (as calculated below) in respect of the following “Revenue Generating Parts”:</p> <p>i. [list these, e.g. X car park]</p> <p>ii.</p> <p>but soley to the extent that such Revenue Generating Parts will be unavailable or otherwise non-revenue generating as a result of the use of the such Revenue Generating Parts by the OC during the Exclusive Use Period.</p>

	<p>Revenue foregone shall be calculated by reference to the revenue generated by each Revenue Generating Part of the Venue during the period which is equivalent to the Exclusive Use Period in the calendar year immediately preceding the Exclusive Use Period (the “Reference Period”), as reasonably demonstrated by the Venue Owner on an open-book basis. Any revenue which is actually generated by the Venue Owner in relation to any Revenue Generating Part of the Venue during the Exclusive Use Period (whether as a result of such Revenue Generating Part having been released to the Venue Owner pursuant to an Exclusive Use Exception or otherwise) shall be deducted from the total sum of revenue foregone which is due from the OC to the Venue Owner. Where required by the OC, the Venue Owner shall provide such reasonable additional supporting information as may be requested by the OC or a third-party auditor acting on its behalf to verify the revenue foregone figures submitted by the Venue Owner in respect of the Reference Period.]</p> <p>3. In the event that the OC requests that the Venue Owner incurs (or procures that a third party incurs) additional costs associated with the hosting of the Games (either during the Exclusive Use Period or at such other times as the parties may agree), such expenses shall be charged to the OC at cost (with the OC reimbursing the Venue Owner for all relevant, direct costs which have been reasonably and properly incurred by it, as demonstrated on an open-book basis), provided that all such expenditure has been pre-agreed with the OC in advance of having been incurred by or on behalf of the Venue Owner.</p>
D. EXCLUSIVE USE PERIOD	<p>The Exclusive Use Period [Insert Date] to [Insert Date] (inclusive) - comprising a period of [Insert Number] days before the commencement of the Games and [Insert Number] days after the conclusion of the Games.</p> <p>Subject to the Exclusive Use Exceptions, the Venue Owner shall make the Venue(s) available for the exclusive and unrestricted use by the OC throughout the Exclusive Use Period in connection with the staging of the Games Including, but not limited to, the exclusive right for the OC:</p> <p>i. to use the Venue(s) for staging the sports competitions, test events and Games-related operations;</p> <p>ii. to erect and install temporary equipment, alterations, signage, advertising and Games “look and feel”;</p> <p>iii. to use the existing facilities in connection with the delivery of the Games;</p> <p>iv. to disable any existing technology infrastructure at the Venue(s) (in consultation with the Venue Owner’s facilities manager) in the event that such infrastructure is causing interference with the technology of the OC;</p> <p>v. to remove or cover up any branding at the Venue(s) (at the cost of the Venue Owner)</p> <p>vi. to determine all conditions of accreditation and access to the Venue(s);</p> <p>vii. to be the exclusive distributor of tickets for all sporting and other events relating to the Games at the Venue(s);</p> <p>viii. to provide any and all hospitality, catering and entertainment at the Venue(s);</p> <p>ix. to determine all product lines supplied and sold at the Venue(s) (including public bar sales, hospitality, merchandise etc. [the OC shall cover the reasonable and properly incurred direct costs (excluding any mark up or profit) of those products which cannot be used and which cease to be resaleable by the Venue Owner as a result of other competing products being, supplied and sold at the Venue(s) during the Exclusive Use Period provided that the Venue Owner has mitigated its loss and in so far as such products are unable to be resold or used elsewhere];]</p> <p>x. to arrange, conduct or permit photography, broadcasts and audio or audio-visual recordings of the sporting or other events taking place at the Venue(s); and</p> <p>xi any other rights necessary for the staging of the Games at the Venue(s).</p>

E. EXTENT OF THE VENUE FOR USE BY [INSERT OC NAME]	[Subject to the Exclusive Use Exceptions below], the OC shall have at all times during the Exclusive Use Period, the exclusive right to use all the parts of the Venue(s) as shown on the attached plan (including any plant, machinery, equipment (such as scoreboards, videoboards and big screens)), facilities (such as the Wi-Fi network) advertising space and associated car parking therein.
F. VENUE COMPENSATION	The Venue Hire Fee is inclusive of the OC’s use of all parts of the Venue(s) (subject to the Exclusive Use Exceptions) and includes , the closure of any retail units or third-party tenanted areas or other business operations inside or forming part of the Venue(s) during the Exclusive Use Period.
G. [EXCLUSIVE USE EXCEPTIONS]	<p>[The following exclusions are expressly carved-out of the extent of the OC exclusive use of the Venue during the Exclusive Use Period:</p> <p>i. [Insert any parts out which are to be excluded from the Exclusive Use Period, e.g. the use by the Venue Owner of staff offices within the Venue for a period within the Exclusive Use Period]</p> <p>The use of any of the excluded parts by any third party during the Exclusive Use Period shall be subject to the prior written approval of the OC, including approval as to the identity of the proposed user and the proposed use of the facilities during any such period of third-party use. In particular, the OC shall not approve the use of any excluded parts during the [X Period] or by any third party whose interests would compete with or otherwise be detrimental to those of the OC, the CGF (Commonwealth Games Federation), CGFP (Commonwealth Games Federation Parterships) and/or any official Games Sponsor]</p>
H. CLEAN VENUE REQUIREMENTS	<p>The field of play, seating bowl, and all other parts of the Venue(s) as required by the Commonwealth Games Federation (“CGF”) to be clean, shall be provided by the Venue Owner clean of any commercial branding during the Exclusive Use Period.</p> <p>The Venue Owner shall be solely liable for all costs which are associated with the removal/covering up of any commercial branding in the Venue(s), as well as any external branding to the extent that such external commercial branding:</p> <p>i. comes within the area shown by the red line on the attached plan at Appendix 1 (Venue Plan) irrespective of whether such commercial branding has been placed there by the Venue Owner, a third-party tenant or otherwise; and</p> <p>ii. comes into existence after the date of these Heads of Terms (branding in existence as at the date of these Heads of Terms is specified in Appendix 2 (Existing External Branding)</p>
I. UTILITIES AND OTHER OVERHEADS	<p>The cost of all utilities (including general heating, lighting and air-conditioning, including supply and connection) is included in the Venue Hire Fee. All taxes, business rates, insurance premiums, operating licence fees and other all other costs and/or overheads in connection with the operation of the Venue(s) (whether incurred during the Exclusive Use Period or otherwise) are included in the Venue Hire Fee. The Venue Owner shall not subject the OC or the CGF to any taxes or parking charges at the Venue(s).</p> <p>OR [For Venues for which the Venue Hire Fee is Nominal]</p> <p>[the OC shall be responsible for any additional utilities costs which are incurred at the Venue as a result of the OC’s use of the Venue and which are over and above the normal business-as-usual utilities costs incurred by the Venue Owner, (as evidenced on the meter-readings which are recorded on the detailed takeover / hand back manifest). To the extent that any such costs are charged directly to the Venue Owner then it shall charge these back to the OC at cost without any associated management or administration fee].</p>

J. REPAIR AND MAINTENANCE	<p>The Venue Owner shall (at no additional cost to the the OC, i.e. as part of the Venue Hire Fee) inspect, maintain and repair the Venue(s) (including all facilities therein) from the date of commencement of the Venue Use Agreement onwards (including carrying out all routine planned and preventative maintenance) to ensure that, at all times during the Exclusive Use Period, the Venue(s) and all facilities therein are structurally sound and free of material defects, in good working order and maintained to at least the same high quality and standard to which it is / they are being maintained as at the date of these Heads of Terms and that, as at the commencement of the Exclusive Use Period that the Venue(s) is/are in a clean and tidy condition and of a generally satisfactory standard. The Venue Owner shall not carry out any non essential repairs or maintenance to the Venue(s) during the Exclusive Use Period without the prior written approval of the OC.</p> <p>Venue repair and maintenance costs during the Exclusive Use Period are included in the Venue Hire Fee unless caused by the act or omission of the OC, its nominees and their personnel.</p>
K. OVERLAY	<p>The OC shall have the right to procure and carry out (or ask the Venue Owner to procure and carry out) the installation and subsequent reinstatement of such temporary overlay and other works as may be required by the OC. Such works may be undertaken outside the Exclusive Use Period provided that they do not materially adversely affect the ongoing business of the Venue(s).</p> <p>To the extent that any such works are carried out by the Venue Owner, the incremental costs incurred by the Venue Owner in respect of such works which do not form part of the included Services shall be charged to the OC at cost without any management fee chargeable by the Venue Owner.</p>
L. SERVICES	The Venue Owner and the OC will discuss the extent to which the Venue Owner is able to provide any services and facilities to the Organiser in relation to the Venue at no incremental cost to the Venue Owner and, where it is able to do so, the Venue Owner will provide such services and facilities to the OC at no additional cost.
M. VENUE STAFFING	<p>The Venue Hire Fee is inclusive of the use by the OC of the following personnel at no additional cost:</p> <p>i. [The Venue/ Site Manager];</p> <p>ii. [Insert Job Titlte] and</p> <p>iii. all personnel otherwise normally engaged in connection with the operation of the Venue(s) and/or the staging of events at the Venue(s) of a similar scale to the Games</p> <p>To the extent that additional personnel are required to facilitate the staging of any Games event at the Venue during the Exclusive Use Period then the OC shall be responsible for the provision and cost of such personnel.</p>
N. STAFF TRAINING	<p>If required by the OC, the Venue Owner will provide, at no additional cost to the OC, that the Venue Owner’s permanent staff (including stewarding and security personnel) who will be working at the Venue(s) during the Games shall be suitably trained by the OC, (with the details of such training to be agreed between the parties in advance) and the Venue Owner shall provide the OC with the use of a suitable room at the Venue for the provision of the relevant training. [Training of temporary staff shall be paid for by the OC.]</p> <p>In addition, the Venue Owner shall arrange for all of its permanent and temporary staff who require accreditation for the Games to attend such venue/location as required at times to be specified by the OC to obtain their accreditation at no additional cost to the the OC.</p>

O. COMMERCIAL RIGHTS	<p>The OC and CGFP (as appropriate) shall have the right (at no additional cost):</p> <ul style="list-style-type: none">to manage and sell tickets and hospitality in relation to the Games at the Venue and to retain all proceeds from the same;to manage and sell hospitality spaces/ rooms and specialty seats in relation to the Games for the Venue(s);to arrange, conduct or permit commercial and non-commercial photography, broadcasts and audio or audio-visual recordings in connection with the Games at the Venue(s) and to sell broadcast and other multi-media rights in relation to the Games being held at the Venue;to determine all product lines supplied and sold at the Venue(s) during the Exclusive Use Period (e.g. beer);to determine all conditions of access to the Venue(s) during the Exclusive Use Period;to have exclusive use of all indoor and outdoor signage at the Venue(s), as well as signage adjacent thereto and under the control of the Venue Owner;to sell sponsorship in relation to the Games being held at the Venue(s);to brand the Venue during the Exclusive Use Period;to have exclusive control of all Venue naming rights and signage, including but not limited to the right to re-brand or cover existing signage. In the event that the name of the Venue is associated with a commercial brand, the OC may give the Venue(s) an alternative non-branded name for the purposes of the promotion of the Games;to use and reproduce the Venue(s') name and logo and Venue(s') scenes and images (including architectural features and aerial photographs) in any form of audio, visual, audio/visual or electronic or digital or Internet coverage, promotion or publicity in connection with the Games (including match programmes and any official Games video game); andto require the Venue(s) to be provided during the Exclusive Use Period free from any rights or activities or occupiers or incumbents (including leases, reserved seating arrangements, supply and merchandising agreements, hospitality agreements and/or any food, beverage and catering agreements).
P. EXCLUSIVE USE OF SPONSOR PRODUCTS	<p>The Venue Owner agrees that the OC and CGFP shall have the right to exclusively use products and services of Games' sponsors at the Venue(s) (and to re-brand existing products and services, to the extent necessary to respect the exclusive rights granted to Games' sponsors) including, but not limited to, the following product categories:</p> <ul style="list-style-type: none">i. payment systems (including but not limited to credit card acceptance, automated teller machines (ATMs) and telephone payment systems) in relation to all sales occurring at the Venue(s) related to the Games;ii. non-alcoholic and alcoholic beverages;iii. audio-visual equipment including but not limited to video boards and speakers; andiv. timing, scoring and in-venue results equipment including but not limited to scoreboards.

Q. RETAILING AND CONCESSIONS	<p>The Venue Owner grants the OC and CGFP the right to:</p> <ul style="list-style-type: none">i. be the sole and exclusive manager and operator of merchandise retail outlets/units and food and beverage concessions at the Venue(s);ii. trade from any merchandise selling points or shops located in the Venue(s) (and the Venue Owner is responsible, at the OC's cost, for removing and storing any existing stock and removing/covering up any commercial branding inside such points/shop or procuring that this is done);iii. sell Games merchandise at retail outlets and food/beverage concessions services, facilities and outlets at the Venue(s);iv. access all merchandise retail outlets as well as food and beverage concessions in the Venue(s) including in the public common areas inside the Venue(s); andv. use staff of its choice and dress such staff in uniforms of its choice to operate the merchandise retail outlets and food/beverage concessions.
R. HOSPITALITY AND CATERING	<p>The OC and CGFP shall have the exclusive right during the Exclusive Use Period to provide all hospitality, catering and spectator and VIP entertainment in connection with the Games.</p> <p>The OC shall have the right to appoint its own caterer. However, the Venue Owner shall ensure that its incumbent caterer offers the OC equal or better rates in respect of catering as offered by the incumbent caterer to the Venue Owner on normal event days at the Venue(s).</p>
S. NO MARKETING RIGHTS	<p>The Venue Owner shall not, by virtue of these Heads of Terms or the execution of a Venue Use Agreement, acquire any right to use the Games marks or to associate itself with the Games (whether prior to, during or after the Games) and the Venue Use Agreement shall include the OC/CGFP standard 'no marketing rights' restrictions.</p>
T. NO USE OF GAMES MARKS	<p>The Venue Owner agrees that, at no time, shall it have the right to use any Games marks, symbols, terminology or derivatives thereof other than any official composite logo developed by the OC for Games venue owners.</p>
U. BRAND PROTECTION AND ANTI-AMBUSH ASSISTANCE	<p>Ambush Marketing is any activity, commercial or non-commercial undertaken by any person or entity which creates, implies or refers to a direct or indirect association of any kind with the Games, the OC or CGFP.</p> <p>The Venue Owner agrees to assist the OC and CGFP to prevent and combat attempts of ambush marketing by advertisers at the Venues (so far as is reasonably practicable). The OC will provide reasonable training and guidance to the Venue Owners and their staff on how to identify and deal-with ambush marketing, e.g. the type of activities which it would consider to constitute ambush marketing and how these may best be dealt with.</p> <p>The Venue Owner will also assist the OC and CGFP in procuring the compliance of all third-party tenants, employees or otherwise whose sites, offices, workplaces and/or facilities are located outside of the Venue (as defined) but within the External Branding Plan Area as shown by the red line on the plan at Appendix 2 (Phased Venue Plan) with the OC and the CGF's brand protection and anti-ambush marketing requirements.</p>
V. ANNOUNCEMENTS	<p>The Venue Owner shall not make any announcement in respect of the selection of the Venue(s) as an official venue of the Games or these Heads of Terms without the prior written consent of the OC.</p>



2030 Commonwealth Games Planning & Delivery Venue(s)

Design Building Requirements

Terms & Conditions for a Venue Development Agreement for new/upgraded venue(s) owned by the Venue Owner for use in 2030 Commonwealth Games related activities are:

1. The Venue Owner:
 - a. identifies all investments in relation to planned new/upgrade venue(s) and provide guarantees from the relevant authorities, or private developers, for the financing of the venue. Also state the percentage of investments covered by each entity,
 - b. provides a guarantee from the relevant authority confirming the new venue(s) will not be in an environmentally protected area and complies with applicable environmental legislation,
 - c. takes appropriate measures to fully mitigate any unfavourable environmental or social impacts caused by the construction of (or other works on the venue(s).
 - d. has due regard for the pre- and post-games use of the facility and how it contributes to meaningfully improving the wellbeing of the surrounding community.
 - e. provides a guarantee(s) from the competent authorities stating all venue(s) construction complies with:
 - i. local, regional and national regulations and acts, and
 - ii. international agreements and protocols ratified by the Canadian & Provincial Governments regarding planning, construction, protection of the environment, health and safety, labour, and anti-corruption laws.
 - f. oversees and manages activities necessary to prepare for venue(s) construction activities including but not limited to:
 - i. providing support to any necessary provincial and federal environmental assessments in accordance with applicable legislation,
 - ii. obtaining all applicable permits, licenses, agreements (including utility agreements) and approvals from federal, provincial, and municipal governmental and regulatory agencies including but not limited to those which are required to be obtained for the site plan approval, minor variances required and all required building permits and any zoning or use amendments,
 - iii. demolition activities, and
 - iv. servicing and enabling works.
 - g. acknowledges and agrees if remediation or related mitigation measures on the lands are required either before or during construction, the Venue Owner shall be responsible for any costs incurred directly attributable to such additional remediation and related mitigation measures, including but not limited to financial losses arising from delays to construction and other schedule impacts and any requirement for additional building design measures and equipment requirements,
 - h. develop a functional program for the venue design and build to the level required for procurement processes including meeting and incorporating all information and statutory requirements and all applicable international sport technical requirements, all of which is incorporated into the design and build documents,
 - i. engage users, the community, and Indigenous Peoples as appropriate, to ensure their input is reflected in design and build of the new/upgraded venue(s),
 - j. lead in developing or causing to be developed the drawings and specifications to support review and approval of the new/upgraded venue(s) by the OC and international sports federations,
 - k. provide all drawings to OC in AutoCAD format to support development of Games overlay,
 - l. lead in the provision of project management activities of the new/upgraded venue(s) construction work,

- m. lead all design and build related procurement required for the new/upgraded venue(s) through Request for Qualifications/Proposals ("RFP") processes, obtaining OC approval prior to issuing any procurement documents and prior to contracting with consultants or contractors and involving the OC as active members of the evaluation and selection process in all instances, including full participation in establishing the criteria for and approving the RFPs. All procurement shall be in accordance with approved open, fair and transparent contract competition procedures, in accordance with the OC's purchasing policy, including Social Value provisions,
 - n. keeps the OC informed, at regular project update meetings, with respect to the status of design and build, and seek input from the OC to ensure the effective and efficient delivery of the new/upgraded venue(s)
 - o. provides the following reports and information to the OC:
 - i. monthly construction reports in a form and manner as directed by the OC, and
 - ii. financial information, records and documentation quarterly related to the new/upgraded venue(s) build construction in accordance with generally accepted accounting principles and in a manner that clearly distinguishes between "hard" and "soft" costs and the components thereof.
 - p. leads the day-to-day on-site contract management and administration, including change order management of the contractor and all consultants during construction to facilitate an on-time and on-budget delivery. This excludes contract management and administration for agreements with respect to work (including construction and demolition work) related to overlay for the Games,
 - q. employs best practices for project management, design and construction in order to support the efficient, effective delivery of the new/upgraded venue(s) in a manner that will meet or exceed the requirements and expectations of the OC;
 - r. be responsible for all insurance needs of the new/upgraded venue(s) design and build and the usual activities associated with the operation of the Venue and name the OC as an additional insured,
 - s. provide access to the OC and its designates who shall have full access and full disclosure rights during all phases of the new/upgraded venue(s) design and build,
 - t. enforce applicable provisions of the contract documents with consultants and contractors,
 - u. complete all the foregoing with due dispatch and within the timelines established by the OC to ensure that the new/upgraded venue is complete and ready in advance of the Games and in any event by no later than _____.
 - v. plan and deliver at least 1 (one) national or international level "test event" in the sport(s) staged in the new/upgrade venue(s) prior to the Games.
 - w. from the date of execution of an Agreement to and during the Games period, OC reserves the right to:
 - i. designate the name for the Venue,
 - ii. erect OC trademarks or branding signage for the Venue without limitation on the construction/venue site,
 - iii. any of the foregoing rights may be sublicensed to any OC sponsor OC and the Venue Owner will not enter nor permit anyone else to enter into any agreement or commitment with any Venue Owner that conflicts with such sponsors rights or interferes with or derogates from OC's rights hereunder.
2. The OC:
 - a. can rename and re-brand the venue for Games use,
 - b. provides Games-related information on a timely basis to assist the Venue Owner with the timely venue design and build activities,
 - c. provides timely approvals, subject to rights and obligations under the MPA and HCC, when and as required to allow the timely design and build of the new/upgraded venue,
 - d. participate in the development, review, and approval of the design documents at designated intervals as they are being prepared for the Project to the level required for the Project procurement processes based on the approved delivery model, including meeting and incorporating all information, statutory and continuity of functional programming requirements,
 - e. subject to invoice approval and audit rights, contribute up to ____% of the Project Budget,
 - f. upon receipt of the required drawings and information, facilitate review and approval of the Venue by the international sports federations,
 - g. lead the development of Games overlay plans and its operational oversight for the Project including a traffic management plan,

- h. lead the development, negotiation, and execution of the Venue Use Agreement with venue owner,
 - i. be responsible for supplemental insurance needs at the test event(s) and Games events hosted at the Venue which supplemental insurance shall be in addition to insurance placed by venue owner and will name venue owner as an “additional insured”,
- 3. The OC and Venue Owner agree that time is of the essence for all aspects of the Project schedule and each Venue Owner shall use commercially reasonable measures to ensure that critical dates are met. To this end, the OC and Venue Owner acknowledge and agree that the Venue must be ready for pre-Games activities (including test events and training) by no later than _____. Critical dates and milestones will be further defined in the Facility Agreement.
- 4. The OC and Venue Owner acknowledge that the actual costs of completing the Project have not yet been determined but that they are estimated to be in the order of \$_____. The Venue Owner, in consultation with the OC, will prepare a budget for the Project (the “Budget”) which will include an appropriate contingency for unanticipated circumstances or cost overruns. Budget Allowable Costs and Excluded Costs shall generally be determined as follows
 - a. Allowable Costs will include:
 - i. hard construction costs including direct and indirect costs attributable to the construction of the Project,
 - ii. on-site development costs as required by the site plan application process including, as applicable, costs related to archaeological assessment, storm water management report, traffic impact study, soil stability and geotechnical report, lighting study, Federal Environmental Assessment and hydro-geological study, and
 - iii. OC soft costs including advisor costs, and Project management fees
 - b. Excluded Costs will include:
 - i. offsite enabling works, if required,
 - ii. Venue Owner administrative and other soft costs,
 - iii. Remediation costs,
 - iv. pre-development studies costs, and
 - v. costs resulting from increases in scope which are requested and approved by the Venue Owner including because of enhancements to the functional program.
 - c. Project Funding:
 - i. Venue Owner’s capital contribution to the Project shall be _____ of the actual costs associated with the Project,
 - ii. OC’s capital contribution to the Project shall be _____ of the actual costs associated with the Project, and
 - iii. if there is a reduction in actual costs the OC’s and Venue Owner’s capital contributions corresponding contribution shall be reduced accordingly. Any such reduction in Project Budget shall result in change to the scope of the Project, as agreed by the Parties, to ensure the adequacy of the available funding to complete the Project.

- 5. Budget Management:
 - a. it is the obligation of both the OC and Venue Owner to ensure that the expenditures will not exceed the amounts estimated and shown in the budget,
 - b. both OC and Venue Owner will monitor its expenditures diligently and will provide timely notice to the other of any potential over-runs,
 - c. both OC and Venue Owner will ensure that appropriate contingencies are incorporated into the Budget to provide funds in the event of any expenditure over-runs, and
 - d. if the costs associated with the proposals received from proponents under the RFP are more than the approved Project budget, the Parties agree to explore value engineering, mutually agreed upon scope reductions and other cost mitigations strategies to bring the Project within the capped amount described in Section 10.
- 6. OC may be required to disclose this Letter Agreement under the Freedom of Information and Protection of Privacy Act (“FIPPA”) or, alternatively, may choose to make voluntary disclosure by way of posting on its website. The Venue Owner expressly agrees to such disclosure.
- 7. The OC and the Venue Owner agree to develop joint strategies and work in cooperation to move communications priorities for the Project forward. A detailed communications protocol outlining roles and responsibilities will be further developed and agreed upon by the Parties.

Once the new/upgraded venue(s) is operational, and the OC takes over operational control all Terms & Conditions outlined in the 2030 Commonwealth Games Planning & Delivery - Venue Operational Requirements apply.



Contact Information

For additional information and answers to questions please contact:

Greg Maychak [redacted] or

Brian MacPherson (brian@commonwealthsport.ca) [redacted]

Critical Path Timeline

3





10 January, 2022

Dear Sir/ Madam,

As CEO of Rowing Canada Aviron, it is with pleasure I write this letter in support of St. Catharines bid to host the rowing program at the 2030 Commonwealth Games in Hamilton.

In your recent publication '2030 Commonwealth Games Bid Request for Proposals' document, we have read with great interest that Rowing is one of the sports eligible for inclusion in the 2030 Commonwealth Games. We are also fully supportive of the Hamilton100 plan of utilizing existing venues, and those in regions surrounding Hamilton itself.

Canada is one of the world's leading rowing nations. At the recent Tokyo Olympic Games, the Canadian women's eight, came away with Gold and the women's pair - bronze. Recently, at the 2020 World Rowing Beach Sprint Championships, Brienne Miller won Canada's first ever Gold medal in this new and exciting rowing discipline.

Rowing is able to offer Hamilton100, two possible disciplines in 2030. Beach sprints and flat-water rowing. Although thousands know flat-water rowing well, World Rowing will soon propose to the IOC - the inclusion of Beach Sprints. Beach is a high impact, high drama extreme discipline of rowing - that has low infrastructure requirements for local organizing committees (LOC). As a sport, we will offer a para inclusive event program with full gender equity - in all events.

In St. Catharines, we have a venue ready and able to stage a world standard event – either beach sprints or flat-water. In fact, in 2024 St. Catharines will host the World Rowing Senior, Under 23 and Junior Championships – a huge gathering of over 2,000 athletes, coaches and supporters. The rowing community within St. Catharines, Ontario and across Canada, stand ready – and we have an LOC in place with the expertise and experience required to deliver an outstanding event.

As you work towards your bid's submission to the Commonwealth Games Federation, Rowing Canada Aviron is ready and motivated to work with Hamilton100 to explore the best program possible to ensure that rowing contributes to the attractiveness of the bid to the CGF and its member nations.

Sincerely,

Terry Dillon
CEO, Rowing Canada Aviron



Corporate Report City Council

Report from: Legal and Clerks Services, Office of the City Clerk

Report Date: January 6, 2022

Meeting Date: January 17, 2022

Report Number: LCS-005-2022

File: 10.12.1

Subject: Council Correspondence

Strategic Pillar:

Recommendation

That Council receive and file the items listed within the report; and

That Council receive and file additional correspondence distributed for the meeting held January 17, 2022, which is available upon request.

Report

The Office of the City Clerk is submitting, for the approval of Council, correspondence received during the period of December 14, 2021 to January 6, 2022.

At the meeting of October 18, 2021, City Council approved a motion regarding “Minister's Zoning Order for Lands Known as 406 Lakeshore Road in the City of St. Catharines.” Attached as Sub-Item #6 is a resolution from the Town of Niagara-on-the-Lake supporting Council's motion.

At the meeting of November 15, 2021, City Council approved a motion regarding the need for a National Childcare Program. Attached as Sub-Item #7 are supporting resolutions from numerous municipalities.

Resolutions

1. City of Burlington - re. Affordable Daycare in Halton Region
2. City of Sarnia - re. Catch and Release Justice
3. Town of Bradford West Gwillimbury - re. Against Quebec's Bill 21
4. Town of Pelham - re. Joint Accessibility Advisory Committee - Niagara Region Transit
5. Town of Pelham - endorsement of resolutions from Town of Oakville and Municipality of Leamington re. OHIP Eyecare

Response to Motions from St. Catharines City Council

6. Support for City Council's Motion – re. Minister's Zoning Order for Lands Known as 406 Lakeshore Road in the City of St. Catharines – Town of Niagara-on-the-Lake (motion passed at Council Meeting of October 18, 2021) -
7. Support for City Council's Motion – re. National Childcare Program (motion passed at Council Meeting of November 15, 2021)

Correspondence

8. Coalition for Better STC – re. Failure to Protect Citizens
9. Ontario Homebuilders' Association re. Provincial-Municipal Housing Summit, December 16, 2021
10. AMO Watchfile - December 16, 2021
11. AMO Watchfile – January 6, 2022

Correspondence from Niagara Region

12. Niagara Region re. CLK-C 2021-180 CSD 67-2021 - Waste Management Budget
13. Niagara Region re. CLK-C 2021-181 CSD 68-2021 – Water, Wastewater Budget

Memorandums from Staff

14. Manager of Business Planning and Strategic Services, Community, Recreation and Culture Services – re. Benches on Port Dalhousie piers

Reports Requested by Council

15. Outstanding Reports List – updated January 7, 2022

Prepared by

Maureen Beatty
Council and Committee Coordinator

Submitted and Approved by

Bonnie Nistico-Dunk
City Clerk



905-335-7600 ext. 7702
905-335-7675
kevin.arjoon@burlington.ca

December 22, 2021

SUBJECT: Motion regarding Affordable Childcare for Burlington Families (ADM-09-21)

Please be advised that at its meeting held Tuesday November 23, 2021, the Council of the City of Burlington approved the following resolution:

Whereas childcare spaces in Halton and across Ontario have decreased as a result of the pandemic, and the lack of childcare spaces is a barrier to our economic recovery, and an Ontario Chamber of Commerce report, "The She-Cover Project: Confronting the Gendered Economic Impacts of COVID-19 in Ontario", confirmed that childcare is simply unaffordable and/or inaccessible for too many working families in Ontario; and

Whereas Halton Region Council unanimously supported the Notice of Motion Affordable Childcare for Halton Families tabled by Mayor Burton and Councillor O'Meara on November 17th, 2021; and

Whereas Joey Edward, Chair of the Income Security Standing Committee of Advancement of Women Halton, has stated that: "As Ontario lays the groundwork for economic recovery, the development of universal, quality, affordable, inclusive, and publicly funded childcare is necessary for a socially progressive and economically resilient society. Why? It invests in the development of Ontario's children; it supports economic development to end the 'she-cession' and supports the return of women to the labour force. It pays for itself through employment and income taxes; and it eliminates parent's financial barriers to a quality and inclusive childcare system"; and

Whereas the Federal government introduced its plan for early learning and childcare in April 2021, and made agreements with eight provinces and one territory and recently campaigned on delivering \$10 a day care in five years or less; and

Whereas Ontario's Minister of Education stated in August 2021 "We're very committed to a good deal for Ontario, but it must respond to the unique advantages of this province"; and

Whereas the Canadian Centre for Policy Alternatives reported that in 2020, the median cost for an infant in full-day childcare in the GTA suburbs was between \$17,400 and \$19,300, and under the new national childcare plan, parents in Halton would save \$14,843 a year for an infant in 2026;

Now therefore be it resolved that Burlington City Council supports the creation of accessible, quality, and affordable childcare spaces for Halton families being served in Burlington; and

That Burlington City Council encourages the Federal government and the Ontario government to reach an equitable childcare agreement that acknowledges the provincial investment in full-day kindergarten and delivers affordable and accessible childcare spaces for Ontario families; and

That a copy of this resolution be sent to Prime Minister Justin Trudeau, the Federal Minister of Families, Children and Social Development, Premier Doug Ford, the Minister of Education for Ontario, local Members of Provincial Parliament, local Members of Parliament, the Association of Municipalities of Ontario, Ontario's Big City Mayors, the Big City Mayors Caucus (Canada), the Federation of Canadian Municipalities, the Ontario Coalition for Better Childcare and the Advancement of Women Halton.

