



**The Corporation of the City of St. Catharines  
CITY COUNCIL AGENDA  
Ninth Meeting, Regular, Monday, April 8, 2013  
Council Chambers, City Hall, 6:30 p.m.**

*His Worship Mayor Brian McMullan takes the Chair and opens the meeting*

Page

- 1. Invocation**
- 2. Opening Remarks, Mayor McMullan**
- 3. Presentations**
  - a) Athletic Achievement Awards to Niagara North Atom AAA Hockey Team, Winners of OMHA Championship held in Oakville March 15-17, 2013
- 4. Adoption of the Agendas as Presented**
- 5. Declarations of Interest**
- 6. Public Meetings Pursuant to the Planning Act (Commencing at 7:30 p.m.)**
- 7. Adoption of the Minutes (Council and General Committee)**
  - a) Eighth Meeting of City Council, March 25, 2013
  - b) Eighth Meeting of General Committee, March 25, 2013
- 8. Delegations**
  - a) Cheryl Crawley and Elaine Manocha, Co-Chairs, Clean City Committee; Re: Annual Update and Pitch-in Week
  - b) Sharon Pazzaglia, Project Development Coordinator, Niagara Sexual Assault Centre; Re: Request to Waive Fees for Use of Rex Stimers Arena for Special Event (See General Committee Agenda, April 8, 2013, Item 3.1)
  - c) **PUBLIC MEETING (Pursuant to Notice By-law):** 2012 Annual Report on Fees, Costs and Building Stabilization Reserve Fund and 2013 Building Fee Increases from Building and Development Division (See General Committee Agenda, April 8, 2013, Item 3.2)

**8. Delegations**

- d) **PUBLIC MEETING (Pursuant to Notice By-law):** 2013 Water and Wastewater Budget and Associated Rates (See General Committee Agenda, April 8, 2013, Item 3.3)

**9. Call for Notices of Motion**

**10. Motions**

**11. Resolve into General Committee**

**12. Motion Arising from In-Camera Session**

**13. Motion to Ratify Forthwith Recommendations**

**14. By-laws**

- a) Reading of By-laws

**15. Agencies, Boards, Committee Reports, and Extras**

- a) Committee Minutes to Receive: Mayor's Advisory Committee for Black History, Green Committee, Community Sustainability Committee, and St. Catharines Public Library Board

**16. Adjournment**

## **By-laws to be considered on April 8, 2013**

- (a) A By-law to authorize a Release of Agreement over certain lands municipally known as 1385 Third Avenue. (Three readings – with respect to release of Demolition Agreement. Delegation By-law No. 2004-277, as amended.)
- (b) A By-law to authorize a contract with 1448042 Ontario Limited o/a Demar Construction. (Three readings – with respect to Municipal Services Improvements – Abraham / Cherie / Samuel, under Project No. 12-100. Delegation By-law No. 2004-277, as amended.)
- (c) A By-law to amend By-law No. 95-302 entitled “A By-law to provide for licensing and regulating the keeping of dogs.” (Three readings – with respect to including an exemption to the three (3) dog maximum per dwelling unit inside of the urban boundary. General Committee, March 18, 2013, Item No. 3.1
- (d) A By-law to amend By-law No. 2012-345 entitled “A By-law to impose certain fees charged by The Corporation of the City of St. Catharines with respect to certain administrative matters.” (Three readings – with respect to increases in permit fees for 2013. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (e) A By-law to fix the rates for the use of water and water related services supplied by The Corporation of the City of St. Catharines. (Three readings – with respect to 2013 Water and Wastewater Budget and associated rates. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (f) A By-law to amend By-law No. 89-2000 entitled “A By-law regulating traffic and parking on City Roads”. (Three readings – with respect to parking prohibitions on Chicory Crescent. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (g) A By-law to amend By-law No. 89-2000 entitled “A By-law regulating traffic and parking on City Roads”. (Three readings – with respect to Speed Limit Reduction on First Street Louth, Commercial Loading Zones on Wellington Street and St. Paul Street, and All Way Stop on Taylor Avenue at Pleasant Avenue. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (h) A By-law to authorize a contract with Dynamic Industrial Services Incorporated. (Three readings – with respect to 2013 Sewer Flushing and Cleaning, under Project No. P13-013. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (i) A By-law to authorize an Agreement with 1788727 Ontario Ltd., owner of 259 St. Paul Street. (Three readings – with respect to an outdoor pop-up patio on the municipal right-of-way in front of 259 St. Paul Street. TO BE CONSIDERED by General Committee, April 8, 2013.)
- (j) A By-law to confirm the proceedings and decisions of the Council of The Corporation of the City of St. Catharines at its meeting held on the 8th day of April, 2013. (Three readings – with respect to ratification and adoption of City Council Minutes of March 25, 2013, and General Committee Minutes of March 25, 2013.)



