



**The Corporation of the City of St. Catharines
GENERAL COMMITTEE AGENDA
Regular, Wednesday, May 20, 2020
Electronic Participation**

This Meeting of Regular Council will be held through Electronic Participation in accordance with Bill 187, the Municipal Emergency Act, which was passed by the Province of Ontario on March 19, 2020.

This Meeting may be viewed online at www.stcatharines.ca/youtube

Public Comments: The public may submit comments regarding agenda matters to the Office of the City Clerk by contacting clerks@stcatharines.ca by Tuesday, May 19, 2020 before 3:00 PM. Comments submitted will be considered as public information and entered into public record.

His Worship Mayor Walter Sendzik takes the Chair and opens the meeting following Items Number 5 and 8 on the Council Agenda

Page

1. Motion to Move Reports on Consent

2. Consent Reports

Following Consent Reports, Council will proceed to Council Agenda Item 6 (Public Meetings Pursuant to Planning Act and Public Notice By-Law)

- | | |
|--------|---|
| 3 - 6 | 2.1 Engineering, Facilities and Environmental Services, Engineering and Construction
Project P19-066-1 Environmental Assessment / Preliminary Design to provide Secondary Access for Moffatt Street. Award of Engineering Services |
| 7 - 28 | 2.2 Legal and Clerks Services, Office of the City Clerk
Council Correspondence |

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29 - 35 2.3 Financial Management Services, Director
Budget Standing Committee Report - Meeting of March 11, 2020 and
Meeting of April 27, 2020
[Addenda]

36 - 40 2.4 Community, Recreation and Culture Services, Programs and Cultural
Services
St. Catharines Cultural Investment Program
[Addenda]

3. Discussion Reports

41 - 62 3.1 Office of the CAO
COVID-19 Update - May 20, 2020
[Addenda]

63 - 72 3.2 Engineering, Facilities and Environmental Services, Engineering and
Construction
P20-132 Abbey Mews (Considine Avenue to Christie Street)
Shoreline Protection Restoration Award of Tender and Budget
Reallocation

4. In-Camera Session (General Committee)

There is no scheduled In-Camera session.

5. Adjournment

*Following Adjournment, Council will proceed to Council Agenda Item 9
(Motion Arising from In-Camera Session)*



Corporate Report City Council

Report from: Engineering, Facilities and Environmental Services, Engineering and Construction

Report Date: May 5, 2020 **Meeting Date:** May 20, 2020

Report Number: EFES-079-2020 **File:** 18.20.206

Subject: Project P19-066-1 Environmental Assessment / Preliminary Design to provide Secondary Access for Moffatt Street. Award of Engineering Services

Strategic Pillar:



Recommendation

That Council grant approval to award consulting engineering services for P19-066-1 Environmental Assessment / Preliminary Design to provide Secondary Access for Moffatt Street to CIMA Canada Inc. (CIMA) at a total estimated amount of \$199,976.00 plus HST; and

That the City Solicitor be directed to prepare the necessary by-law and agreements.
FORTHWITH

Relationship to Strategic Plan

Social Well-Being:

- 2.2 Improve transportation and overall connectedness (all modes, including GO Rail, VIA Rail, and inter-municipal transit and active transportation), incorporate urban design guidelines and provide complete streets in City neighbourhoods.

Background

Moffatt Street and Disher Streets are local roadways which provide access to an isolated pocket of residential homes west of the former Welland Canal valley lands. The area has seen a number of new developments in recent years. There is a recreational trail to the east of Moffatt Street along the canal valley. The Moffatt Street neighbourhood is bounded by Highway 406 to the west. Appendix 1 is a location plan of the area.

The Moffatt Street neighbourhood is served by an existing emergency access across the CN main line at the south end of the road. Presently, newly constructed dwellings in the vicinity are required to install a sprinkler system as an alternate to an emergency / secondary access. The purpose of this study to explore viable options for a secondary access for the Moffatt Street neighborhood using the Municipal Engineers Association Class Environmental Assessment process.

Report

In accordance with the approved procedures for engaging consultants for City Projects, staff issued a Request for Proposal (RFP) on March 20, 2020. The RFP scope includes completing a Schedule "C" Class Environmental Assessment and carrying out a Preliminary Design. A total of four proposals were received on April 9, 2020, as listed below:

- 1) Associated Engineering (Ont.) Ltd.
- 2) CIMA Canada Inc.
- 3) RV Anderson Associates Limited
- 4) Green PI Inc.

All proposals were reviewed in detail by a selection committee of four City staff. Proponents were required to receive a minimum technical score of 70% for their financial proposal to be opened and scored. The technical proposals were reviewed based on the following criteria, with the objective of selecting the firm whose proposal best demonstrated understanding of the project and had qualified and experienced staff to carry out the work to the City's standards and expectations:

- Staff to be committed to the project;
- Technical support and sub-consultants;
- Experience on similar past projects; and
- Understanding of the project and methodology.

One proposal did not receive a score of 70% or higher on their technical proposal, therefore their financial proposal was not opened. All other received proposals complied with the Terms of Reference and received a minimum technical score of 70%. The financial proposals were then opened and scored.

The technical and financial scores were totaled and staff recommend awarding the consulting engineering services for Project P19-066-1 to the firm that ranked the highest in the evaluation process, CIMA Canada Inc., at an estimated cost of \$199,976.00 (plus HST). Staff believe CIMA Canada Inc. has the experience and qualified staff committed to the project to deliver the best possible results.

Financial Implications

The table below shows the total approved budget amount for this project:

Budget / Project	Account Number	Available Budget Amount
2019 Capital Budget – Road & Drainage Improvement Program – P19-066 Moffatt Street Secondary Access	415.026.000	\$650,000.00

The City Treasurer advised that there are sufficient funds in the recommended accounts to fund this engineering assignment.

