

## Minutes

**Friday, June 26, 2020**

**Via Zoom at 3:00 p.m.**

### Members

Don Evans, Justus Düntsch, Suzie Melville, Sandy Middleton

### Staff Liaison:

Ashley Judd-Rifkin, Michelle Nicholls, Kathleen Powell

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**1. Welcome – Call meeting to Order**

3:16 p.m.

**2. Recognition of Traditional Territories**

**3. Additions/Deletions to the Agenda**

None

**4. Motion to Approve the Agenda for June 26, 2020**

Moved: S. Melville

Carried

**5. Declarations of Conflict of Interest**

S. Middleton called for people to declare conflicts.

S. Middleton declared conflict with three applications. No other conflicts declared.  
and

**6. Overview of Process**

S. Middleton noted that this meeting will follow the usual jurying process for the Culture Days Activity Program applications.

**7. Application Evaluation – March 27, 2020 Deadline**

S. Middleton noted that the Committee needed to pass a motion to go In-Camera for: commercial, financial or labour relations information, supplied in confidence to the municipality.

**Motion:** That the committee meet in-camera pursuant to By-law 2015-121, Schedule A, Section 11.1(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization, regarding 2020 Culture Days Activity Program Application Review.

**Moved by: D. Evans**

**Carried**

S. Middleton stated that the Committee would go In Camera and would come back out to the public session once the application discussion had taken place. She explained to the Committee how they would be moved into the breakout room.

**a. In Camera – Culture Days Activity Program (19 applications)**

S. Middleton left the breakout room at 3:30 p.m. and the three applications with which she declared conflict were discussed.

S. Middleton returned to the breakout room at 3:54 p.m.

Review of remaining 16 applications to the Culture Days Activity Program.

**Motion: That the SCCIP Review Committee move to Open Session**

**Moved by: D. Evans**

**Carried**

**8. Final Recommendations**

S. Middleton thanked everyone for their evaluation and discussion of the applications.

**Motion:** That the SCCIP Review Committee recommended funding amounts to SCCIP Culture Days Activity Program Applicants in the In Camera Session and for these recommendations to be referred the Arts & Culture Advisory Committee.

**Moved by: S. Melville**

**Carried**

**9. Other Business**

None

**10. Next Meeting**

TBD

**11. Motion to Adjourn**

That the SCCIP Review Committee be adjourned at 6:16 p.m.

**Moved by: D. Evans**

**Carried**