If you have any questions, please contact me at extension 7702 or the e-mail address above.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin Arjoon".

Kevin Arjoon
City Clerk



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

December 16, 2021

The Right Honourable Justin Trudeau
Prime Minister of Canada
House of Commons
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

RE: "Catch and Release" Justice

At its meeting held on December 13, 2021, Sarnia City Council adopted the following resolution with respect to "Catch and Release Justice":

That the City of Sarnia send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of "catch and release" justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law abiding citizens who are paying the often significant financial and emotional toll of this broken system. This resolution should also be sent to other Municipalities throughout Ontario for their endorsement consideration; and

That the request also be referred to the Sarnia Police Services Board and be presented via AMO delegations for endorsement consideration.

Your consideration of this matter is respectfully requested.

Yours sincerely,

Amy Burkhart
City Clerk

Cc: Bob Bailey, MPP
Marylyn Gladu, MP
All Ontario Municipalities

December 22, 2021

VIA EMAIL

Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford,

Re: Motion Against Quebec's Bill 21

At its Regular Meeting of Council held on December 21st, 2021, the Town of Bradford West Gwillimbury Council approved the following resolution regarding the Province of Quebec's Bill 21.

Resolution 2021-424 Scott/Sandhu

WHEREAS Quebec's Bill 21 unfairly discriminates against public-sector workers by directly infringing on their freedom of religion and freedom of expression rights as enshrined into law by the Canadian Charter of Rights and Freedoms;

WHEREAS Bradford West Gwillimbury is a growing community that is proud of its diversity and diligently working to tear down barriers, advance anti-racism work and foster an inclusive community;

WHEREAS municipalities across Ontario are passing motions condemning Bill 21;

AND WHEREAS the Ontario Legislature unanimously passed a motion in 2019 stating: "Ontario and its government shall oppose any law that would seek to restrict or limit the religious freedoms of our citizens; and, that Ontario's Legislature affirms that we value our diversity and assert that we shall promote and protect free expression and the rights of religious minorities, consistent with the Charter of Rights and Freedoms";

THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council declares its opposition to Bill 21 and supports efforts to see this discriminatory law overturned; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Francois Legault, Premier of Quebec, the Honourable Caroline Mulroney, MPP York-Simcoe, Scot Davidson, MP York-Simcoe, the Association of Municipalities of Ontario, and all other municipalities in Ontario.
CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds
Deputy Clerk, Town of Bradford West Gwillimbury
(905) 775-5366 Ext 1104
treynolds@townofbwg.com

CC: Hon. Francois Legault, Premier of Quebec
Hon. Caroline Mulroney, MPP York-Simcoe
Scot Davidson, MP York-Simcoe
The Association of Municipalities of Ontario
All Municipalities in Ontario

December 9, 2021

Stephen Barker
Chair
Joint Accessibility Advisory Committee
c/o The Herrington Group
53 Greenmeadow Court
St. Catharines, ON L2N 6Y7

Dear Mr. Barker:

Joint Accessibility Advisory Committee Letter re: Niagara Region Transit

At their regular meeting of December 6, 2021, Council of the Town of Pelham received your correspondence, and endorsed the following:

BE IT RESOLVED THAT Council receive correspondence from the Joint Accessibility Advisory Committee ("JAAC") dated November 19, 2021, regarding JAAC's accessibility concerns related to the Niagara Region's NRT On Demand Transit Service;

AND THAT Council support and endorse the JAAC's request to have one (1) member of JAAC to be placed on the Niagara Region's Transit Committee;

AND THAT Council support and endorse the JAAC's request that the Niagara Region NRT On Demand Transit Service comply with AODA standards and Integrated Accessibility Standards Regulation incorporating good and services such as, information and communication, employment, transportation, design of public spaces and customer service;

AND THAT Council direct the Town Clerk to circulate a copy of this resolution and correspondence to the Niagara Region and Area Clerks.

On behalf of Council, thank you for your presentation.

Yours very truly,



Holly Willford, BA
Town Clerk

HW/jm

cc: Ann Marie Norio, Regional Clerk, Niagara Region ann-marie.norio@niagararegion.ca
Area Clerks (via email)



November 19, 2021

Town of Pelham
20 Pelham Town Square
PO Box 400
Town of Pelham, Ontario
L0S 1E0

Dear Mayor Junkin and Mr. Cribbs

I am writing to you today, as the Chair of the JAAC (Joint Accessibility Advisory Committee) as well as a citizen of the town of Grimsby and as a person living with a disability. The JAAC represents seven municipalities in the Niagara Region, which includes Grimsby, Thorold, West Lincoln, Lincoln, Niagara on the Lake, Pelham, and Port Colborne.

It has come to our attention, that after extensive consultation with Niagara's municipalities and residents, the Linking Niagara Transit Committee (LNTC) has endorsed the proposed consolidated transit model. On November 25, 2021, Regional Council will vote on this consolidated model. If approved, then each of Niagara's 12 local area municipalities will vote on the model.

Before any voting takes place, I would like to bring your attention to an accessibility issue that is occurring now in the already operating NRT On Demand transit system being managed by the Niagara Region. When the Region began running the NRT On Demand transit system, they didn't, in any way, consult with the JAAC even though the transit was being operated in our own municipalities and directly impacting those of us with disabilities. We didn't know anything about the transit, until some of our local papers contacted members of the JAAC, including myself, to ask us what our thoughts were on the accessibility of the new transit system. Needless to say, we couldn't comment on something we weren't aware of. I spoke to someone at the Regions' transit office and invited Mr. Robert Salewytch, Program Manager, Transit Services GO Implementation Office to speak at our upcoming JAAC meeting, to discuss the transits accessibility features.

On December 10, 2020, a presentation was given to the JAAC committee by Mr. Salewytch but he didn't know if the App to order a bus was fully accessible. As it turns out, the App is not fully accessible, which means that people with low vision or people

who are totally blind do not have access to order a bus through the App. I contacted the representative, explained that the App isn't fully accessible. The representative said they would investigate the issue & resolve it ASAP. To this day, the issue still has not been resolved. I am reluctant to believe that merging the transit systems will improve the accessibility issue that I've pointed out. Most of the separate transit systems across Niagara are fully accessible & meet the current AODA (Accessibility for Ontarians with Disabilities Act, 2005).

The JAAC, would like to make it resoundingly clear that it is very important that a member of the JAAC be immediately placed on the transit committee so that, not only are the AODA standards adhered to, but also those of the IASR Integrated Accessibility Standards Regulation incorporating goods & services such as, information & communication, employment, transportation, design of public spaces as well as customer service.

Having the input of the JAAC will ensure that the plans for the merging of systems meets the accessibility standards before any money is spent, preventing the need to later work backwards to fix issues related to the need to comply with Ontario provincial legislation.

Sincerely,

Stephen Barker

Stephen Barker
Chair, JAAC

SB/dh

CC. JAAC Committee
Town Clerks

December 9, 2021

Vicki Tytaneck
Town Clerk, Town of Oakville
Via email: vicki.tytaneck@oakville.ca

Brenda Percy
Town Clerk, Municipality of Leamington
Via email: clerks@leamington.ca

Dear Ms. Tytaneck and Ms. Percy:

OHIP Eye Care

At their regular meeting of December 6, 2021, Council of the Town of Pelham received your correspondence, and endorsed the following:

BE IT RESOLVED THAT Council receive the correspondence from the Town of Oakville, dated June 25, 2021 and Municipality of Leamington, dated October 22, 2021 regarding OHIP Eye Care, for information;

AND THAT the Council for the Corporation of the Town of Pelham endorse and supports the resolution from the Town of Oakville and Municipality of Leamington regarding OHIP Eye Care;

AND THAT the Town Clerk is hereby directed to circulate a copy of this resolution to The Honourable Doug Ford, Premier of Ontario, The Honourable Christine Elliot, Minister of Health, MP Dean Allison, MPP Sam Oosterhoff and the Niagara Area Clerks.

On behalf of Council, thank you for your correspondence.

Yours very truly,



Holly Willford, BA
Town Clerk

HW/jm

cc: The Honourable Doug Ford, Premier of Ontario (doug.fordco@pc.ola.org)
The Honourable Christine Elliot, Minister of Health (Christine.elliott@pc.ola.org)
MPP Dean Allison (dean.allison@parl.gc.ca)
MPP Sam Oosterhoff (sam.oosterhoffco@pc.ola.org)
Area Clerks (via email)



Department of Corporate Services
1593 Four Mile Creek Road
P.O. Box 100, Virgil, ON L0S 1T0
905-468-3266 • Fax: 905-468-2959

Sub-Item 6

www.notl.org

SENT ELECTRONICALLY

December 7, 2021

City of St. Catharines
Legal and Clerks Service
Office of the City Clerk
PO Box 3012, 50 Church Street
St. Catharines ON L2R 7C2

Attention: Bonnie Nistico-Dunk, City Clerk
bdunk@stcatharines.ca

Dear Ms. Nistico-Dunk:

RE: St. Catharines Circulation - 406 Lakeshore Road

Please be advised the Council of The Corporation of the Town of Niagara-on-the Lake, at its regular meeting held on November 22, 2021, approved the following motion:

"WHEREAS, the City of St. Catharines has provided a notice of complete application under the Planning Act for the property at 406 Lakeshore Road;

WHEREAS, this property is situated on a critical arterial road to and from Niagara-on-the-Lake, and very close to the border of this municipality; and

AND WHEREAS the Region has expressed support of the City of St. Catharines' position;

THEREFORE BE IT RESOLVED that The Town of Niagara-on-the-Lake also wishes to express its support for the City of St. Catharines' request for a Minter's Zoning Order in this area."

If you have any questions or require further information please contact our office at 905-468-3266.

Yours sincerely,

Colleen Hutt
Acting Town Clerk



The Corporation of the
City of North Bay

200 McIntyre St. East
P.O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: 705 474-0400

OFFICE OF THE CITY CLERK

Direct Line: (705) 474-0626, ext. 2510

Fax Line: (705) 495-4353

E-mail: karen.mcisaac@northbay.ca

December 15, 2021

The Honourable Doug Ford
Premier of Ontario
Queen's Park
Legislative Building
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

This is Resolution No. 2021-519 which was passed by Council at its Regular Meeting held Tuesday, December 14, 2021.

Resolution No. 2021-519:

"Whereas Council received the attached Motion from the City of St. Catharines in relation to the National Childcare Program.

Therefore Be it Resolved that the Council of the City of North Bay endorses and supports the Motion made by the Council of the City of St. Catharines regarding the National Childcare Program.

And Further be it Resolved that a copy of this motion be sent to Premier Doug Ford, Andrea Horwath, Leader of the Ontario NDP Party, Steven Del Duca, Leader of the Ontario Liberal Party, MP Anthony Rota, MPP Victor Fedeli, Ontario Municipal Social Services Association, Association of Municipalities of Ontario, the City of St. Catharines, the other ten municipalities in the District of Nipissing."

Yours truly,

Karen McIsaac
City Clerk

KM/ck

cc. Hon. Andrea Horwath, Leader of the Ontario NDP Party
Hon. Steven Del Duca, Leader of the Ontario Liberal Party
Anthony Rota, MP
Victor Fedeli, MPP
Ontario Municipal Social Services Association (OMSSA)
Association of Ontario Municipalities (AMO)
City of St. Catharines
Town of Mattawa
Municipality of Temagami
Municipality of West Nipissing
Township of Bonfield
Township of Calvin
Township of Chisholm
Municipality of East Ferris
Municipality of Mattawan
Township of Papineau-Cameron
Township of South Algonquin

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

"WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women's full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2
Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca



a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario."

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in black ink, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca

Corporate Services Department

Clerk's Office

CITY of STRATFORD

City Hall, P.O. Box 818

Stratford ON N5A 6W1

519-271-0250 Ext. 5237

Fax: 519-273-5041

www.stratford.ca



December 14, 2021

Via e-mail: mbeatty@stcatharines.ca

The City of St.Catherines
c/o Maureen Beatty, Council & Committee Coordinator
PO Box 3012, 50 Church Street
St. Catharines, ON, L2R 7C2

Dear Ms. Beatty:

Re: National Childcare Program

We acknowledge receipt of your correspondence dated December 1, 2021 regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the December 13, 2021 Council meeting Consent Agenda (CA-2021-139). Council adopted the following resolution:

THAT CA-2021-139, being a resolution from the City of St. Catharines regarding a national childcare program, be endorsed.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Dafoe", is written over a faint, larger blue signature.

Tatiana Dafoe
Clerk

/lf

cc: John Nater - MP
cc: Randy Pettapiece – MPP

The Corporation of the Township of Hornepayne
68 Front Street, PO Box 370
Hornepayne, Ontario
P0M 1Z0



COUNCIL RESOLUTION

MOVED BY: Peter Kistemaker NO. 2021-361
name
SECONDED BY: Drago Stefanic DATE: December 8, 2021
name

WHEREAS the Township has received correspondence from the City of St. Catharines requesting support for their resolution urging the provincial government to take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians; and,

WHEREAS Council is in favour of this request through which a bilateral agreement will provide focus on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response;

THEREFORE BE IT RESOLVED that Council of the Corporation of the Township of Hornepayne hereby directs staff to forward this resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Ontario Municipal Social Services Association (OMSSA), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), Ontario Small Urban Municipalities (OSUM), the Northwestern Ontario Municipal Association (NOMA), and the Federation of Northern Ontario Municipalities (FONOM), with a copy to the City of St. Catharines.

Carried Defeated Deferred
signature of presiding officer

RECORDED VOTE:	YES	NO	ABSTAINED
Councillor Belinda Kistemaker	—	—	—
Councillor Peter Kistemaker	—	—	—
Councillor Jon Peroff	—	—	—
Councillor Drago Stefanic	—	—	—
Mayor Cheryl Fort	—	—	—

Disclosure of pecuniary interest and the general nature thereof.
(Name) _____ (Name) _____
Disclosed the pecuniary interest and the general nature thereof and abstained from the discussion, vote and influence.
(Clerk) _____



COUNCIL RESOLUTION



Res: 2021.23. 22

Wednesday, December 15, 2021

Moved by: _____Corneil_____

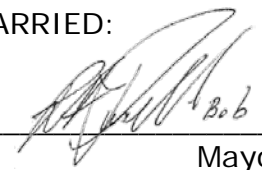
Seconded by: _____Hentz_____

THAT the Council of the Municipality of Dutton Dunwich supports the resolution from the City of St. Catharines requesting that the provincial government take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

THAT a copy of this resolution be forwarded to Jeff Yurek, MPP, Karen Vecchio, MP and the City of St. Catharines.

<u>Recorded Vote</u>	<u>Yeas</u>	<u>Nays</u>
P. Corneil	<u> x </u>	<u> </u>
A. Drouillard	<u> x </u>	<u> </u>
K. Loveland	<u> x </u>	<u> </u>
M. Hentz	<u> x </u>	<u> </u>
B. Purcell – Mayor	<u> x </u>	<u> </u>

CARRIED:



Mayor

DEFEATED:

Mayor



Municipality of Killarney

December 15, 2021

Main Office:

32 Commissioner Street
Killarney, Ontario
P0M 2A0

Tel: 705-287-2424
Fax: 705-287-2660

E-mail:
inquiries@municipalityofkillarney.ca

Public Works Department:

1096 Hwy 637
Killarney, Ontario
P0M 2A0

Tel: 705-287-1040
Fax: 705-287-1141

website:
www.municipalityofkillarney.ca

The Honourable Doug Ford
Premier of Ontario
Email: premier@ontario.ca

Dear Premier:

Attached hereto is Resolution #21-359 that was passed by the Council of the Municipality of Killarney at their Regular Meeting held December 7th, 2021 in which Council supports the resolution passed by the City of St. Catharines requesting that the Provincial Government take the necessary steps to work with the Federal Government on a bilateral agreement to ensure the new childcare program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response.

We look forward to your favorable reply regarding this request.

Sincerely,
THE MUNICIPALITY OF KILLARNEY

(Mrs.) Angie Nuziale
Administrative Assistant

*cc: City of St. Catharines
Ontario Municipal Social Services Association
Association of Municipalities of Ontario*

Word: Letters-St. Catharines-Child Care Program-15-12-2021



The Corporation of the Municipality of Killarney
 32 Commissioner Street
 Killarney, Ontario
 P0M 2A0

MOVED BY: Robert Campbell
 SECONDED BY: John Dimitrijevic

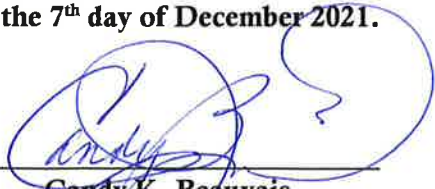
RESOLUTION NO. 21-359

BE IT RESOLVED THAT the Municipality of Killarney support the resolution passed by the City of St. Catharines at their meeting held November 15th, 2021 requesting that the Provincial Government take the necessary steps to work with the Federal Government on a bilateral agreement to ensure the new childcare program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response;

FURTHER this resolution be forwarded to all those noted by the City of St. Catharines.

Resolution Result	Recorded Vote		
	Council Members	YES	NO
<input checked="" type="checkbox"/> CARRIED	Robert Campbell		
<input type="checkbox"/> DEFEATED	John Dimitrijevic		
<input type="checkbox"/> TABLED	Barbara Anne Haitse		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Michael Reider		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Rook		
<input type="checkbox"/> WITHDRAWN	Nancy Wirtz		

I, Candy K. Beauvais, Clerk-Treasurer of the Municipality of Killarney do certify the foregoing to be a true copy of Resolution #21-359 passed in a Regular Council Meeting of The Corporation of the Municipality of Killarney on the 7th day of December 2021.


 Candy K. Beauvais
 Clerk Treasurer

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

"WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women's full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2

Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca

a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario."

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431

RESOLUTION NO. 21-254

Moved by: Daniel Grenier
Seconded by: Joyce Malenfant

BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté hereby supports the motion made by the City of St. Catharines on November 15th, 2021, requesting that the provincial government take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the City of St. Catharines and to our federal and provincial government representatives, Carol Hughes and Guy Bourguin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-254, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 7th day of December 2021.

DATED at Mattice, Ontario
This 16th day of December 2021


Guylaine Coulombe



Sac postal / P.O. Bag 129, Mattice, Ont. P0L 1T0
(705) 364-6511 – Fax: (705) 364-6431

RESOLUTION NO. 21-254

Moved by: Daniel Grenier
Seconded by: Joyce Malenfant

BE IT RESOLVED THAT Council for the Municipality of Mattice – Val Côté hereby supports the motion made by the City of St. Catharines on November 15th, 2021, requesting that the provincial government take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response, and;

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the City of St. Catharines and to our federal and provincial government representatives, Carol Hughes and Guy Bourguin.

- CARRIED -

I, Guylaine Coulombe, CAO/Clerk of the Municipality of Mattice – Val Côté, do hereby certify this to be a true and complete copy of Resolution 21-254, passed by the Council of the Municipality of Mattice – Val Côté at its meeting held the 7th day of December 2021.

DATED at Mattice, Ontario
This 16th day of December 2021


Guylaine Coulombe



Municipality of Northern Bruce Peninsula

56 Lindsay Road 5, R.R. #2, Lion's Head, ON N0H 1W0
Telephone: (519) 793-3522 • Fax: (519) 793-3823
www.northbrucepeninsula.ca

January 4, 2022

Municipality of St. Catharines
Maureen Beatty
Council and Committee Coordinator
Via email: mbeatty@stcatharines.ca

Dear the Municipality of St. Catharines,

Re: National Childcare Program

The resolution received from the Municipality of St. Catharines, a copy of which is attached, was reviewed by the Council of the Municipality of Northern Bruce Peninsula on December 13, 2021, relating to the above noted item. The following Resolution #37-19-2021 was carried and adopted by Council:

"That Council supports a resolution from the City of St. Catharines regarding the National Childcare Program."

The above is being provided for your information.

Yours truly,

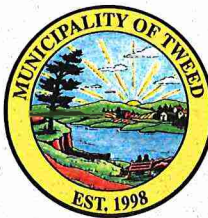
Cathy Addison
Clerk
Municipality of Northern Bruce Peninsula

CC:
Ontario Municipal Social Services Association
AMO

The Corporation of the
MUNICIPALITY OF TWEED

AGENDA ITEM #6.2

255 Metcalf St., Postal Bag 729
Tweed, ON K0K 3J0
Tel.: (613) 478-2535
Fax: (613) 478-6457



Email: info@tweed.ca
Website: www.tweed.ca
facebook.com/tweedontario

December 16, 2021

City of St. Catharines
PO BOX 3012
St. Catharines ON L2R 7C2

Attention: Maureen Beatty
Council and Committee Coordinator

Dear Maureen Beatty

I wish to advise that Council, at their regular meeting held December 8, 2021, passed a resolution in support of the City of St. Catharines resolution regarding National Childcare.

Lucas Wales
Deputy Clerk / Corporate Services

Municipality of Tweed Council Meeting
Council Meeting



Resolution No.

809.

Title:

City of St. Catharines - St. Catharines, ON

Date:

Wednesday, December 8, 2021

Moved by

J. DeMarsh

Seconded by

J. Flieler

BE IT RESOLVED THAT Council support the Resolution of the City of St. Catharines to request that the provincial government take the necessary steps to work with the federal government on a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response.

Carried

Mayor

A handwritten signature in cursive script, appearing to read 'J. Albert', is written over a horizontal line.



Representing the Districts of Kenora, Rainy River and Thunder Bay
P.O. Box 10308, Thunder Bay, ON P7B 6T8
www.noma.on.ca
p. 807.683.6662 e. admin@noma.on.ca

December 14, 2021

Resolution 2021-10: Support the Township of Hornepayne's resolution in response to the City of St. Catherine's request for the provincial government to work with the federal government on a new national childcare program bilateral agreement

THAT the Northwestern Ontario Municipal Association does hereby support the Township of Hornepayne's resolution as attached in response to the City of St. Catherine's resolution requesting that the provincial government takes the necessary steps to work with the federal government on a bilateral agreement to ensure the new national childcare program be made available to Ontarians; and,

WHEREAS the Northwestern Ontario Municipal Association is in favour of this request through which a bilateral agreement will provide focus on increased access, affordability, quality, and responsiveness, all of which are essential to the COVID-19 pandemic recovery

THEREFORE BE IT RESOLVED THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Leaders of the Provincial Opposition parties, the Ontario Municipal Social Services Association (OMSSA), the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), Ontario Small Urban Municipalities (OSUM), and the Federation of Northern Ontario Municipalities (FONOM), all Clerks and CAOs of NOMA.

Moved By: Rick Dumas

Seconded By: Jody Davis

CARRIED

A handwritten signature in black ink, reading "Wendy Landry".

President

Allan Thompson
Mayor

December 16, 2021

Sent via E-Mail: doug.fordco@pc.ola.org

Honourable Doug Ford, Premier
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

RE: NATIONAL CHILDCARE PROGRAM

I am writing to advise that at the Town Council meeting held on December 14, 2021, Council adopted a resolution to support the City of St. Catharines resolution regarding the National Childcare Program.

The resolution reads as follows:

That the Town of Caledon support the City of St. Catharines' resolution requesting the provincial government establish a bilateral agreement to ensure the new national childcare program is made available to Ontarians; and

That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Solicitor General / MPP Dufferin-Caledon, the Honourable Stephen Lecce, Minister of Education, the Honourable Karina Gould, Minister of Families, Children and Social Development, and the Association of Municipalities of Ontario.

A copy of St. Catharines resolution is enclosed for reference.

For more information regarding this request, please contact the undersigned by email to mayor@caledon.ca or by phone at 905.584.2272 ext. 4155.

Thank you for your attention to this matter.

Sincerely,



Allan Thompson
Mayor

c: Honourable Sylvia Jones, MPP Dufferin-Caledon, sylvia.jones@pc.ola.org
Honourable Stephen Lecce, Minister of Education, stephen.lecce@pc.ola.org
Honourable Karina Gould, Minister of Families, Children and Social Development, karina.gould@parl.gc.ca
The Association of Municipalities of Ontario, amo@amo.on.ca
City of St. Catharines, clerks@stcatharines.ca

THE CORPORATION OF THE TOWN OF CALEDON

6311 Old Church Road, Caledon East, Caledon, ON, Canada L7C 1J6
T. 905.584.2272 | 1.888.225.3366 | F. 905.584.1444 | www.caledon.ca | allan.thompson@caledon.ca

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

“WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women’s full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2

Tel: 905.488.5600 | TTY: 905.488.4889 | www.stcatharines.ca

a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario.”

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca

TOWN OF ENGLEHART
61 Fifth Avenue , Englehart , Ontario , P0J 1H0
Tel: 1-705-544-2244
<https://www.engagehart.ca/>

December 8, 2021

RESOLUTION

Resolution # COU1-21-12-03

Agenda Item # 6.3 City of St. Catharines-National Childcare Program

Moved By : Doug Metson

Seconded By : Twyla Wilson

Now therefore be it resolved that the Council of the Town of Englehart support the attached resolution from the City of St. Catharines regarding the National Childcare Program;
And further that a copy of this resolution be forwarded to the city of St. Catharines.

Carried



Mayor
Town of Englehart

TOWN OF ENGLEHART
61 Fifth Avenue , Englehart , Ontario , P0J 1H0
Tel: 1-705-544-2244
<https://www.engagehart.ca/>

December 8, 2021

RESOLUTION

Resolution # COU1-21-12-03

Agenda Item # 6.3 City of St. Catharines-National Childcare Program

Moved By : Doug Metson

Seconded By : Twyla Wilson

Now therefore be it resolved that the Council of the Town of Englehart support the attached resolution from the City of St. Catharines regarding the National Childcare Program;
And further that a copy of this resolution be forwarded to the city of St. Catharines.

Carried



Mayor
Town of Englehart



Community Services

Legislative Services

December 14, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: City of St. Catharines' Resolution - National Childcare Program

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of December 13, 2021 received and supported correspondence from the City of St. Catharines dated December 1, 2021 regarding the National Childcare Program.

Attached please find a copy of the City of St. Catharines' correspondence dated December 1, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

Attach

cc: Doug Ball, Executive Director, Ontario Municipal Social Services Association dball@omssa.com
Jeff Burch, MPP, Niagara Centre jburch-gp@ndp.on.ca
Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org
Jennifer Stevens, MPP, St. Catharines JStevens-co@ndp.on.ca
Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca
Ontario Municipalities
Association of Municipalities of Ontario amo@amo.on.ca

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

B



B

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

"WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women's full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2
Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca

Received by:
COUNCIL
December 13, 2021



a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario."

If you have any questions, please contact the Office of the City Clerk at extension 1524.

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca



The Corporation of the Town of Marathon
4 Hemlo Drive, P.O. Bag TM
Marathon, Ontario P0T 2E0
clerk@marathon.ca
Phone: (807) 229-1340 Ext. 2223
Fax: (807) 229-1999
www.marathon.ca

OFFICE OF THE DEPUTY CLERK
File 4-6

SENT VIA EMAIL

December 14, 2021

Bonnie Nistico-Dunk, City Clerk
City of St. Catharines
P.O. Box 3012
St. Catharines, ON L2R 7C2

Dear Bonnie Nistico-Dunk:

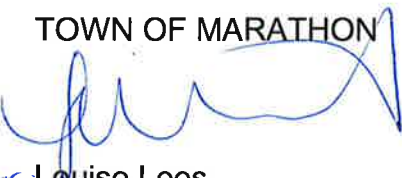
At the Regular Meeting of Council held on Monday, December 13, 2021, Council passed Motion No. 220/21 which supports your resolution pertaining to National Childcare Program.

Accordingly, I have enclosed a copy of the motion as well as your original request.

I trust you will find this satisfactory, but should you have any questions please do not hesitate to contact my office at your convenience.

Sincerely,

TOWN OF MARATHON

for 
Louise Lees
Deputy Clerk

LL:jg

Enclosure(s)

Cc: Honourable Doug Ford

M:\4-6 (Administration)\2021 Correspondence\let_1214.City of St. Catharines.doc

THE CORPORATION OF THE TOWN OF MARATHON
MARATHON, Ontario

Motion No.: 220/21

Date: December 13, 2021

Moved by: LAKE

Seconded by: VALLANCE

THAT Council hereby supports the resolution received from the City of St. Catharines pertaining to National Childcare Program;


AND FURTHER THAT a copy of this motion be forwarded to the individuals listed on the originating resolution.

RECORDED VOTE:	FOR	AGAINST	CONFLICT OF INTEREST
Mayor Dumas			
Councillor Gingras			
Lake			
Tsubouchi			
Vallance			

CARRIED ✓

DEFEATED _____

No. at Meeting: 5



Mayor



December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

"WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women's full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2
Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca



a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario."

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in dark ink, appearing to read 'Bonnie Nistico-Dunk'.

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca

PO Box 488
201 Atwood Avenue
Rainy River, ON
P0W 1L0



Office Phone: (807) 852-3244
Clerk Phone: (807) 852-3978
Fax: (807) 852-3553
Email: rainyriver@tbaytel.net
Website: www.rainyriver.ca

Town of Rainy River

RESOLUTION

MOVED BY Brent Helgeson DATE: December 13, 2021

SECONDED BY Larry Armstrong RESOLUTION: 21-048

“BE IT RESOLVED that the Town Council of The Corporation of the Town of Rainy River hereby supports the City of St. Catharines in requesting that the provincial government take the necessary steps to work with the federal government on a bi-lateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response and that staff actively monitor federal developments and engage in provincial and regional discussions.”

ABSTAIN _____
AYES _____
NAYES _____

CARRIED ✓
DEFEATED _____

L. ARMSTRONG _____
D. EWALD _____
B. HELGESON _____
N. IVALL _____
M. KREGER _____
G. PASLOSKI _____
P. WHITE _____

Deborah J. Ewald
MAYOR OR ACTING MAYOR





THE CORPORATION OF THE TOWNSHIP OF ALBERTON

Session Date: December 8, 2021

Resolution No.: 2021 - 282

Moved By: [Signature]

Seconded By: [Signature]

BE IT RESOLVED THAT:

Council for the Township of Albion hereby supports the resolution passed by Council for the City of St. Catherine's, a copy of which is attached, which requests that the Ontario Government take the necessary steps to work with the Federal Government on a bilateral agreement to ensure that a new national childcare program be made available to Ontarians.