## **Mayor's Advisory Committee for Black History**

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**FOR:** 2013 / 1<sup>st</sup> MEETING of the Mayor's Advisory Committee for Black History

**HELD:** Thursday, January 10, 2013 – City Hall

**PRESENT:** John Richmond, Co-Chair; Jeff Burch, Councillor; Mathew Siscoe; Councillor; Rochelle Bush; Christiana Fixon-Owoo; Donna Ford; Alan R. McEwen; Ada Summers

**REGRETS:** Brian McMullan, Mayor; Irene Romagnoli, Co-Chair; Karen Moncur; Richard Ndayizigamiye; Rosemary Sadlier

**CIRCULATED TO:** Dan Carnegie, Director Corporate Support Services

**IN ATTENDANCE:** Kathleen Powell, Supervisor Historical Services/Curator  
Karen Cockerham, Secretary

### **MINUTES**

**1. Call to Order**

The meeting was called to order at 6:37 pm by the Meeting Chair.

**2. Confirmation of Minutes**

**MOTION:** FORD/BUSH

THAT the minutes of the Meeting held December 13, 2012 be approved.  
Carried.

**3. Next Steps**

**a. Report to Council - Update**

- Consideration of hiring a consultant to prepare feasibility reports is at the Budget Review Committee
- Public Meeting to discuss the proposed budgets will be held January 16 and 23. Committee members are welcome to attend.

**b. Terms of Reference**

- This Committee's term expires end of January 2013.
- A Report to Council will be submitted to renew the Committee's Terms of Reference and Term.

**c. Site Visits**

- Deferred to next meeting
- Suggested site: an African Village site in Toronto

**ACTION:** Supervisor Historical Services/Curator will submit Report to Council re term renewal for the Mayor's Advisory Committee for Black History.

**ACTION:** Supervisor Historical Services/Curator will make arrangements for potential site visitation dates.

**4. Presentations**

**a. Nicholson Family: A Short History – D. Ford**

- D. Ford presented a short history of her ancestor and an account of steps taken to uncover information on individuals who arrived in the Niagara Region through the Underground Railroad.

**b. The African Association of Niagara – C. Fixon-Owoo**

- C. Fixon-Owoo brought forward suggestions as to what the African-born immigrants would be interested in experiencing within a Black History Interpretive Centre, as well as general information on the Association.

**5. Next Meeting Date**

TBD

**6. Adjournment**

The meeting was adjourned at 7:52 pm.

