



**The Corporation of the City of St. Catharines  
CITY COUNCIL AGENDA  
Twelfth Meeting, Regular, Monday, May 13, 2013  
Council Chambers, City Hall, 6:30 p.m.**

*His Worship Mayor Brian McMullan takes the Chair and opens the meeting*

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- 1. Invocation**
- 2. Opening Remarks, Mayor McMullan**
- 3. Presentations**
- 4. Adoption of the Agendas**
- 5. Declarations of Interest**
- 6. Public Meetings Pursuant to the Planning Act (Commencing at 7:30 p.m.)**
- 7. Adoption of the Minutes (Council and General Committee)**
  - a) [Eleventh Meeting of City Council, April 29, 2013](#)
  - b) [Eleventh Meeting of General Committee, April 29, 2013](#)
- 8. Delegations**
  - a) Ambassadors of Folk Arts Multicultural Festival; Re: 2013 Open Houses
  - b) Bruce Timms, Regional Councillor Re: Welland Canal Fallen Workers Memorial
  - c) **Public Meeting Pursuant to the Notice By-law**

Hearing of Objection - Permanent closing of that part of the original road allowance lying between Concessions 1 and 2 across Lot 23, in the former Township of Grantham, now in the City of St. Catharines, Regional Municipality of Niagara, being part of PIN 46188-0865 (LT)
- 9. Call for Notices of Motion**
- 10. Motions**

## **10. Motions**

### **a) Issuance of Debentures**

Whereas it is deemed desirable to issue debentures in the amount of \$11,097,000 in accordance with the terms of the various authorizing by-laws applicable to such expenditures;

Now therefore be it resolved by the Council of the Corporation of the City of St. Catharines as follows:

That the City Clerk be and is hereby directed to request the Council of the Regional Municipality of Niagara to issue debentures, on behalf of the said City, in the amount of \$11,097,000; and

That the City Clerk and the Treasurer be and they are hereby directed to make available to the said Regional Municipality of Niagara certified copies of all By-laws and Orders of the Ontario Municipal Board applicable and all other information required in this connection, to ensure the issue of the said debentures in the amount of \$11,097,000.

### **b) Community Events of Municipal Significance: St. Catharines Arts Awards and 13th Annual Dragon Boat Festival**

That the Council of the City of St. Catharines declare the St. Catharines Arts Awards, to be held at the St. Catharines Museum on June 8, 2013, to be a Community Event of municipal significance for the purpose of obtaining liquor permits; and

That the Council of the City of St. Catharines declare the 13th Annual Dragon Boat Festival, to be held at the Henley Island rowing course on June 9, 2013, to be a Community Event of municipal significance for the purpose of obtaining liquor permits; and

That the Office of the Clerk be directed to make the necessary notifications.

[Addenda]

## **11. Resolve into General Committee**

## **12. Motion Arising from In-Camera Session**

## **13. Motion to Ratify Forthwith Recommendations**

## **14. By-laws**

### **a) Reading of the By-laws**

## **15. Agencies, Boards, Committee Reports, and Extras**

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## **15. Agencies, Boards, Committee Reports, and Extras**

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### **a) Committee Minutes to Receive:**

- Citizens' Advisory Committee on Community Sustainability - March 27, 2013
- Mayor's Advisory Committee on Accessibility - January 23, February 27, March 27, 2013