Pecuniary Interest	Recorded Vote	Council Member	Nay	Yea
		FORD, Mike		
		GLOWASKY, Diane		
		JOHNSON, Jennifer		
		SPENCE, Shawn		
		SPUZAK, Peter		

[Signature]
REEVE

CARRIED: ☒

DEFEATED: ☐



TOWNSHIP OF NIPISSING

RESOLUTION

DATE: January 4, 2022

NUMBER: R2022-06

Moved by Moore

Seconded by Kirkey

THAT we support the Resolution dated November 15, 2021 from the City of St. Catharines requesting that the provincial government take the necessary steps to work with the federal government to ensure a new national child care program be made available to Ontarians.

For Against

PIPER
KIRKEY
MARCHANT
MOORE
SCOTT

Carried

Mayor: Tom Piper



Community Services

Legislative Services

December 14, 2021

File #120203

Sent via email: premier@ontario.ca

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Honourable and Dear Sir:

Re: City of St. Catharines' Resolution - National Childcare Program

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of December 13, 2021 received and supported correspondence from the City of St. Catharines dated December 1, 2021 regarding the National Childcare Program.

Attached please find a copy of the City of St. Catharines' correspondence dated December 1, 2021.

Thank you for your attention to this matter.

Yours very truly,

Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk

cschofield@forterie.ca

CS:dlk

Attach

cc:

Doug Ball, Executive Director, Ontario Municipal Social Services Association dball@omssa.com

Jeff Burch, MPP, Niagara Centre burch-jp@ndp.on.ca

Sam Oosterhoff, MPP, Niagara West sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP, St. Catharines jstevens-co@ndp.on.ca

Wayne Gates, MPP, Niagara Falls wgates-co@ndp.on.ca

Ontario Municipalities

Association of Municipalities of Ontario amo@amo.on.ca

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

B



B

December 1, 2021

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Sent via email: premier@ontario.ca

**Re: National Childcare Program
Our Files:**

Dear Premier Ford,

At its meeting held on November 15, 2021, St. Catharines City Council approved the following motion:

"WHEREAS the province of Ontario has the most expensive childcare in the country, presenting a financial hardship for many families and a barrier for women's full economic participation; and

WHEREAS the \$34 billion early learning and childcare spending commitment announced this year by the federal government will bring transformative change to childcare by lowering parent fees and expanding the supply of regulated not-for-profit and public childcare in this country; and

WHEREAS the federal government has already reached childcare agreements with BC, Nova Scotia, Manitoba, Saskatchewan, Yukon Territory, PEI, Newfoundland and Labrador and Quebec; and

WHEREAS the provisions of each agreement vary to some degree, but the majority of the jurisdictions have agreed to use the federal funds to:

- (a) lower parent fees by 50 per cent by the end of 2022 and to \$10 a day by 2025-26 or sooner;
- (b) improve the wages and working conditions of early childhood educators, and
- (c) publicly fund the expansion of not-profit and public childcare;

THEREFORE BE IT RESOLVED that the City of St. Catharines request that the provincial government take the necessary steps to work with the federal government on

PO Box 3012, 50 Church St., St. Catharines, ON L2R 7C2
Tel: 905.688.5600 | TTY: 905.688.4889 | www.stcatharines.ca

Received by
COUNCIL
December 13, 2021



a bilateral agreement to ensure the new national child care program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response; and

BE IT FURTHER RESOLVED that staff actively monitor federal developments and engage in provincial and regional discussions; and

BE IT FURTHER RESOLVED that City Council request the City Clerk circulate Council's decision to other municipalities in Ontario, the Ontario Municipal Social Services Association and the Association of Municipalities of Ontario."

If you have any questions, please contact the Office of the City Clerk at extension 1524.

A handwritten signature in black ink, appearing to read "Bonnie Nistico-Dunk".

Bonnie Nistico-Dunk, City Clerk
Legal and Clerks Services, Office of the City Clerk
:mb

cc: Niagara Area MPPs
Ontario Municipal Social Services Association
Ontario Municipalities
Association of Municipalities of Ontario, amo@amo.on.ca



THE CORPORATION OF THE TOWNSHIP OF RED ROCK

December 13, 2021

To: Premier Doug Ford
Legislative Building; 1 Queen's Park
Toronto, ON Canada
M7A 1A1

Dear Premier Ford,

RE: The Corporation of the Township of Red Rock Council Supports the City of St. Catherine's Council Resolution regarding National Childcare

The Council of the Corporation of the Township of Red Rock passed Resolution #6 in its Regular Meeting of Council on December 6th, 2021 in support of the City of St. Catherine's Council's Resolution. This Resolution is in regards to National Childcare

Should there be any questions about this request, please contact the undersigned at (807) 886-2245, ext 225 or cao@shawbiz.ca.

Sincerely,

A handwritten signature in black ink, appearing to be "M. Figliomeni", with a long horizontal flourish extending to the right.

Mark Figliomeni,
Chief Administrative Officer/Clerk
Township of Red Rock

CC: City of St. Catherine's

TOWNSHIP OF RED ROCK

MOVED BY: Todesca DATE: DECEMBER 6, 2021
SECONDED BY: McDand RES.NO: 6

BE IT RESOLVED THAT

Council of the Township of Red Rock support the correspondence from the City of St. Catherine's regarding National Childcare.

FOR: 4
AGAINST: Parti

DRh
MAYOR'S SIGNATURE

The Corporation of The Township of St Joseph



December 17, 2021

RECEIVED
MAYOR'S OFFICE

PO Box 3012,
50 Church St.,
St Catharines, ON
L2R 7C2

JAN 04 2021

council

Dear St. Catharines City Council,

Re: National Childcare Program

Please be advised our Council, at its meeting of December 15, 2021, passed Resolution #2021-311 in support of your correspondence to the Honourable Doug Ford M.P.P Premier of Ontario. Our Council concurs that a national childcare program be made available to Ontarians, and that it focuses on increased access, affordability, quality and responsiveness, all of which are essential to the COVID-19 pandemic response.

We thank you for your attention to this important issue.

Respectfully,

Amanda Richardson
Clerk Administrator



The Failure of Government to Protect Its Citizens

An Open Letter to Mayor Sendzik and Council:

Despite public concerns over the detection of a significant and continuous PCB discharge coming from the GM site, the City assured citizens that Ontario's Ministry of Environment would protect them and the environment from harm from these hazardous chemicals. However, the recent release of the Ontario Auditor General's Annual Report of Environment Audits (November 2021) confirms that in fact Ontario's Ministry of Environment does not have the ability to remedy this dangerous situation.

"Ontario's Ministry of the Environment, Conservation and Parks (Environment Ministry) does not have effective systems and processes in place to prevent or reduce the risks and negative impacts of hazardous spills to the environment and human health."¹

In December of 2020, Ontario's Ministry of Environment (MECP) detected and measured a significant and continuous spill of Polychlorinated Biphenyls (PCBs) at the storm sewer located on the East side of the former GM site. The concentration of PCBs found in this location close to a playground and daycare centre was measured at more than 900X provincial water quality guidelines. Citizens had hoped that confirmation of this significant source of contamination would spur MECP into ordering the property owner to take immediate action through inspections and enforcement.

The potential impact of a PCB spill into the environment is of grave concern. PCBs are serious poisons which have been shown to cause damage to the reproductive, neurological and immune systems of wildlife and humans and are known to cause cancer. A National Academy of Sciences committee has stated that "PCBs pose the largest potential carcinogenic risk of any environmental contaminant for which measurements exist."

PCBs accumulate in the sediments at the bottoms of streams. These chemicals can build up in the fatty tissues of fish and other animals, and in high concentrations pose serious health risks to people who frequently eat contaminated fish.

¹ Ontario Auditor General's Annual Report of Environment Audits (November 2021)

In early 2020, the Coalition for a Better St. Catharines asked MECP to monitor this heavily contaminated site. It has been almost two years since MECP started monitoring and 12 months since MECP detected a continuous and significant discharge of PCBs into storm sewers at the site and flowing into Twelve Mile Creek. As of this writing, despite our inquiries, we have not been informed of any action taken to remove this threat to the community that surrounds the site on three sides or to protect or restore the aquatic habitat of Twelve Mile Creek. The Auditor General confirmed that MECP cannot be relied upon to take action to reduce the risk from spills.

“Overall, our audit found that the Environment Ministry does not conduct adequate regulatory activities to reduce the risk of occurrence of the most common sources of spills impacting human health and the environment. We also found that its enforcement regime does not effectively ensure compliance with the regulations that do exist.”

Not only does MECP not take decisive action to protect citizens, but it has failed to inform Citizens of the state of the problem or any progress to resolve it. Despite numerous emails and calls, a request for a public hearing and an FOI request that is now 20 months old, we have not been able to determine what, if any, action has been taken to find and to stop the discharge of PCBs from the GM site. This failure of MECP to inform citizens has been documented by the Auditor General.

“The Environment Ministry does not disclose sufficient information to the public about the quantity of hazardous spills and the harm they cause, to inform people of the impacts on their local community”

MECP has indicated that they are working with the property owner to resolve the situation but as stated we have seen no measurable progress. In fact according to the Auditor General MECP may not even be capable of enforcing their own regulations.

“The Environment Ministry’s hazardous spill enforcement regime is not strong enough to bring entities into compliance in a timely manner or deter repeat violations.”

The Government of Canada has also failed to respond to this environmental disaster even though this discharge of PCBs, a chemical of concern, flows into Lake Ontario contravening several joint agreements between the U.S. and Canada.

The Ministry of Environment has provided no evidence that they are prepared to force the property owner to take action to stop the discharge in a timely manner. By relying on the

Ministry, the City of St. Catharines shares responsibility for not protecting the health and safety of its citizens. Now that the Auditor General has exposed and documented the ineptitude of the Ministry of the Environment the City must step up and enforce its own by-laws regarding exposure to hazardous wastes even if it must intervene on the site and recover costs from the property owner.

In the meantime, toxic chemicals like PCBs continue to flow from the GM site into storm sewers and Twelve Mile Creek. It's time for the City to take the lead and clean up this mess. Considering this information, we are asking what course of action the City of St Catharines will take to protect citizens and the environment.

Other quotes from the Auditor General's report:

"The Environment Ministry does not independently confirm that spillers have sufficiently remediated the environment after a spill."

"The Environment Ministry is not fully using its powers to ensure that spills are promptly remediated"

"The Environment Ministry does not properly record or analyze data to identify the highest risk sources and causes of spills that can have negative impacts to human health and/or the environment. "

"The Environment Ministry is decreasing its proactive inspection and enforcement of environmental requirements, such as for spill prevention, because of staffing reductions."

"The Ministry of the Environment, Conservation and Parks (Environment Ministry) does not have effective systems and processes in place to prevent or reduce the risks and negative impacts of hazardous spills to the environment and human health."

"The Environment Ministry is also not ensuring that sufficient action is taken to prevent, eliminate or reduce adverse effects resulting from hazardous spills by spillers. It is not informed in a timely manner of all such spills, and it is not independently confirming that spillers have properly remediated the spills they caused."



Ontario
Home Builders'
Association

20 Upjohn Rd., Suite 101 (416) 443-1545
North York, Ontario Toll Free 1-800-387-0109
M3B 2V9 Fax: (416) 443-9982
<http://www.ohba.ca> info@ohba.ca

December 14, 2021

Walter Sendzik
Mayor of the City of St. Catharines
PO Box 3012
50 Church St.
St. Catharines, ON L2R 7C2

Dear Mayor Sendzik,

On behalf of the Ontario Home Builders' Association (OHBA), we are writing to you in advance of the Provincial-Municipal Housing Summit set to occur on Thursday, December 16th, 2021. This summit will bring together Ontario's Municipal and Provincial leaders to provide an opportunity to collaborate on critical actionable measures that each level of government can take to address the intensifying housing affordability crisis. The outcomes of this housing summit will be vital to identify measures governments can undertake to enable the residential construction sector to deliver the necessary housing supply and choices we so desperately need.

Prior to the summit, it is important that leaders of all levels be aware of the existing and pending population growth in their communities, throughout their regions and across Ontario. In October 2021, OHBA consulted noted economist Dr. Mike Moffatt on a new population growth and family formation report entitled, "[Baby needs a New Home, Projecting Ontario's Growing Number of Families and their Housing Needs](#)". The report concludes that with 2.27 million more people calling Ontario home over the next decade, our province will need to build one million new homes just to keep pace with population growth, the formation of young families, and to address current and future housing supply shortages. The growing demographic of Ontarians in their late 20s and early 30s is driving the demand for family-friendly housing. Furthermore, families are spreading out across the province looking for a home in which to raise a family or are unfortunately even delaying having children due to a lack of housing options. We encourage you to review the municipal data and projections provided in the report, prior to the housing summit.

Meeting the goal of one million homes over the next decade is a significant challenge and has never been achieved before in our province, however, failure to do so will make it impossible for Ontario to attract and retain the talent it needs to compete in the global economy. Ontario's big cities, and indeed regions, must be prepared to accommodate wide variety and corresponding densities of housing units that family formations will demand, while having a sufficient quantity of housing supply to meet the needs of population growth. Furthermore, in addition to the planning, zoning and development approvals required, it is imperative that the necessary municipal infrastructure, including sanitary sewer and water capacity, is planned, approved and available to accommodate the pending growth over the coming years.

The need for more housing supply is real and it is here today and here to stay. While the residential construction industry and our members are tasked with delivering keys to Ontario families, we are all in this together, including our local, regional, provincial and federal governments and we have the collective and shared responsibility to meet future housing needs. Failure to act and work together will result in a lack of homes to buy and ever-escalating prices. OHBA and our member home builders and renovators across Ontario are ready to be the critical partners in solutions to build the supply and variety of housing options needed to ensure all Ontarians can continue to realize the great Canadian dream of home ownership for years to come.

Best regards,

Bob Schickedanz

President, Ontario Home Builders' Association



December 16, 2021

In This Issue

- Joint Annual Memorandum of Understanding Statement.
- *Conservation Authorities Act* Phase 1 Regulations webinar recording.
- Excess soil regulation changes - AMO Webinar recording available.
- Invitation to submit EOI for the acquisition/lease of land in Ontario.
- Housing Supply Challenge Round 3 launching in January.
- Housing Accelerator Fund and Rent-to-Own Program.
- New dates added for AMO's Navigating Conflict for Elected Officials training.
- Update on the 2022 AMO Annual General Meeting and Conference.
- ROMA Conference keynote - Dr. Bruce Lourie.
- ROMA Conference - Submit your questions for the Michael J. Smither Question Box.
- Let Canoe procure for you.
- Register to vote in the 2022 Ontario Municipal and School Board Elections.
- Careers: Orillia, Dutton Dunwich and MMAH.

AMO

AMO and the Province of Ontario released the 2020/21 Joint Annual Memorandum of Understanding Statement [FR]. The Joint Statement provides an update of some of the activities and accomplishments under the MOU during 2020 and 2021.

A recording of the recent webinar on *Conservation Authorities Act* Phase 1 Regulations provided jointly by Conservation Ontario and AMO is available here.

AMO hosted a webinar on December 3rd to discuss changes to the On-Site and Excess Soil Management Regulation (O. Reg 406/19) that come into effect on January 1, 2022. You can view the recording here.

Provincial Matters

CBRE Limited, on behalf of Infrastructure Ontario (IO), is inviting interested parties to propose land sites across Ontario to set up a science complex with laboratory, ancillary office space, storage, and fleet/equipment management facilities. More details here.

Federal Matters

Applications to the Northern Access Round of the Housing Supply Challenge open January 12. Applicants are invited to submit solutions for improving the housing

supply chain in northern and remote regions.

Municipalities and others are called to share ideas for the Housing Accelerator Fund and Rent-to-Own program by January 31, 2022. These programs aim to contribute to effective housing solutions.

Eye on Events

AMO's in demand training on skills for elected officials to navigate conflict relations is available for two more sessions in 2022. Sign up for the February 16/17th or April 6/7th sessions here. Limited seats available.

The AMO 2022 Annual General Meeting and Conference will be held in-person August 14-17, hosted by the City of Ottawa. Details on registration, hotel bookings, program, sponsorship and exhibitor packages will be available in February 2022. Please watch the AMO conference website for updates.

Dr. Bruce Lourie, influential environmental policy expert and bestselling author will discuss cutting to the chase to manage climate risk and transitioning to a net-zero economy, the role of science in policy. You can view the Conference program here, and register here.

ROMA continues the tradition of hosting the Michael J. Smither Question Box Panel. Registered delegates can submit questions in advance of the conference here.

LAS

The Canoe Procurement Group simplifies the purchasing process and saves money. We conduct a full procurement on behalf of all municipalities in Ontario, saving you the time of doing your own. Through bulk purchase contracts you can reduce the cost of almost anything you need for your municipal operations. Contact Tanner to learn more.

Municipal Wire*

The upcoming year will be a busy one for Ontario voters, with the Ontario Provincial Election and Municipal and School Board Elections happening just a few months apart. Make sure you are on the list to vote in the 2022 Municipal and School Board Elections on October 24. Register at voterlookup.ca. Download Toolkit.

Careers

Accounting Supervisor/Junior Financial Analyst - City of Orillia. Role is to oversee and supervise all aspects of Accounts Receivables and Accounts Payables including invoicing, collections, payments, appropriate authorizations, internal controls, and timely, accurate processing. Interested applicants are invited to apply by January 7th, 2022 at noon.

Senior Financial Planning Analyst - City of Orillia. The role is to participate in the

development and implementation of policies / procedures and internal control processes reflecting industry best practice. Interact with the City leaders on non-compliance for appropriate resolution. Interested applicants are invited to apply by January 7th, 2022 at noon.

Director of Business Development - City of Orillia. Reporting to the Chief Administrative Officer (CAO), the Director of Business Development provides leadership, overall direction, management and administration of functions associated with business development, culture and tourism. Apply online by January 7, 2022.

Building Inspector - Municipality of Dutton Dunwich. The successful applicant will be responsible to perform all statutory duties in accordance with the Ontario Building Code, *Building Code Act* and various other Acts/legislation and applicable law consistent with established policies, practices and procedures. Interested and qualified candidates are requested to submit a detailed resume and cover letter by December 28, 2021 to kmorreau@duttondunwich.on.ca.

Team Lead, Program Financial Management - Ministry of Municipal Affairs and Housing. The Ministry is seeking experienced individuals to join their team, to lead and coordinate the financial management, controllership and administration responsibilities for all financial and business processes relating to funding for housing and homelessness programs. Please apply online by December 31, 2021.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

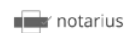
MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

AMO's Partners



*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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January 6, 2022

In This Issue

- AMO's newest policy updates and calls to action.
- Excess soil regulation changes now in effect.
- ROMA Conference Ministers' Forum: Deadline to submit questions is January 14.
- ROMA Conference: Register by January 20.
- Blog: LAS' Business and data analytics intern.
- Using LAS this year? Don't forget to do this.
- Canoe webinar: Cutting edge solutions from Sharp Electronics.
- Careers: AMO, Brampton, Greater Sudbury and Waterloo.

AMO Matters

Yesterday's Policy Update included two Calls to Action (Joint & Several Liability and CN's compliance with the *Drainage Act*) and updates on issues of municipal concern, including health care, housing, and cannabis. Click [here](#) for more details.

Provincial Matters

On-Site and Excess Soil Management Regulation (O. Reg 406/19) came into effect on January 1, 2022. You can review the webinar AMO hosted on the changes [here](#).

Eye on Events

The deadline to submit your questions for the two Ministers' Forums at this year's ROMA conference is **January 14 by 12 pm**. As a registered conference delegate and municipally elected official take the opportunity to submit questions [here](#).

ROMA 2022: Rural Opportunities virtual conference offers two full days of engaging keynotes, addresses from key ministers and party leaders, concurrent session discussions on timely issues, and opportunities to connect with colleagues from across the province. Full details [here](#).

LAS

What's it really like being an intern at LAS? Read our [latest blog](#) written by Edward Kwan who worked as a Business & Data Analytics intern during the fall term.

If you plan on using one or more [cooperative programs](#) from LAS this year, don't forget to post your [Notice of Participation](#). This ensures your purchasing department remains in compliance with trade agreements.

Sharp Electronics is one of the leading suppliers of printers, multifunction devices, displays and more. Join the LAS webinar on January 26 at 11 am to hear how your offices can benefit from this [Canoe contract](#). Be sure to [register here](#).

Careers

Advisor, Municipal Engagement - AMO. Interested in working for one of Canada's most influential public policy advocacy organizations? Is community building and advancing the interests of municipal government appealing to you? Are you interested in supporting AMO in its efforts to deliver premier events and training and to advance diversity and equity objectives in local government? AMO is seeking an Advisor, Municipal Engagement. Interested candidates please apply in confidence to: careers@amo.on.ca by January 11, 2022.

Supervisor, Court Operations & Administration - City of Brampton. Reporting to the Manager, Court Administration, this role is responsible to coordinate the daily operation and administration of the Courthouse by providing leadership, supervision and coordination of Court staff. Applications must be received by: January 14, 2022.

Co-ordinator of Special Operations - City of Greater Sudbury. Develop and co-ordinate CGS's Emergency Management Program in line with emergency management best practices and legislative requirements. Qualified candidates should submit their résumé by January 17, 2022 to hrjobs@greatersudbury.ca.

Commissioner, Community Services - Region of Waterloo. Reporting to the CAO, you will establish corporate strategic priorities for the Region and ensure that Departmental initiatives and programs are integrated and aligned with these priorities. To apply for this position, please visit [here](#) by February 4, 2022.

About AMO

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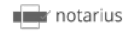
[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-685-4225 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

Sub-Item 12

December 3, 2021

CL 21-2021, November 18, 2021
BRCOTW 5-2021, November 4, 2021
CSD 67-2021, November 4, 2021

LOCAL AREA MUNICIPALITIES**SENT ELECTRONICALLY**

RE: Report CSD 67-2021 – 2022 Budget – Waste Management Services
Operating Budget and Rate Requisition

Regional Council, at its meeting of November 18, 2021, approved the following recommendation of its Budget Review Committee of the Whole:

That Report CSD 67-2021, dated November 4, 2021, respecting 2022 Budget-Waste Management Services Operating Budget and Requisition, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the 2022 Waste Management Services net operating budget increase of \$2,246,285 or 5.54% inclusive of mitigations and reserve funding **BE APPROVED**;
2. That the 2022 Waste Management Services gross operating budget of \$69,306,516 and net budget of \$42,813,049 as per Appendix 4 of Report CSD 67-2021, **BE APPROVED**;
3. That the net budget amount of \$42,813,049 **BE APPORTIONED** between the local municipalities in accordance with the methodology approved in PWA 55-2011, as per Appendix 2 of Report CSD 67-2021;
4. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
5. That a copy of Report CSD 67-2021 **BE CIRCULATED** to the Local Area Municipalities.

A copy of Report CSD 67-2021 and By-law 2021-89 are enclosed for your information.

Yours truly,

Ann-Marie Norio
Regional Clerk

CLK-C 2021-180

Distribution List: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer
 T. Harrison, Commissioner, Corporate Services/Treasurer
 K. Beach, Executive Assistant, Commissioner, Corporate Services

Subject: 2022 Budget-Waste Management Services Operating Budget and Requisition

Report to: Budget Review Committee of the Whole

Report date: Thursday, November 4, 2021

Recommendations

1. That the 2022 Waste Management Services net operating budget increase of \$2,246,285 or 5.54% inclusive of mitigations and reserve funding **BE APPROVED**;
2. That the 2022 Waste Management Services gross operating budget of \$69,306,516 and net budget of \$42,813,049 as per Appendix 4 of Report CSD 67-2021, **BE APPROVED**;
3. That the net budget amount of \$42,813,049 **BE APPORTIONED** between the local municipalities in accordance with the methodology approved in PWA 55-2011 as per Appendix 2 of Report CSD 67-2021;
4. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
5. That a copy of this Report **BE CIRCULATED** to the Local Area Municipalities.

Key Facts

- The proposed Waste Management Service (WMS) net budget represents an approximately \$2.2 million increase, or 5.54% over 2021 as shown in Appendix 1.
- The 2022 Budget Strategy increase of 9.9% has been mitigated to 5.54% by using increased reserve draws resulting from the forecasted 2021 surplus attributed to higher than budgeted recycling commodity prices and as part of a longer term strategy that considers long-term budget impacts from extended producer responsibility regulations beginning in 2024.
- Assessment growth for Niagara Region and Area Municipalities has not been finalized; however, estimated assessment growth by municipality is summarized in Appendix 2. The Region's year-to-date overall assessment growth (as of October 18, 2021) is 1.36% for 2021, resulting in the net requisition increase to be approximately 4.18% (5.54% less 1.36%) with an average typical residential impact of \$6.85 per year.

-
- The net requisition amount has been allocated in accordance with the methodology approved in PWA 55-2011. The impacts by municipality in Appendix 3 are affected by the budget increase as well as growth in households and the enhanced services (as requested and selected by each Local Area Municipality ("LAM")).

Financial Considerations

Current Year

The gross budget proposed for 2022 totals \$69.3 million with a net budget of \$42.8 million, which is an approximately \$2.2 million or a 5.54% increase over 2021 as outlined in Appendix 1. A significant driver of the annual increase remains the new collection contract for which 2021 was the first full year. A landfill operations contract, which came in approximately \$1M over budget as well as an expansion of the current compost processing contract with Walker Industries are also major drivers in the 2022 proposed budget. The proposed 2022 budget also includes increases as a result of reintroducing budget mitigation measures from 2021. As part of the multi-year mitigation strategy for the new collection contract, staff are recommending use of stabilization reserve funding of \$2.4 million as part of the 2022 budget.

A schedule providing the revenues and expenditures for 2021 and 2022 is included as Appendix 4. This appendix includes the 2021 budget and the 2022 budget including the percentage change for comparison.

Multi-Year Forecast

As can also be noted in Appendix 1, the multi-year collection contract strategy includes proposed stabilization reserve funding for the 2023 budget totaling \$4.0 million. This additional reserve funding mitigation strategy is possible due to the anticipated changes to occur in 2023 to WMS operations. Staff are recommending leveraging the net savings to be realized by Niagara Region as part of the Material Recovery Facility (MRF) opportunity review in 2023 and transition to extended producer responsibility slated to take place on January 1, 2024.

After transition to extended producer responsibility, municipalities will no longer have financial or operational control of the residential Blue Box Program and producers (brand holders or first importers of any paper, packaging, or packaging-like product managed through the Blue Box Program) will be accountable for all costs associated

with collection, haulage and processing of the material. The key assumptions affecting the multi-year are as follows:

- 2023 – Anticipated reduction in operating expenditure and revenue associated with the MRF opportunity review and divestiture. One year temporary reduction in capital reserve contribution as discussed in greater detail under the Analysis section of this report as part of the multi-year rate mitigation strategy. Waste management stabilization reserve funding estimated at \$4.0 million for the year.
- 2024 – Further reduction in operating expenditures for the collection contract as a result of the completed transition to extended producer responsibility, with a corresponding reduction in Resource Productivity & Recovery Authority revenue.
- 2025 – Anticipated additional contributions to the waste capital reserve of \$3.0 million and stabilization reserves of \$3.2 million as part of the reserve replenishment strategy.
- 2026 – Operations anticipated to be relatively stable in 2026 and onwards in comparison to prior years. The 2025 base transfer to reserves are maintained.

To better detail the anticipated impacts of the extended producer responsibility transition on Niagara Region, staff have prepared a multi-year forecast to 2026, which has also been included as part of Appendix 1. The forecast reflects annual increases of 5.54% for 2022, 5.50% for 2023, 1.97% for 2024, 2.00% for 2025 and 2.00% for 2026. There are many assumptions and unknowns included in these forecasts and therefore staff will reevaluate the long term strategy each year until all the extended producer responsibility transitions decisions are complete to ensure that we moderate rate impacts while also being mindful of reserve impacts.

Analysis

The 2022 WMS budget represents an increase of 5.54% over the approved 2021 net operating budget. In Table 1, the increases/pressures for 2022 are \$5.2 million before recommended mitigation measures totaling \$2.9 million.

Table 1 – Summary of Proposed Waste Management Budget with Pressures and Mitigations ('000)

Waste Management 2022 Budget Summary	Total \$	Total %
2021 Net Requisition	40,567	
Gross Increase/Pressures	5,178	
Operating Subtotal	45,745	12.8%
Mitigations	(2,819)	
COVID-19 Costs Funded from Reserve	(113)	
Net Operating Increase	2,246	
2022 Net Requisition	42,813	5.54%

Increases/Pressures/Mitigation

The budget strategy proposed a 9.9% increase; however, this increase has been mitigated by using additional reserve draws for 2022 due to the projected 2021 surplus associated with commodity revenues and as part of a longer term strategy that takes into consideration the future divestiture of recycling operations. Recommended reserve mitigations reduce the increase as much as possible without introducing risk in the future years due to lack of available reserves. Through the use of reserves, the overall budget increase of 12.8% or \$5.2 million from 2021 to 2022 has decreased to 5.54% or \$2.2 million as identified in Table 1.

Approximately 48% (\$33 million) of the gross budget is related to the waste collection followed by 26% (\$18 million) for waste diversion, 20% (\$14 million) for disposal operations and processing, with the remaining 6% (\$5 million) of the budget for administration, policy and planning. As much of the program is delivered through partnerships with private service providers, 82% of the operating-related costs (before capital financing and business support) are in the form of outsourced costs (alternative service delivery) and are subject to contract escalations and conditions. Of total expenses, only approximately 3% are considered discretionary.

The pressures in operations that contributed to the net operating increase before mitigations are comprised of the following:

- \$1.9 million increase from \$5.6 million to \$7.5 million for landfill/ recycling/ composting services due to new contracts (based on tender process) and increase in processing volumes.

-
- \$1.4 million or 4% increase in collection contract due to annual increases (CFI, fuel, household increases) associated with base and enhanced collection services. Increased from \$30.9 million to \$32.2 million.
 - \$1.0 million decrease in use of stabilization reserve funding from 2021. The 2020 budget proposed a three-year mitigation plan to assist in phasing in the increased costs of the new collection contract. The 2022 budget recommends Waste Management Stabilization reserve funding to mitigate the 2022 budget be reduced from \$3.4 million to \$2.4 million.
 - \$0.5 million decrease from \$1.3 million to \$0.8 million in garbage bag tag revenue, as projected sales did not materialize in 2021 due to impacts of every-other-week waste collection.
 - \$0.3 million or 8% increase in labour-related expenditures net of \$0.1 million of reserve funding for the temporary staff to assist with the transition to extended producer responsibility. The wage and benefit pressure is \$0.1million and the balance relates to the addition of students that were removed in 2021 to mitigate rate increases and the addition of a new part-time position to assist with waste exemption application which have seen an increase of 400% over prior years.
 - \$0.3 million increase for bin exchange program purchases from \$0.4 million to \$0.7 million. As part of the 2021 budget mitigation measures, the Region canceled the bin exchange program but was later reinstated through a budget amendment.
 - \$0.2 million increase in consulting services (net of one-time reserve funding for waste management strategy) from \$0.3 million to \$0.5 million required to undertake a study to address disposal needs for excess soils and carry out waste composition audits at various multi-residential properties to provide baseline data for transition to extended producer responsibility.
 - \$0.2 million increase from \$0.2 million to \$0.4 million to promotion and education budget as a result of communications for long-term strategic plan, printing and delivery of collection guide and green bin campaign.