Certified Correct (Secretary): \_\_\_\_\_

Confirmed by (Chair): \_\_\_\_\_



**GREEN COMMITTEE MEETING**

Wednesday, February 13, 2013

5:09 to 7:15PM

St. Catharines City Hall, 50 Church Street: Committee Room 1

**Meeting Minutes**

**Present:** David Haywood, Matt Harris, Matt Holley, James McWilliam, Jesse Matthews, Lou Marcantonio, John Sheehan

**Regrets:** Tony Di Paola, Mark Jemison, Jennie Stevens

**Staff:** Dan Dillon, Kristen Sullivan, Rick Tapp

The meeting was called to order at 5:09 pm with 7 members in attendance

**Review** of minutes from January 9, 2013

- Motion to approve Minutes – M. Holley
- Seconded – L. Marcantonio
  - Carried

**Guest – Jocelyn Baker, Niagara Peninsula Conservation Authority (NPCA)**

- Canopy for Kids - Program Background
  - Provides the opportunity to get into the classroom and talk about the benefits of trees and their link to water quality, biodiversity, climate change, etc.
  - Each school receives 10 large trees (60 mm cal) that the kids watch a contractor install, and each class gets 1-2 smaller trees (10 gals pots) which they plant with assistance from NPCA staff. The class is responsible for maintenance and watering until the end of the school year. During the summer watering is contracted out.
  - Use only native species, seeds sourced within 200km of Welland (excludes U.S.)
  - Considered successful – Over the past 2 years (20 schools) only 1 large tree needed to be replaced, the smaller trees have had some issues with vandalism
- 2013 Program
  - St. Catharines schools – St. Nicholas (149 Church St.) and Carleton (1 Carlton Park Dr.)
  - Planting will be end of April/early May
  - Presentation occurs in April around Earth Day
- Green Committee Involvement
  - Contributed \$6,500 towards the program in both 2011 and 2012
  - Partner logos can be on webpage and any literature that is handed out
  - NPCA always sends something home that prompts the parents to ask about the tree the student planted that day
  - Potential for the Committee to provide seedlings for the students
  - Committee members can attend preliminary meeting with the principal to determine where trees will be planted, the presentation, planting, or the follow-up inspections

**Guest – Mike Rose, Land Care Niagara (LCN)**

- Organization Background
  - Incorporated in 1995 under the Ministry of Natural Resources' (MNR) stewardship program. At the end of March the MNR will end its program; LCN will continue to operate but will be responsible for raising all funds.
  - Planted more than 1.3 Million trees in Niagara, most projects are rural, however Re-Leaf program is focused on urban areas
  - Grow small trees pot-in-pot until they are large enough to be planted elsewhere (can grow 600 at one time). Groups (i.e. non-profits, school groups, private cemeteries) then sponsor the trees and a mentor (i.e. Niagara College, Niagara Parks Commission, horticultural societies, etc.) assists with planting the trees and maintaining for 1 year
  - Sponsorship cost – \$85 (2013) includes mulch, stakes, ties, and recognition plaque
  - Native trees with local seed sources
- Pearson Arboretum
  - Have 10 trees available for Committee
  - May want to consider fall planting which has higher success rate
  - Trees 6 – 15 feet:
    - Available: Tulip Tree, Black Oak, Bur Oak, American Elm, Hophornbeam (only 1), Bitternut Hickory, Red Bud
    - Not available: Pin Oak, Pawpaw, Kentucky Coffeetree (only 1 gal pots)
    - Other species to consider: Sycamore, River Birch, Red Maple, Red/Silver Maple, Paper Birch, Hackberry, Ornamental Honey Locust, Trembling Aspen, Black Cherry, Serviceberry, White Pine
- Michelle Martin will be taking over Mike's position in April

**Current Project Update**

**1. Niagara West Train Station Revitalization**

- No movement

**2. North Pearson Park Arboretum**

- See discussion with Mike Rose, LCN (above)
- **Action:** K. Sullivan to look into installation of sponsored trees

**3. Geneva/406 Naturalization**

- Butterfly bush plantings will be revisited at March meeting

**4. Tree Give-Away Contest Planting**

- **Action:** K. Sullivan to order printing and place on website

**5. 70 Duncan Drive Tree Planting**

- **Action:** M. Jemison to look at tree selection

**6. Green Committee Literature**

- To be printed in advance of Earth Day
- **Action:** M. Holley to continue getting quotes for printing

**7. Johansson's Bar**

- **Action:** J. McWilliam to continue with design
- **Action:** D. Haywood to meet with community partners
- **Action:** K. Sullivan to arrange fundraising with Finance

**8. Entrance to the City Greening – Merritt/Ormond**

- **Action:** K. Sullivan to obtain quotes
- **Action:** K. Sullivan to inform L. Marcantonio of when ready for corporate donation

**2013 Project Proposals**

**9. Flat Iron Garden – Welland/Welland Vale**

- No movement

**10. Glendale Avenue Gateway – Glenadale/Welland Canals Parkway**

- No movement

**11.88 Queenston**

- L. Marcantonio presented concept plan and budget
- **Action:** Committee members to visit in preparation of discussion in March

**12.62 St. Paul St. West**

- L. Marcantonio presented concept plan and budget
- **Action:** Committee members to visit in preparation of discussion in March

