

## Minutes

**Wednesday, August 19, 2020**

**Electronic Participation at 1:30pm**

### **Attendance:**

Abby Green, Bob Asham, David Best, David Reed, Jennifer Taylor, Barb Legg, Matthew Goodman, Diane Foster, Michelle Sanders

### **Guests:**

Christine Adams, Manager of Engineering and Construction  
Vince Covatta, Project Supervisor

### **Absent:**

Bob Mahony, Kate Wiley

### **Staff Liaison:**

Megan Detlor – Human Resources, Accessibility

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1. **Call meeting to order (Chair) – Diane Foster**  
1:40pm
2. **Recognition of Traditional Territories – Read by Barb Legg**
3. **Additions / Deletions to the Agenda**  
Round table introductions
4. **Motion to approve the agenda**  
David Best, second: Barb Legg
5. **Motion to adopt the minutes of the previous meeting**  
Michelle Sanders, second: David Best
6. **Presentations (invited guests)**  
Vince Covatta – discussed and presented proposed upgrades to Merritton Park, particularly about the fully renovated washrooms.
  - AAC recommends the addition of a ceiling track and lift between the adult change table and the toilet in at least one of the universal washrooms.

- Michelle emphasized that a track and lift can make the difference between being able to use the facility or not for some users.
- Vince to look into the cost of adding track and supports, and to consider deleting fixtures from main washroom to offset the cost.
- AAC recommends that a ceiling track and lift for universal washrooms is added to FADS in future and becomes policy for City facilities.
- Vince to investigate adding sidewalk on the North side of the building so that users of the Universal Washroom do not have to go completely around the building to gain access.
- Universal Washroom doors have PDOs with locks.
- Signage at UW doors should indicate which one has ceiling track.
- AAC is of the opinion that the accessible seating is very good in this facility.
- Megan to send a copy of the drawing file to David Reed after meeting.

## 7. **Business arising from the minutes**

Ongoing review of workplan items – agreed that we may need to push some items into 2021 as COVID-19 has caused meetings in the spring/summer to be cancelled.

- Electronic Feedback Form – Megan will initiate.
- Feedback from Community/multiyear plan – Megan will initiate.
- Accessibility Recognition Program – Bob M. had a number of ideas on this. Agreed to defer action until Bob can be present.
- Downtown Wayfinding - Members discussed wanting to focus on the “wayfinding” initiative and would like to explore the idea of forming a sub-committee or working group to focus on that item. Michelle Sanders volunteered to lead and plans to initiate communication with the other interested members by email. Members interested are: David Best, Barb Legg, David Reed, Michelle Sanders and Jennifer Taylor. As we did not have full attendance, an email will be sent by Staff Liaison to determine if other members are interested before sub-committee membership is finalized.
- Accessible Carousel – deferred at this time

## 8. **Business**

- a. **7.1** committee was presented the draft 2019 Year-End Status Report on Multiyear Accessibility Plan. Questions included what next steps are and their alignment with the committees work plan. There was a comment that the City will need to consider the importance of the Information and Communication improvements needed for 2021 and the compliance with WCAG 2.0 AA. This section was not focused on in 2019 as heavy as updates to physical spaces and parks. Another question asked was about next steps for the report and it was confirmed that this report would be brought to Council and then posted on the City’s website. No changes to the report were requested.
- b. **7.2 Glen Ridge Curb ramps** – Prior to this meeting David Reed sent an email with photographs and drawings to the committee concerning the temporary

sidewalks and curb ramps at the junction of Glenridge Avenue and Westchester, left this way after completion of the bridge works. Also, in the email was a concern over the temporary sidewalks and curb ramps at Geneva and Westchester, which have been temporary for about 3 years.

The concerns about Glenridge are the permanent 2" concrete bump in the curb and the steep sideways slope in the sidewalk around a long corner. The bump far exceeds the ½" maximum, and the sideslope is dangerous. The asphalt may be considered temporary, but it is unclear how it will be reconstructed, or when. The current condition will be dangerous in winter.

Christine Adams has contacted the Region about Geneva, with response that the temporary asphalt is because of future lighting updates, which are presently under discussion with MTO. Christine assumes that the same applies to Glenridge. City staff have not yet been to look at Glenridge but will do so as soon as possible and will report back.

David Reed re-stated that this cannot wait until winter, and that he will be following up on progress, including wanting to see proposed construction details of the permanent sidewalk and curb ramps.

**Questions for Christine** – Pendale plaza no signage for accessible spaces, and not adequate spaces in certain parts of the lot. Would like follow-up with Planning and Development staff to know more about what was approved for this lot.

**Update to 2018 FADS** there is already an update from CRCS regarding surfaces used in play spaces. This is not formally updated in FADS document. Ceiling tracks and lifts in Universal Washrooms has also been suggested. Megan will email a copy of FADS to all for review, any suggested changes should be sent to Michelle Sanders who will keep a list for discussion at the next meeting. We will also include a discussion on how and when FADS can be formally updated, and how an ongoing record can be kept of AAC proposed changes until they are adopted and included. This might be by temporary Appendix or other means.

**9. Date of next meeting**

Wednesday, September 30, 2020

**10. Motion to Adjourn**

Bob Asham, Second: Barb Legg