The pressures noted above were partially offset by positive variance which are comprised of the following:

- \$3.5 million increase in end market revenue excluding Waterloo and Haldimand contracts from \$5.1 million to \$8.6 million due to projected increase in 2022 material rates based on year-to-date 2021 actuals and projected trends in 2022.
- \$0.5 million net increase in recycling revenue after purchases for Haldimand and Waterloo contracts based on trending of recycling commodity prices.

The mitigations to the 2022 budget are \$2.8 million and are comprised of the following:

-
- Net stabilization reserve funding as noted previously.
 - \$0.06 million in one-time reserve funding for additional funding for the long-term strategic plan, temporary staff to support extended producer responsibility and reimbursement to correct an enhanced service cost error that was part of the 2021 requisition.

Reserve Management

The operating budget includes a \$4.1 million transfer to capital reserves, which is split between Landfill Liability Reserve (\$2.3 million) to fund the liability related to closed landfills and the Waste Capital Reserve (\$1.8 million) to fund open landfill sites and MRF capital. The reserve contributions follow the methodology set through CSD 70-2017.

As previously identified in Appendix 1, 2022 funding from the WMS stabilization reserve totalling \$2.4 million is proposed to mitigate the impacts of the collection contract increases. The reserve funding is part of a multi-year strategy, which was originally presented with the 2020 budget deliberations.

In 2023, there is inadequate stabilization reserve to meet the multi-year mitigation strategy; therefore, staff are also proposing that for 2023, the capital reserve contributions be decreased to \$1.1 million but reinstated in 2024 with an additional top up in 2025 as noted in Appendix 1. Also as noted in Appendix 1, the WM stabilization reserve balance will be reduced to near zero by the end of 2023 but will be replenished in future years as a result of budgetary savings associated with the transition to extended producer responsibility. This approach does have risk, as there will be no stabilization funding available in the future to mitigate one-time pressures, therefore contributions to the stabilization reserve will be evaluated each year. In the absence of reserve balances to fund year-end deficits, increases to future budgets will be required. The current multi-year budget includes \$3.2 million in 2024 and \$3.3 million in 2025 to replenish the stabilization reserve.

COVID-19 Impacts

Staff have identified \$0.1 million in COVID-19 related expenditures that will be funded from any remaining Safe Restart funding or Waste Management stabilization reserves in the absence of external funding. These amounts primarily relate to enhanced cleaning and social distancing measures for Regional staff.

2022 Waste Management Requisition

The net requisition amount will be allocated in accordance with the methodology approved in PWA 55-2011. As such, base WMS costs will be apportioned based on the 2020 percentage of residential units in each municipality, while the enhanced collection services and associated disposal costs will be apportioned to the requesting municipalities.

The year-over-year increase in requisition amount by municipality before assessment growth equates to an increase ranging from 4.62% to 8.74% with an average increase of 5.54%, as outlined in Appendix 2.

The net requisition changes by municipality after year-to-date assessment growth (as at October 18, 2021) of 1.36% ranges from 3.29% to 5.35%. This range is the result of the differences in household growth between local area municipalities as well as net assessment growth. The WMS levy is collected as a special levy with the Region establishing the tax rates for each municipality (with the exception of Niagara on the Lake). Note that these are average impacts and the actual impact will vary on each individual property based on year-over-year assessment change relative to the average assessment change attributed to growth.

Appendix 3 provides the impacts of the WMS requisition for 2022 in comparison to 2021 on a cost per typical residential unit basis by area municipality. The 5.54% increase on the budget will impact the average residential property from \$4.11 to \$8.78 annually depending on the municipality (average impact of \$6.85 per year).

Waste Management staff, in consultation with Finance staff, are reviewing the allocation methodology utilized for the WMS requisition between area municipalities. The current methodology was reaffirmed by Council in 2011 and has not been reviewed since that time. As part of the review, staff will engage the local area municipalities and review relevant legislation to determine if there is a need to amend the current methodology. No change is proposed for 2022.

Risks & Opportunities

The proposed budget, like any budget, has a number of risks, as well as opportunities, which include:

-
- Recycling Commodity Prices –The market for commodities fluctuates. The 2022 commodity process are based on current market trends.
 - Uncertainty around the Waste Free Ontario Act and the transition to extended producer responsibility and the impacts on the recycling facility.
 - Other Price Risks – the collection contract with the private sector contains a number of contract adjustments related to fuel prices and CPI. If these factors exceed the forecast, that could have a material impact on the budget.
 - Counterparty risk related to the waste collection contract for services that represents 47% of WMS's 2022 total gross operating costs.
 - Reserve mitigation – utilization of the Waste Management Stabilization Reserve to phase-in the pressure from the new collection contract that started in October 2020. This is projected to decrease the reserve to a balance of \$0.7 million by the end of 2023. This may limit staff's ability to mitigate budget pressures as they arise (i.e. decreased end-market revenues) and could therefore result in increased pressure on future year budgets.

Alternatives Reviewed

None.

Relationship to Council Strategic Priorities

The 2022 WMS budget supports responsible growth and infrastructure planning and supports Council's objective of environmental sustainability and stewardship.

Other Pertinent Reports

PWA 55-2011 – Waste Management Services Financing Study

CSD 70-2017 – Waste Management Reserve Strategy

WMPSC-C 33 – 2018 Waste Management Tipping Fees

PW 61-2019 – Base Level Service for Waste Management Collection Contract

PW 65-2019 – Confidential – Pricing of Successful Proponents and Review of Optional Services for WM Collection Contract

Prepared by:

Helen Chamberlain, CPA, CA
Director, Financial Management &
Planning/Deputy Treasurer
Corporate Services

Recommended by:

Todd Harrison, CPA, CMA
Commissioner/Treasurer
Corporate Services

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer

This report was prepared by Rob Fleming, Senior Tax & Revenue Analyst in consultation with Sara Mota, Program Financial Specialist and reviewed by Margaret Murphy, Associate Director, Budget Planning & Strategy and Catherine Habermehl, Director, Waste Management Services.

Appendices

Appendix 1	Extended Multi-Year Forecast
Appendix 2	Proposed 2022 Requisition by Municipalities
Appendix 3	2022 WM Requisition for Typical residential Property by Municipality
Appendix 4	Waste Management Schedule of Revenues and Expenditures

Mult-year Budget Forecast 2022 to 2026 (\$000)

Budget Summary	2021	2022	2023	2024	2025	2026
Total Operating	57,153	63,445	58,839	45,751	40,666	41,479
Business Support	1,575	1,712	1,728	1,851	1,888	1,926
Capital Transfer to Reserve & Debt Charges	4,146	4,149	1,190	4,188	7,272	7,417
Gross Budget	62,874	69,307	61,757	51,790	49,826	50,822
Less: Revenues	-18,735	-23,562	-12,621	-5,954	-6,073	-6,194
Net Budget Requisition - Before Reserve Transfers	44,138	45,745	49,136	45,836	43,753	44,628
Percentage Change		3.64%	7.41%	-6.72%	-4.55%	2.00%
COVID-19 Costs Funded from Reserve	-126	-113	0	0	0	0
One-Time Reserve Funding	0	-385	0	0	0	0
New Collection Contract Mitigation (2020-2023) / Replenishment Strategy (2024-2026)	-3,446	-2,434	-3,969	220	3,225	3,290
Net Budget Requisition – After Reserve Funding	40,567	42,813	45,167	46,056	46,978	47,918
Percentage Change		5.54%	5.50%	1.97%	2.00%	2.00%

Waste Management Stabilization Reserve Projected Balances (\$000)

Reserve	Projected 2021 YE Balance	Projected 2022 YE Balance	Projected 2023 YE Balance	Projected 2024 YE Balance	Projected 2025 YE Balance	Projected 2026 YE Balance
Waste Stabilization Reserve	7,463	4,581	612	932	4,257	7,647
Target Balance	6M to 9M	6M to 9M	6M to 9M	5M to 7M	4M to 6M	4M to 6M

Proposed 2022 Requisition by Municipality

Municipality	2021 Charges (\$000)	2022 Requisition (\$000)	Increase/ (Decrease) (\$000)	Increase/ (Decrease) (%)	Taxable Assessment Growth (%)**	Net Increase/ (Decrease) (%)
Fort Erie	\$ 3,083	\$ 3,255	\$ 172	5.59%	2.24%	3.35%
Grimsby	\$ 2,231	\$ 2,386	\$ 154	6.91%	1.56%	5.35%
Lincoln	\$ 1,854	\$ 2,000	\$ 146	7.88%	2.88%	5.00%
Niagara Falls	\$ 7,953	\$ 8,363	\$ 410	5.16%	1.41%	3.75%
Niagara-on-the-Lake*	\$ 1,758	\$ 1,845	\$ 87	4.94%	0.94%	4.00%
Pelham	\$ 1,407	\$ 1,504	\$ 97	6.89%	2.35%	4.54%
Port Colborne	\$ 2,042	\$ 2,139	\$ 98	4.79%	0.73%	4.05%
St. Catharines	\$ 12,312	\$ 12,880	\$ 568	4.62%	0.17%	4.45%
Thorold	\$ 1,736	\$ 1,888	\$ 152	8.74%	5.45%	3.29%
Wainfleet	\$ 625	\$ 655	\$ 30	4.75%	0.48%	4.27%
Welland	\$ 4,533	\$ 4,803	\$ 269	5.94%	1.08%	4.86%
West Lincoln	\$ 1,031	\$ 1,095	\$ 63	6.13%	1.54%	4.60%
Total	\$ 40,567	\$ 42,813	\$ 2,246	5.54%	1.36%	4.18%

Notes:

* NOTL assessment growth value on increase in residential units NOT CVA (as per NOTL requisition methodology).

** Total taxable assessment growth percentage of 1.36% represents Niagara actual growth for 2020 as of October 18, 2021

Change in Residential Units - 2022 Budget over 2021 Budget

Municipality	Residential Units 2021 Budget	Residential Units 2022 Budget	Increase/ (Decrease)	Increase/ (Decrease) (%)
Fort Erie	15,792	15,964	172	1.09%
Grimsby	11,297	11,576	279	2.47%
Lincoln	9,363	9,668	305	3.26%
Niagara Falls	38,496	39,036	540	1.40%
Niagara-on-the-Lake	8,711	8,793	82	0.94%
Pelham	7,097	7,249	152	2.14%
Port Colborne	10,313	10,346	33	0.32%
St. Catharines	60,012	60,046	34	0.06%
Thorold	8,608	8,982	374	4.34%
Wainfleet	3,231	3,239	8	0.25%
Welland	23,415	23,702	287	1.23%
West Lincoln	5,462	5,547	85	1.56%
Total	201,797	204,148	2,351	1.17%

2022 WM Requisition For Typical Residential Property by Municipality

Municipality	2021 Final CVA ¹	2021 Final WM Tax Rate	2021 Final WM Taxes	2022 Draft CVA ¹	2022 Draft WM Tax Rate ³	2022 Draft WM taxes	Annual Increase/ (Decrease) (\$)	Annual Increase/ (Decrease) (%)	Monthly Increase/ Decrease (\$)
Fort Erie	216,145	0.00071936	\$ 155.49	216,145	0.00074217	\$ 160.42	\$ 4.93	3.17%	\$ 0.41
Grimsby	400,088	0.00042417	\$ 169.71	400,088	0.00044611	\$ 178.48	\$ 8.78	5.17%	\$ 0.73
Lincoln	364,773	0.00044543	\$ 162.48	364,773	0.00046667	\$ 170.23	\$ 7.75	4.77%	\$ 0.65
Niagara Falls	262,988	0.00054682	\$ 143.81	262,988	0.00056582	\$ 148.80	\$ 5.00	3.47%	\$ 0.42
Niagara-on-the-Lake ²									
Pelham	364,292	0.00048218	\$ 175.65	364,292	0.00050332	\$ 183.36	\$ 7.70	4.38%	\$ 0.64
Port Colborne	207,501	0.00092220	\$ 191.36	207,501	0.00095832	\$ 198.85	\$ 7.49	3.92%	\$ 0.62
St. Catharines	259,643	0.00069068	\$ 179.33	259,643	0.00072096	\$ 187.19	\$ 7.86	4.38%	\$ 0.66
Thorold	228,358	0.00060894	\$ 139.06	228,358	0.00062692	\$ 143.16	\$ 4.11	2.95%	\$ 0.34
Wainfleet	273,324	0.00059993	\$ 163.98	273,324	0.00062529	\$ 170.91	\$ 6.93	4.23%	\$ 0.58
Welland	214,079	0.00079307	\$ 169.78	214,079	0.00083032	\$ 177.75	\$ 7.97	4.70%	\$ 0.66
West Lincoln	323,030	0.00047179	\$ 152.40	323,030	0.00049298	\$ 159.25	\$ 6.85	4.49%	\$ 0.57

Notes:

- ¹ 2021 and 2022 average CVA based on average value from 2020 tax policy study. No change from 2020 to 2022 as a result of Provincial delay of new assessment cycle.
- ² NOTL charge to residents based on fixed household amount as determined by the Town.
- ³ 2022 draft WM rates based on 2022 tax policy (except discount factors), 2022 draft requisition amounts and 2022 estimated returned roll assessment values.

2022 Waste Management Schedule of Revenues and Expenditures by Object of Expenditure

Object of Expenditure	2021 WMS Budget Total (\$)	2022 WMS Budget Total (\$)	Total Variance (\$)	Combined Variance (%)	Note
A_40000AB Compensation	3,574,470	3,994,881	420,411	11.8%	(1)
A_41000AB Administrative	742,484	1,363,955	621,471	83.7%	(2)
A_44000AB Operational & Supply	49,749,724	54,969,582	5,219,858	10.5%	(3)
A_50000AB Occupancy & Infrastructure	1,620,477	1,557,301	(63,176)	(3.9%)	
A_52000AB Equipment, Vehicles, Technology	1,150,164	1,180,084	29,920	2.6%	
A_56000AB Partnership, Rebate, Exemption	196,178	224,658	28,480	14.5%	
A_75100AC Transfers To Funds	4,135,500	4,135,500	0	0.0%	
A_60000AC Allocation Between Departments	119,341	154,473	35,132	29.4%	
Gross Expenditure Subtotal	61,288,339	67,580,435	6,292,096	10.3%	
A_30000AB Taxation	(40,566,764)	(42,813,047)	(2,246,283)	5.5%	
A_32400AB By-Law Charges & Sales	(12,269,077)	(17,051,374)	(4,782,297)	39.0%	(4)
A_34950AB Other Revenue	(6,466,388)	(6,510,449)	(44,061)	0.7%	
A_75000AC Transfers From Funds	(3,571,710)	(2,931,646)	640,064	(17.9%)	(5)
Gross Revenue Subtotal	(62,873,938)	(69,306,516)	(6,432,576)	10.2%	
Net Expenditure (revenue) before indirect allocations	(1,585,599)	(1,726,081)	(140,482)	8.9%	
A_70000AC Indirect Allocation	1,507,622	1,602,385	94,763	6.3%	
A_70200AC Capital Financing Allocation	77,977	123,697	45,720	58.6%	
Allocation Subtotal	1,585,599	1,726,081	140,482	8.9%	
Net Expenditure (revenue) after indirect allocations	0	0	0	0	

Notes:

- (1) Includes reintroducing staffing mitigation measures that were part of the 2021 budget for the purposes of COVID-19 as well as inclusion of temporary staff for end producer responsibility support (to be funded from reserves) of \$0.4M.
- (2) Includes increases for consulting services required to complete waste management strategy; additional consulting to undertake soil study and mixed-residential waste audits of \$0.4M (Net \$0.2M after reserve funding), promotion and education expenditure of \$0.2M.
- (3) Includes pressures related to the landfill/recycling/composting services \$1.9M, new collection contract of \$1.4M, recycling purchases of \$1.3M, bin purchases of \$0.3M.
- (4) Includes increased end market recycling revenue of \$5.2M and decreased bag tag revenue of \$0.5M.
- (5) Includes proposed stabilization reserve mitigation measure of \$2.4M for 2022 less one-time stabilization reserve draw in 2021 of \$3.4M.

Bill No. 2021-89

Authorization Reference: BRCOTW 5-2021
Minute Item 5.1

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2021-89

A BY-LAW TO ADOPT THE 2022 WASTE MANAGEMENT
BUDGET FOR THE REGIONAL MUNICIPALITY OF
NIAGARA

WHEREAS subsection 289 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, requires that an upper-tier municipality shall in each year prepare and adopt a budget; and,

WHEREAS the Council of the Regional Municipality of Niagara adopted its 2022 Waste Management Budget as described herein.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2022 Waste Management Gross Operating Budget of \$69,306,516 and Net Operating Budget of \$42,813,049 be and hereby adopted.
2. That the 2022 budgeted net waste management operating budget be apportioned to the lower-tier municipalities as follows:

Municipality	2022 Net Budget Allocation (\$)
Fort Erie	3,255,090
Grimsby	2,385,612
Lincoln	2,000,161
Niagara Falls	8,362,513
Niagara-on-the-Lake	1,845,340
Pelham	1,504,306
Port Colborne	2,139,471
St. Catharines	12,880,404
Thorold	1,887,676
Wainfleet	655,208
Welland	4,802,535
West Lincoln	1,094,733
Total	42,813,049

Bill No. 2021-89

Authorization Reference: BRCOTW 5-2021
Minute Item 5.1

3. That this by-law shall come into force and effect on the day upon which it is passed.

THE REGIONAL MUNICIPALITY OF NIAGARA



James Bradley, Regional Chair



Ann-Marie Norio, Regional Clerk

Passed: November 18, 2021

Administration

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-685-4225 Toll-free: 1-800-263-7215 Fax: 905-687-4977

www.niagararegion.ca

Sub-Item 13

December 3, 2021

CL 21-2021, November 18, 2021
BRCOTW 5-2021, November 4, 2021
CSD 68-2021, November 4, 2021

LOCAL AREA MUNICIPALITIES**SENT ELECTRONICALLY**

RE: Report CSD 68-2021 – 2022 Budget – Water and Wastewater Operating Budget, Rate Setting and Requisition

Regional Council, at its meeting of November 18, 2021, approved the following recommendation of its Budget Review Committee of the Whole:

That Report CSD 68-2021, dated November 4, 2021, respecting 2022 Budget-Water and Wastewater Operating Budget, Rate Setting and Requisition, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That the 2022 Water & Wastewater net operating base budget increase of \$2,508,401 (or 2%) for Operating plus \$3,950,509 (or 3.15%) for Capital Financing over the 2021 operating budget **BE APPROVED** in accordance with the Safe Drinking Water Act (SDWA) Financial Plan;
2. That the 2022 Water Operations gross operating budget of \$48,895,951 and net budget in the amount of \$48,517,726 for the Water Budget, Rates and Requisition **BE APPROVED**;
3. That the proposed fixed water requisition shown in Table 3 of Report CSD 68-2021, based on 25% of the Region's water net operating budget for the year and divided by 12 to determine the monthly charge, to be billed to each of the serviced Local Area Municipalities starting January 1, 2022, apportioned based on their previous three year's average water supply volumes, **BE APPROVED**;
4. That the Region's proposed 2022 variable water rate of \$0.636, shown in Table 4 of Report CSD 68-2021, to be effective January 1, 2022 and calculated by taking 75% of the Region's water net operating budget and dividing by the estimated supply volume, to be billed on a monthly basis to each serviced Local Area Municipality based on the previous month's metered flows, **BE APPROVED**;
5. That the 2022 Wastewater Operations gross operating budget of \$86,535,117 and net budget in the amount of \$83,341,487 for the Wastewater Budget, Rates and Requisition **BE APPROVED**;

6. That the proposed 2022 fixed wastewater requisition as shown in Table 5 of Report CSD 68-2021, based on 100% of the Region's net operating budget for the year and divided by 12 to determine the monthly charge, to be billed to each of the Local Area Municipalities starting January 1, 2022, apportioned based on their previous three year's average wastewater supply volumes, **BE APPROVED**;
7. That the 2022 wastewater monthly bills **INCLUDE** the reconciliation for the 2020 net requisition allocation based on actual wastewater flows versus the estimated flows, as shown in Table 6 of Report CSD 68-2021;
8. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
9. That a copy of Report CSD 68-2021 **BE CIRCULATED** to the Local Area Municipalities.

A copy of Report CSD 68-2021 and By-laws 2021-90 and 2021-91 are enclosed for your information.

Yours truly,



Ann-Marie Norio
Regional Clerk

CLK-C 2021-181

Distribution List: H. Chamberlain, Director, Financial Management & Planning/Deputy Treasurer
 T. Harrison, Commissioner, Corporate Services/Treasurer
 K. Beach, Executive Assistant, Commissioner, Corporate Services

Subject: 2022 Budget-Water and Wastewater Operating Budget, Rate Setting and Requisition

Report to: Budget Review Committee of the Whole

Report date: Thursday, November 4, 2021

Recommendations

1. That the 2022 Water & Wastewater net operating base budget increase of \$2,508,401 (or 2%) for Operating plus \$3,950,509 (or 3.15%) for Capital Financing over the 2021 operating budget **BE APPROVED** in accordance with the Safe Drinking Water Act (SDWA) Financial Plan;
2. That the 2022 Water Operations gross operating budget of \$48,895,951 and net budget in the amount of \$48,517,726 for the Water Budget, Rates and Requisition **BE APPROVED**;
3. That the proposed fixed water requisition shown in Table 3 of Report CSD 68-2021, based on 25% of the Region's water net operating budget for the year and divided by 12 to determine the monthly charge, to be billed to each of the serviced Local Area Municipalities starting January 1, 2022, apportioned based on their previous three year's average water supply volumes, **BE APPROVED**;
4. That the Region's proposed 2022 variable water rate of \$0.636, shown in Table 4 of Report CSD 68-2021, to be effective January 1, 2022 and calculated by taking 75% of the Region's water net operating budget and dividing by the estimated supply volume, to be billed on a monthly basis to each serviced Local Area Municipality based on the previous month's metered flows, **BE APPROVED**;
5. That the 2022 Wastewater Operations gross operating budget of \$86,535,117 and net budget in the amount of \$83,341,487 for the Wastewater Budget, Rates and Requisition **BE APPROVED**;
6. That the proposed 2022 fixed wastewater requisition as shown in Table 5 of Report CSD 68-2021, based on 100% of the Region's net operating budget for the year and divided by 12 to determine the monthly charge, to be billed to each of the Local Area Municipalities starting January 1, 2022, apportioned based on their previous three year's average wastewater supply volumes, **BE APPROVED**;

7. That the 2022 wastewater monthly bills **INCLUDE** the reconciliation for the 2020 net requisition allocation based on actual wastewater flows versus the estimated flows, as shown in Table 6 of Report CSD 68-2021;
8. That the necessary by-laws **BE PREPARED** and **PRESENTED** to Council for consideration; and
9. That a copy of Report CSD 68-2021 **BE CIRCULATED** to the Local Area Municipalities.

Key Facts

- The proposed Water net budget represents a \$1.9 million increase, or 3.99% over 2021; the proposed Wastewater net budget represents a \$4.6 million increase, or 5.84% over 2021, for a combined Water & Wastewater Budget increase of 5.15% as shown in Table 1.
- Staff have reinstated the Safe Drinking Water Act (SDWA) Financial Plan annual increase of 5.15%, inclusive of enhanced capital financing of 3.15%, aligning with the 2022 Budget Planning Strategy.
- Incorporated in the base operating 2% increase for the 2022 operating budget is the additional requirement for debt servicing cost associated with the increased to the South Niagara Falls Wastewater treatment facility project. This has been accommodated with a reduction in the transfer to the capital reserve which will be re-established through future commitments to the 5.15% increase in accordance with the SDWA Financial Plan.
- The requisition methodology conforms to Councils approved cost recovery methodology from 2011, which was reaffirmed through report CSD 61-2015, on July 2, 2015. The methodology apportions to the LAMs water at 75% variable rate and 25% as a fixed component and wastewater 100% fixed.
- The proposed variable water rate is increased to \$0.636 (2021 = \$0.611) attributed to the budget increase with no projected change in water flows for 2022.

Financial Considerations

The Water and Wastewater Division's proposed 2022 net budget amount of \$131.9 million represents a \$6.5 million net increase or 5.15% (2% for base operating and 3.15% for enhanced capital financing) from the 2021 budget, as shown in Table 1. The total net cost related to the Wastewater program is \$83.3 million, representing a net increase of \$4.6 million, or 5.84% from 2021. The remaining \$48.5 million relates to the

Water program, which has increased by \$1.9 million, or 3.99% from 2021. The proposed gross budget and comparison to the 2021 net budget are outlined in Table 1.

Table 1 – Summary of Proposed Water and Wastewater Budget ('000)

Water & Wastewater 2022 Budget Summary	Water (\$)	Wastewater (\$)	Total (\$)
2021 Net Requisition	46,656	78,744	125,401
2022 Budget:			
Total Operating Expenses	22,704	50,043	72,747
Business Support	1,946	3,559	5,504
Reserve Transfer & Debt Charges	23,446	29,784	53,230
2022 Gross Budget Total - Before Enhanced Capital Financing	48,096	83,385	131,481
Enhanced Capital Financing (3.15%)	800	3,150	3,950
2022 Gross Budget Total	48,896	86,535	135,431
Less: Revenues	(354)	(3,110)	(3,464)
Less: COVID-19 Costs Funded from Reserve	(24)	(84)	(108)
2022 Net Requisition	48,518	83,341	131,859
Percentage Change	3.99%	5.84%	5.15%

Analysis

The 2022 Water and Wastewater budgets were developed giving consideration to historical results (2020 actuals, 2021 forecast), operational concerns, legislative compliance, standard operating procedures, impacts as a result of COVID-19 and cross-divisional and corporate business support costs. In Table 2, the increases/pressures identified for 2022 are \$3.1 million before recommended mitigation measures totaling \$0.6 million.

Table 2 – Summary of Proposed Water and Wastewater Budget with Pressures and Mitigations ('000)

Water & Wastewater 2022 Budget Summary	Water \$	Wastewater \$	Total \$	Total %
2021 Net Requisition	46,656	78,744	125,401	
Gross Increase/Pressures	1,086	1,981	3,067	
Base Subtotal	47,742	80,725	128,467	2.44%
Mitigations	0	(450)	(450)	
COVID-19 Costs Funded from Reserve	(24)	(84)	(108)	
Net Operating Increase	1,062	1,447	2,508	
Base Total	47,718	80,191	127,910	2.00%
Enhanced Capital Financing	800	3,150	3,950	3.15%
2022 Net Requisition	48,518	83,341	131,860	5.15%

Council previously adopted a 5.15% increase as per the SDWA financial plan. This has allowed for a budget increase of \$6.5 million overall of which only \$2.5 million or 2% being for operating with the remainder being allocated to capital financing. Based on the 2022 Budget Strategy, staff propose \$0.5 million or 0.36% in mitigation measures as outlined in Table 2. Given the largely fixed cost nature of the operations (i.e., chemicals, utilities, property tax, previously approved debt charges) staff needed to identify mitigations options within the very small budget of discretionary spending so not to impact the daily operations of the services. Of the total requisition amount of \$132M for 2022 approximately 94% of the total amount is fixed as it relates to treatment of water and wastewater and capital financing. The remaining 6% can be classified as discretionary expenditures that does not specifically relate to water/wastewater treatment (i.e., CSO grants, certain building maintenance such as snow removal and grass cutting). The proposed mitigations will decrease the net requisition increase from 5.59% or \$7.0 million to the budget planning strategy amount of 5.15% or \$6.5 million.

The increases/pressures to the budget of \$3.1 million are largely due to the following:

- \$1.0 million or 2% increase to the base capital financing budget of \$52.2 million.
- \$1.0 million net (Gross = \$2.0M) or 100% increase to reinstate CSO program that was funded from reserves in 2021 as part of COVID-19 mitigation measures.
- \$0.7 million or 15% increase for sludge/haulage for increased volumes due to compliance issues and annual contract rate.
- \$0.4 million or 2% increase to labour related costs. Wage and benefit pressures total \$0.3 million and the balance of \$0.1 million is to add back in the water wagon program (\$0.1 million) which was deferred in 2021. Student positions that were deferred in 2021 as part of COVID-19 mitigation measures will continue to

be deferred into 2022. The budget includes a request to convert 9 FTE from temporary to permanent. These funding for these positions has already been approved in prior year base budget at a total gross cost of \$0.8 million (net \$0.6 million after \$0.2 million allocation to capital).

- \$0.4 million or 7% increase to business support (i.e. facilities, finance, insurance, etc.)
- \$0.2 million or 48% reduction in repair and maintenance trunk sewer as a result of reduced spend in 2021.
- \$0.2 million or 2% reduction in electricity as a result of projected 2021 expenditures.

The mitigations of \$0.5 million are comprised of the following:

- \$0.5 million net (Gross = -\$0.9M) or 23% decrease to CSO program from annual level of \$4.0 million (\$2.0 million funded from the rate requisition and \$2.0 million funded from Development Charges) to \$3.1 million. The initial awarded CSO grants for 2021 was \$3.25 million of the \$4.0 million budget which aligns with the recommended budget for 2022.

Reserve Management - Capital/Infrastructure

The proposed 2022 budget adheres to the Council approved SDWA Financial Plan which proposed combined water/wastewater capital financing increase of 3.15% for 2022. The Budget Strategy recommended that the financial plan be reinstated for 2022 in order to address both the asset renewal backlog as well as the Region's annual funding gap of \$77 million (10 year Average Annual Renewal Investment – AARI) that had been identified in the 2017 Council approved comprehensive Asset Management Plan (AMP). The SDWA Financial Plan recommended annual increases to capital financing from 2019 to 2028. The projected annual capital financing contribution until 2028 have been included as Appendix 1 to this report. Appendix 1 also includes the target based on the 2017 AMP for comparison.

The transfer to reserve is being temporarily reduced to accommodate the new South Niagara Falls WWTP debt charges and operating costs budget within a 2% overall budget increase. However, until the plant is operational, this budget (placeholder) will continue to fund pay-as-you-go capital projects (in accordance with the Budget Planning By-law) to invest in critical infrastructure similar to the transfer to capital reserve.