**13. Revitalization of Past Committee Projects**

- **Action:** Committee members to visit in preparation of discussion in March

**14. Landmark Building – 43 Church St**

- L. Marcantonio presented concept plan and budget
- **Action:** Committee members to visit in preparation of discussion in March

**15. Water Protection for 2013**

- No movement

**16. Lake Street Reconstruction**

- **Action:** L. Marcantonio and J. McWilliam to meet and discuss

**17. Canopy For Kids (NPCA)**



- See discussion with Jocelyn Baker, NPCA (above)

### **Items for Future Consideration**

#### **18. Merritt Trail (from Geneva to Glendale)**

- No change

#### **19. Port Dalhousie East/West Beautification**

- No change

#### **20. Gateway Project – St. Paul & Louth**

- No change

#### **21. Hydro One Corridor**

- No change

#### **22. Oakhill Park**

- No change

### **Other Business**

#### **23. Hydro Tree Removal**

- M. Harris is willing to facilitate discussion with Horizon
- To be discussed further at next meeting
- Article in St. Catharines Standard:  
<http://www.stcatharinesstandard.ca/2013/01/17/resident-leads-drive-to-protect-12-mile-trees>

#### **24. Earth Day Events**

- Pitch-in Day – Saturday, April 27
- **Action:** K. Sullivan to contact organizer of Fairview Mall event

#### **25. Edible Garden Partnerships**

- Discussed importance of connecting people or groups who receive fruit trees with organizations such as Community Care and the Garden of Eating

#### **26. Mansion House – 5 William St.**

- Would like to have vines planted at base of Ontario St. garage beside their property
- **Action:** D. Dillon to look into impact of vines on parking structure

#### **27. Casa Leone – 158 Hartzel Rd.**

- L. Marcantonio circulated plans and budget
- **Action:** D. Dillon and K. Sullivan to confirm City plans for the adjacent boulevard

**28. Green Plan Update**

- Should be reviewed with the following questions in mind: How does the committee's mandate differ from RCS'? How do our goals differ? What are we doing differently?
- **Action:** K. Sullivan to circulate Green Plan for Committee to review
- **Action:** R. Tapp and K. Sullivan to review mandates of Green Committee, RCS, and other committees and provide overview to committee

**Budget Update**

**29. Budget Update**

- Budget circulated via email
- No changes

**Adjournment: 7:15**

**Next meeting:** Wednesday, March 13, 2013  
5:00pm  
Committee Room #1

## **City of St. Catharines**

### **Citizens' Advisory Committee on Community Sustainability**

#### **Notes of the February 27, 2013 Meeting**

#### **Committee Room, St. Catharines City Hall**

*Present:*

Marty Mako (Chair)  
Councillor Mathew Siscoe  
Dan Romanko  
Bernie Slepko  
Vanessa Aykroyd  
Sam Mahboob  
Erin Britnell  
Erin O'Hoski (staff)

*Regrets:*

Councillor Greg Washuta  
Phi Baranoski

*Presenters:*

Rhonda Barron, Niagara Region Poverty Reduction Network  
Greg Miller, Niagara Region Transit Outreach Coordinator

### **Approval of the Minutes of the January 30, 2013 Meeting**

The minutes of the January 30, 2013 meeting were approved.

### **Presentation on Regional Transit**

Greg Miller, Regional Transit Coordinator and Rhonda Barron, Niagara Region Poverty Reduction Network provided highlights and information on upcoming initiatives.

Greg Miller provided an overview of current operations including routes, buses and fares. Rhonda Barron explained the mandate of the Transportation Working Group of the Niagara Region Poverty Reduction Working Group. One of their next steps is to advocate for a transit subsidy for Ontario Works recipients.

The Commuter Challenge will be taking place from June 2 to 8, 2013. The initiative is intended to be a catalyst to promote transportation alternatives to the automobile. Organizations sign up and can compete against one another. Data such as distance and emissions reductions are measured.

Members suggested the initiative be presented to Council in May in conjunction with the Niagara Region Poverty Reduction Network rebranding launch.

