

Fallen Firefighter Memorial Task Force

Minutes

Tuesday, April 13, 2021

Electronic Meeting at 4:30 p.m.

Attendance:

Jeff McCormick, Fire Chief and Vice Chair
Barry Katzman, Citizen and Chairperson
Tracey Fraser, Secretary, IAFF Local 485
Mayor Walter Sendzik
Councillor Dawn Dodge
Elizabeth Copeland, Citizen
Ryan Madill, President, IAFF Local 485

Absent:

Dave Upper, Deputy Fire Chief
Councillor Matt Harris
Joan Demontigny, Recording Secretary

Staff Liaison:

Ilyse Norton, Community, Recreation, and Culture Services
Kathleen Powell, Supervisor Historical Services & A/Supervisor Cultural Services

1. Call meeting to order (Chair) 4:36 p.m.

2. Recognition of Traditional Territories

Chairperson Barry Katzman acknowledged that the land on which the Fallen Firefighter Memorial Task Force meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

3. Amendments to the Agenda

There were no additions or deletions to the agenda.

4. **Motion to approve the agenda**

Moved by Councillor Dodge, Seconded by Ryan Madill to approve the agenda.

Carried

5. **Motion to adopt the minutes of the previous meeting**

Motion to approve the minutes of the meeting of Tuesday, March 9th, 2021.

Moved by Chief McCormick, Seconded by Councillor Dodge

Carried

6. **Declarations of Interest**

There were no declarations of interest.

7. **Presentations (invited guests)**

There were no presentations.

8. **Business arising from the minutes**

Confirmation of the list of Fallen Firefighters to be included on the memorial.

Discussion related to the list of fallen firefighters and ensuring it is as complete as possible.

Ryan Madill will send the current list to Joan for distribution to the Task Force.

The Task Force agreed that reaching out to the public to ensure there are no names left off the list.

Moved that the Task Force will work as a group on the wording of a public release and work with the City's Corporate Communications to provide an update on the project and to ensure that all St. Catharines Fallen Firefighters have been included in this memorial project.

Moved by Chief McCormick, Seconded by Councillor Dodge

Carried

9. **Business**

a. **9.1 - Proposal Components of RFP**

Discussion related to the draft RFP document and any suggested changes.

The timelines in the draft document need some re-working to reflect the reality of the work and the timelines as the project has moved forward.

Once the suggested changes have been completed, the document will be sent to Purchasing to be included in the final RFP document to go to the artist.

Moved that Staff work with Purchasing to finalize and include the changes as discussed at this meeting and that the process then move forward.

Moved by Ryan Madill, Seconded by Elizabeth Copeland

Carried

b. 9.2 – funding of the stipends

Councillor Dodge provided an update on the stipends and reported that the following motion was approved by Council at its last meeting:

WHEREAS the Fallen Firefighters Memorial Task Force has shortlisted six submissions for the design of the memorial honouring the men and women who have died in the line of duty as a result of their work as firefighters in the City of St. Catharines; and

WHEREAS each of the shortlisted organizations / artists will receive an artist allocation fee to submit a proposal;

THEREFORE BE IT RESOLVED that the Fallen Firefighters Memorial Task Force be allocated up to \$10,000 from the Civic Project Fund to fund the artist allocation fees for the six shortlisted organizations / artists; and

BE IT FURTHER RESVOLED that if surplus funds remain following the fundraising efforts of the Fallen Firefighters Memorial Task Force that the \$10,000 be allocated back to the Civic Project Fund.

- *Motion approved*

10. Date of next meeting

Date of next meeting to be determined by the Chair depending on the progress of the work.

11. Motion to Adjourn

Moved by Tracey Fraser, Seconded by Councillor Dodge

Carried