## **16. Adjournment**

## **By-laws to be considered on May 13, 2013**

- (a) A By-law to permanently close part of the original road allowance lying between Concessions 1 and 2 across Lot 23, in the former Township of Grantham, where it crosses the original Henley Island. (Three readings – with respect to closure of road allowance on Henley Island. General Committee, April 29, 2013, Item No. 4.4).
- (b) A By-law to authorize a Memorandum of Understanding with Toronto Police Service. (Three readings – with respect to Certification Training in Small Vessel Operators Proficiency and Marine Emergency Duties. Delegation By-law No. 2004-277, as amended.)
- (c) A By-law to authorize a Subscription and Support Agreement with Liferay, Inc. a California corporation. (Three readings – with respect to Liferay Portal Enterprise Edition (EE). Delegation By-law No. 2004-277, as amended.)
- (d) A By-law to amend By-law No. 89-2000 entitled “A By-law regulating traffic and parking on City Roads”. (Three readings – with respect to All-Way Stop at intersection of Mac Turnbull Drive and Welstead Drive. TO BE CONSIDERED BY General Committee, May 13, 2013 FORTHWITH.)
- (e) A By-law to amend By-law No. 95-290 entitled “A By-law to appoint a Chief Building Official and Inspectors under the Ontario Building Code Act”. (Three readings – with respect to change in personnel. Delegation By-law No. 2004-277, as amended.)
- (f) A By-law to amend By-law No. 95-290 entitled “A By-law to appoint a Chief Building Official and Inspectors under the Ontario Building Code Act”. (Three readings – with respect to change in personnel. Delegation By-law No. 2004-277, as amended.)
- (g) A By-law to amend By-law No. 89-304 entitled “A By-law to designate private roadways as fire routes along which no parking of vehicles is permitted”. (Three readings – with respect to 1200 Fourth Avenue and 503 Linwell Road. Delegation By-law No. 2004-277, as amended.)
- (h) A By-law to confirm the proceedings and decisions of the Council of The Corporation of the City of St. Catharines at its Meeting held on May 13, 2013. (Three readings – with respect to ratification and adoption of City Council Minutes of April 29, 2013, and General Committee Minutes of April 29, 2013.)

**City of St. Catharines**  
**Citizens' Advisory Committee on Community Sustainability**

**Notes of the March 27, 2013 Meeting**

**Committee Room, St. Catharines City Hall**

*Present:*

Marty Mako (Chair)  
Councillor Mathew Siscoe  
Councillor Greg Washuta  
Dan Romanko  
Phil Baranoski  
Bernie Slepko  
Vanessa Aykroyd  
Erin Britnell  
Erin O'Hoski (staff)

*Regrets:*

Sam Mahboob

*Presenters:*

Joanne Tessier, Assistant Director of Financial Management Services

**Approval of the Minutes of the February 27, 2013 Meeting**

The minutes of the February 27, 2013 meeting were approved.

**Asset Management Presentation**

Joanne Tessier and Erin O'Hoski provided information regarding the importance of asset management in the municipal sector and the approach undertaken by the City of St. Catharines.

Erin O'Hoski explained research related to the national municipal infrastructure deficit and significant developments that have been achieved to address funding shortfalls. These developments include allocation of federal and provincial gas tax revenues to municipalities; 100 per cent GST rebate; creation of the Building Canada Fund; and various infrastructure stimulus spending programs.

Unfortunately, attempts to address the national infrastructure deficit will not solve this issue until there is a clear understanding of the current shortfall. In 2012 a number of national organizations partnered to release the [2012 Canadian Infrastructure Report](#)

[Card](#). This research found that 30 per cent of infrastructure ranges from “fair” to “very poor” condition and the cost to replace this infrastructure is estimated at \$171.8 billion.

Another significant finding of the report was that the municipal sector requires greater capacity to assess and manage their assets. In August 2012 the Ontario Ministry of Infrastructure announced the first phase of the Municipal Infrastructure Strategy comprising \$51 million over two years to fund infrastructure repairs that have been identified as priorities in asset management plans.

Joanne Tessier outlined the City of St. Catharines’ plans to address the issue of asset management, as outlined in a [report to City Council](#) on December 10, 2012. An interdepartmental team is working to develop a comprehensive asset management plan that includes state of local infrastructure; desired levels of service and an asset management and funding strategy. The City is early in the process of development a comprehensive asset management plan, and looking to complete the plan by the provincial deadline of December 31, 2013. The plan would be subject to Council approval prior to that date and staff would be seeking sustainability perspectives from Members in the fall of this year.

Vanessa Aykroyd commented on the issue of capacity of existing infrastructure, particularly in light of increasing emphasis infill development. The data, once available could inform new policies related to reducing wear and tear on traditional infrastructure.