### **City Council Budget Night, March 4**

Since the last meeting on January 30 Marty Mako, Dan Romanko, Bernie Slepko and Phil Baranoski have been exploring the potential for the Committee to make a presentation on the St. Catharines Transit Commission budget submission during City Council's deliberations on March 4. In particular, reductions to planned Sunday service improvements and reduction or elimination of routes are undesirable given the multi-modal transportation priorities within the Sustainability Strategy.

On March 4 the St. Catharines Transit Commission budget will indicate a 4.7 per cent increase from 2012 with 4.6 percent attributable to the addition of new hospital routes. Initially, in January 2013, the St. Catharines Transit Commission budget submission requested an 8 per cent increase to accommodate increasing Sunday service from one hour to half hour service (the second part of a four pronged strategy to strengthen Sunday service).

Councillor Siscoe reported an increase in ridership over the past few years. On average, ridership has increased by roughly 3 per cent per year over the past 5 years. The Commission is anticipating a slight decrease in ridership in 2012, attributable primarily to reduced contracts with the District School Board of Niagara and slight increase in fares. With respect to Sunday service, service hours increased by 50 per cent and ridership increased by 50 percent.

**On a motion by Councillor Siscoe, seconded by Dan Romanko, the Committee voted in favour of making a presentation to Council on Monday, March 4 to support proposed enhancements to Sunday service.**

Marty Mako and Bernie Slepko agreed to speak on behalf of the committee in support of enhanced Sunday service. The Centre of Expertise (COE) on multi modal transportation will work on the presentation and share with other members for review and comment.

Dan Romanko suggested comparing expenditures that accommodate vehicular traffic against expenditures required to facilitate a sustainable multi-modal transportation network. This type of analysis might demonstrate the need to shift resources in order to accommodate a more sustainable multi-modal transportation network.

Members also discussed the need for the City of St. Catharines to reevaluate its budget processes and presentation. It is currently difficult to evaluate proposed expenditures because the document is not intuitive. The City should investigate models that would encourage increase transparency and public participation.

Rhonda Barron suggested that the Niagara Region Poverty Reduction Network may also be interested in making a presentation in support of enhanced Sunday service though timelines are short.

## **Information Sharing**

Erin Britnell reported on the Niagara Region Housing and Homelessness Action Plan work shop on February 20 at the Seymour Hannah Sports and Entertainment Centre. The event was designed to address wider anti-poverty objectives related to strong neighbourhoods as stated in the Sustainability Strategy. While turn-out was low with approximately three community members, the discussion was comprehensive. Erin Britnell will circulate notes when they are available.

Erin O'Hoski attended the 2013 Federation of Canadian Municipalities (FCM) Sustainable Communities Conference in Windsor from February 13 to 15. Key themes included asset management, citizen engagement, compact development, electric vehicle infrastructure, building design and sustainable economic development. Information on key sessions will be forwarded to relevant COEs in the coming weeks.

A "green buildings" event is being planned in Niagara in conjunction with the Canadian Green Building Council. Jesse Matthews is a LEED AP and local resident who is interested in organizing the event. Dan suggested that the Committee may have a role to play and will report further details when they are available.

## **Other Business**

The next meeting is scheduled for Wednesday, March 27 from 4:30 to 6:00 p.m. at St. Catharines City Hall. The theme scheduled for this meeting is asset management. Members suggested the inclusion of concepts like full cost accounting and multi-year budgeting.

The Committee selected local food security as the theme for the April 24 meeting, particularly with the launch of the community food store. Committee members agreed to designate compact development as the theme for the May 29 meeting.

Members supported the concept of a Centre of Expertise road show. Marty Mako and/or Erin O'Hoski will visit members of each COE over the next few months to assist in developing issue specific workplans to advance the priorities within the Sustainability Strategy.

March 6 is the launch of Our Local Community Food Store in downtown St. Catharines. The event will be held from 7 to 9 p.m. at Mahtay Café.

The meeting adjourned at 6:10 p.m.

