

Fallen Firefighter Memorial Task Force

Minutes

Tuesday, December 07, 2021

Electronic Meeting at 4:30 p.m.

Attendance:

Barry Katzman, Citizen and Chairperson
Mayor Walter Sendzik
Dave Upper, Fire Chief
Ryan Madill, President, IAFF Local 485
Ilyse Norton, Community, Recreation, and Culture Services
Nancy Harris, Citizen
Andrea DeJong, Deputy Fire Chief

Absent:

Councillor Matt Harris
Councillor Dawn Dodge
Kathleen Powell, Supervisor Historical Services & A/Supervisor Cultural Services
Tracey Fraser, Secretary, IAFF Local 485
Michelle Nicholls, Culture Coordinator

Staff Liaison:

Joan Demontigny, Recording Secretary
Noora Rizvi, Culture Supervisor

1. Call meeting to order (Chair)

4:39 p.m.

2. Recognition of Traditional Territories

Chairperson Barry Katzman acknowledged that the land on which the Fallen Firefighter Memorial Task Force meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

3. Amendments to the Agenda

There were no additions or deletions to the agenda.

4. **Motion to approve the agenda**
Moved by Mayor Sendzik and seconded by Chief Upper
Carried
5. **Motion to adopt the minutes of the previous meeting**
Motion to approve the minutes of the meeting of Tuesday, November 2, 2021.
Moved by Mayor Sendzik and seconded by Chief Upper
Carried
6. **Declarations of Interest**
There were no declarations of interest.
7. **Presentations (invited guests)**
There were no presentations.
8. **Business arising from the minutes**
None
9. **Business**

9.1 Welcome to New Member

Chair Katzman gave a warm welcome to the newest member of the Task Force, Deputy Fire Chief Andrea DeJong.

9.2 Updates

a. Report to Council

Noora Rizvi gave an update on the report that went to Council on November 29. The report summarized the results of the NRFP process and the Task Force's intention to move forward with contracting the top-ranked proponent, CFC Supply, for the design and implementation of the Fallen Firefighters Memorial and parkette.

The project will be divided into three phases. The first phase (\$40,000 contract) involves design review with City engineers, consultation meetings with Fire Services to determine the statue's details, and revisions required before proceeding to the next two phases.

In tandem with fundraising results, the City, aligned with the Task Force will proceed with contracting the second phase which will involve confirming and

ordering all elements (bronze sculpture, bronze plaques, granite, flagpoles, hydrants), and pouring foundations and concrete pads in preparation for installation.

The third phase optimally scheduled for summer 2022 will involve the installation of granite elements, sculpture, conduits and lighting, landscaping, signage, flags, benches, hydrants, pathway bricks, and all other approved design elements.

The memorial and parkette are intended to be unveiled in fall 2022.

b. Communication Strategy / Sign Unveiling Event

Chair Katzman talked about the sign that will be at the site of the memorial. The sign will be 4 feet by 8 feet. Locates on-site and MTO approvals are underway, rough timing is December 17 for the unveiling and the launch of the donor campaign.

Communications Department will issue a press release on this day.

The unveiling will take place outside and can use of the Café inside in case of inclement weather. This will be the official launch of the donor website which will allow members of the community to participate, for get information and make donations.

Chair Katzman asked Ryan Madill if retired Fire personnel would like to attend and have a meeting after the event. This would be a great opportunity to discuss how they might be engaged in the fundraising efforts. Ryan Madill agreed and will send out an email blast to members.

Next step to reach out to CFC to update them on the results of the Council meeting.

Chair Katzman noted that there could be a fourth category of donor contribution to do with landscaping. The landscape component could be augmented to include donations. Ilyse Norton stated that this could be done by the City's architect, but the available space will need to be determined. Ilyse will coordinate this aspect.

The deck is almost complete – recent changes to the Task Force including the addition of Nancy Harris and Deputy Chief Andrea DeJong and Fire Chief Upper's new title will be reflected in the new version.

Noora Rizvi noted that the Communications Department will be taking the lead on setting up the donor website (using the template developed for Neil Peart Memorial donor website). All donations will go directly into the FF Memorial donation fund.

10. Date of next meeting

Tuesday, January 04, 2022

The Chair may call ad-hoc meetings before then based on the work to be done.

11. Motion to Adjourn at 5:23pm

Moved by Ryan Madill and seconded by Nancy Harris

Carried