Phil Baranoski raised the issue of maintenance of existing buildings. Councillor Siscoe explained that the building stock is a critical component of the asset management plan because this has been an issue in the past. Phil also raised concerns over coordination of infrastructure at the regional level.

Bernie Slepko raised the issue of divestment of buildings. Joanne Tessier explained that asset divestment is considered in the plan but any facility closures would be a Council, not a staff, decision.

## **City of St. Catharines Active Transportation Committee**

On March 18, 2013 City Council passed the following motion, moved by Councillor Elliott:

**That the City of St. Catharines form an Active Transportation Committee of Council to provide a committee for residents, elected officials and staff to meet regularly for the purpose of improving conditions for active transportation within the municipality and the connections to other parts of the region and with the goal of creating an Active Transportation Master Plan for the City to be included as a component of the City’s Transportation Master Plan, and the Committee be**

**essential for providing useful input into the City's application for status as a Bicycle Friendly Community and other active transportation initiatives; and**

**That staff be directed to report back on April 8, 2013 with a recommendation with regards to the terms of reference for the committee and the committee composition.**

Members have been asked to provide input into this report, with particular regard to the potential relationship between committees, and the potential role of sustainability in this process.

Dan Romanko commented that land use is inextricable from the design of an active transportation networks. There must be a strong understanding of where people are going at different points of time and networks designed accordingly.

Members commented that the composition of the committee should be diverse. Particularly, the committee should seek representation from youth, older adults and persons with disabilities. There must be a mix of both cyclists and non-cyclists in order to ensure all modes of active transportation are considered.

## **Information Sharing**

Several members attended the launch of Our Community Food Store at Mahtay Café on March 6. Follow up will be circulated to members following the meeting.

Marty Mako and Bernie Slepko reported on the Council presentation regarding increased Sunday service for public transit. While the decision was not reversed, increased profile and attention resulted, and members are hopeful that increased Sunday transit will move forward as planned in 2014.

Vanessa Aykroyd will be attending an event related to biodiversity in the city and will report on outcomes at the April 24 meeting.

Bernie Slepko indicated that he continues to participate in the District School Board of Niagara's accommodation review in hopes of maintaining a presence in the downtown core.

## **Other Business**

The next meeting is scheduled for Wednesday, April 24 from 4:30 to 6:00 p.m. at St. Catharines City Hall. The theme scheduled for this meeting is local food security. Vanessa Aykroyd agreed to lead the team building exercise at this meeting.

The theme for the May 29 meeting is compact, livable neighbourhoods.

The meeting adjourned at 6:10 p.m.

## City of St. Catharines

### Mayor's Advisory Committee on Accessibility (MACOA) MINUTES, Wednesday, January 23, 2013

**A meeting of the Mayor's Advisory Committee on Accessibility was held on Wednesday, January 23, 2013 in Committee Room #1 at City Hall at 1:30 p.m.**

Present: Mayor McMullan  
Diane Foster, Co-chairperson  
Shelley Stewart, Co-chairperson  
Bob Asham  
Ian Crawford  
Steve Kurtic-Lentinello  
Linda Marie O'Hagan  
Mary Jane Waszynski

Regrets: Councillor Matthew Harris  
Chantal Barrette  
Tony DiPaola  
Julie Morris  
David Reed

Staff: Diana Lecinski, Accessibility Coordinator, Corporate Support Services  
Sam Carrera, Building Plans Examiner, Planning & Development Services

#### **Facility Accessibility Design Standards (FADS):**

The FADS guideline was approved by the Region of Niagara in September 2005 and adopted by the City of St. Catharines Council on April 24, 2006 for use in municipal facilities.



**1. Call to order:**

Shelley Stewart, co-chairperson called the meeting to order at 1:35 p.m.

**2. Introductions:**

New member Steve Kurtic- Lentinello was welcomed to MACOA. Everyone was welcomed and round table introductions were made.