## ST. CATHARINES PUBLIC LIBRARY BOARD

54 Church Street, St. Catharines, Ontario L2R 7K2  
(905) 688-6103 ~ Fax (905) 688-6292

*The St. Catharines Public Library Board is committed to providing all the citizens of St. Catharines with the highest level of library services, materials, and facilities within the resources available to meet their informational, educational, and recreational needs.*

### MINUTES OF THE REGULAR MEETING

January 24, 2013 – 7:00 p.m.  
Board Room

Present: A. Carruthers S. Reilly  
A. Cook A. Rosts  
L. McDonald (Chair) M. Sendzik  
A. McEwen Councillor B. Williamson  
Councillor B. Phillips

Staff: A. Chiota A. Penfold  
D. Bott L. Stripnieks (Secretary)  
J. Foster D. Muike (Recording Secretary)

The Regular Meeting of the St. Catharines Public Library Board was held on March 21, 2013 at the Central Library. The Chair called the meeting to order at 7:00 p.m.

#### 1. Adoption of Agenda

##### 1.1 Additions/Deletions to the Agenda

There were no additions or deletions to the Agenda.

##### 1.2 Adoption of the Agenda

**MOTION:** THAT the Library Board adopt the agenda.  
**2013-12**

**MOVED BY:** A. Cook  
**SECONDED BY:** A. McEwen  
**MOTION CARRIED.**

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CITY CLERK'S OFFICE  
ST. CATHARINES, ONTARIO

**2. Minutes**

**2.1 Minutes of Inaugural Meeting**

**MOTION:** THAT the minutes of the Inaugural Meeting of  
**2013-13** January 24, 2013, 2012 be approved, a copy having  
been received by each Trustee.

**MOVED BY:** A. Rosts

**SECONDED BY:** S. Reilly

**MOTION CARRIED.**

**2.2 Minutes of Regular Meeting**

**MOTION:** THAT the minutes of the Regular Meeting of  
**2013-14** January 24, 2013 be approved, a copy having been  
received by each Trustee.

**MOVED BY:** Councillor B. Williamson

**SECONDED BY:** Councillor B. Phillips

**MOTION CARRIED.**

**3. Business Arising**

**3.1 Library Signage – L. Stripnieks.**  
Xxx

**4. Correspondence**

The Board received correspondence as at xxx, 2013.

**MOTION:** THAT xxx  
**2013-15**

**MOVED BY:** A. McEwen

**SECONDED BY:** A. Carruthers

**MOTION CARRIED.**

**5. Reports**

**5.1 Chairs Report – L. McDonald**

The Chair reported that he attended the Staff Christmas Party held at the Syndicate Restaurant on Monday, December 7<sup>th</sup> along with other Board members and it was an excellent evening. He also attended the Library budget presentation to City Council on January 7<sup>th</sup>, 2013 and noted that the presentation went very well. The Chair indicated he will be attending the OLA Super Conference in Toronto next week.

The Chair also reported that a number of discussions and meetings had taken place regarding the potential donation. This item will be discussed In-camera



**5.2 Chief Executive Officer's Report – L. Stripnieks**

L. Stripnieks reported that the priorities since the last Board meeting were completing the Annual Review of Activities and Statistics, preparing the final version of the Proposed 2013 Budget and Power point presentation, and presenting same to City Council on January 7<sup>th</sup>. J. Foster noted that the budget was received positively and the Library will not be asked to come before the Finance Committee to answer additional questions. A. Cook enquired whether extended hours will now be implemented at the Grantham Branch. J. Foster stated this cannot take place until the budget has been approved by the City.

**5.3 Health and Safety Report – J. Foster**

J. Foster reported that regular inspections of the Port Dalhousie Branch, Merritt Branch and the 1<sup>st</sup> Floor and Basement of the Centennial Library were carried out. No deficiencies were found.

**5.4 Branch Reports**

The Board received the written reports for January and February, 2013.

A. Rosts enquired whether use of Wifi by personal computers is captured in the Internet usage statistics. The C.E.O. verified with the IT Manager that Wifi use was not in this stat. The Internet usage statistic only captures the Internet sessions that are booked through the Library's booking system. Clients who use their own equipment do not sign-in through this system and therefore we have no way to capture the use.

A. Rosts enquired about the 'Inventory' process which was reported on in December. L. Stripnieks indicated that a report will be provided to the Board in February which will include the amount of material deemed missing.

**5.5 Facilities – J. Foster**

J. Foster reported that the major item with respect to facilities are the accessibility upgrades to be carried out at the Centennial Library and Port Dalhousie Branch. A report will be discussed under Item 6.4 of the Agenda.

