

## Minutes – Special Meeting

Wednesday, January 13, 2021

Electronic Participation at 4 p.m.

### Attendance:

Bob Asham; Kate Wiley; Matthew Goodman (arrived 4:12 p.m.); Michelle Sanders  
Diane Foster, co-chair (arrived 4:15 p.m.); Barb Legg

### Absent:

Jennifer Taylor; David Reed; David Best

### Staff Liaison:

Megan Detlor – Human Resources Consultant, Accessibility

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#### 1. Call meeting to order (Chair)

Moved by: Bob Asham

Seconded by: Kate Wiley

Motion to appoint Michelle Sanders as Chair, as Diane Foster, was experiencing technical difficulties.

**Carried**

Michelle Sanders, called the meeting to order at 4:10pm

#### 2. Recognition of Traditional Territories

Megan Detlor acknowledged that the land on which the AAC meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

#### 3. Amendments to the Agenda

There were none.

#### 4. Motion to approve the agenda

Moved by: Barb Legg

Seconded by: Michelle Sanders

That the agenda for the special meeting of the Accessibility Advisory Committee for January 13, 2021 be approved.

**Carried**

**5. Motion to adopt the minutes of the previous meeting**

There were no minutes to approved.

**6. Declarations of Interest**

None were declared.

**7. Presentations (invited guests)**

Mike Otter – Design and Construction Engineer

Eric Lamothe – Manager of Business Planning and Strategic Services

Stuart Green – Landscape Architect

**8. Business arising from the minutes**

There was none.

**9. Business**

a. **9.1** reviewed plans presented by staff listed above. Staff described the bidding process and criteria they included in the RFP. Of all vendor design chosen in final 4, the vendor selected had the best accessible features for this park.

b. **9.2** questions asked by members of the committee, asking about accessible/wheelchair swing and if could be incorporated in the future. Questions about path up to park, and about picnic seating around the area. Parking was also brought up but is not part of this project, separate issue. Project meets all requirements

Overall, committee really liked design and looks forward to seeing the playground.

**10. Date of next meeting**

Wednesday, January 27, 2021

**11. Motion to Adjourn**

Moved by: Matthew Goodman

Seconded by: Michelle Sanders

That there being no further items of business to discuss, this meeting be adjourned at 5pm.

**Carried**