**3. Approval of Previous Minutes:**

The minutes of the Mayor's Advisory Committee on Accessibility for October 24, 2012 and November 28, 2012 were approved.

That the minutes of October 24, 2012 be approved.

Motion by: Diane Foster

Seconded by: Bob Asham

CARRIED

That the minutes of November 28, 2012 be approved.

Motion by: Diane Foster

Seconded by: Mary Jane Waszynski

CARRIED

**4. Business Arising from Minutes:**

**a. Accessibility Plan / AODA:**

The draft 2013-2015 Accessibility Plan was reviewed and several suggestions were made that will be included in the final document. Diana Lecinski noted the addition of more staff reps to ensure more direct communication between key areas relating to accessibility. Mary Jane Waszynski asked that contacts be named for Transit and the Library as well.

When discussing the Transit section of the Accessibility Plan members continued to flag a concern that audio announcements are not always turned on, on in-service buses, as they should be. The Mayor noted that he would discuss this with Transit. It was suggested that anyone who finds this situation when travelling on a bus should notify Transit of the bus number, route and time so it can be addressed immediately.

The long-term Accessibility Plan is scheduled for the February 11<sup>th</sup> Council meeting. After discussion regarding the Plan and its presentation to Council, the membership decided that it will be presented by Diane Foster, Bob Asham and Steve K-Lentinello. Diana Lecinski will work with the presenters on their pieces and the message that MACOA wants to put forward at the Council presentation.

Moved by: Bob Asham  
Seconded by: Diane Foster

That the 3-year, 2013-2015 Accessibility Plan be endorsed and presented to Council at its meeting of February 11, 2013.

CARRIED

b. AODA Standards and amendments:

The long-pending Accessible Built Environment Standard has recently had its external elements rolled into an existing Standard (as noted below) and its technical interior elements put forward for public consultation as proposed changes/additions to a future updated Ontario Building Code (OBC).

The Integrated Accessibility Standard Regulations was recently amended by O. Reg. 413/12 for the addition of Public and Outdoor Spaces. This amendment addresses areas such as parks, trails, beach access, boardwalks, exterior ramps and paths of travel, picnic areas, play spaces, pedestrian signal, accessible parking, service counters, queues and waiting areas. Staff noted that this amendment has already been circulated to key staff and a meeting to review requirements and discuss implementation on or before deadlines will be arranged shortly.

A discussion regarding technical elements under the OBC was led by Sam Carrera, Senior Plans Examiner and MACOA staff rep. He provided an overview of the proposed changes. As MACOA members have various disabilities and opinions on barriers it was suggested that they provide feedback to this OBC consultation as individuals. As the City is also in favour of improved accessibility and clarity of application, MACOA suggested that a letter of overall support for the proposed changes be sent to the Ministry of Municipal Affairs and Housing. The Mayor offered to forward MACOA's support on his letterhead. Diana Lecinski will circulate a link to MACOA for

the OBC public consultation for proposed accessibility additions.

Moved by: Linda Marie O'Hagan  
Seconded by: Diane Foster

That MACOA provide a letter to the Ministry of Municipal Affairs and Housing in support of improved accessibility requirements to a future Ontario Building Code.

CARRIED

## **5. New Business:**

### **a. Spectator Facility:**

MACOA reps met with staff and the spectator facility design team on January 9 and 16 to discuss exterior and interior design and accessibility. The meetings were productive and certainly addressed many areas of accessible design. Several areas were discussed that deviated from FADS slightly but addressed a greater good in doing so. MACOA provided a list of suggestions and requirements and also passed a motion to support its position regarding several FADS elements being the listening assistive devices and a small change in grading at a re-located position of several accessible parking spaces.

Moved by: Diane Foster  
Seconded by: Bob Asham

That the spectator facility be designed to FADS except for the following elements to allow consideration of safety and greater good;

1. A portion of the accessible parking be moved out of the middle of the parking lot (farthest spaces) and placed closer to the building to allow pedestrians with disabilities to directly access the sidewalk adjacent to the building despite the area having a 3% slope instead of FADS preferred 1.5% slope.
2. The number of listening assistive devices be reduce to an initial number of 16, but allow more to added to meet FADS if the need is demonstrated once use has begun.