**5.6 Finance**

**5.6(a) Schedule of Accounts – Reports 1 and 2**

A. Rosts requested clarification of Cheque No. 10567 issued to Larisa Brodsky Architect Inc. J. Foster reported that this covered the second instalment of the architect's fees for the preparation of accessibility design specifications.

**MOTION:** THAT the first report recommending payment of  
**2013-16** accounts and salaries in the amount of XXX CENTS  
(\$xxx) be received and approved.

**MOVED BY:** A. McEwen

**SECONDED BY:** A. Rosts

**MOTION CARRIED.**



**MOTION:** THAT the twelfth report recommending payment of  
**2013-17** accounts and salaries in the amount of XXX CENTS (\$xxx) be received and approved.

**MOVED BY:** Councillor B. Williamson  
**SECONDED BY:** Councillor B. Phillips  
**MOTION CARRIED.**

**5.6(b) Statement of Operating Accounts – J. Foster**

As at January 31, 2013: With 92% of the year elapsed the statement shows: revenue received – \$4,169,938; expenditures – \$4,788,176.

As at February 28, 2013: With 100% of the year elapsed the statement shows: revenue received – \$5,768,346; expenditures – \$5,388,155.

**5.6(c) Endowment and Trust Fund Statement –**

As at January 31, 2013: The statement shows a balance of \$820,618 made up as follows: opening balance – \$785,874; donations – \$28,051; interest income – \$11,853; expenditures (\$5,160): current assets – \$820,618; YTD encumbered – \$241,181; YTD unencumbered – \$579,437.

As at February 28, 2013: The statement shows a balance of \$820,618 made up as follows: opening balance – \$785,874; donations – \$28,051; interest income – \$11,853; expenditures (\$5,160): current assets – \$820,618; YTD encumbered – \$241,181; YTD unencumbered – \$579,437.

**5.6(d) Report on Short-Term Investments**

As at January 31, 2013: The report shows a balance of \$1,008,767 made up as follows: \$450,482 due June 21, 2014 invested with Ontario Savings Bonds; \$336,726 due February 13, 2013, invested with a TD Bank GIC; and \$221,559 due February 13, 2013, invested with a TD Bank GIC.

As at February 28, 2013: The report shows a balance of \$1,008,767 made up as follows: \$450,482 due June 21, 2014 invested with Ontario Savings Bonds; \$336,726 due February 13, 2013, invested with a TD Bank GIC; and \$221,559 due February 13, 2013, invested with a TD Bank GIC.

**5.6(e) Report on Reserve Accounts – as at February 28, 2012**

The report shows a balance of \$7395 in the Visual Materials Insurance account.

**5.7 St. Catharines City Council**

Councillor B. Williamson reported that City Council has amended the By-law regulating recreational vehicles in Zone 8. Councillor B. Williamson also reported that the City's proposed 2013 Operating has come with an increase of approximately 5%. The City is currently reviewing the budget with a view to reducing the increase by 2%.

A. Rosts enquired whether there was any update on 'Safe Locations for Longboarding'. Councillor B. Williamson indicated he was not aware of any new information and would follow up on this.

**6. New Business**

**6.1 Inventory – L. Stripnieks**

The Board received a written report. xxx

**6.2 Library Building Awards–L. Stripnieks**

The Board received a written report. Discussion ensued. xxx

**6.3 Sunday Openings at Grantham – L.Stripnieks**

L. Stripnieks reported that xxx.

**MOTION:** xxx  
**2013-18**

**MOVED BY:** Councillor B. Williamson

**SECONDED BY:** Councillor B. Phillips

**MOTION CARRIED.**

**6.4 Volunteer Recognition – L. Stripnieks**

L. Stripnieks reported that xxx.

**6.5 Glass Replacement Program – J. Foster**

The Board received a written report. xxx

**MOTION:** THAT the Library Board approve the expenditure of  
**2013-19** \$53,960.00 (excluding HST) as submitted by Niagara Glass Ltd. for the Centennial Library Second and Third Floor Glass Replacement Program.