South Niagara Falls Wastewater Treatment Facility

As identified in report PW 39-2020 – South Niagara Falls Update, the SNF WWTP capital projects required debt financing of \$3.8 million and annual operating costs of \$5.4 million which were accommodated in the base budget through a temporary reduction in the transfer to the WW capital reserve. As a result of PW 39-2021, the debt charges associated with the project were increased by an additional \$0.6 million due to revised capital project estimates which have also been accommodated through an additional temporary decrease in reserve contributions.

COVID-19 Impacts

Staff have identified \$0.1 million in COVID-19 related expenditures that will be funded from any remaining 2021 Safe Restart funding or Water and Wastewater stabilization reserves in the absence of external funding. These amounts primarily relate to enhanced cleaning and social distancing measures for Regional staff.

Fixed Water Requisition

As per Council's approved methodology, \$12,129,432 (25%) of the net Water budget will be recovered from fixed monthly requisitions to the local municipalities based on historical flows. The historical water flows and percentages utilized are included in Appendix 2 and 3. This annual amount based on the historical flows is then divided by 12 to determine the monthly charge to be billed to each of the services LAMs starting January 1, 2022. Also included as part of Appendix 2, is the annual impact on the fixed water requisition between 2021 and 2022 for each LAM. Table 3 summarizes the fixed amounts to be billed to each LAM based on the above methodology.

Table 3 – Fixed Water Requisition for 2022 Net Budget

Municipality	3-Year Avg. (%)	Allocation (\$)	Monthly (\$)
Fort Erie	7.48%	\$907,590	\$75,633
Grimsby	5.55%	\$672,776	\$56,065
Lincoln	4.37%	\$530,067	\$44,172
Niagara Falls	24.68%	\$2,993,791	\$249,483
Niagara-on-the-Lake	5.77%	\$699,367	\$58,281
Pelham	2.49%	\$301,906	\$25,159
Port Colborne	4.60%	\$558,477	\$46,540
St. Catharines	25.98%	\$3,151,522	\$262,627
Thorold	4.18%	\$507,327	\$42,277
Welland	13.04%	\$1,581,938	\$131,828
West Lincoln	1.85%	\$224,670	\$18,722
Total	100.00%	\$12,129,432	\$1,010,786

Variable Water Rate

The remaining \$36,388,295 (75%) will be charged through the variable rate. The recommended variable rate of \$0.636 per cubic metre as outlined in Table 4 is based on a water forecast using the past three year average flows plus an anticipated growth factor. Despite above average growth for the Region in recent years the flow estimates are still volatile and are dependent on weather conditions and most recently impacts related to COVID-19. The resulting estimate for 2022 is an overall volume consistent with the amount used for the 2021 budget. An overview of the water trends and related risk is outlined in more detail in Appendix 3. The proposed variable water rate increase is \$0.025 (4.0%) (2020 = \$0.611) which is attributed only to the budget increase. Any variation in water flows that result from COVID-19 will be mitigated at 2022 year-end with Safe Restart funding held in the taxpayer relief reserve if available.

Table 4 – Variable Water Rate for 2022 Net Budget

2022 Variable Water Rate	\$/Volume
Variable Allocation (75% x \$48,517,726)	\$36,388,295
2022 Water Flow Forecast (m ³)	57,250,000
Variable Rate (\$/m ³)	\$0.636

Wastewater Requisition

The wastewater net requisition is recovered 100% from fixed monthly requisitions to the local municipalities, apportioned based on the historical three year average flows. The annual amount is divided by twelve to determine the monthly charge to each of the serviced LAMs starting January 1, 2022. The historical wastewater flows and apportionments are included in Appendix 4 as well as the comparison of the fixed wastewater requisition amount between 2021 and 2022 for each LAM. Table 5 provides the fixed amounts to be billed to each LAM based on the above methodology.

Table 5 – Fixed wastewater Requisition for 2022 Net Budget

Municipality	3-Year Avg. (%)	Allocation (\$)	Monthly (\$)
Fort Erie	10.37%	\$8,645,876	\$720,490
Grimsby	4.00%	\$3,335,979	\$277,998
Lincoln	3.87%	\$3,222,926	\$268,577
Niagara Falls	18.21%	\$15,174,167	\$1,264,514
Niagara-on-the-Lake	3.91%	\$3,258,940	\$271,578
Pelham	1.88%	\$1,566,779	\$130,565
Port Colborne	5.90%	\$4,920,879	\$410,073
St. Catharines	29.34%	\$24,454,734	\$2,037,894
Thorold	5.84%	\$4,869,086	\$405,757
Welland	14.88%	\$12,404,268	\$1,033,689
West Lincoln	1.79%	\$1,487,851	\$123,988
Total	100.00%	\$83,341,487	\$6,945,124

As per Council's approved cost recovery methodology, the 2022 monthly Wastewater charges will include reconciliation of the 2020 Wastewater requisition payments. Municipal 2020 rebates or charges will be based on their respective share of actual flows versus the estimated share used to initially allocate the 2020 charges. This reconciliation results in a total of \$2,596,581 in payments to, and \$2,596,581 in rebates from, the local municipalities. Tables outlining the calculation of the reconciliation have been included as Appendix 5, and the total charge including the 2022 requisition and 2020 reconciliation by local municipality has been included as Appendix 6.

Table 6 – Wastewater Reconciliation for 2020 included in 2022 Requisition

Municipality	Reconciliation (\$)	Monthly Rebate (\$)	Monthly Payment (\$)
Fort Erie	100,828	0	8,402
Grimsby	(851,170)	(70,931)	0
Lincoln	90,646	0	7,554
Niagara Falls	(1,579,048)	(131,587)	0
Niagara-on-the-Lake	(166,363)	(13,864)	0
Pelham	119,823	0	9,985
Port Colborne	46,516	0	3,876
St. Catharines	996,145	0	83,012
Thorold	614,024	0	51,169
Welland	419,680	0	34,973
West Lincoln	208,919	0	17,410
Total	0	(216,382)	216,382

Risks & Opportunities

- Water/wastewater flows are weather dependant and therefore subject to fluctuations that are outside the Region's control.
- COVID-19 has also caused reductions in water flows. Any variation in water flows as a result of COVID-19 will be offset at year-end 2022 with Safe Restart funding (taxpayer relief reserve).
- Unanticipated equipment and underground infrastructure failure may impact operating expenditures.

Alternatives Reviewed

None.

Relationship to Council Strategic Priorities

The 2022 Water and Wastewater proposed budgets support Council's strategic priorities of organizational excellence, by meeting or exceeding legislative requirements and having 42% of the total program costs related to infrastructure renewal and replacement.

Other Pertinent Reports

PW 4-2019	Safe Drinking Water Act Financial Plan
PW 39-2020	South Niagara Falls WWTP Update
PW 39-2021	South Niagara Falls Wastewater Treatment Plant - Budget and Property

Prepared by:

Helen Chamberlain, CPA, CA
Director, Financial Management &
Planning/Deputy Treasurer
Corporate Services

Recommended by:

Todd Harrison, CPA, CMA
Commissioner/Treasurer
Corporate Services

Submitted by:

Ron Tripp, P.Eng.
Chief Administrative Officer

This report was prepared by Rob Fleming, Senior Tax & Revenue Analyst, in consultation with Pam Hamilton, Program Financial Specialist in consultation with Margaret Murphy, Associate Director, Budget Planning & Strategy.

Appendices

Appendix 1	Forecasted Water and Wastewater Capital Financing
Appendix 2	Water Flows and Fixed Water Requisition by Local Area Municipality
Appendix 3	Water Volume Analysis
Appendix 4	Wastewater Flows and Fixed Wastewater Requisition by Local Area Municipality
Appendix 5	2020 By-law Wastewater Reconciliation
Appendix 6	Fixed Wastewater Requisition including Reconciliation by Local Area Municipality
Appendix 7	2022 Water and Wastewater Schedule of Revenues and Expenditures by Object of Expenditure

Forecasted Water and Wastewater Capital Financing (\$Millions)

Capital Financing (\$M)	2021	2022	2023	2024	2025	2026	2027	2028	Target Balance
Water	\$23	\$24	\$24	\$24	\$25	\$27	\$28	\$30	\$38
Wastewater	\$29	\$33	\$36	\$39	\$48	\$50	\$55	\$60	\$97
Total	\$52	\$57	\$59	\$63	\$74	\$76	\$83	\$90	\$135

Water Flows and Fixed Water Requisition by Local Area Municipality

Table 1 - Water Flows by Municipality

Municipality	3-Year Avg. per 2021 By- law (ML)	3-Year Avg. per 2021 By- law (\$)	3-Year Avg. per 2022 By- law (ML)	3-Year Avg. per 2022 By- law (\$)
Fort Erie	4,308	7.58%	4,130	7.48%
Grimsby	3,106	5.46%	3,061	5.55%
Lincoln	2,365	4.16%	2,412	4.37%
Niagara Falls	14,370	25.27%	13,623	24.68%
Niagara-on-the-Lake	3,259	5.73%	3,182	5.77%
Pelham	1,278	2.25%	1,374	2.49%
Port Colborne	2,873	5.05%	2,541	4.60%
St. Catharines	15,099	26.55%	14,340	25.98%
Thorold	2,152	3.78%	2,308	4.18%
Welland	7,062	12.42%	7,198	13.04%
West Lincoln	988	1.74%	1,022	1.85%
Total	56,860	100%	55,193	100%

Table 2 - Fixed Water Requisition by Municipality

Municipality	2021 (\$000)	2022 (\$000)	Difference (\$000)	Difference (%)
Fort Erie	884	908	24	2.69%
Grimsby	637	673	36	5.59%
Lincoln	485	530	45	9.25%
Niagara Falls	2,948	2,994	46	1.56%
Niagara-on-the-Lake	669	699	31	4.60%
Pelham	262	302	40	15.19%
Port Colborne	589	558	(31)	-5.25%
St. Catharines	3,097	3,152	54	1.75%
Thorold	441	507	66	14.94%
Welland	1,449	1,582	133	9.20%
West Lincoln	203	225	22	10.81%
Total	11,664	12,129	465	3.99%

Water Volume Analysis

Flows in ML	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Projected Flows for Rate Setting	59,067	59,067	58,613	57,000	57,000	57,000	57,250	57,250	57,250	57,250
Actual Flows	56,896	56,474	57,622	58,800	56,986	58,491	55,458	55,517	56,211	N/A
Variance	-2,171	-2,593	-991	1,800	-14	1,491	-1,792	-1,733	-1,039	N/A

The 2021 actual flows are estimated to finish the year approximately 1.8% lower than projected flows. The water usage in 2021 is estimated to total 56,211 ML.

The water volume forecast for 2022 has been prepared giving consideration to historical and current trends and has not resulted in a proposed change from 2021.

The volume forecast for 2022 is above the 3-year and 5-year calendar average of 55,729 ML and 56,533 ML, respectively. 2018 flows represent more typical summer weather years. 2016 experienced drought conditions during the summer. 2017 and 2019 experienced very wet summers. The 2020 and 2021 flows are impacted by a dry summer and COVID-19 shutdowns. The 2022 estimate reflects no change over previous year's projection. COVID-19 volatility may continue into 2022. Any variation in flow as a result of COVID-19 that has a negative impact on variable water revenue will be mitigated with reserves/Provincial funding if available.

Variation in water flows may also be experienced as a result of: capital repairs to address water loss at Region and Local levels, growth in user base, and increased conservation efforts.

Wastewater Flows and Fixed Requisition By Local Area Municipality

Table 1 - Wastewater Flows by Municipality

Municipality	3-Year Avg. per 2021 By- law (ML)	3-Year Avg. per 2021 By- law (%)	3-Year Avg. per 2022 By- law (ML)	3-Year Avg. per 2022 By- law (%)
Fort Erie	7,712	10.25%	7,436	10.37%
Grimsby	3,308	4.40%	2,869	4.00%
Lincoln	2,892	3.84%	2,772	3.87%
Niagara Falls	14,069	18.70%	13,051	18.21%
Niagara-on-the-Lake	3,050	4.06%	2,803	3.91%
Pelham	1,378	1.83%	1,348	1.88%
Port Colborne	4,590	6.10%	4,232	5.90%
St. Catharines	21,966	29.20%	21,033	29.34%
Thorold	3,987	5.30%	4,188	5.84%
Welland	10,962	14.57%	10,669	14.88%
West Lincoln	1,303	1.73%	1,280	1.79%
Total	75,218	100%	71,680	100%

Table 2 - Fixed Wastewater Requisition by Municipality

Municipality	2021 (\$000)	2022 (\$000)	Difference (\$000)	Difference (%) ¹
Fort Erie	8,074	8,646	572	7.09%
Grimsby	3,463	3,336	(127)	-3.68%
Lincoln	3,027	3,223	196	6.46%
Niagara Falls	14,729	15,174	445	3.02%
Niagara-on-the-Lake	3,193	3,259	66	2.06%
Pelham	1,443	1,567	124	8.61%
Port Colborne	4,805	4,921	116	2.41%
St. Catharines	22,996	24,455	1,459	6.34%
Thorold	4,173	4,869	696	16.67%
Welland	11,476	12,404	928	8.09%
West Lincoln	1,364	1,488	124	9.06%
Total	78,744	83,341	4,597	5.84%

Note:

(1) Municipalities with increases above the average are generally the municipalities that have the highest assessment growth, meaning that average impact to be expect by the average user will be less than the percentage change noted in the requisition due to the relative increase in the number of users (i.e, properties).

2020 By-law Wastewater Reconciliation

Table 1 - Wastewater Flows by Municipality

Municipality	Prior 3 yr. Avg.	2020 By-Law Period Actual Flows ¹
Fort Erie	7,931	7,319
Grimsby	3,688	2,596
Lincoln	2,907	2,731
Niagara Falls	14,901	12,162
Niagara-on-the-Lake	3,141	2,713
Pelham	1,360	1,347
Port Colborne	4,480	4,125
St. Catharines	21,608	20,590
Thorold	3,845	4,056
Welland	10,858	10,273
West Lincoln	1,220	1,300
Total	75,939	69,213

Table 2 - Wastewater Fixed Allocation Percentages

Municipality	Prior 3-Yr Avg	2020 By-Law Period Actual Flows ¹	Difference
Fort Erie	10.4%	10.6%	0.1%
Grimsby	4.9%	3.8%	-1.1%
Lincoln	3.8%	3.9%	0.1%
Niagara Falls	19.6%	17.6%	-2.0%
Niagara-on-the-Lake	4.1%	3.9%	-0.2%
Pelham	1.8%	1.9%	0.2%
Port Colborne	5.9%	6.0%	0.1%
St. Catharines	28.5%	29.7%	1.3%
Thorold	5.1%	5.9%	0.8%
Welland	14.3%	14.8%	0.5%
West Lincoln	1.6%	1.9%	0.3%
Total	100.0%	100.0%	0.0%

Table 3 - Wastewater Fixed Allocation Charge Reconciliation (\$000)

Municipality	Prior 3-Yr Avg Billed ^{1,2}	2020 By-Law Period Actual Flows ¹	Underpayment/ (Overpayment) ³
Fort Erie	\$ 8,044	\$ 8,145	\$ 101
Grimsby	3,740	2,889	(851)
Lincoln	2,949	3,039	91
Niagara Falls	15,114	13,534	(1,579)
Niagara-on-the-Lake	3,185	3,019	(166)
Pelham	1,379	1,499	120
Port Colborne	4,544	4,591	47
St. Catharines	21,916	22,912	996
Thorold	3,900	4,514	614
Welland	11,012	11,432	420
West Lincoln	1,238	1,446	209
Total	\$ 77,021	\$ 77,021	\$ (0)

Sum of Overpayment: (2,597)
 Percentage of Requisition 3.37%

Notes:

1. 2020 By-Law period consists of the 12 month period from January 2020 to December 2020.
2. Charges paid excluded payments made/rebates received for 2018 reconciliation.
3. Underpayments/(Overpayments) based on comparing 2 difference allocation methodologies (3-yr average vs. actual flows during By-law period).

Fixed Wastewater Requisition Including Reconciliation by Municipality Comparison

Municipality	Requisition 2021 By-law (\$000)	Requisition 2022 By-law (\$000)	Reconciliation 2021 By-law (2019 Rec.) (\$000)	Reconciliation 2022 By-law (2020 Rec.) (\$000)	Total Charge 2021 By-law (\$000)	Total Charge 2022 By-law (\$000)	Difference (\$000)	Difference (%)
Fort Erie	8,074	8,646	(299)	101	7,775	8,747	972	12.50%
Grimsby	3,463	3,336	(246)	(851)	3,217	2,485	(732)	-22.76%
Lincoln	3,027	3,223	(65)	91	2,962	3,314	352	11.87%
Niagara Falls	14,729	15,174	(1,272)	(1,579)	13,457	13,595	138	1.03%
Niagara-on-the-Lake	3,193	3,259	63	(166)	3,256	3,093	(163)	-5.01%
Pelham	1,443	1,567	(62)	120	1,381	1,687	306	22.17%
Port Colborne	4,805	4,921	382	47	5,187	4,967	(220)	-4.24%
St. Catharines	22,996	24,455	662	996	23,658	25,451	1,793	7.58%
Thorold	4,173	4,869	451	614	4,624	5,483	859	18.57%
Welland	11,476	12,404	311	420	11,787	12,824	1,037	8.80%
West Lincoln	1,364	1,488	77	209	1,441	1,697	256	17.75%
Total	78,744	83,341	-	-	78,744	83,341	4,597	5.84%

2022 Water and Wastewater Schedule of Revenues and Expenditures by Object of Expenditure

Object of Expenditure	2021 Water Budget Total (\$)	2021 Wastewater Budget Total (\$)	2021 Combined Total (\$)	2022 Water Budget Total (\$)	2022 Wastewater Budget Total (\$)	2022 Combined Total (\$)	Combined Total Variance (\$)	Total Combined Variance (%)	Note
A_40000AB Compensation	7,672,587	10,588,464	18,261,051	7,815,034	10,784,552	18,599,586	338,535	1.9%	(1)
A_41000AB Administrative	488,996	1,084,905	1,573,901	461,076	1,114,395	1,575,471	1,570	0.1%	
A_44000AB Operational & Supply	2,078,986	11,499,124	13,578,110	2,227,801	12,166,665	14,394,466	816,356	6.0%	(2)
A_50000AB Occupancy & Infrastructure	5,999,040	12,032,768	18,031,808	5,915,009	11,831,987	17,746,996	(284,812)	(1.6%)	(3) (4)
A_52000AB Equipment, Vehicles, Technology	1,157,143	3,129,063	4,286,206	1,182,143	3,153,063	4,335,206	49,000	1.1%	
A_56000AB Partnership, Rebate, Exemption	10,000	4,000,000	4,010,000	50,000	3,100,000	3,150,000	(860,000)	(21.4%)	(5)
A_75100AC Transfers To Funds	20,698,764	16,539,843	37,238,607	22,147,810	18,462,196	40,610,006	3,371,399	9.1%	(6)
A_60000AC Allocation Between Departments	613,820	914,836	1,528,656	698,777	970,068	1,668,845	140,189	9.2%	
A_60260AC Allocation Within Departments	4,204,378	6,664,251	10,868,629	4,354,096	6,922,083	11,276,179	407,550	3.7%	
Gross Expenditure Subtotal	42,923,714	66,453,254	109,376,968	44,851,746	68,505,009	113,356,755	3,979,787	3.6%	
A_30000AB Taxation	(46,656,371)	(78,744,319)	(125,400,690)	(48,517,726)	(83,341,487)	(131,859,213)	(6,458,523)	5.2%	
A_32400AB By-Law Charges & Sales	(12,000)	(1,505,443)	(1,517,443)	(12,000)	(1,527,090)	(1,539,090)	(21,647)	1.4%	
A_34950AB Other Revenue	(339,663)	(2,066,894)	(2,406,557)	(342,025)	(1,582,940)	(1,924,965)	481,592	(20.0%)	(5)
A_75000AC Transfers From Funds	(30,950)	(92,900)	(123,850)	(24,200)	(83,600)	(107,800)	16,050	0.0%	
Gross Revenue Subtotal	(47,038,984)	(82,409,556)	(129,448,540)	(48,895,951)	(86,535,117)	(135,431,068)	(5,982,528)	4.6%	
Net Expenditure (revenue) before indirect allocations	(4,115,270)	(15,956,302)	(20,071,572)	(4,044,205)	(18,030,108)	(22,074,313)	(2,002,741)	10.0%	
A_70000AC Indirect Allocation	1,766,598	3,205,914	4,972,511	1,817,936	3,600,142	5,418,078	445,566	9.0%	(7)
A_70200AC Capital Financing Allocation	2,348,673	12,750,389	15,099,061	2,226,269	14,429,967	16,656,236	1,557,174	10.3%	(6)
Allocation Subtotal	4,115,270	15,956,302	20,071,572	4,044,205	18,030,108	22,074,313	2,002,741	10.0%	
Net Expenditure (revenue) after indirect allocations	0	0	0	0	0	0	0	0	

Notes:

- (1) Includes compensation pressure which represents base compensation changes and reintroduction of the water wagon program which was deferred in 2021 which are partially offset by student position deferral for 2022 totaling \$0.4M.
- (2) Includes pressures related sludge and sludge haulage of \$0.7M.
- (3) Includes reduction in R&M Repairs Trunk Sewer of \$(0.2M).
- (4) Includes reduction in electricity of \$(0.2M).
- (5) Includes \$0.9M gross deferral of the 2022 CSO funding of which \$(0.5M) relates to the requisition. Corresponding decrease in Development Charge revenue of \$(0.5M).
- (6) Includes base capital financing increase of \$1.0M, enhanced capital financing of \$4.0M and impacts of SNF WWTP with net impact of \$0.
- (7) Includes pressure related to business support/department allocation (i.e., self supported operations) of \$0.4M.

Bill No. 2021-90

Authorization Reference: BRCOTW 5-2021
Minute Item 5.2

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2021-90

A BY-LAW TO ADOPT THE 2021 WATER BUDGET AND
TO SET THE REQUISITION TO BE CHARGED FOR
WATER SUPPLIED TO LOWER-TIER MUNICIPALITIES
FOR THE PERIOD JANUARY 1, 2022 TO DECEMBER 31,
2022

WHEREAS Section 11 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality may pass by-laws respecting services and things that the municipality is authorized to provide;

WHEREAS section 390 of the Municipal Act, 2001, S.O. 2001, c.25, provides that the definition of a person includes a municipality;

WHEREAS section 391 of the Municipal Act, 2001, S.O. 2001, c.25, provides that a municipality is authorized to impose fees or charges on persons for costs payable by it for services or activities provided or done by or on behalf of any other municipality; and

WHEREAS water supplied to the lower-tier municipalities is a service provided by the Regional Municipality of Niagara on behalf of the lower-tier municipalities within the Niagara Region.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2022 Water Gross Operating Budget of 48,895,951 and Net Operating Budget of \$48,517,726 be and hereby is adopted.
2. That 75% of the Net Operating Budget, \$36,388,295 be recovered from the lower-tier municipalities based on actual metered water flows multiplied by the Region's annually set uniform water rate.
3. That the rate payable by the lower-tier municipalities for treated water supplied by the Regional Waterworks system shall be established at \$0.636 for every cubic meter supplied to each lower-tier municipality for the period of January 1, 2022 to December 31, 2022.
4. That 25% of the Net Operating Budget, \$12,129,432 be apportioned to the lower-tier municipalities based on their proportionate share of the Region's total three year average historical flows.

Bill No. 2021-90

Authorization Reference: BRCOTW 5-2021
Minute Item 5.2

5. That the lower-tier municipalities be requisitioned during the period January 1, 2022 to December 31, 2022 as follows:

Municipality	3-Year Avg. (%)	Allocation (\$)	Monthly (\$)
Fort Erie	7.48%	\$907,590	\$75,633
Grimsby	5.55%	\$672,776	\$56,065
Lincoln	4.37%	\$530,067	\$44,172
Niagara Falls	24.68%	\$2,993,791	\$249,483
Niagara-on-the-Lake	5.77%	\$699,367	\$58,281
Pelham	2.49%	\$301,906	\$25,159
Port Colborne	4.60%	\$558,477	\$46,540
St. Catharines	25.98%	\$3,151,522	\$262,627
Thorold	4.18%	\$507,327	\$42,277
Welland	13.04%	\$1,581,938	\$131,828
West Lincoln	1.85%	\$224,670	\$18,722
Total	100.00%	\$12,129,432	\$1,010,786

6. That the Treasurer of the Regional Corporation shall submit similar invoices on or before the 15th day of each month commencing February 15, 2022 for the monthly requisition. Such monthly invoices shall continue thereafter until the December monthly requisition has been invoiced. Each lower-tier municipality shall remit the amount of each such invoices to the Treasurer of the Regional Corporation on or before the last business date of the month in which such invoice is submitted.
7. That in the event of default of payment of any monies payable under this by-law by a lower-tier municipality, interest at the rate of 15 per cent per annum shall be added to the amount in arrears from the date of default until the date of payment thereof.
8. That this by-law shall come into force and effect on January 1, 2022.

THE REGIONAL MUNICIPALITY OF NIAGARA


 James Bradley, Regional Chair


 Ann-Marie Norio, Regional Clerk

Passed: November 18, 2021

Bill No. 2021-91

Authorization Reference: BRCOTW 5-2021
Minute Item 5.2

THE REGIONAL MUNICIPALITY OF NIAGARA

BY-LAW NO. 2021-91

A BY-LAW TO SET THE REQUISITIONS TO BE CHARGED
FOR WASTEWATER RECEIVED FROM THE LOWER –
TIER MUNICIPALITIES FOR THE PERIOD OF JANUARY
1, 2022 TO DECEMBER 31, 2022

WHEREAS section 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality may pass by-laws respecting services and things that the municipality is authorized to provide;

WHEREAS section 390 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that the definition of a person includes a municipality;

WHEREAS section 391 of the *Municipal Act, 2001*, S.O. 2001, c.25, provides that a municipality is authorized to impose fees or charges on persons for costs payable by it for services or activities provided or done by or on behalf of any other municipality,

WHEREAS wastewater received from the lower-tier municipalities is a service provided by the Regional Municipality of Niagara on behalf of the lower-tier municipalities within the Niagara Region; and

WHEREAS the Council of the Regional Municipality of Niagara passed By-Law No. 119-2011 which indicated that, consistent with the wastewater reconciliation methodology described in PWA 87-2011, a reconciliation adjustment will commence with the 2013 Budget.

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the 2022 Wastewater Gross Operating Budget of \$86,535,117 and Net Operating Budget of \$83,341,487 be and hereby is adopted.
2. That the 2022 budgeted net wastewater operating budget be apportioned to the lower-tier municipalities based on their proportionate share of the Region's total three year average historical wastewater flows.
3. That the 2022 wastewater bills also include reconciliation of the 2020 net requisition allocated based on actual wastewater flows versus the estimated flows.
4. That the lower-tier municipalities be requisitioned during the period January 1, 2022 to December 31, 2022 as follows:

Bill No. 2021-91

Authorization Reference: BRCOTW 5-2021
Minute Item 5.2

Municipality	2022 Net Budget Allocation (\$)	2020 Reconciliation (\$)	Total (\$)	Monthly (\$)
Fort Erie	8,645,876	100,828	8,746,704	728,892
Grimsby	3,335,979	(851,170)	2,484,809	207,067
Lincoln	3,222,926	90,646	3,313,571	276,131
Niagara Falls	15,174,167	(1,579,048)	13,595,119	1,132,927
Niagara-on-the-Lake	3,258,940	(166,363)	3,092,577	257,715
Pelham	1,566,779	119,823	1,686,603	140,550
Port Colborne	4,920,879	46,516	4,967,395	413,950
St. Catharines	24,454,734	996,145	25,450,879	2,120,907
Thorold	4,869,086	614,024	5,483,110	456,926
Welland	12,404,268	419,680	12,823,948	1,068,662
West Lincoln	1,487,851	208,919	1,696,771	141,398
Total	83,341,487	-	83,341,487	6,945,125

5. That the Treasurer of the Regional Corporation shall submit similar invoices on or before the 15th day of each month commencing February 15, 2022 for the monthly requisition. Such monthly invoices shall continue thereafter until December monthly requisition has been invoiced. Each lower-tier municipality shall remit the amount on each such invoice to the Treasurer of the Regional Corporation on or before the last business day of the month in which such invoice is submitted.
6. That in the event of default of payment of any monies payable under this by-law by the lower-tier municipality, interest at the rate of 15 per cent per annum shall be added to the amount in arrears from the date of default until the date of payment thereof.
7. That this by-law shall come into force and effect on January 1, 2022

THE REGIONAL MUNICIPALITY OF NIAGARA



 James Bradley, Regional Chair



 Ann-Marie Norio, Regional Clerk

Passed: November 18, 2021

To: Mayor and Council

Cc: Department Heads; Bonnie Nistico-Dunk, City Clerk

From: Eric Lamothe, Manager of Business Planning & Strategic Services

Date: December 8, 2021

Subject: Benches on Port Dalhousie Piers

At the Council meeting on July 12, 2021, Council approved the following motion:

WHEREAS the federal government has invested over \$26 million in rehabilitating the Port Dalhousie Piers; and

WHEREAS community consultation in advance of the rehabilitation made it clear the residents wanted the piers to be restored to the way they were before they were closed for safety issues in 2015; and

WHEREAS before they were closed, there were numerous benches on both sides and only a limited number have been replaced due to concerns about damage from exposure at certain locations and resulting operational and replacement costs; and

WHEREAS many of the benches that have not been replaced were Memorial benches and Staff spoke to all the families concerned and obtained their approval to relocate the benches in question; and

WHEREAS the benches now being installed are of man-made materials so they are resistant to the weather but benches have only been replaced at the south end in the area opposite the parking lot yet, previously, there were benches all along the piers; and

WHEREAS we strive for an accessible community and many residents and visitors, some of them with mobility concerns or limitations, come to walk the Piers, and there are no benches at the end or halfway for resting and enjoying the view;

THEREFORE BE IT RESOLVED that staff be directed to install at least six benches at the end and six halfway on the West Pier and that the benches be permanent and not be removed, and that the benches, which can cost as much as \$42,000, be funded from the Civic Project Fund; and

BE IT FURTHER RESOLVED that staff be directed to develop a plan to address any bench needs on the east pier.