It was suggested that the sidewalk adjacent to the building (between Maguire Street and the main spectator facility entrance) have areas of level relief as demonstrated in the FADS illustration 4.1.9.1.

CARRIED

b. MACOA elections

Shelley Stewart called for a motion to pass the chair to staff in order to hold MACOA's annual election.

Moved by: Diane Foster  
Seconded by: Steve K-Lentinello

That the chair be passed to Diana Lecinski in order to hold MACOA's annual election.

CARRIED

Diana Lecinski thanked Shelley Stewart and Diane Foster for their 2012 dedication to MACOA as co-chairs. This recognition was echoed by the members.

Accessibility staff then reviewed the role of members and of the chairs. MACOA continues to prefer having 2 co-chairpersons instead of a chair and vice-chair.

Further to its advisory role to Council, it was restated that the role of MACOA in the community are as ambassadors, and members are encouraged to distribute FADS or suggest that businesses visit City Hall or other facilities that demonstrate good examples of access. MACOA was reminded that despite a building being inaccessible it is almost assured that it is building code compliant. Accessibility staff often sends out copies of FADS and/or information on the AODA to assist community businesses or stakeholders recognizes the requirements and benefits of becoming accessible.

Diana Lecinski outlined the nomination process and then called for a nomination for the co-chairperson.

Moved by: Bob Asham  
Seconded by: Steve K-Lentinello

That Shelley Stewart be nominated as co-chairperson for MACOA.

CARRIED

Shelley Stewart accepted the nomination.

Moved by: Mary Jane Waszynski  
Seconded by: Shelley Stewart

That Diane Foster be nominated as co-chairperson for MACOA.

**CARRIED**

Diane Foster accepted the nomination.

No further nominations were received. Based on the nominations received and the acceptance of these nominations Shelley Stewart and Diane Foster were re-elected as MACOA's co-chairpersons for a term of one year. The chair was returned to Shelley Stewart.

**6. Updates:**

a. Site Plan Review:

Refer to 5.a) New Business regarding future spectator facility.

b. DDRC:

Julie Morris sent a request that a new MACOA rep be appointed to DDRC and Bob Asham offered to assume this non-voting DDRC role in order that the DDRC better recognizes accessibility in its undertakings. Julie Morris will forward material to Bob Asham and staff will notify PDS staff of this change and for future meeting notification. Thank you to Bob.

**7. Next Meeting:**

Wednesday, February 27, 2013 at 1:30 p.m. in Committee Room #1.

MACOA was informed that the redesigned Performing Arts Centre and its design team will attend this meeting. There will also be an update regarding procedural changes to enforcement of accessible parking spaces.

**8. Adjournment:**

The meeting of the Mayor's Advisory Committee on Accessibility adjourned.

Moved by: Linda Marie O'Hagan  
Seconded by: Bob Asham

That this meeting do now adjourn. The meeting adjourned at 3:20 p.m.

**CARRIED**

## City of St. Catharines

### Mayor's Advisory Committee on Accessibility (MACOA) MINUTES, Wednesday, February 27, 2013

**A meeting of the Mayor's Advisory Committee on Accessibility was held on Wednesday, February 27, 2013 in Committee Room #1 at City Hall at 1:30 p.m.**

Present: Councillor Matthew Harris  
Diane Foster, Co-chairperson  
Shelley Stewart, Co-chairperson  
Bob Asham  
Chantal Barrette (until 2:30 p.m.)  
Ian Crawford  
Steve Kurtic-Lentinello  
Julie Morris  
David Reed  
Linda Marie O'Hagan  
Mary Jane Waszynski (from 2:15 p.m.)

Regrets: Tony DiPaola

Staff: Diana Lecinski, Accessibility Coordinator, CSS  
Christine Adams, Manager of Engineering and Construction, TES  
Vincent Covatta, Project Supervisor, TES  
Steve Solski, Executive Director, Performing Arts Centre  
Rick Lane, Director of RCS

Guests: Michael Treacy, Diamond and Schmitt Architects Inc.  
Kristin Speth, Diamond and Schmitt Architects Inc.  
Bob Topping, Designable Environments Inc.