**MOVED BY:** Councillor B. Phillips

**SECONDED BY:** M. Sendzik

**MOTION CARRIED.**

**6.6 Business For Next Meeting**

Councillor B. Williamson noted that the Niagara Falls Public Library has a extensive digital collection of photographs and wondered if St. Catharines Public Library should be digitizing photographs in the collection. L. Stripnieks



stated that the Museum was preparing a digital archives of photographs that they received from The Standard. Staff will investigate and bring back a report. A. Carruthers questioned whether the birth/death/marriage index had been completed. L. Stripnieks indicated that retrospective data had been input from about 1986 to 1918, at which point the grant funding covering the staff costs to do input was depleted. The database does contain data from 2000 forward which is input daily.

**6.7 Informational Items**

Informational materials were included in the Board package.

**7. In-Camera Business**

**7.1 Motion to Move In-Camera**

**MOTION:** THAT the meeting move In-Camera.  
**2013-20**

**MOVED BY:** A. Cook  
**SECONDED BY:** A. Carruthers  
**MOTION CARRIED.**

The meeting moved In-Camera at 8:10 p.m.

**7.2 Adoption of In-Camera Agenda**

**7.2(a) Additions/Deletions to the Agenda**

There were no additions or deletions to the Agenda.

**7.2(b) Adoption of In-Camera Agenda**

**MOTION:** THAT the Library Board adopt the In-Camera Agenda.  
**2013-21**

**MOVED BY:** M. Sendzik  
**SECONDED BY:** A. Rosts  
**MOTION CARRIED.**

**7.3 Minutes of In-Camera Meeting**

**MOTION:** THAT the minutes of the In-Camera Meeting of  
**2013-22** January 24, 2013 be approved, a copy having been received by each Trustee.

**MOVED BY:** M. Sendzik  
**SECONDED BY:** Councillor B. Williamson  
**MOTION CARRIED.**

**7.4 Business Arising**

**7.4(a) Donation Update – L. Stripnieks/L. McDonald**

The Chair noted that the Donation Agreement was signed on January 23, 2013 by the Chair, the C.E.O. and the donor. He advised that minor changes had been made to the Draft Agreement which had been reviewed by the Board on November 15, 2012. He noted that a donor recognition ceremony is required within 3 to 6 months.

The Library has received a cheque in the amount of \$20,000 and will receive this amount annually on or before January 23<sup>rd</sup> for the next 9 years. J. Foster indicated that the money will go into the Endowment & Trust Fund to replenish the \$377,000 which was withdrawn from the Reserve Account to cover the cost of the new branch above the cost of the debenture.

L. Stripnieks reported the City will be responsible for creating the exterior pylon with the name of the branch and the interior wall plaque. Staff will contact C. Briggs, C.A.O., City of St. Catharines to discuss the following: notification of Council, press releases, notification of the public, donor recognition and naming ceremony, etc.

A. Cook asked if the City had confirmed a design for the Pylon and communicated this to the Library. L. Stripnieks stated she had not received any notification.

**7.4(b) CEO Evaluation – L. McDonald**

The Library Board discussed the requirement for a CEO job performance evaluation.

**MOTION:** That the C.E.O. Evaluation be deferred until the Board  
**2013-23** investigates a best practices evaluation process for Library CEOs.

**MOVED BY:** A. McEwen  
**SECONDED BY:** A. Carruthers  
**MOTION CARRIED.**

**7.5 Correspondence**

The Board received a written request for reinstatement of Library privileges of a patron who was issued a Trespass Notice on April 8, 2011. Discussion ensued.

**7.6 New Business**

None.

**7.7 Return to Open Session**

**MOTION:** THAT the meeting return to Open Session.  
Committee Minutes to Receive:  
Mayor's Advisory Committee for Black

**2013-24**

**MOVED BY:** A. Rosts  
**SECONDED BY:** A. McEwen  
**MOTION CARRIED.**

The meeting returned to Open Session at 9:14 p.m.

**8. Business Arising From In-Camera Meeting**

Next steps for Donor Recognition/Announcement/Ceremony.

**9. Motion to Adjourn**

**MOTION:** THAT the meeting be adjourned.  
**2013-25**

**MOVED BY:** A. McEwen  
**SECONDED BY:** A. Rosts  
**MOTION CARRIED.**

The meeting adjourned at 9:15 p.m.