

Minutes

Tuesday, May 04, 2021

Electronic Meeting at 5:00pm

Attendance:

Bill Fenwick, Chair
Trish O'Neill
Tim Dowd
Cathy Hesch

Absent:

Shannon Sullivan

Guests:

Councillor Bill Phillips

Staff Liaison:

Phil Cristi, Director of Community, Recreation and Culture Services
Lori Mambella, Manager of Programs and Culture Services
Eric Lamothe, Manager of Strategic and Business Services
Kaylea Cassano, Community Strategy and Policy Coordinator

1. Call meeting to order (Chair)

Bill Fenwick called the meeting to order at 5:02pm

2. Recognition of Traditional Territories

Bill Fenwick acknowledged that the land on which the Recreation Facilities Allocation Policy Sub-Committee meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

3. Amendments to the Agenda

There were none.

4. Motion to approve the agenda

Moved by: Tim Dowd

That the May 4, 2021 agenda of the Recreation Facilities Allocation Policy Sub-Committee meeting be approved.

CARRIED

5. Motion to adopt the minutes of the previous meeting

Moved by: Trish O'Neill

That the April 14, 2021 minutes of the Recreation Facilities Allocation Policy Sub-Committee meeting be approved.

CARRIED

6. Declarations of Interest

None were declared.

7. Presentations (invited guests)

There were none.

8. Business arising from the minutes

There were none.

9. Business

a. 9.1 Allocation Matrix

L. Mambella provided a presentation to the sub-committee regarding the three-layered Allocation Matrix. The three layers that were discussed include allocation priorities, allotment, and the scoring matrix.

The sub-committee reviewed the six Allocation Priorities and discussed the difference between a lease agreement and a rental permit.

Moved by: Tim Dowd

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the Allocation Priorities as presented to the sub-committee.

CARRIED

The sub-committee then reviewed the scalable Allotment model and example scenario provided. The sub-committee discussed how the model may be implemented at the Merrittton Arena.

Moved by: Cathy Hesch

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the Allotment model as presented to the sub-committee.

CARRIED

The sub-committee then reviewed the Scoring Matrix, which is based on eight criteria. The eight criteria include: age prioritization, organization type, organization size, residential prioritization, participant residency, classification, historical precedence, and inclusion.

Staff confirmed that they created a test model which will be used to strengthen the scoring matrix and its eight criteria.

Moved by: Tim Dowd

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the age prioritization formula/criteria as presented to the sub-committee.

CARRIED

Moved by: Tim Dowd

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the organization type criteria as presented to the sub-committee.

CARRIED

Moved by: Cathy Hesch

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the organization size criteria as presented to the sub-committee.

CARRIED

Moved by: Trish O'Neill

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the residential prioritization criteria as presented to the sub-committee.

CARRIED

Moved by: Tim Dowd

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the participant residency criteria as presented to the sub-committee.

CARRIED

Moved by: Trish O'Neill

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the classification criteria as presented to the sub-committee.

CARRIED

Moved by: Cathy Hesch

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the historical precedence criteria as presented to the sub-committee.

CARRIED

Moved by: Tim Dowd

That the Recreation Facilities Allocation Policy Sub-Committee support and approve the inclusion criteria as presented to the sub-committee.

CARRIED

b. 9.2 Draft Policy

L. Mambella provided an overview of what may be excluded from the Recreation Facilities Allocation Policy. Staff then shared the draft policy, including the Glossary of Terms.

c. 9.3 Next Steps

Staff have asked sub-committee members to review the draft policy as well as the Glossary of Terms and submit any comments on or before Friday, May 14th.

10. Date of next meeting

Wednesday, May 19, 2021 at 5:00pm

Wednesday, June 9, 2021 at 5:00pm

11. Motion to Adjourn

Moved by: Cathy Hesch

That the Recreation Facilities Allocation Policy Sub-Committee meeting be adjourned at 6:38pm.

CARRIED