#### **Facility Accessibility Design Standards (FADS):**

The FADS guideline was approved by the Region of Niagara in September 2005 and adopted by the City of St. Catharines Council on April 24, 2006 for use in municipal facilities.

**1. Call to order:**

Diane Foster, co-chairperson called the meeting to order at 1:30 p.m.

**2. Introductions:**

Everyone was welcomed and round table introductions were made.

**3. Approval of Previous Minutes:**

The minutes of the Mayor's Advisory Committee on Accessibility for January 23, 2013 were approved.

That the minutes of January 23, 2012 be approved.

Motion by: Linda Marie O'Hagan

Seconded by: Bob Asham

CARRIED

**4. Presentations/Discussions:**

**a. Performing Arts Centre (PAC)**

Steve Solski provided a backgrounder and process update of the revised PAC designs. There was a significant budget difference and the redesign has been rescaled but retained accessible elements. Michael Treacy provided a detailed overview of the renewed concepts noting it was specific to the building and not outdoor spaces. Several questions were asked regarding access elements such as accessible seating, listening assistive devices, railings, way-finding, etc. all of which were discussed and confirmed. Michael Treacy indicated that a signage consultant would be brought in a later stage as clear signage and way-finding was flagged by MACOA. It was noted that the architects had again retained Designable Environments to make an access audit review of the latest design using FADS criteria. Bob Topping provided a report and noted that the audit reflected compliance in the public and back of house areas. The complete audit was distributed to MACOA and discussed. More detailed plans will be distributed to MACOA for review and via site plan review.

Diane Foster thanked all representatives of the PAC design team for their dedication to accessibility and looked forward to further opportunity for input.

b. Dunlop Seniors Centre

Vince Covatta provided an overview of the various washroom and doorway renovations planned for the Dunlop Seniors Centre. Large scale plans were available around the meeting table and projected on the Smart Board. Each part of the renovation was reviewed and several suggestions were put forward; the individual family washroom should have the counter turned 90 degrees and the door moved closer to the outside wall, all soap dispensers should be reachable beside the sink, not behind. All washroom and entrance doors should have PDO's. Consideration will also be given to auto-sliding main entrance doors however clearances, budget and building compliance will need to be checked. MACOA noted that they have identified senior recreations centres as a priority for access improvements and are pleased to see access renovations and updates being made to this facility. It was noted that the parking lot was newly renovated in 2011, including new lighting, a larger footprint that revitalized the front entrance, proper accessible parking spaces and new asphalt.

Diane Foster thanked Vince Covatta for reviewing the plans and recognizing the suggestions put forward.

c. Accessible Parking Permit (APP) procedures

Tracey Miller gave MACOA a copy of the hand-out that would accompany warnings and tickets to vehicles incorrectly parked in accessible parking spaces. It has been a growing concern that APP's are not being used or displayed properly and this notification will help support proper use and display. This will help ensure that accessible parking is available to valid APP holders. The hand-out will also be emailed. Members supported this approach and procedure and thanked Tracey Miller for Parking Enforcement's commitment to productive use of accessible parking in the City.

d. Rick Lane, Director of RCS briefly came to MACOA's meeting to provide an update on the Spectator Facility design. He noted that amended designs would be coming forward to MACOA shortly and that previous suggestions had been acted upon.



## **5. Business Arising from Minutes:**

### **a. Accessibility Plan / AODA:**

The draft 2013-2015 Accessibility Plan was presented to and approved by Council on February 11<sup>th</sup>. Thank you to Diane Foster, Bob Asham and Steve Kurtic-Lentinello for their presentations. This was MACOA's first presentation from the podium and the adjustability of the podium was well demonstrated along with other recent access renovations to Council Chambers. The new long-term Accessibility Plan was distributed to members and it has been posted on the City's website, corporate accessibility page. It has also been sent to the Accessibility Directorate's Office.

