

Meeting Notes
Spectator Facility Fundraising Advisory Committee

Monday, April 8, 2013

1:00-2:30pm

St. Catharines City Hall, 50 Church Street – Committee Room 1

Attended:

David Oakes, Director of Economic Development & Customer Service (EDCS)

John Sim, Manager of Accounting and Payroll (FMS)

George Darte, Chair - Community ~ via conference call

John Bragagnolo, Community

Mark Cherney, Community ~ via conference call

Mick Wolfe, Community

Rick Woodward, Community

Kyle Canter, Superlative Group ~ via conference call

Ken Noakes, SMG ~ via conference call

Leanne Kurek, Administrative Support

Regrets:

Mayor Brian McMullan ~ ex-officio

Councillor Matthew Harris

Rick Lane, Director of Recreation & Community Services (RCS)

Meeting Notes:

1. Welcome ~ George Darte, Chair
2. Prospect Lists:
 - a) Update from Committee Members ~ Members are to go through the prospect lists and give guesstimates for potential donors.
 - b) Committee members to give amounts for potential philanthropic donors (donor wall) and donors with naming opportunities (rooms etc.)
 - **ACTION:** Leanne to forward George's updated list to committee.
3. Construction Update ~ Update from David Oakes:
 - a) Construction is on schedule.
 - b) The last pile to be completed this week, there were only 2 obstructions with the piles - 355 total piles and 353 with no obstructions.
 - c) No issues with Methane, it was capped.
 - d) There will be simultaneous construction, piping to go in and the grade of the site to be raised.
4. Superlative Prospect Update ~ Update from David Oakes and Kyle Canter:
 - a) Superlative has come up with targets and a prospect list and is working towards securing the naming rights for the facility.

5. Spectator Facility Floor Plans:

- a) Committee reviewed the Draft floor plans for the concourse, event and suite levels of the Spectator Facility.
- b) Committee marked which areas on each level of the interior and exterior would be options for fundraising campaign.
- **ACTION:** Dave to make list with all available fundraising options for the task force, along with values.
- **ACTION:** Task Force to develop a package with all necessary information when approaching prospective donors.

6. Website:

- a) Committee to establish website for fundraising campaign.
- b) Website will be run by the Task Force, a link will be provided on the city's website (from the committee page).
- c) Website to launch in August/September, once plans are available to the public.

7. Task Force Future Meetings:

- a) Task Force to have their first meeting within the next month.
- b) Committee members to meet every other, every two months.
- **ACTION:** George to send an email to committee members to organize the first task force meeting and establish members.

Next Meeting: TBD