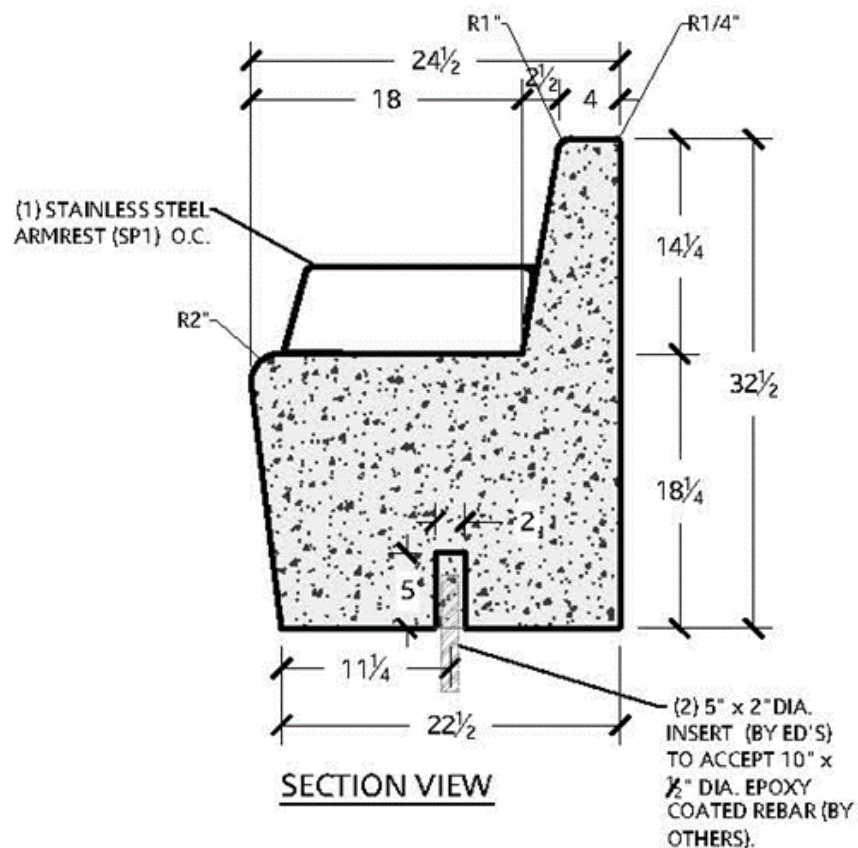
In addition, staff were given the following direction:

1. Send a memo to Council showing design of benches that will be installed along the piers
2. Bring bench design for piers to the Accessibility Committee for review

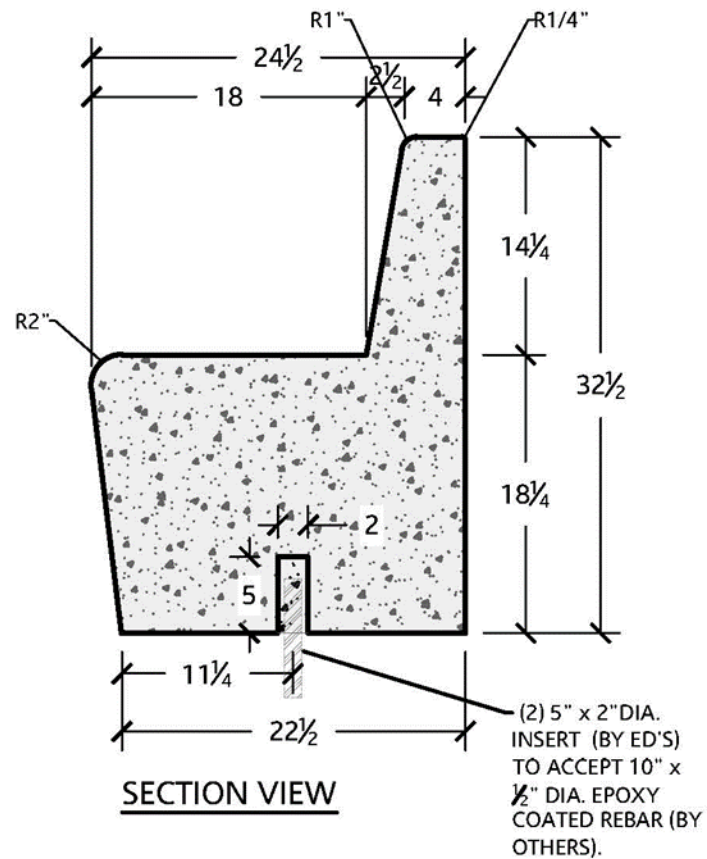
Bench Design

The benches will be made of concrete reinforced with rebar. Please note, once a concrete bench is installed in its location, it cannot be relocated given the installation design and weight. The specifications of the bench design can be found below:

Concrete Bench with Armrest



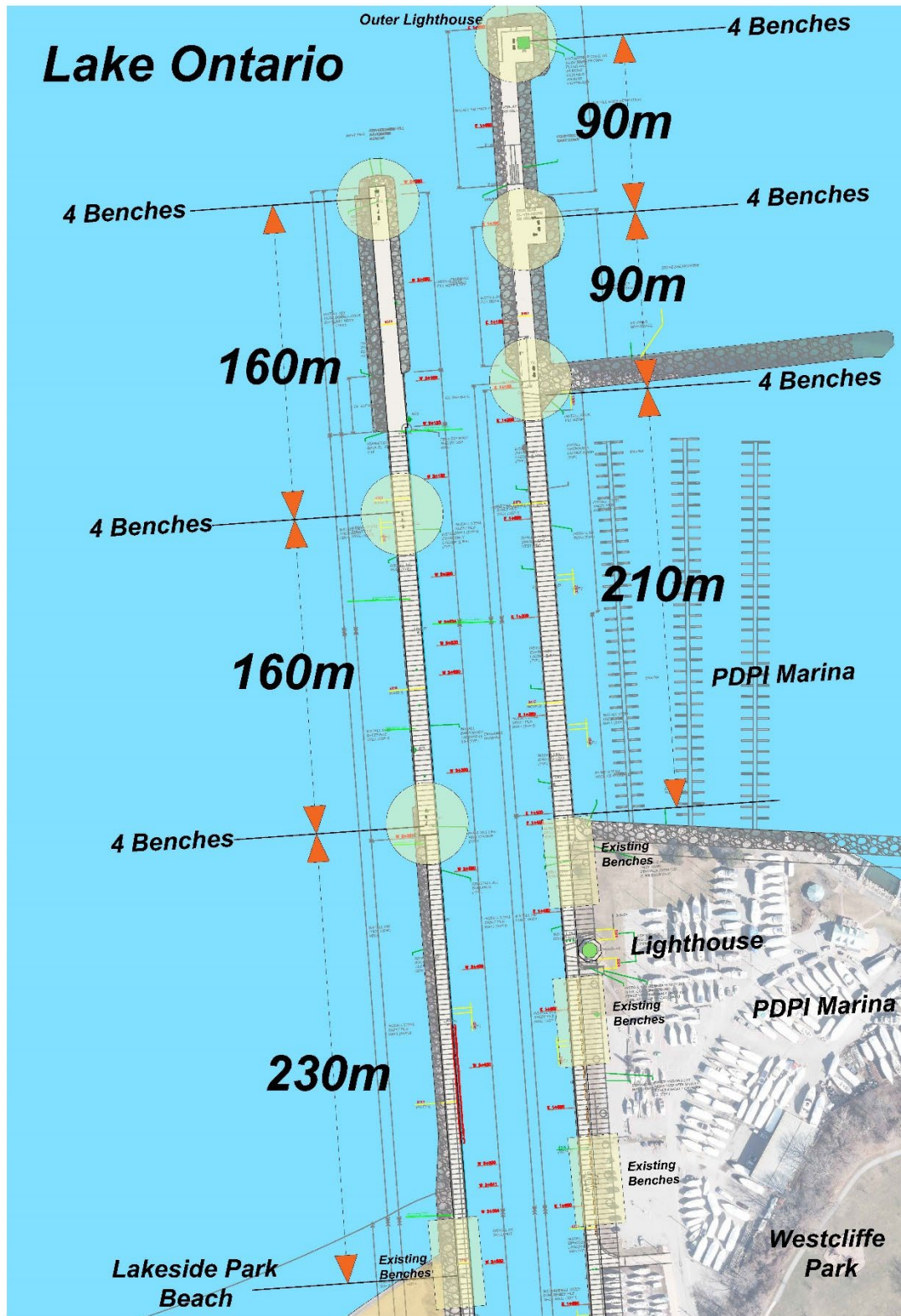
Concrete Bench with No Armrest



East & West Piers Site Map

The site map below illustrates the location of the 12 concrete benches on the East Pier and the 12 concrete benches on the West Pier as recommended by staff.

East & West Piers Site Map

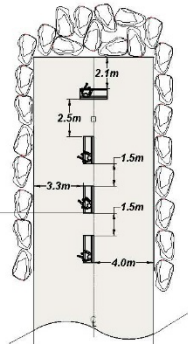


West Pier

12 Benches

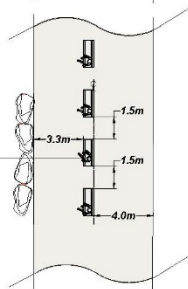
4 Benches

2 benches with arm rest



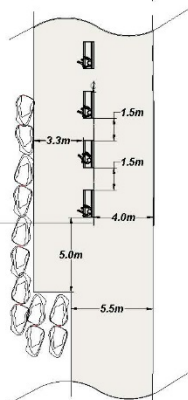
4 Benches

2 benches with arm rest



4 Benches

2 benches with arm rest

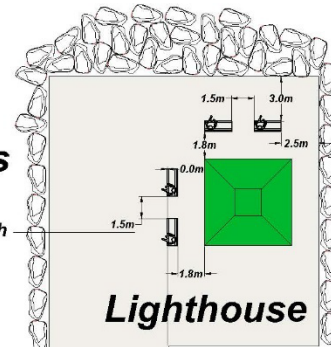


East Pier

12 Benches

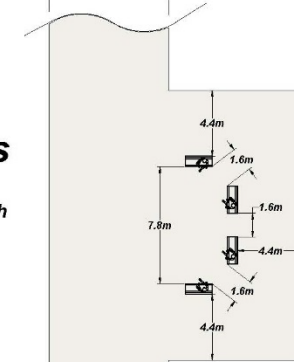
4 Benches

2 benches with arm rest



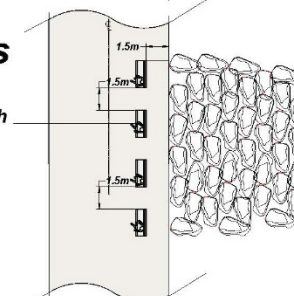
4 Benches

2 benches with arm rest



4 Benches

2 benches with arm rest



Timeline for Bench Installation

The estimated timeline for the concrete bench installation on the East and West piers is mid-March of 2022 depending on the weather and conditions on the pier (for example, icy conditions).

Financial Implications

At the Council meeting on July 12, 2021, Council approved a maximum of \$42,000 be funded from the Civic Project Fund for the benches. At the Council meeting on November 29, 2021, Council approved the Lakeside Park - East & West Pier Improvements project (P22-147) which included \$45,000 to fund concrete benches. Table 1 below illustrates the financial implications for the concrete benches on the piers:

Table 1: Financial Implications of Concrete Benches on the Piers

Item	Quantity	Cost per unit	Total
Concrete Bench	12	\$2,500	\$30,004
Concrete Bench with Armrest	12	\$2,822	\$33,869
Installation	24	\$417	\$10,008
Delivery	1	\$500	\$500
HST (City Portion)		1.0176%	\$1,300
Project Contingency (15%)			\$11,157
TOTAL			\$86,838
Council Approved Funding*			\$87,000
*Council approved \$42,000 from the Civic Project Fund on July 12, 2021 and \$45,000 from the 2022 Capital Budget through project P22-147.			

Accessibility Advisory Committee

At the Accessibility Advisory Committee (AAC) meeting on September 29, 2021, the AAC, in principle, supported the bench design for the piers. The AAC also asked staff to review and consider the items below regarding the bench design for the piers:

- For bench installation, include concealed rods to eliminate external L brackets
- The inclusion of an arm rest or grab bar to select benches to help individuals sit or stand
- Ensure the space between the benches allows access for a power wheelchair
- For individuals with visual impairments, contrasting colours between the bench and the piers surface including indicators on the surface of the pier

- Provide priority seating signage for accessibility

All of the above AAC recommendations have been considered with the bench design.

Sincerely,

Eric Lamothe
Manager of Business Planning & Strategic Services

City Council Outstanding Reports List

Reports by Strategic Pillar

Cultural	1	Economic	8
Environmental	3	Social	19

Reports Related to Strategic Plan 31

Reports Unrelated to Strategic Plan 3

Updated: December 30, 2021

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Economic	2019-22	15-Jul-19	Townsend	Amend sign by-law to permit digital signage on City-owned properties and buildings, including the appropriateness and ability to include third-party advertising as part of digital signage on City-owned properties.	PBS / COMMS	Q1 2022	Appeal Information Report - Application for Sign By-law Variance; 142 St. Paul Street; Owner: 2400795 Ontario Inc. was deferred 8-12-19 until ORL #2019-22 is presented to Council. COVID delayed.
Economic	2021-11	10-May-21	Social Pillar	That the diverse supplier policy proposal from the Anti-Racism Advisory Committee, as amended, be sent to City Council to request a report back by the end of Q4 2021 from City staff on the development of a Diverse Supplier Policy.	FMS	Q2 2022	
Economic	2021-14	10-May-21	Surplus Lands Dev TF	That staff be directed to prepare a report regarding 2 Facer Street, including condition of the facility and the potential to declare the property surplus with consideration to not displacing the existing tenant.	FMS / EFES	Q1 2022	
Economic	2021-15	14-Jun-21	Miller	Report back on the City's current remuneration formula for members of Council, including how and when the formula was developed, as well as the remuneration for Councillors at comparator municipalities.	FMS	Q1 2022	Include information on reimbursement for committee chairs and administrative supports for Councillors at other municipalities
Economic	2021-32	13-Dec-21	Littleton	Details of the cause and effect with regards to the delayed property tax reassessments in the Province of Ontario to both the property owner and the rate payer in Q1 2022.	FMS		
Environmental	2020-18	16-Nov-20	Townsend / Sorrento	That staff be directed to prepare a report on the costs associated with beautifying the Bunting Road corridor between Scott Street and the Garden City Skyway to include tree planting, grassed boulevards, floral, etc.	EFES	Q1 2022	From Nov. 18, 2020 GC meeting (formerly BSC) - That \$50,000 for a visioning or master streetscape plan to recommend improvements to the Bunting Road corridor be included in the Draft 2022 Operating Budget
Environmental	2021-24	18-Oct-21	Porter	Prepare a report with information on the following: •Tree management and protection policy, with a focus on construction •Feasibility of a fee for service agreement with the Region to have city take over tree planting and maintenance on Regional Roads •Mandatory tree planting on boulevards	MW		
Social	2019-29	09-Sep-19	Littleton	Report back on the existing street naming process with ways to include more public engagement, perhaps similar to the park naming process	PBS	Q2 2022	Delayed due to COVID.
Social	2020-14	19-Oct-20	Kushner	The approval of a Cannabis grow-up at the corner of St. Paul Street West and Vansickle Road	PBS	Q1 2022	Include information on roll of Canada Health, zoning and notification of ward councillors. Will be a memo to Council.
Social	2021-02	18-Jan-21	Miller	Repeal / review and update the City's loitering by-laws and report back to Council	MW	Q1 2022	Staff to provide a memo to Council noting issue will be included in Pilot study with Gateway of Niagara
Social	2021-04	18-Jan-21	Social Pillar	Produce a report on amending Facility and Design Standards (FADS) in the following sections: Section 4.2.7 Universal Washrooms and Section 4.5.2 Outdoor Recreational Facilities – Playground	CRCS / EFES	Q1 2022	See Council Minutes of January 18, 2021 for what is to be included in the report
Social	2021-12	10-May-21	Social Pillar	Amend the current by-law for the erection of signs and other advertising devices to state that no person shall display or cause to be displayed a sign that bears a hate message or a logo, crest or graphic that would convey such a message	PBS / LCS	Q1 2022	
Social	2021-13	10-May-21	Social Pillar	That staff provide a report by Q4 2021 on the options for improving accessibility of the Carousel to make it more inclusive	CRCS / EFES	Q2 2022	
Social	2021-18	9-Aug-21	Social Pillar	Amend By-law 2007-295 (a By-law to address Public Nuisances) under Section 2 "Prohibitions" to add: "No person shall, in a public place, unnecessarily interfere with another person's use and enjoyment of the Public Place by using abusive or insulting language as a personal invective."	LCS	Q1 2022	Staff report to also include information on adding "aggressive behaviour" to the Public Nuisances by-law

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Social	2021-19	30-Aug-21	Phillips	That staff be directed to prepare a report on the possibility of capturing grey water from municipal facilities, such as splash pads and the St. Catharines Kiwanis Aquatics Centre, into cisterns in order to irrigate municipal sports fields and gardens as well as hanging baskets and planters.	EFES / PBS	2022	In the report include information on the timing, locations and costs associated with capturing grey water.
Social	2021-21	27-Sep-21	Garcia	Review issues with bird feeders and seed		2022	Include what other municipalities are doing
Social	2021-23	18-Oct-21	Siscoe	Stop signs for Coronation Boulevard at Vansickle Road North and options for the creation of a safe crosswalk and other appropriate traffic calming measures in the school zone at the intersection of Dufferin and George Street	EFES	2022	
Social	2021-22	4-Oct-21	Miller	Prepare a report exploring options for improving accessibility for those with invisible disabilities, including, but not limited to, providing closed captioning on livestreamed videos and identification options for those with invisible disabilities who are working at or otherwise accessing City facilities	CAO	2022	Consult with the Accessibility Advisory Committee in the creation of the report.
Social	2021-26	15-Nov-21	Social Pillar	Prepare a report regarding the Anti-Racism Advisory Committee's recommendations on a Racist / Hate Incident Response Protocol		2022	See Social Sustainability Minutes of November 4, 2021, page 45, for the Anti-Racism Advisory Committee's recommendations on a Racist / Hate Incident Response Protocol.
Social	2021-28	15-Nov-21	Social Pillar	What Council can do to support the initiatives contained in the motion put forward by the Anti-Racism Advisory Committee, and referred by the Social Sustainability Committee, regarding Calls to Action in the Wake of the London Islamophobic Attack.		2022	See Social Sustainability Minutes of November 4, 2021, page 40, for the Anti-Racism Advisory Committee's recommended Calls to Action in the Wake of the London Islamophobic Attack.
Social	2021-30	29-Nov-21	Siscoe	Traffic calming on Dufferin Street East	EFES	2022	
Social	2021-31	29-Nov-21	Dodge	Prepare a report on the suitability of modifying Bylaw 89-2000 to permit vehicles to legally park within the confines of a residential driveway apron subject to specific safety and operational constraints	EFES	2022	
None	2021-27	15-Nov-21	Williamson	Respond to the issues raised in the item of correspondence from Marianne Murray regarding Regional Road 87, including the legal questions raised by Ms. Murray		2022	Item of correspondence available as additional correspondence from Council meeting of November 15, 2021
None	2019-47	16-Dec-19	Miller / Mayor Sendzik	That the request for funds to be used to record in-camera meetings be referred to 2020 for a report including the upgrading of screening services for all meetings (open and closed sessions).	LCS	2022	

Follow Up Reports

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Economic	2020-16	09-Nov-16	Garcia	That staff report back in 2021 on remediation costs for applications that are a minimum of 5% of total past and future project costs.	PBS	Q1 2022	Follow up report to PBS-154-2020. See General Committee minutes of November 9, 2020
Economic	2020-17	09-Nov-16	Mayor Sendzik	That Council bring back the Accessory Dwelling Unit Program in 2022 to come back as part of an update on the overall CIP program annual report.	PBS	Q1 2022	Follow up report to PBS-154-2020. See General Committee minutes of November 9, 2020
Economic	2021-10	10-May-21	Siscoe	That staff report back on removing the owner occupant requirement for rural properties	PBS	Q1 2022	Follow up report to PBS-029-2021. See Council Minutes of May 10, 2021. Will be a memo to Council.
Environmental	2021-16	28-Jun-21	Siscoe	Report back in Q4 2021 on the Ontario Street Secondary Plan launch including scope, preliminary workplan, public engagement strategy, and study partnership options	PBS	Q1 2022	
Social	2020-07	24-Feb-20	Porter	Revised Graffiti Program: Consult with the community, the relevant cultural committees and downtown stakeholder groups to modernize the graffiti program and by-law by 2021.	PBS	Q1 2022	Follow up report. Initial report (PBS-010-2020) approved February 10, 2020. Delayed due to COVID.
Social	2020-10	26-Apr-21	Phillips	Update report on the City's Beach Strategy	CAO	Q1 2022	Follow up report. Initial report (CAO-058-2021) approved April 26, 2021. See minutes of April 26, 2021 Council Meeting for information on what is to be included in the report
None	2021-01	18-Jan-21	Social Pillar / Siscoe	That staff be directed to prepare a report on the current protections in place to deal with harassment directed at Mayor and members of Council, and the resources it would require to provide further support to Mayor and members of Council who are subjected to harassment, intimidation and threats.	LCS	Q1 2022	Report Request part of motion arising from Integrity Commissioner report from January 18, 2021. See Council Agenda Item 7.1. Report to go to Equity and Inclusion Committee for feedback prior to going to Council.

Reports Affected by COVID-19

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Social	2019-12	15-Apr-19	Porter	Review of Citizen Appointments to Boards and Committees Policy	LCS	2022	Report was postponed due to COVID-19. See Council Minutes of April 15, 2019, Item 8.2, for original motion.

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Social	2019-23	15-Jul-19	Littleton	Opportunities and strategies for the City to support neighbourhood associations and neighbourhood-based community groups, including best practices and information gathered from the forum	CRCS	Q4 2022	Staff report will come forward following the neighbourhood association forum. Forum was scheduled for March 28, 2020 but was postponed to a later date due to the COVID-19 pandemic
Cultural	2020-15	19-Oct-20	Littleton / Siscoe / Harris	Report back on excluding 101 Oakdale Avenue, 25 Duke Street and 160, 168, 174, 176 St. Paul Street from the register of non-designated cultural heritage properties. Report to include update on the request for the property owners of 101 Oakdale Avenue and 25 Duke Street to attend a Heritage Committee meeting about their request to be excluded. Report to include update on correspondence from 160, 168, 174, 176 St. Paul Street requesting exclusion from the register.	PBS	Q1 2022	Follow-up report to PBS-111-2020. See General Committee minutes from October 19, 2020. Due to the effects of the COVID-19 pandemic on downtown businesses, staff will report back to Council once the downtown economic climate strengthens. Staff will report back on 25 Duke Street upon completion of renovations at the property



Corporate Report City Council

Report from: Financial Management Services, Administration

Report Date: January 3, 2022

Meeting Date: January 17, 2022

Report Number: MW/FMS-003-2022

File: 10.57.28

Subject: 2022 Schedule of Rates and Fees Cemetery Amendments

Strategic Pillar:

This report aligns with the following St. Catharines Strategic Plan pillars: economic



Recommendation

That the Rates and Fees By-law 2021-101, regarding the 2022 Schedule of Rates and Fees, be amended, as outlined in Appendix 2; and

That the City Solicitor be directed to prepare the necessary by-laws and documents.

Relationship to Strategic Plan

This report supports the economic pillar of the strategic plan as this provincial legislation change needs to be passed onto the end user for the City to remain financially sustainable and fiscally responsible to the community and taxpayers.

Background

On June 14, 2021, City Council approved the 2022 Schedule of Rates and Fees. In November 2021, changes were made to Ontario Regulation 30/11 under the Funeral, Burial and Cremation Services Act requiring increases to the minimum portion transferred to cemetery care and maintenance funds. A list of the pretax cemetery care and maintenance fund account contribution increases is listed in Appendix 1. These changes are effective as of January 1, 2022.

Report

After reviewing changes to Regulation 30/11, staff have determined four fees are impacted by the changes in legislation. All four fees must increase the care and

maintenance portion transferred to the care and maintenance fund. The full impact of these provincial increases are being applied to all four fees.

The details of the changes are outlined in Appendix 2 and include sales tax.

The purpose of the cemetery care and maintenance fund is to use the income earned to stabilize, maintain, secure, and preserve markers in the cemetery. The last time these contribution rates were changed was at least 20 years ago. The City has been in compliance with the provincial regulations in allocating a portion of user fee income to the cemetery care and maintenance fund. In addition, the investment income generated from the fund has been reflected in the annual Operating Budget as a revenue to help offset the operational cost of the cemetery.

Financial Implications

Since the fee increases identified by the province are directed to the cemetery care and maintenance fund, no new operating revenue will be immediately available to the cemetery. Over time the interest earned on the deposited funds will assist in supporting the maintenance of markers and monuments. If the fees are not increased, staff estimates a \$18,200 decrease in operating revenue in 2022 with similar revenue reductions in the years to follow.

Environmental Sustainability Implications

There is no impact on environmental sustainability.

Prepared by

Michael Patterson
Process Review Analyst

Dave Wilcox
Cemetery Services Supervisor

Submitted by

Lucia Chen, CPA, CMA
Manager, Budgets and Procurement

Approved by

Kristine Douglas, CPA, CMA
Director, Financial Management Services / City Treasurer

Darrell Smith
Director, Municipal Works

Appendices

- Appendix 1 - Cemetery Care and Maintenance Fund/Account Contribution Amount Increases
- Appendix 2 - Proposed Amendments 2022 (Cemetery)

Cemetery Care and Maintenance Fund/Account Contribution Amount Increases
(Effective January 1, 2022)

Contribution Type	Current Contribution Amount	Contribution Amount (effective January 1, 2022)
In-ground graves that are 2.23 m ² (24 ft ²) or larger	\$250 or 40% of price (whichever is greater)	\$290 or 40% of price (whichever is greater)
In-ground grave that is smaller than 2.23 m ² (24 ft ²)	\$150 or 40% of price (whichever is greater)	\$175 or 40% of price (whichever is greater)
Tomb, crypt or compartment in a public mausoleum	\$500 or 20% of price (whichever is greater)	\$830 or 20% of price (whichever is greater)
Niche or compartment in a public columbarium	\$100 or 15% of price (whichever is greater)	\$165 or 15% of price (whichever is greater)
Scattering ground for which there will be only one scattering rights holder	\$100 or 40% of price (whichever is greater)	\$115 or 40% of price (whichever is greater)
Scattering ground for which there will be more than one scattering rights holder	\$25 or 15% of price (whichever is greater)	\$30 or 15% of price (whichever is greater)
Scattering ground for which there will be no scattering rights holder	\$25	\$30
A private mausoleum provided or constructed by a person other than the cemetery operator is installed in a cemetery	\$500 multiplied by the number of tombs, crypts, compartments or 20% of the sum of specified prices (whichever is greater)	\$575 multiplied by the number of tombs, crypts, compartments or 20% of the sum of specified prices (whichever is greater)
A private columbarium provided or constructed by a person other than the cemetery operator is installed in a cemetery	\$100 multiplied by the number of niches and compartments or 15% of the sum of specified prices (whichever is greater)	\$115 multiplied by the number of niches and compartments or 15% of the sum of specified prices (whichever is greater)
To establish a cemetery	\$100,000	\$165,000
Flat marker measuring less than 1,116.13 cm ² (173 in ²)	\$0	\$0
Flat marker measuring at least 1,116.23 cm ² (173 in ²)	\$50	\$100
Upright marker measuring 1.22 m (4 ft) or less in height and 1.22 m (4 ft) or less in length, including the base	\$100	\$200
Upright marker measuring more than 1.22 m (4 ft) in either height or length, including the base	\$200	\$400

Fee Title	Unit of Measure	Recommended Amended Fee 2022 (including HST)	Original Fee Approved 2022 (including HST)	Percentage Change
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Setting Of Markers (Set By Province *)

Over 14" x 24" - Setting	Per Setting	\$ 239.55	\$ 239.55	0%
Care and Maintenance *	Per Marker	\$ 113.00	\$ 56.50	100%
Total	Per Setting	\$ 352.55	\$ 296.00	19%

12" x 18" to 14" x 24" - Setting	Per Setting	\$ 194.50	\$ 194.50	0%
Care and Maintenance *	Per Marker	\$ 113.00	\$ 56.50	100%
Total	Per Setting	\$ 307.50	\$ 251.00	23%

Care And Maintenance (Set By Province)

Upright Monuments up to 48" High and up to 48" Long Including Base	Per Monument	\$ 226.00	\$ 113.00	100%
Upright Monuments Over 48" High or over 48" Long Including Base	Per Monument	\$ 452.00	\$ 226.00	100%

Revenue Impact Calculation

	Estimated Quantity Sold	Care and Maintenance Increase (not including HST)	Subtotal
Setting Of Markers Fee	120	\$ 50.00	\$ 6,000.00
Upright Monuments up to 48" High and up to 48" Long Including Base	110	\$ 100.00	\$ 11,000.00
Upright Monuments Over 48" High or over 48" Long Including Base	6	\$ 200.00	\$ 1,200.00
Total			\$ 18,200.00



Corporate Report City Council

Report from: Legal and Clerks Services, Office of the City Clerk

Report Date: January 4, 2022

Meeting Date: January 17, 2022

Report Number: LCS-007-2022

File: 10.12.1

Subject: Declaring and filling the vacancy, St. Catharines Council

Strategic Pillar:

Recommendation

That pursuant to Section 262(1) of the Municipal Act, 2001, the seat held by Mathew Siscoe, City Councillor for the City of St. Catharines, be declared vacant; and

That Council appoint the third-place finisher in the 2018 Municipal and School Board Election for the St. Patrick's Ward Councillor, Robin McPherson, for the remainder of the term of Council (until November 14, 2022); and

That the City Clerk administer the Declaration of Office to Robin McPherson so that she can assume the seat immediately thereafter.

Summary

This report formally declares the seat left by the resignation of Councillor Mat Siscoe vacant and correspondingly asks Council to fill the vacancy by appointing Robin McPherson.

Background

At their meeting of November 18, 2021, Regional Council passed the following motion:

1. That, pursuant to Section 262(1) of the Municipal Act, 2001, the seat held by Sandie Bellows, Regional Councillor for the City of St. Catharines, **BE DECLARED** vacant; and
2. That Regional Council **REQUESTS** the City of St. Catharines advise of its preferred method of filling the vacancy on Regional Council by December 15, 2021.

On December 13, 2021, the above motion was received and City Council considered [Report LCS-203-2021](#), "Filling a Vacancy on Regional Council – Sandie Bellows." At that time, Council passed the following motion:

That the Council of the City of St. Catharines direct the City Clerk to advise the Council of the Regional Municipality of Niagara that it recommends that the vacant seat on Regional Council for the City of St. Catharines be filled by appointment;

That Council appoint Councillor Mathew Siscoe to fill the vacant seat of Regional Councillor for the City of St. Catharines; and

That upon the Region of Niagara accepting the City's recommendation that City staff reach out to the third-place candidate for the St. Patrick's Ward from the 2018 Municipal Election (Robin McPherson) to determine their interest in serving as the City Council representative for the St. Patrick's Ward for the remainder of this term of City Council.

On Thursday, January 6, 2022, the Regional Municipality of Niagara passed the following motion:

That Mathew Siscoe **BE APPOINTED** as Regional Councillor for the City of St. Catharines to fill the vacant seat for the remainder of the existing Council term (until November 14, 2022); and

That the Regional Clerk **ADMINISTER** the Declaration of Office to Mathew Siscoe at this time in order that Mr. Siscoe can assume his seat immediately after taking the Declaration of Office.