Diana Lecinski will follow-up with staff reps and departments on the Plan and its objectives. Plans were also distributed to the Library and Transit.

## **6. Updates:**

- a. Site Plan Review: On-going.
- b. DDRC: Bob Asham provided a brief update on access with the DDRC. Diane Foster thanked Julie Morris for her previous dedication as MACOA's DDRC rep.
- c. Other: Linda-Marie O'Hagan noted that she had been contacted by the Region of Niagara regarding her appointment to their AAC going forward to Regional Council. MACOA noted that they have long advocated to have a St. Catharines rep on the AAC as a liaison and were pleased to see this moving forward.

## **7. Next Meeting:**

Wednesday, March 27, 2013 at 1:30 p.m. in Committee Room #1.

## **8. Adjournment:**

The meeting of the Mayor's Advisory Committee on Accessibility adjourned.

Moved by: Julie Morris

Seconded by: Bob Asham

That this meeting do now adjourn. The meeting adjourned at 3:35 p.m.

**CARRIED**

## City of St. Catharines

### Mayor's Advisory Committee on Accessibility (MACOA) MINUTES, Wednesday, March 27, 2013

**A meeting of the Mayor's Advisory Committee on Accessibility was held on Wednesday, March 27, 2013 in Committee Room #1 at City Hall at 1:30 p.m.**

Present: Diane Foster, Co-chairperson  
Shelley Stewart, Co-chairperson  
Bob Asham  
Ian Crawford  
Steve Kurtic-Lentinello  
Julie Morris  
David Reed  
Linda Marie O'Hagan  
Mary Jane Waszynski

Regrets: Councillor Matthew Harris  
Chantal Barrette  
Tony DiPaola

Staff: Diana Lecinski, Accessibility Coordinator, CSS  
Steve Bittner, Transportation Technologist, TES

Guests: Ashley Short, Learning Disabilities Association of Niagara  
Chantelle Keay, Learning Disabilities Association of Niagara

#### **Facility Accessibility Design Standards (FADS):**

The FADS guideline was approved by the Region of Niagara in September 2005 and adopted by the City of St. Catharines Council on April 24, 2006 for use in municipal facilities.

**1. Call to order:**

Shelley Stewart, co-chairperson called the meeting to order at 1:35 p.m.

**2. Introductions:**

Everyone was welcomed and round table introductions were made.

**3. Approval of Previous Minutes:**

The minutes of the Mayor's Advisory Committee on Accessibility for February 27, 2013 were approved.

That the minutes of February 27, 2012 be approved.

Motion by: Diane Foster

Seconded by: Julie Morris

CARRIED

**4. Presentations/Discussions:**

a. Learning Disabilities Association of Niagara (LDAN); Ashley Short and Chantelle Keay

Representatives of LDAN provided an in-depth review of what a learning disability is and what supports are offered throughout Niagara by their organization. Their office is located at 366 St. Paul Street however much of their support programming is offered through both boards at various school locations. Their website is [www.ldaniagara.org](http://www.ldaniagara.org). They would appreciate MACOA members promoting LDAN with their colleagues and staff suggested that the presenters send an email of LDAN information for staff to send to MACOA members for sharing.

## **5. Business Arising from Minutes:**

### **a) Accessibility Plan / AODA:**

Updating the City's corporate accessibility webpage:

Diana Lecinski noted that the City's accessibility webpage will be updated. She reviewed pertinent information that should be included and asked for any further suggestions from MACOA. Members were asked to visit the webpage and provide feedback.

Reminding staff of accessible information and communication:

The December 2012 staff newsletter included a comprehensive article that reviewed and reminded all staff to create accessible documents, update PC defaults to Arial 12 as a minimum and included links to the Guide to Accessible Information and Communication used for staff training in 2011.

