

Recreation Facilities Allocation Policy Sub-Committee

Minutes

Wednesday, April 14, 2021

Electronic Meeting at 5:00pm

Attendance:

Bill Fenwick – Chair
Tim Dowd
Cathy Hesch
Trish O'Neill

Absent:

Shannon Sullivan

Guests:

Councillor Bill Phillips
Jim Richardson – Chair, Recreation Master Plan Advisory Committee

Staff Liaison:

Phil Cristi, Director of Community, Recreation and Culture Services
Lori Mambella, Manager of Programs and Culture Services
Eric Lamothe, Manager of Strategic and Business Services
Kaylea Cassano, Community Strategy and Policy Coordinator

1. Call meeting to order (Chair)

Bill Fenwick called the meeting to order at 5:00pm

2. Recognition of Traditional Territories

Bill Fenwick acknowledged that the land on which the Recreation Facilities Allocation Policy Sub-Committee meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

3. Amendments to the Agenda

There were none.

4. Motion to approve the agenda

Moved by: Cathy Hesch

That the April 14, 2021 agenda of the Recreation Facilities Allocation Policy Sub-Committee meeting be approved.

CARRIED

5. Motion to adopt the minutes of the previous meeting

Moved by: Tim Dowd

That the April 1, 2021 minutes of the Recreation Facilities Allocation Policy Sub-Committee meeting be approved.

CARRIED

6. Declarations of Interest

None were declared.

7. Presentations (invited guests)

There were none.

8. Business arising from the minutes

There was none.

9. Business

a. 9.1 Allocation Guiding Principles – Review

Lori Mambella reviewed the Allocation Guiding Principles (7) presented initially at the April 1st meeting. All sub-committee members were asked to review and provide feedback on the guiding principles.

The sub-committee and City Staff revised the guiding principles to the following:

1. The policy will be community focused, equitable, readily available, transparent, flexible, responsible, and responsive
2. The policy will be guided by the City's Recreation Facilities and Programming Master Plan and validate the slogan "The City Where Everyone Can Play"
3. The policy will provide efficiencies throughout the allocation process
4. The policy will be informed by stakeholder and public consultation
5. The policy will be data driven
6. The policy will include an appeals process
7. The policy will be subject to a review by the Recreation Master Plan Advisory Committee and/or City Council

b. 9.2 Allocation Priorities – Ranking Discussion

Lori Mambella provided the sub-committee with the results of the allocation priority ranking exercise.

c. 9.3 Allocation Matrix – Concept Discussion

Lori Mambella explained the Allocation Matrix to the sub-committee. The matrix is one way that the survey questions/data can be organized to inform the policy.

Tim Dowd asked whether another category could be added that focuses on inclusivity, diversity, etc.

Lori Mambella recommended that other factors not captured in the survey may be applied to the policy in other ways/exercises.

The sub-committee noted they are in-support of using the Allocation Matrix going forward.

d. 9.4 Glossary of Terms

Lori Mambella provided the sub-committee with a glossary of terms that may be used in the policy, and throughout its development. Lori also provided a list of additional terms that could be added to the glossary.

Sub-committee members were asked to review the wording, and to provide feedback on the words themselves and the definitions provided.

Trish O'Neill recommended adding terms related to whether a team/organization is a 'travelling' team, competitive team, etc.

Bill Fenwick recommended adding the definition of a rental, and the different types of rentals in the City.

Cathy Hesch recommended adding a definition for the phrase, 'higher caliber of play'.

e. 9.5 Next Steps

Lori Mambella gave the sub-committee with an update on the stakeholder survey.

After circulating the survey to user groups who did not initially participate in the survey (7), three have responded and have provided their comments.

Lori suggested that before the policy is presented to Council, the draft Allocation Policy be published on EngageSTC for further comments and review by the public. Bill Fenwick asked that this discussion be revisited at a later date.

10. Date of next meeting

Tuesday, May 04, 2021

11. Motion to Adjourn

Moved by: Cathy Hesch

That the Recreation Facilities Allocation Policy Sub-Committee meeting be adjourned at 6:11.

CARRIED