Report

As per Appendix 1, Councillor Siscoe has formally resigned his seat at St. Catharines Council and has accepted his appointment to the Regional Municipality of Niagara to fill the vacancy left by the late Sandie Bellows for the remainder of the term of Council, November 14, 2022. Councillor Siscoe took the Oath of Office on the evening of January 6, 2022 and is now a Regional Councillor.

This appointment leaves Councillor Siscoe's St. Patrick's Ward 4 seat vacant. Staff were asked to reach out to the third-place finisher, Robin McPherson, to determine whether she was interested in filling the vacancy. Staff reached out to Robin who stated she was indeed interested in filling the vacancy and looks forward to working with St. Catharines City Council. Robin McPherson is eligible to fill the vacancy as prescribed in the Municipal Elections Act, Section 29.

Financial Implications

There are no financial implications associated with this report.

Environmental Sustainability Implications

There are no environmental sustainability implications associated with this report.

Conclusion

Staff have followed Council's direction from December 13, 2021 and recommend that Council formally declare the seat vacated by Councillor Mat Siscoe vacant and appoint Robin McPherson, the third-place finisher for the St. Patrick's Ward, for the duration of the term of Council, which is November 14, 2022.

Notifications

That the City Clerk notify Robin McPherson of Council's decision.

Prepared & Submitted by

Bonnie Nistico-Dunk
City Clerk

Approved by

Heather Salter
Director, Legal and Clerks Services / City Solicitor

Appendices

- Appendix 1 – Letter of Resignation, Mathew Siscoe



CITY OF ST. CATHARINES

AGENDA ITEM #9.1

City Councillor Mat Siscoe
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Phone: 905-329-8162
Fax: 905-682-3631
TTY: 905-688-4TTY (4889)

1

December 24th, 2021

Ms. Nistico-Dunk,

On December 13th, 2021, St. Catharines City Council approved a motion that recommended my appointment by Niagara Regional Council to fill a vacancy resulting from the passing of our friend and colleague, Sandie Bellows. I trust that in the event of my appointment to Niagara Regional Council being approved by the members of Regional Council at an upcoming meeting, that this letter will serve as formal resignation from my seat on City Council.

I am humbled by the faith my fellow City Councillors have placed in me to continue to advance important issues for our community at the Regional level for the balance of the current term of office. I am also saddened by the prospect of vacating my seat as City Councillor representing the amazing community of St Patrick's Ward. I am exceptionally proud of everything we have accomplished as a Council during my tenure, and I am comforted by knowing the people of St. Patrick's will continue to be served admirably by my wardmate, Councillor Karrie Porter.

In the event that the members of Regional Council do not elect to accept the recommendation of St. Catharines City Council and oppose my appointment, it will continue to be my honour to serve the people of St. Patrick's Ward for the balance of this municipal term of office.

Yours,

A handwritten signature in black ink, appearing to read 'Mathew Siscoe', with a long horizontal flourish extending to the right.

Mathew Siscoe



Corporate Report City Council

Report from: Office of the Chief Administrative Officer

Report Date: January 13, 2022

Meeting Date: January 17, 2022

Report Number: CAO-006-2022

File: 10.4.19

Subject: COVID-19 Update – January 17, 2022

Strategic Pillar: This report aligns with the following St. Catharines Strategic Plan pillars: economic, social, environmental and cultural.



Recommendation

That Report CAO-006-2022, regarding COVID-19 Update – January 17, 2022, be received for information purposes.

Summary

The purpose of this report is to provide Council with ongoing updates on the City's Municipal Emergency Control Group's (MECG) planning activities to address the rapidly evolving global COVID-19 pandemic from a strategic and proactive approach.

For the latest information on resurgence and recovery, visit <http://www.EngageSTC.ca> and the City's social media platforms. For more information on City services and facilities, or to report a concern relating to COVID-19, visit www.stcatharines.ca/COVID19.

Relationship to Strategic Plan

City staff is responding to the COVID-19 pandemic as it has affected the economic, social, environmental and cultural sustainability of the city. City staff have prioritized their objectives to heavily focus on recovery efforts of COVID-19 to mitigate the impact on the community and support the sustainably pillars through new and innovative ways.

Background

On March 12, 2020, the City of St. Catharines partially activated its Emergency Operations Centre (EOC), to support the work of the Municipal Emergency Control Group (MECG) in their response to COVID-19 pandemic and the provision of essential services.

Details regarding the MECG's preparedness, response, recovery and future planning can be found in this report.

Report

The COVID-19 pandemic continues to pose a serious threat to the community as well as the City's ability to provide all levels of service in the same manner as they were previously delivered.

The MECG continues to respond to the pandemic proactively and has been diligently planning for potential future developments. The MECG continues to be dedicated to the safety of staff and the community, while ensuring essential services continue to be delivered without interruption and focusing on recovery and resurgence.

MECG's planning and decisions are guided by their four key objectives:

1. To focus on recovery while continuing to provide essential services;
2. To ensure the health, safety and security of the public and staff during the pandemic and through the recovery process;
3. To continue to be able to support Niagara Health, Public Health, Niagara Region and our other partners; and
4. To ensure the organization remains in a financially stable condition during this pandemic.

Move to Modified Step Two of the Roadmap to Reopen

Effective January 5, 2022, the Ontario government, in consultation with the Chief Medical Officer of Health, elected to temporarily move the province into Step Two of its Roadmap to Reopen with additional modifications made to acknowledge the provinces vaccination efforts (Appendix 1).

The purpose of these limited-time measures will help blunt transmission of COVID-19 and prevent hospitals from becoming overwhelmed as the Province continues to administer booster doses of the vaccine.

The Province will remain in the modified version of Step Two of its Roadmap to Reopen for at least 21 days (until at least January 26, 2022) where health trends and health system indicators will be reevaluated.

This move includes the reintroduction of a number of previously implemented public safety measures, including:

- Reducing social gathering limits to five people indoors and 10 people outdoors.
- Limiting capacity at organized public events to five people indoors.
- Requiring businesses and organizations to ensure employees work remotely unless the nature of their work requires them to be on-site.
- Limiting capacity at indoor weddings, funerals, and religious services, rites and ceremonies to 50 per cent capacity of the particular room. Outdoor services are limited to the number of people that can maintain 2 metres of physical distance.

Social gatherings associated with these services must adhere to the social gathering limits.

- Retail settings, including shopping malls, permitted at 50 per cent capacity. For shopping malls physical distancing will be required in line-ups, loitering will not be permitted and food courts will be required to close.
- Personal care services permitted at 50 per cent capacity and other restrictions. Saunas, steam rooms, and oxygen bars closed.
- Closing indoor meeting and event spaces with limited exceptions but permitting outdoor spaces to remain open with restrictions.
- Public libraries limited to 50 per cent capacity.
- Closing indoor dining at restaurants, bars and other food or drink establishments. Outdoor dining with restrictions, takeout, drive through and delivery is permitted.
- Restricting the sale of alcohol after 10 p.m. and the consumption of alcohol on-premise in businesses or settings after 11 p.m. with delivery and takeout, grocery/convenience stores and other liquor stores exempted.
- Closing indoor concert venues, theatres, cinemas. Rehearsals and recorded performances permitted with restrictions.
- Closing museums, galleries, zoos, science centres, landmarks, historic sites, botanical gardens and similar attractions, amusement parks and waterparks, tour and guide services and fairs, rural exhibitions, and festivals. Outdoor establishments permitted to open with restrictions and with spectator occupancy, where applicable, limited to 50 per cent capacity.
- Closing indoor horse racing tracks, car racing tracks and other similar venues. Outdoor establishments permitted to open with restrictions and with spectator occupancy limited to 50 per cent capacity. Boat tours permitted at 50 per cent capacity.
- Closing indoor sport and recreational fitness facilities including gyms, except for athletes training for the Olympics and Paralympics and select professional and elite amateur sport leagues. Outdoor facilities are permitted to operate but with the number of spectators not to exceed 50 per cent occupancy and other requirements.
- All publicly funded and private schools will move to remote learning starting January 5 until at least January 17, subject to public health trends and operational considerations.
- School buildings would be permitted to open for child care operations, including emergency child care, to provide in-person instruction for students with special education needs who cannot be accommodated remotely and for staff who are unable to deliver quality instruction from home.
- During this period of remote learning, free emergency child care will be provided for school-aged children of health care and other eligible frontline workers.

These changes and measures effectively pause the Province's plan to "Safely Reopen Ontario and Manage COVID-19 for the Long-Term" which outlined Ontario's cautious and gradual approach to lifting remaining public health and workplace safety measures by March 2022. The Province has made no further announcement or indication as to when that plan will resume, or if more measures could be implemented as a result of a continuous increase in COVID-19 cases.

Facility Impact

As of January 5, 2022, most City facilities – including City Hall, sport and recreation facilities, and the St. Catharines Museum – have been forced to temporarily close to the public to ensure compliance with the new public safety measures implemented by the Province. These closures mean there will be an interruption in a number of services that residents rely on. Where possible, staff will make the appropriate efforts to move these services online or deliver them through alternate channels, including by appointment.

Specifically, the following services cannot be delivered virtually at this time:

- Issuing of Consumer Fireworks Sales Permits
- Civil marriage ceremonies

Additional information regarding COVID-19 updates can be found online on the City's COVID-19 Update webpage.

Warming Centres

Due to the restrictions implemented in the Provinces modified Step Two, impacts to the availability of the City's warming centres are being managed by staff. Under normal circumstances, a warming centre protocol is initiated once Environment Canada issues a cold weather advisory. Due to the shutdown and subsequent lack of options for the public to seek shelter and keep warm, staff are electing to relax the requirement for a cold weather advisory and will be discretionarily implementing warming centres instead.

Staff are in the process are retaining the necessary resources to implement warming centres where feasible and formal notice will be provided through the City's communication channels once they are operational.

Workforce Reductions

As part of the City's response to Provincial orders and reduced services, the City has made the difficult decision to extend workforce reductions within the full-time employee population. Identifying that some employees may be interested in stepping away from the workplace during the pandemic, staff were offered the option to volunteer to be included in pending workforce reductions.

Details regarding any financial considerations regarding workforce reductions can be found in the Financial Implications section of this report.

Business Support

With the health and safety of the people of Ontario being the immediate priority of the provincial government's move to a modified Step Two, the experience of the past two years has shown that while public health and safety is of the utmost importance, the health of Canadians and the economy are also very closely linked.

The Economic Development and Tourism Services team continues to work with this in mind, reaching out to businesses and fielding requests on current supports available for business owners impacted by the current Omicron wave. Business owners are encouraged to visit www.investinstc.ca for a comprehensive list of supports available for

businesses from both the federal and provincial governments and other organizations including new support programs such as the Ontario COVID-19 Small Business Relief Grant which will provide eligible small businesses with a one-time grant payment of \$10,000. Applications for the Ontario COVID-19 Small Business Relief Grant will be open in the coming weeks.

Eligible small businesses include:

- Restaurants and bars
- Facilities for indoor sports and recreational fitness activities (including fitness centres and gyms)
- Performing arts and cinemas
- Museums, galleries, aquariums, zoos, science centres, landmarks, historic sites, botanical gardens and similar attractions
- Meeting or event spaces
- Tour and guide services
- Conference centres and convention centre

This program builds on the new electricity-rate relief announcement to support small businesses, as well as workers and families spending more time at home while the province is in Modified Step Two. Online applications for the [Ontario Business Costs Rebate Program](#) will open on January 18. This program will provide eligible businesses that are required to close or reduce capacity with rebate payments for up to 100% of the property tax and energy costs they incur while subject to public health measures in response to the Omicron variant. In addition, staff are pleased to announce our participation in the My Main Street Local Business Accelerator program, to help revitalize 'main street' neighbourhoods in St. Catharines. The Government of Canada have established the two-year program, to support the recovery and revitalization of main streets and local businesses across southern Ontario. The downtown and Merritton main street communities in St. Catharines will be supported with a dedicated main street ambassador staff-person who will be responsible for customized market research, data analysis and investment support for new and existing small businesses.

As local businesses and their employees have experienced the toll of successive waves of COVID-19 both financially as well as on their mental health and well-being, staff are encouraging the community to continue supporting local businesses whether through pick-up and delivery services and to use www.lovestc.ca to find out more ways to support local.

Impacts to Boards and Commissions

St. Catharines Public Library

Effective January 5, 2022, the Dr. Huq Branch started to provide curbside pickup only while the Central (downtown) and Merritt Branches stay open at 50% capacity. The Port Dalhousie Branch has been closed until further notice in light of significant staff absenteeism. The Library has cancelled all in-person programs as well as room rentals.

Staff will only work onsite when the nature of their work requires them to be in the library, such as customer service staff and facilities staff.

Transit

There will be no changes to transit operations or service as a response to the Provinces modified Step Two. Transit will maintain service as this will provide better capacity for distancing for riders and the bus terminal will remain open. A dramatic increase in workforce absenteeism may cause service reductions at certain times.

FirstOntario Performing Arts Centre

In accordance with the provincial gathering restrictions, the FirstOntario Performing Arts Centre (PAC) was required to suspend in-person events until January 26, 2022.

Without confirmation of a return to live in-person events and the necessary preparation that is required for those events, all public activity at the PAC has been cancelled or postponed for the month of January.

As a result of this closure, the PAC was forced to cancel four PAC hot ticket concerts, a Masterworks concert by the NSO and another concert in Partridge Hall from a significant rental client. The City also cancelled a special week of free family film programming associated with the Let it Glow festival and an entire month of film program (30 film screenings). Brock University classes were also cancelled for the month. The challenge with the uncertainty of lockdowns and restrictions is that the preparation and lead time necessary for large concerts and performances compounds the financial impact on PAC business. Artists and agents are now contemplating rescheduled performances in the fall of 2022 and winter 2023. Public events in February and March are very tentative at this moment.

It should also be noted that the PAC is not currently eligible for any wage subsidy programs, and as restrictions and uncertainty prevail, the PAC's ability to maintain staffing levels will be impacted.

The PAC will have further updates on February and March programming in the upcoming weeks, as well as a snapshot of the financial impact of these recent, additional restrictions.

Meridian Centre

The Meridian centre is closed to the public. The Niagara IceDogs have provided their return to play protocols to Public Health and will be permitted to practice and train as defined by the provincial regulation (263/20).

Vaccine Rollout Update

Niagara Region Public Health (NRPH) and its partners at Niagara Health, pharmacies, and local health care providers continue to roll out vaccinations throughout the region. As of January 12, 2022, over 81% of Niagara residents have been vaccinated with the first dose and over 76% of residents have been fully vaccinated (two doses). Vaccine clinics continue to be operational, and vaccine pop-up clinics continue to be made available to the public across the Region to support walk-ins and the overall vaccine rollout.

As booster eligibility continues to expand, eligible individuals will be able to book their booster dose through the COVID-19 Vaccination Portal or by calling the Provincial Vaccine Contact Centre.

Financial Implications

Tax Levy Budget

Table 1 outlines the financial impact on the revenues and expenses in the Tax Levy Budget.

The forecast period is from January 5 to 26, 2022 in general, except for any known impact beyond the period.

Table 1 – Estimated COVID-19 Financial Impact on 2022 Tax Levy Budget

	Estimated Impact
Loss of Revenue	
- Arenas & Recreation Programming	\$270,000
- Meridian Centre	219,000
- Licensing & Civil Ceremony Fees	41,500
Total Revenue Loss	\$530,500
Cost Mitigations	
- Workforce Reductions	(54,000)
- Utilities	(36,000)
Total Cost Mitigations	(\$90,000)
Net Unfavourable Impact on Tax Levy Budget	\$440,500

Meridian Centre

As indicated above, the Meridian Centre is required to close to the public and remains open to Niagara IceDogs practices and games.

At the time of this report, the Meridian Centre is forecasting an additional loss of revenue of \$219,000 for January 2022 based on the assumption that no revenue producing events including ice rentals will take place. Due to the short timeframe for the current closure and the continuation of the OHL season, there is inadequate time to provide for fixed expense mitigation strategies.

The Meridian Centre's management is actively exploring financial support opportunities and will be applying for the Ontario Small Business Support Grant.

Outside Boards and Agencies

St. Catharines Public Library

As indicated above, under the provincial directive the Library is required to reduce its capacity to 50%. This has a negative impact on their miscellaneous revenues, but it is expected that this will not be a significant variance at this time. Overall, the Library is forecasting an unfavourable variance to the approved 2022 budget at this point.

However, the leadership team at the Library will be actively monitoring and managing this to eliminate the deficit by the end of 2022.

In 2021, correspondence was received that the Library was not entitled to the Canadian Emergency Wage Subsidy (CEWS). The Library has repaid the CEWS received with interest charges. An objection was filed which is still pending and the Library awaits resolution of this matter.

St. Catharines Transit Commission

As indicated above, Transit continues to be impacted by the pandemic. Currently Transit is forecasting a net unfavourable COVID impact to 2022 budget of \$1.38 million.

Table 2 – Estimated COVID-19 Financial Impact on 2022 Transit Budget

	Estimated Impact *
Loss of Revenue	\$1,370,000
Additional COVID Related Costs	356,000
Total Revenue Loss & Additional COVID Costs	\$1,726,000
Cost Mitigations	(350,000)
Net Unfavourable Impact on Transit	\$1,376,000

* Note: In preparing this estimate, there are some key estimates that were made to guide this:

- The effects of the modified lockdown to transit's ridership/revenue will last through the end of April 2022.
- Brock University may not go back to regular on-campus activities until September 2022. Brock has moved the majority of classes to virtual learning, and it is expected that this may remain in place for the Winter Semester.
- The spread of Omicron has and will continue to cause a high level of employee absenteeism.
- Transit will be able to defer some hiring and have some savings as a result of a reduction in contracted service.

This impact is beyond the COVID-19 funding applicable to 2022 as all the estimated 2022 funding was applied in the Transit approved 2022 budget. At this time there has been no of additional upper-level government funding for St. Catharines Transit to offset the operational forecasted impact of COVID-19 in 2022.

FirstOntario Performing Arts Centre

As indicated above, the PAC was required to suspend in-person events until at least January 26, 2022. The PAC is able to provide virtual programming space although there are currently no bookings.

The PAC is currently projecting a decrease in revenues of \$148,000 including rental revenue, ticket sales, sponsor revenue for events and ancillary revenue. Expenses that directly offset this loss total \$97,000. Therefore, the current overall impact to the PAC is a decrease in net revenues of \$51,000, which represents 3% of overall City investment

from the 2022 fiscal year. The net impact on the budget for February and March is anticipated to be significantly higher should restrictions on public activity remain.

The PAC is not currently eligible for any wage subsidy programs. The challenge with the uncertainty of lockdowns and restrictions is that the preparation and lead time necessary for large concerts and performances compounds the financial impact on PAC business.

Water and Wastewater Budget

Staff are currently working through the yearend closing process for 2021. The City's 2021 water and wastewater budget is estimated to have a favourable variance. Any surplus will remain in the Water / Wastewater Reserve at yearend.

The City's 2022 proposed water and wastewater budget will be presented to Budget Standing Committee on January 24, 2022 with a public meeting scheduled on February 14, 2022 when Council will deliberate and approve the 2022 water and wastewater rates.

Parking Budget

The City's parking budget is continuing to experience significant financial hardships since the start of the global pandemic mainly due to foregone parking revenues.

Retail stores remain open with limited capacity. Currently indoor dining has been closed at restaurants, bars and other food or drink establishments with takeout, drive through and delivery being permitted.

It is important for the City to ensure that parking spaces continue to be available for customer curbside pick-ups. Therefore, staff recommend that the City continues with paid parking and enforcement at this time.

Estimated Net Financial Impact on 2022 Operations

Based on the best available information at this time, staff are estimating a monthly burn rate of \$440,500 with cost mitigations for the City's tax levy budget.

When considering the impact on both City operations and the outside boards and commissions, the total estimated impact on 2022 is \$1.87 million.

Table 3 – Summary of Estimated COVID-19 Financial Impact

	Estimated Impact
City Operations	\$440,500
Transit Commission	1,376,000
FirstOntario Performing Arts Centre	51,000
Net Unfavourable Financial Impact (City & ABCs)	<u>\$1,867,500</u>

Unlike other years, for 2022 the City has not received any notification on any financial support from upper levels of government.

Finance staff will work with departments and outside boards and commissions on the plans for cost mitigations including but not limited to temporary workforce reduction, pause on non-essential spending and reviewing essential vs. non-essential services.

All approved capital/construction projects are moving forward at this time as there has been no directive received from the Province to pause construction activities.

Currently the City's contingency reserves have an uncommitted balance to the end of 2022 as follows:

- Tax Rate Stabilization Reserve: \$277,000
- Civic Project Fund: \$3.2 million

With a significant amount of contingency reserves being committed through the 2022 Operating Budget process to maintain the tax increase at an affordable level, the reserve balances above are what is available for the City to offset the estimated financial impact as the pandemic continues in 2022. Should these reserve balances be required for use in 2022 they will not be available to support other initiatives or future year operating budgets.

Should the restrictions extend beyond January 26, 2022, the estimated financial impact on the City will increase and the City would need to implement further internal mitigation measures to reduce the financial impact of these pressures which would include the use of existing available reserve and reserve funds.

Proactive Financial Stability Steps

To remain fiscally responsible, the City has taken steps, where able, to reduce the financial impact of COVID-19. Below is a list of some of the steps the City has taken.

- Communication was sent to City department heads, managers, supervisors and their administrative supports to reduce discretionary spending across all budgets. This includes non-essential purchases such as staff training, professional development, office supplies and travel;
- Staff have been exploring all opportunities for financial assistance from senior levels of government and will provide updates to Council on any actions being undertaken by Provincial and Federal governments as they are announced;
- Workforce reduction of part-time and student staff;
- Finance team is in the process of completing the City's 2021 yearend closing entries. Any 2021 yearend surplus, above the amount included in the 2022 operating budget could be used to offset the current 2022 financial impact. The 2021 yearend report is scheduled to come to the March 21, 2022 Budget Standing Committee meeting; and
- Reviewing essential and non-essential service delivery.

The COVID-19 pandemic is continually changing and impacting the City's financial position. City staff will continue to monitor the fluidity of the situation and provide updates to Council as required.

Environmental Sustainability Implications

There are no environmental implications associated with this report.

Conclusion

The COVID-19 pandemic continues to evolve and is still a threat to the community. The MCEG will continue to implement proactive responses and plan for potential developments with the safety and well-being of the community and staff at the forefront.

The MCEG will continue to focus on resurgence and recovery for the City of St. Catharines while remaining committed to MCEG's four objectives.

For the latest information on resurgence and recovery, visit <http://www.EngageSTC.ca> and the City's social media platforms. For more information on City services and facilities, or to report a concern relating to COVID-19, visit www.stcatharines.ca/COVID19.

Prepared and Submitted by

The City of St. Catharines Municipal Emergency Control Group (MCEG)

Approved by

David Oakes, Chief Administrative Officer

Appendices

- Appendix 1 - Memorandum from Deputy Minister Kate Manson-Smith, Ministry of Municipal Affairs and Housing – re. Omicron Variant of COVID-19, Testing and Isolation Guidelines, and Emergency Work Deployment Order O.Reg.157/20

**Ministry of Municipal
Affairs and Housing**

Office of the Deputy Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7100**Ministère des Affaires
Municipales et du Logement**

Bureau du sous-ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7100**January 7, 2022****MEMORANDUM TO:** Municipal Chief Administrative Officers and Clerks**SUBJECT:** Omicron Variant of COVID-19, Testing and Isolation
Guidelines, and Emergency Work Deployment Order
O.Reg.157/20

I am writing today to provide updated information related to the ongoing pandemic and Ontario's response to protect against the Omicron variant. I will start by acknowledging that Ontario is very grateful for the continued partnership with Ontario's municipalities. Local leaders and public servants have been at the forefront of the response to COVID for going on two years now and your leadership and resiliency have been remarkable.

Ontario Temporarily Moving to Modified Step Two of the Roadmap to Reopen

On January 3, 2022, Ontario announced that in response to recent trends that show an alarming increase in COVID-19 hospitalizations, the province will return to a modified version of Step Two of the Roadmap to Reopen effective Wednesday, January 5, 2022 at 12:01 a.m. for at least 21 days (until January 26, 2022).

Among a range of measures this includes reduced limits for social gatherings and indoor organized public events, closures and restrictions for businesses and organizations, and a requirement for remote work unless the nature of the work requires employees to be onsite.

I encourage you to review, with your legal counsel, the rules for areas in Step Two which are set out in O Reg 263/20: Rules for Areas in Step 2. Subsection 1 (7) of Schedule 1 of the regulation provides that nothing in the order precludes operations or delivery of services by any governments (which includes municipalities).

The measures also include a return to remote learning for Ontario students until January 17, 2022. During this period free emergency childcare will be provided for school aged children of eligible frontline workers. The list of eligible workers is set out in Schedule 4 of O. Reg. 263/20 which can be found at: <https://www.ontario.ca/laws/regulation/200263#BK8>

Municipalities have the flexibility to determine what local procedures work best for them to maintain continuity of operations and decision-making while complying with all applicable laws and public health measures. In addition, local Medical Officers of Health may issue Section 22 orders under the *Health Protection and Promotion Act* or instructions under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* to apply public health and workplace safety measures.

New Testing and Isolation Guidelines

On December 30, 2021, in consultation with the Chief Medical Officer of Health, Ontario updated its COVID-19 testing and isolation guidelines. These updates, based on emerging evidence from Canada and other jurisdictions, are focused on ensuring resources are available for the highest-risk settings and the most vulnerable and help keep critical services running.

For further information, I encourage CAOs and Clerks to review the detailed information on the updates to testing and isolation guidelines found [here](#) and [here](#).

Work Deployment Order

I would like to take this opportunity to remind you that the municipal work deployment order ([O. Reg. 157/20](#)) under the *Reopening Ontario Act, 2020*, remains in place at this time to provide municipalities with the flexibility to deploy certain of their staff to where they are needed most. As you know, this is a temporary measure that is reviewed regularly and, if determined to be necessary can be renewed after each 30-day period.

Moreover, as you and others in your organization consider whether and how you will exercise the authority under this emergency order, I would ask that you consider the following:

- In making staffing decisions, first provide opportunity for full-time work to existing part-time staff before seeking out and employing extra full-time staff from outside your organization.
- In redeploying staff, should there be a difference in the terms and conditions of work, in the different departments of the organization, the expectation is that staff will not receive a lower wage than their home position.
- The *Occupational Health and Safety Act* and existing rights under the *Employment Standards Act* will continue to apply.
- Municipalities, as employers, are required to comply with all provincial orders, as well as any guidance and safety standards prescribed by the province for COVID-19. They are also responsible for ensuring that any staff being reassigned to new duties have the required training and skills.

For municipalities who are relying on the order to deploy staff, it is important to work collaboratively and engage in good faith with bargaining agents when using the order's authority, and to develop longer-term staffing plans and identify related resource needs for when the order is no longer in effect.

Municipalities are encouraged to review this and other applicable orders (available on the Government's Emergency Information webpage at: [Ontario.ca/alert](https://ontario.ca/alert) and work with their legal counsel for advice and understanding of the flexibility and obligations this and other orders provides municipalities, as employers.

Vaccine Boosters and Proof of Vaccination Updates

To protect Ontario's progress in the fight against COVID-19 and slow the spread of the Omicron variant, the government is taking actions, including [rapidly accelerating its booster dose rollout](#), and enhancing proof of vaccination requirements, which will impact businesses and organizations. Your continued support in the delivery of vaccinations remains critical to our shared success.

As of Monday, December 20, 2021, individuals aged 18 and over are eligible to schedule their booster dose appointment. At this time, this does not change the definition of fully vaccinated.

Please reference the full set of guidance which is found [here](#). Please continue to check regularly for updates on this site as situation change.

Proof of vaccination requirements at select [businesses and organizations](#) will remain in effect beyond January 17, 2022.

Starting January 4, 2022, it will be mandatory for individuals to use the enhanced vaccine certificate with QR code and for businesses to use the Verify Ontario app in settings where proof of vaccination is required, except for nine First Nations communities who can still show their vaccine receipt. Individuals will continue to need to show a piece of identification that matches their name and date of birth to their enhanced COVID-19 vaccine certificate when required.

Thank you for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Kate Manson-Smith
Deputy Minister



Corporate Report City Council

Report from: Office of the Chief Administrative Officer

Report Date: January 4, 2022

Meeting Date: January 17, 2022

Report Number: CAO-004-2022

File: 68.32.111 & 77.34.1

Subject: 2021 Beach Strategy Update

Strategic Pillar:

This report aligns with the following St. Catharines Strategic Plan pillars: economic, social, environmental, and cultural.



Recommendation

That staff report back to Council with information from the Resident Beach Parking Permit Expression of Interest (EOI) for the 2022 Beach Season; and

That the \$100,000 for the Sunset Beach Boat Ramp in the 2022 approved Capital Budget be utilized for any emergency boat launch repairs, shoreline protection, parking lot works, overall improvements and for the future removal of the boat launch.

Summary

During the Council meeting of April 26, 2021, Council approved staff's recommendations on the 2021 Beaches Strategy with various amendments and motions that were passed for staff to report back on. This report provides information to Council on the motions to staff, an overall summary of the successes, challenges and financial update on the 2021 Beaches Strategy and provides recommendations for the future operation of beaches which include:

- Exploring alternative options to offer resident parking permits through an EOI process;
- Re-examining the needs of beaches while recognizing that each beach has individual requirements and offers different services to patrons;
- Staffing beaches based on the 2022 beach season requirements and utilizing \$300,000 of funds outlined in the approved 2022 Operating Budget;

- Future removal of the Sunset Beach Boat Launch;
- Identifying a suitable method of virtual public engagement before the 2022 Beach Season.

Relationship to Strategic Plan

The strategy supports social well-being by giving both resident and non-residents the opportunity to visit St. Catharines – it is a strategy that is equal and fair to all patrons. It encourages a more respectful beach visit and active transportation, which connects people with places and neighbourhoods.

Reporting back with updates on the 2021 Beach Strategy, any recommended amendments and motions passed at Council, allows Council to make decisions on the future of beaches that align with the City's Strategic Plan.

Background

At the April 26, 2021 Public Meeting of Council, staff presented the 2021 City Beaches Strategy through Report [CAO-058-2021](#) City of St. Catharines Beaches Strategy and Amendments to Parking By-Law Associated Administrative Monetary Penalty and Rates and Fees.

The 2021 City Beaches Strategy was drafted based on meetings through a working group which consisted of staff and City Councillors. The 2021 beaches strategy was intended to be long-term and flexible while meeting the following objectives:

- Reduce unfavourable behaviour;
- Reduce the amount of waste at beaches;
- Encourage active transportation and supports environmental stewardship; and
- Control crowds and reduce the spread of COVID-19

During that April 26, 2021 meeting the following motions were passed for staff to report back on:

- The success of the beach strategy and any recommended amendments;
- The cost of providing lifeguards in the future at Lakeside Beach and Sunset Beach;
- The installation of Mobi-mats at Sunset Beach;
- Costs associated with upgrades to the Sunset Beach boat ramp;
- A shuttle bus beach route from a potential central location and possible costs/fare structure for 2022 beach season;
- That staff incorporate a virtual public engagement session for Sunset and Lakeside Park Beaches, before the 2022 Beach Season, to gather feedback from residents on the City's beaches Strategy moving forward.