Corporate AODA training in 2013:

Comprehensive staff access training scheduled for later 2013 will include a review of the above-noted guide and accessible customer service objectives, along with current AODA training requirements (e.g. Ontario Human Rights Code awareness). A session has been arranged in April with key staff from TES and RCS to promote understanding and awareness of the new Design of Public Spaces Standard, the latest amendment to the Integrated Accessibility Standard Regulation.

Provincial Forum hosted by the ADO in Burlington:

Staff circulated information regarding a Provincial AODA forum being held in several locations throughout Ontario. Burlington on May 9<sup>th</sup> is the closest location for this all-day focus with municipal Accessibility Advisory Committees (AAC's). Space is limited and Diana Lecinski will circulate registration information and arrange transportation if needed. Most members were interested in attending.

### **b) New Hospital Access Tour**

An accessibility focused tour was organized by hospital staff on Monday, March 18<sup>th</sup>. Representatives from Accessibility Advisory Committees throughout Niagara had an opportunity to receive a guided tour of the new hospital. During the initial presentation much concern was voiced regarding the NHS's new policy to charge for parking to APP permit holders throughout NHS sites.

Reps were reminded that the facility was built to Ontario Building Code compliance yet still has a number of accessible enhancements. Access reps noted concern that the accessible parking might not be to the City's zoning standards and Steve Bittner confirmed that he would make a site visit and evaluate this compliance. Any notations made during the tour are items of suggestion to improve accessibility for people with a disability. MACOA asked Diana Lecinski to canvass the other municipal access reps for interest in compiling a group response. Staff noted that MACOA is advisory to Council and that the noted suggestions should be provided to Council first.

Moved by: Diane Foster  
Seconded by: Mary Jane Waszynski

That MACOA's access advice with respect to the new hospital in St. Catharines be consolidated into a letter regarding accessibility and submitted to Council through these Minutes for endorsement in order to forward to the Niagara Health Systems.

CARRIED

c) Spectator Facility Update:

Staff noted that the design team drawings are not quite ready to come back to MACOA for further input. This is likely to come forward at MACOA's April meeting, possibly before.

**6. Updates:**

a. Site Plan Review:

Site Plan Manual:

Britney Williamson of PDS was unable to attend however sent a status report on the new Site Plan Manual.

- The draft has been reviewed by Development Committee, as well as by Ian Crawford and David Reed on behalf of MACOA
- All revisions have been made, including more emphasis on accessibility as a standalone section and integrated throughout the document
- Common accessible standards like curb cuts, ramps and accessible parking, have been adopted as City standards
- Drawings for curb cuts and ramps, prepared by TES, are included in the manual as City standards
- The document has been created in an accessible format as per the City's policy

- Staff is working with Communications to translate the more technical aspects into plain language that's easy to understand.
- Edits include re-organizing the document so that it flows chronologically through the site plan process

Britney Williamson offered to attend the April meeting to provide further updates and expects to provide a more final layout by that time.

**Performing Arts Centre (PAC):**

Ian Crawford and David Reed reviewed the designs and provided feedback to the PAC team. Ian Crawford noted continued concern that the inner doors to the theatre will open by attendants only and only the outer doors have auto-openers. He also noted that the drawings did not seem to clearly depict the location of all PDO's. Diana Lecinski will forward these concerns to Steve Solski, PAC Director and Michael Treacy, Architect for response.

**Zoning By-law update:**

Staff suggested that MACOA members visit the City's homepage for a link to the draft and details on consolidating a comprehensive zoning by-law. Ellen Savoia of PDS will review this draft at an upcoming meeting.

b. DDRC: Bob Asham noted no meeting has taken place since his last update.

c. Other:

March of Dimes Breaking the Barrier Awards is May 29<sup>th</sup>. Members were asked to promote this event with their colleagues and consider nominations.

**7. Next Meeting:**

Wednesday, April 24, 2013 at 1:30 p.m. in Committee Room #1.

**8. Adjournment:**

The meeting of the Mayor's Advisory Committee on Accessibility adjourned.

Moved by: Julie Morris

Seconded by: Steven K. Lentinello

That this meeting do now adjourn. The meeting adjourned at 3:15 p.m.

**CARRIED**