This report provides an update on the observations and challenges experienced throughout the 2021 Beach Strategy and reports back on the motions of council.

Report

The City Beaches Working Group, consisting of staff and Councillors, was created in 2020 to produce a Beach Strategy that addressed Council's motion for staff to prepare protocols and procedures, including parking fees and associated revenue options, for future use of City beaches and other issues that City beaches faced in 2020.

Beach Strategy Action Plan and Reasonings

The intention of the 2021 Beach Strategy was to meet the following objectives:

- Reduce unfavourable behaviour;
- Reduce the amount of waste at beaches;
- Encourage active transportation and supports environmental stewardship; and
- Control crowds and reduces the spread of COVID-19.

Reducing Unfavourable Behaviour

Additional staff resources at the beaches allowed for a more enjoyable environment for patrons and more manageable conditions for staff. Increase staffing resources through Municipal Works Park Operators and Community, Recreation and Culture Services Beach Ambassadors to monitor that patrons followed rules, by-laws and the ability to call proper authorities when needed was helpful.

City beaches staff on site increased the lines of communication between the City and patrons and were helpful in providing information and answering questions to both residents and tourists.

Staff however needed additional support from external security services to manage some of the more challenging behaviours that were experienced and to monitor alcohol coming onto beaches. These behaviours were experienced more often at Sunset Beach than Lakeside Beach. It has been identified that City staff cannot provide the same duties of security services when situations escalate. The below table outlines the numbers of calls for service to Niagara Regional Police Services (NRPS) from 2019-2022 as provided by NRPS.

Beach	2019 Calls	2020 Calls	2021 Calls (up to Nov 2021)
Lakeside	9	10	51
Sunset	21	28	111
Jones	0	0	9

Security Services and Managing Behaviours

Extensive security was needed in the months of May and June when the worst behaviours were exhibited. Having security control access points and alcohol on beaches helped curb bad behaviour. Security worked in combination with beach ambassadors at gates to limit alcohol coming onto beaches and reduce crowds. Security came at a large cost as outlined in Appendix 2 - the financial update of this report. As more facilities and services opened during the pandemic, security was able to be reduced at Lakeside beach starting in the end of June and throughout the remainder

of the beach season. Extensive security was still required at Sunset Beach. Security also helped in managing vehicle flow and parking management.

By-Law Enforcement

Most of the complaints that were received were in relation to Short-Term Rental issues, smoking and alcohol on beaches, noise complaints, BBQing on the beach, and large gatherings. By-Law officers worked in collaboration with security and staff working on beaches to curb bad behaviours.

At the [May 10, 2021](#) meeting, Council approved a Licensing and Non-Parking Administrative Monetary Penalty System (AMPS) for Short-Term Rentals that was presented in report [PBS-029-2021](#). The implementation included hiring a Manager of By-law Enforcement and Licensing and three additional By-law Enforcement Officers in 2022 for additional coverage for evening and weekends to address increasing needs for an expanding by-law enforcement and municipal licensing program.

Reduces the Amount of Waste at Beaches

Allocating dedicated park operators and beach ambassadors allowed for more attention to litter pickup, garbage changes, and ensuring neighbourhoods and trails systems were kept free of waste. Municipal Works staff reported a significant decrease in complaints surrounding litter and garbage at City beaches. Although it is difficult to determine if time limits and encouraging active transportation reduced the amount of waste brought to beaches, limiting alcohol did allow for less broken bottles and alcohol waste at beaches.

Increased Custodial Services

An external contractor was hired to clean beach washrooms twice a day, seven days a week from July to September (inclusive). The increased cleaning improved patron satisfaction and was more sanitary during the COVID-19 pandemic and assisted in properly maintaining City assets.

Staffing for the 2022 Beach Season

Staff predict that the 2022 Beach season will still experience some of the behavioural challenges and increased public usage realized in the 2020 and 2021 beach season. Currently, \$300,000 is earmarked in the 2022 Operating budget for beach security, which will be utilized to staff beaches whether it be security or increased custodial and City staff.

Encourage Active Transportation and Supports Environmental Stewardship

The beaches strategy set a bold target of encouraging active transportation (AT) as a practical way to travel to and from the beaches. This objective was only partially met through the 2021 season. The focus on improving AT connections to the beaches was threefold: first, to increase the use of alternative and sustainable modes of transportation to and from the beach to help reduce environmental impacts and to promote healthy lifestyles; second, to reduce the amount of parking activity and traffic volume that occurs in and around the beaches; and third, to help mitigate the amount of undesirable items being brought onto the beaches.

AT connections to both beaches are fairly robust. To help encourage the use of AT modes to meet this objective, staff undertook an inclusive wayfinding exercise which resulted in the installation of several new signs for pedestrians and drivers to draw attention to the available AT connections and to provide pertinent information to potential users on notable items such as the name of the trail, how far it is to key destinations, and what types of modes could be accommodated on the trails. The existing AT connections were previously not well signed and may have been unknown to many. A new sidewalk is also planned to be installed along the entirety of the west side of Arthur Street, which will make it more attractive and safe for pedestrians to use Arthur Street at an AT link. It must be acknowledged that AT is more convenient and suited to patrons living within the City, however the provision of free resident parking permits may have discouraged the use of AT modes to some degree.

The goal of improving AT connections to the beaches was partially met through better wayfinding, a new planned sidewalk, and a reduction in undesirable items being brought onto the beaches; however, traffic and parking issues persisted, perhaps hampered by the provision of free parking permits.

Control Crowds and Reduces the Spread of COVID-19

Parking fees and three-hour time assisted in discouraging extended gatherings at City Beaches and encouraged patron turnover; giving everyone an opportunity to enjoy beaches. The increase in resources such as Park Operators, Beach Ambassadors, By-Law Enforcement Officers and Security ensured safety protocols were followed.

Lessons Learned for a Path Forward

The implementation of the 2021 beach strategy gave staff the opportunity to better understand the unique needs of each beach area, which parts of the strategy were effective, and which parts of the strategy need amending.

Observations Made

Staff have recognized that Lakeside and Sunset Beach have a variety of differences and should not be handled the same manner in future beach strategy plans. Some notable differences that came to light during the 2021 Beach Strategy are as follows:

- Lakeside Park parking lot serves more than just patrons attending the beach or walking the pier. There are a variety of services and businesses in Port Dalhousie such as restaurants, bars, hotels, and boating. Lakeside Beach will soon be in close proximity to large residential developments making offering free Resident Parking Permits unrealistic with the increased ability for residents in the new developments to utilize the lot for overflow and overnight parking. This creates an issue with the wide variety of usage that the Lakeside Lot is intended for. Often security staff were utilized at Lakeside to move cars through an already full parking lot.
- Lakeside Parking lot experienced an average of 20-30% usage of resident beach parking permits in comparison to Sunset Beach which experienced an average of 40% resident beach parking permit usage. This is indicative of Lakeside being a

more tourist destination. The volume of out-of-town patrons was also realized during parking violation screenings.

- Sunset Beach experienced the more issues surrounding overcrowding, after hour parties, alcohol consumption and discourteous boating. Sunset Beach required a more robust security approach due to these observations.
- Bad behaviours reduced at both beaches with security presence and as more COVID-19 restrictions lifted to allow other amenities to open.
- Although staff were able to quickly implement a process for free resident parking permits, adequate staff resources are not in place to take on this endeavor for 2022 or in the long-term. The number of permits that were issued outweighed the number of permits being utilized. Free parking permits allowed for an increased volume of requests than what residents actually required and utilized. A more thorough analysis into Resident Parking Permits is outlined below.

Resident Beach Parking Pass Program

At the April 26, 2021 meeting of Council, staff were directed to create a resident parking pass system to implement free parking for the residents of St. Catharines at parking lots adjacent to Sunset Beach and Lakeside Park and for those parking permits be limited to one per household.

Resident Parking Pass Challenges

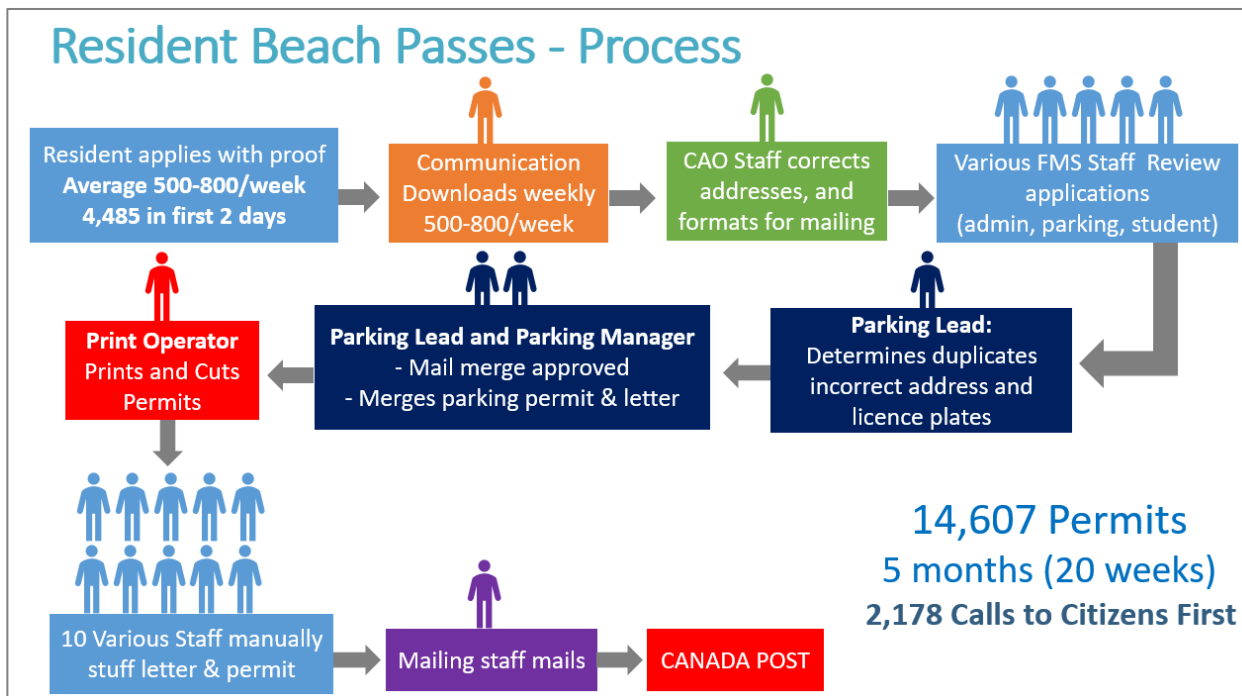
A total of 14,607 people applied online, and 500 people mailed in applications for the free beach parking permits. City staff issued approximately 13,800 permits out of the total received. The difference is due to either duplicate, incomplete, unable to verify, or non-resident applications being received. Within the first two days of implementation, 4,485 resident parking pass applications were received by staff. Approximately 125 replacement permits were issued at \$12 each.

Due to the large volume of applications received, and no increase to the staff complement to accommodate free resident beach permits, staff have summarized the following experiences:

- Had to temporarily utilize staff members from other areas in the interim to assist with the administrative workload.
- Staff have identified that the volume of work involved to implement resident beach permits is equivalent to at least two full-time jobs.
- The workload was intense on top of the regular workload in each respective department. Staff were balancing their regular full-time job and the execution of beach parking permits.
- The execution of these permits resulted in many hours of overtime, late working hours and staff using personal time to accommodate.
- The large amount of stress and abuse staff faced from members of the public regarding resident permits was significant. Staff were often screamed at, sworn at, belittled and degraded. Parking Enforcement faced the same, if not worse treatment from patrons attending beaches. Staff continued to be abused even after the Special Provision area ended as the parking violation screening process was backlogged into November 2021.

- Issues with pass delivery from Canada Post was often a problem as well as the staff time involved to verify residency, which was a manual process.
- There was a significant increase in call volume to Citizens First with applicants wanting to know the status of their application. Citizens First received approximately 2,178 calls in regard to beach permits, which would often impact the ability to serve customers in a timely manner on other City business.
- Verifying residency and mailing out permits was done manually, which means that staff viewed and manually stuffed over 14,000 applications – not efficient use of staff's time.
- The Internal City Print Centre was backlogged with printing parking permits, which reduced the ability to complete other city print jobs. The print centre is not properly equipped to handle printing items with extended UV exposure. Permits often faded and were difficult to read by enforcement staff.

The below picture illustrates the process and resources involved to implement free resident beach parking permits.



Although City staff managed to perform a resident beach pass program, the City is not properly equipped or resourced to execute a large volume of beach parking permits.

Permits for Businesses in Port Dalhousie

Although only a couple businesses expressed concerns with new parking fee and time limits at Lakeside Park, staff worked with businesses to provide parking permits to accommodate. A total of 100 beach parking permits were given to businesses, which stemmed from two Beach Parking Permits each to the 38 businesses.

Sunset Beach Non-Resident Boat Launch Permits

Only one non-resident boat launch pass was distributed and paid for at \$100. Although nine applications were received, five were St. Catharines residents, and three did not return staff's phone calls.

Expression of Interest (EOI) for Resident Beach Permits

Recognizing that the City is not resourced or equipped to verify and distribute a large volume parking permits, staff have initiated an EOI process to collect solutions from vendors on how to properly manage large volumes of permits and identify permits for enforcement purposes.

The EOI requested that vendors provide a solution that:

- Provided parking permits that are easily visible to parking enforcement staff;
- Last through high heat and UVA/UVB exposure;
- Was a more automated process;
- Validate residency; and
- was all-encompassing.

The EOI closed on Tuesday, October 19 and staff are currently reviewing submissions. Should one of the solutions be viable, depending on the cost, a Request for Proposal (RFP) process may still need to take place.

Additional Council Reporting Requests

Cost of Providing Lifeguards in the future at Lakeside Beach and Sunset Beach

A waterfront lifeguard is different than a pool lifeguard. A waterfront lifeguard deals with many unknowns in the water including waves, changing currents, unknown depths, visibility and rapidly changing weather. Waterfront lifeguarding is more strenuous, and the environment is more unpredictable than a pool.

Equipment

Costs for equipment to implement waterfront lifeguarding would be substantial and staff would need a minimum of three months advanced notice to order equipment for it to arrive and be installed. Waterfront lifeguards will need to practice using equipment such as rescue boards, paddleboards, a boat, masks, fins and snorkels.

Training and Qualifications of Waterfront Lifeguards

City staff have done a thorough evaluation on what would be involved to have lifeguards at City beaches. A minimum qualification for a waterfront Lifeguard is the National Lifeguard Award. The Lifesaving Society recommends the National Lifeguard Waterfront Course which is an additional 21-24 hours of training including a minimum of 17 hours in the water at a waterfront. The Lifeguard must also hold a current Standard First Aid and be trained in the waterfront safety systems and emergency procedures. The City would need to develop waterfront safety systems and emergency procedures.

The estimated cost to implement waterfront guards at both Lakeside and Sunset beach is outlined in the chart on the following page.

Chart: Estimated Cost to Implement Lifeguards at Beaches

Cost Description	Estimate	Cost Frequency	Special Notes
Lifeguards Salary and Benefits	\$366,000	Annually	Lifeguarding for 13 hours per day from May 20 – Sept 30, 2022, 9am – 9pm. With one hour setup and take down before and after.
Lifeguard Training	\$16,000	Annually	Includes 19-week season with one hour of in-service training per week, 18 hours preseason training and 24 hours of National Lifeguards waterfront course per lifeguard. Includes National Lifeguard Waterfront Course certification and Pleasure Craft Boat Operator Certificate
Lifesaving Society Safety Audit	\$9,000	One-time	Includes review of physical location, signage, equipment, facilities and operating practices
Swimming Area Survey.	\$13,800	Annually	Single Beam and 2D Sidescan Surveys Estimated based on 2019 Council Report PRCS-146-2019 , Safe Swimming Initiative at Lakeside Park and Sunset Beach
Dredging	\$15,000	Annually	Estimated based on 2019 Council Report PRCS-146-2019 , Safe Swimming Initiative at Lakeside Park and Sunset Beach
Uniforms	\$3,000	Annually	Includes hats, coat, fanny pack, tent, whistle, pocket mask pouch etc
Equipment	\$126,000	One-time but replacement as needed	Includes items such as rescue tubes, boat with motor or sea do, trailer, lifeguard towers, spinal boards, walkie talkies, fire extinguisher, paddles, flare guns, air horns, AED, first aid kits, mask, fins, snorkels, umbrellas, megaphone, binoculars
Total Estimated Implementation Cost	\$548,800		Does not include operating costs such as gas for boat/sea-doo or replacement costs for equipment on as needed basis

Should Council choose to approve waterfront lifeguards at both Lakeside and Sunset Beaches, the total estimated cost would be \$548,800. Waterfront lifeguarding would be a new service to the City of St. Catharines and Community, Recreation and Culture Services (CRCS) Staff. Staff would require advanced notice to research, investigate, contract experts to aid City staff in understanding this new service and the requirements to maintain it, which will assist with the development of policy and procedures.

Municipal Comparators for Lifeguarding Service

The below charts provides information from comparator municipalities on providing Lifeguarding Service on respective Beach Waterfronts

Chart: Lifeguarding Service on Beach Waterfronts of Comparator Municipalities

Municipality	Comments
Barrie	One supervised beach between 11:30 – 5:30pm
Guelph	No supervised beaches
Kingston	No supervised beaches. Designated swim area. Swim at own risk. =
Thunder Bay	Two unsupervised and One supervised beach
Windsor	One supervised beach
Cambridge	No supervised beaches
Kitchener	No beaches
Niagara Falls	No supervised beaches
Oshawa	One supervised beach between 11:30 – 6:30pm
Waterloo	No Beaches

Installation of Mobi-mats at Sunset Beach

Mobi-Mats are expected to be installed upon completion of the new Sunset Beach washrooms, which is expected to be completed in July 2022.

Costs Associated with Upgrades to the Sunset Beach Boat Ramp

Patrons that wished to use the Sunset Beach boat launch were subject to the same \$3/hour parking fee with a three-hour maximum from May 1 to September 30, 9 a.m. to 9 p.m. with the exception of residents holding a Resident Parking Permit or a non-resident that chose to purchase a \$100 boat launch permit. To reduce the impact of trailers utilizing more than one parking space, an area near the ramp of the Sunset Beach Parking lot was sectioned off to accommodate ten boaters/trailers. This was managed by security. Staff received an increased number of noise complaints stemming from boaters playing loud music, seadooers driving recklessly, and alcohol consumption.

In September 2021, a consulting engineer completed a visual condition assessment of the boat ramp. The assessment identified that the launch structure is generally in fair-to-poor condition, experiencing deterioration over time due to wave action, ice, and other coastal hazards. The launch has likely exceeded its intended service life. In addition, the visible construction details (i.e. cast-in-place concrete on top of precast concrete blocks, exposed launch slab granular base, retrofit precast sidewalk slab, etc.) indicate that it is unlikely that the launch, or any post-construction modifications, were designed for the load and climate conditions that the launch typically experiences. The undercutting to the concrete slab may be considered a safety hazard for pedestrians and launch users.

The report indicated that based on the observed condition of the launch, and the unknown construction and rehabilitation history and details, the existing launch has exceeded its intended service life. Repairs to the launch would allow some time for continued safe use in the very short term, it is however recommended that it is removed.

Based on the report findings, the ongoing issues with watercrafts at Sunset Beach, the limited interest in non-resident boat launch permits and the desire for Sunset Beach to be a more passive beach for families, staff is recommending utilizing the \$100,000 earmarked for the Sunset Boat Ramp in the approved 2022 Capital Budget be utilized for any emergency repairs for 2022. Beyond 2022, those wishing to launch a watercraft can utilize the Port Dalhousie Boat Ramp, which is operated by the St. Catharines Game and Fish Association or the St. Catharines Marina.

Shuttle Bus Beach Route from Potential Central Location and Cost/Fare Structure

For the purpose of this report, one quote was obtained from a vendor to provide shuttle bus service to City beaches. At a quote of \$75/ hour plus HST, the below chart outlines the estimated cost to the City for a shuttle bus service. Please note that costs are based on a quote from 2021 and that increases are expected for 2022 due to inflation and increased fuel costs.

The vendor indicated that bus service could be provided, but the City would need to arrange for payment or ticket collection system using City staff and resources. Staff have estimated the cost to include a student to collect fares or tickets and staff to manage the program.

Chart: Estimated Costs for a Shuttle Bus Service to City Beaches

Description	Details	Financial Impact (including non-refundable HST)
Shuttle Bus	36 days of service on Saturday, Sunday and Holidays. May 21 – Sept. 5, 2022. Eight hours per day. Note: An extra bus would cost double.	\$22,000 *Note: Prices expected to increase for 2022 with increased fuel costs
Staff Wages and Benefits	Student to ride the bus throughout the day to collect tickets should a fare system be established and a staff lead position to manage the program, registration, communication, cancellation of service.	\$26,800
Other costs (estimated)	Ticket printing, cash box, uniform for student(s), signage at locations	\$3,000
Total Estimated Implementation Cost		\$51,800

Free Public Transit

Using public transit as a method of transportation has already been explored by the Transit Commission. During the April 26, 2021 meeting, Council passed the following motion:

“That a program to allow free public transit to residents travelling to a beach be referred to the Transit Commission.”

The Transit Commission provided a response to council through a memo in report [CAO-077-2021](#). The memo has also been included in Appendix 1 of this report.

Virtual Public Engagement Session for 2022 Beach Season

Gathering feedback from the public was a key piece to build the 2021 Beaches Strategy. On March 5, 2021, through the engagestc.ca platform, City staff released a survey, “Beach Strategy Survey: getting the best out of beaches,” to collect information on how the public use City beaches, and what they would like to see moving forward. The survey was completed by 701 people with results provided to council through Report [CAO-058-2021](#) at the April 26, 2021 Public Meeting of Council.

In order to engage further with the public, but not to duplicate previous efforts, staff will be meeting with the four wards councillors of beaches to gather input on a suitable method of virtual public engagement before the 2022 Beach Season.

Financial Implications

The Table below demonstrates the financial result of the 2021 Beach Strategy in comparison with the initial estimates.

Table: Financial Result of 2021 Beach Strategy

	2021 Estimates (A)			2021 Actual (B)		
	Tax Levy Budget	Parking Budget	Total	Tax Levy Budget	Parking Budget	Total
Expenses	\$463,000	\$79,500	\$542,500	\$622,820	\$44,405	\$667,225
Revenue	(\$35,000)	(\$188,000)	(\$223,000)	(\$16,145)	(\$528,482)	(\$576,525)
Net Expense / (Revenue)	<u>\$428,000</u>	<u>(108,500)</u>	<u>\$319,500</u>	<u>\$606,675¹</u>	<u>(\$484,078)²</u>	<u>\$122,597 Unfavourable</u>

Note:

1. The majority of the net expense of \$606,575 in the Tax Levy Supported Operating Budget was not budgeted in the 2021 budget. The 2021 COVID-19 related security budget of \$30,000 is utilized to partially fund this expense. The remaining balance of \$576,675 is expected to be funded by the COVID-19 emergency funding received from the upper levels of government.

2. In the 2021 Parking Budget, total funding of \$1.25 million has been included to be transferred from Tax Levy Budget to Parking Budget to assist with COVID-19 related budget pressures. Due to the positive financial result of the Beach Strategy on the Parking Budget, the tax levy transfer to parking for COVID support has been reduced by \$500,000.

Staff will develop a workplan for operating and managing the City beaches in 2022 within the \$300,000 included in the 2022 Operating Budget.

Appendix 2 – 2021 Beach Strategy Financial Update contains a more detailed outcome of the 2021 Beach Strategy as well as the 2022 Budget for Beaches.

Conclusion

The City's 2021 Beaches Strategy was a plan to proactively address the issues City beaches faced in 2020 and the impact of the COVID-19 pandemic in 2021. The strategy gave staff the flexibility to address issues and allowed for a revenue source to assist in cost mitigation while embracing a user-based revenue model. Staff will report back to Council on recommendations for the 2022 Beach Strategy upon completion of the Virtual Public Engagement Session and after reviewing EOI results for Residential Beach Permits. Staff will align recommendations to the four objectives identified in the City's Beaches Strategy and the City's Strategic plan.

Prepared and Submitted by

Trish Sorrenti
Executive Administrator

Approved by

David Oakes
Chief Administrative Officer

Appendices

1. Memorandum from St. Catharines Transit Commission from Report CAO-077-2021
2. 2021 Beach Strategy Financial Update

May 5, 2021

Memorandum

To: St. Catharines City Council
From: Graham Morrison, General Manager
CC: St. Catharines Transit Commission

RE: City of St. Catharines Beach Strategy – Free Transit Request

Background

On April 26, 2021, St. Catharines City Council approved the following clause as part of a motion regarding the City's beaches strategy:

“That a program to allow free public transit to residents travelling to a beach be referred to the Transit Commission.”

Report

The Commission's bus route network provides good access to the beaches by public transit. The bus stop at Beachaven & Bogart is approximately 235 feet from the driveway to Sunset Beach off Bogart/Lombardy and the bus stops at Main & Lock are approximately 450' from the trail entrance to the beach by the carousel.

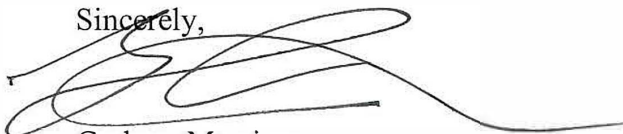
Staff have reviewed potential options to provide free transit service to the city beaches but there are too many logistical challenges. With an integrated system of interlined bus routes, there is really no way to verify who is going where on the system which makes free service to a specific location operationally unfeasible. The Commission's other free transit options (veterans, children 12 and under) are verifiable and systemwide.

Given the logistical and financial challenges of free service, staff have developed some potential options to encourage residents to take transit to the beach and alleviate parking congestion.

Options;

1. **Family Pass** – The family pass provides unlimited one day travel for 2 adults and 3 children for \$8.00. Also of note is all children 12 and under ride free so larger families would not have to pay any extra fares. This fare could be subsidized to lower the fare for the summer months, but this would have to be system wide. The cost of subsidizing the pass would be dependant on the discount provided and the volume of sales.
2. **Park and Ride Service** – Select a designated parking lot and run a shuttle to the beaches. The cost associated with this option would be dictated by the number of service hours required to operate the shuttle service. Current bus capacity restrictions due to the pandemic could result in additional buses being required. This option would require an additional budget allocation.
3. **Seasonal Worker Passes** – The Commission will provide passes to seasonal city employees who work at the beach. This will allow them to use transit and keep additional parking available for the public.

Sincerely,



Graham Morrison
General Manager

	2021 Estimates			2021 Actuals				2022 Budget		
	Tax Levy Budget	Parking Budget	Total	Tax Levy Budget	Parking Budget	Total	Notes about actuals	Tax Levy	Parking	Total
Revenues:										
Beach Boat Permit Revenue - Non-Resident		2,000	2,000		100	100				
Parking Revenue (9am-9pm) - Non-Resident		108,000	108,000		338,019	338,019			200,000	200,000
Violation Revenue - Prohibition		17,000	17,000		4,200	4,200				-
Violation Revenue - Meter Expiration		60,000	60,000		184,278	184,278			200,000	200,000
Violation Revenue - Other Violations		1,000	1,000		1,885	1,885				-
Canada Summer Jobs Grant	35,000		35,000	16,145		16,145				-
Total Revenue	35,000	188,000	223,000	16,145	528,482	544,627		-	400,000	400,000
Expenses:										
Washroom Cleaning	20,000		20,000	21,282		21,282	Contractor Cleaning July, August Sept 2x/day			-
Park Operators	257,000		257,000	280,200		280,200	As of Nov 8, 2021			-
Beach Ambassadors (incl. training, uniforms)	46,000		46,000	53,372		53,372				-
Security guards at parking lot gates (offer temp resident permits first 2 wks; may extend)	30,000		30,000	189,316		189,316		300,000		300,000
By-Law Officers	110,000		110,000	42,857		42,857				-
Parking Enforcement		42,000	42,000			-	No additonal cost for parking enforcment		42,000	42,000
Parking Meters		30,000	30,000		29,910	29,910				-
Mailing/Permit Supply Cost		7,500	7,500		14,495	14,495				-
Signage (Printed & Electronic)				35,794		35,794				
Transfer from Parking to Levy budget in supporting beach security cost						-		(180,000)	180,000	-
Total Expenses	463,000	79,500	542,500	622,820	44,405	667,225		120,000	222,000	342,000
Total Net Income/(Loss)	(428,000)	108,500	(319,500)	(606,675)	484,078	(122,597)		(120,000)	178,000	58,000
Funding:										
Security Funding Included in 2021 Budget	30,000	-	30,000	30,000		30,000				
Net COVID Funding Required	(398,000)	108,500	(289,500)	(576,675)	484,078	(92,597)				
			289,500			92,597				
Total Net (Expenditures)/Revenues	(428,000)	108,500	(319,500)	(606,675)	484,078	(122,597)		(120,000)	178,000	58,000



By-laws to be considered Monday, January 17, 2022

- (a) A By-law to amend By-law No. 2002-81 entitled "A By-law to appoint certain employees of the Canadian Corps of Commissionaires (Hamilton) as municipal law enforcement officers." (One reading – with respect to change in personnel. Delegation of Powers and Duties By-law No. 2020-156.)
- (b) A By-law to authorize the acceptance of a conveyance of certain lands from VANDER HULST, BERT and VANDER HULST, MARION for road widening along Moffatt Street. (One reading – with respect to 113 Moffatt Street. Delegation of Powers and Duties By-law No. 2020-156.)
- (c) A By-law to amend By-law No. 2021-101 entitled "A By-law to impose certain rates and fees charged by The Corporation of the City of St. Catharines with respect to certain administrative matters." (One reading – with respect to 2022 rate change for Monthly Parking Lot Pass C. Council, December 13, 2021, Item No. 9.2.)
- (d) A By-law to amend By-law No. 2021-101 entitled "A By-law to impose certain rates and fees charged by The Corporation of the City of St. Catharines with respect to certain administrative matters." (One reading – with respect to changes to 2022 rates and fees in relation to Victoria Lawn Cemetery. To be considered by Council, January 17, 2022.)
- (e) A By-law to authorize a non-binding Memorandum of Understanding (MOU) with Hamilton 2030 Commonwealth Games Organizing Committee and the Canadian Henley Rowing Corporation. (One reading – with respect to Hamilton 2030 Commonwealth Games. To be considered by Council, January 17, 2022.)
- (f) A By-law to confirm the proceedings of council at its meeting held on the 17th day of January 2022. (One reading - with respect to confirming the proceedings of the meeting held on January 17, 2022.)