Environmental Sustainability Implications

This project will evaluate potential alternatives for a secondary access to the Moffatt Street Neighbourhood as required by the Environmental Assessment Act.

Prepared by

Imtiaz Ahmad, P.Eng
Design and Construction Engineer

Submitted by

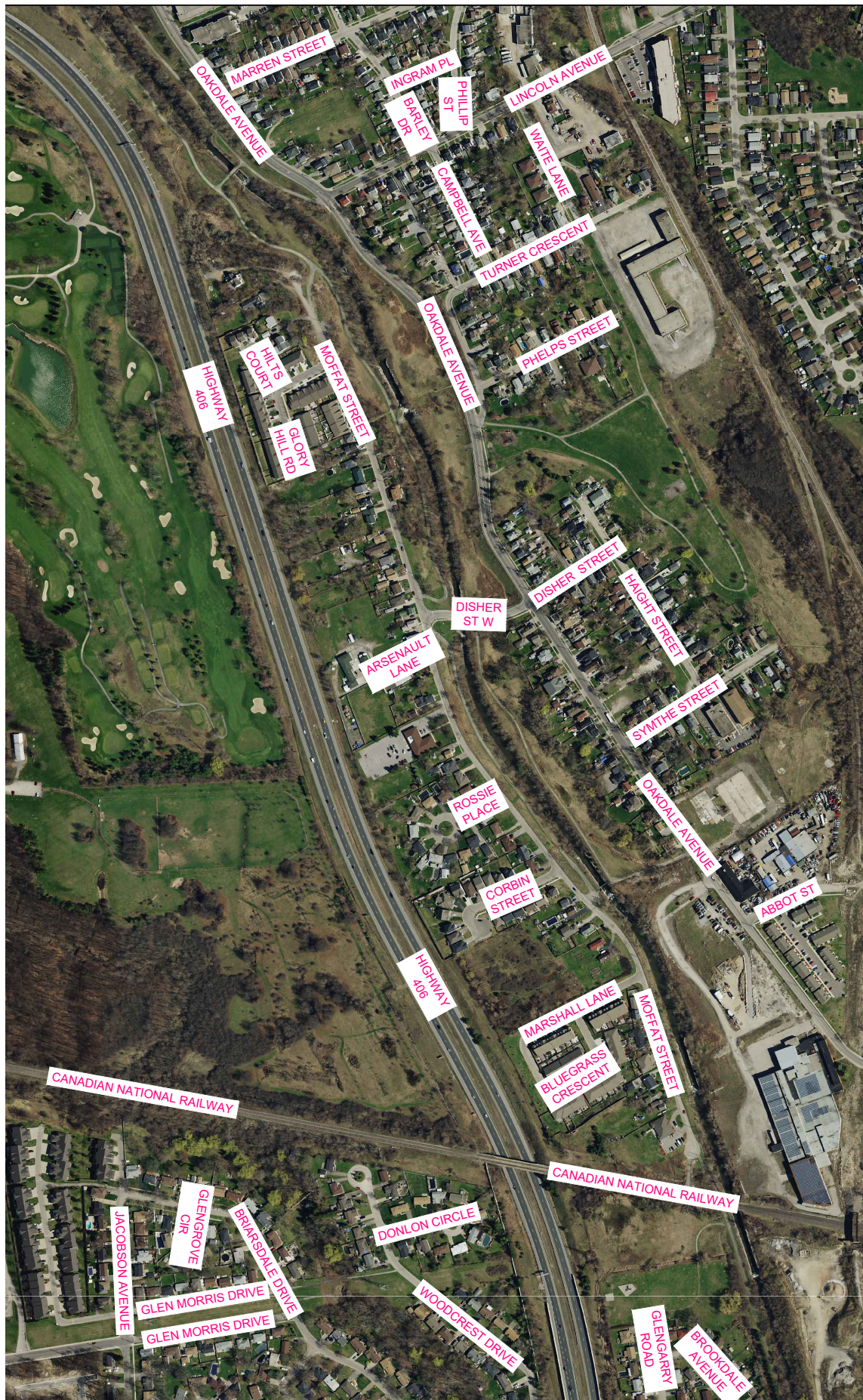
Christine Adams, P.Eng
Manager of Engineering and Construction

Approved by

Anthony Martuccio, P.Eng
Director, Engineering, Facilities and Environmental Services

Appendices

1. Key Plan





Corporate Report City Council

Report from: Legal and Clerks Services, Office of the City Clerk

Report Date: May 11, 2020 **Meeting Date:** May 20, 2020

Report Number: LCS-080-2020 **File:** 10.12.1

Subject: Council Correspondence

Strategic Pillar:

Recommendation

That Council endorse the resolution from the Town of Fort Erie regarding Canada / US Border Crossings; and

That Council receive and file the items listed within the report; and

That Council receive and file additional correspondence distributed for the meeting held May 20, 2020, which is available upon request. FORTHWITH

Report

The Office of the City Clerk is submitting, for the approval of Council, correspondence received during the period of April 27, 2020 to May 11, 2020.

Resolutions

1. Town of Fort Erie - Canada US Border Crossings - Essential Traffic Only - COVID-19
2. Town of Fort Erie - Niagara Parks Commission Development of Miller's Creek Marina
3. Town of Grimsby - Support for Commercial Rent Assistance Program
4. City of Hamilton - Request to Regulate and Enforce Odour and Lighting Nuisances Related to the Cultivation of Cannabis Plants
5. Municipality of Callander - Conservation Authorities

Correspondence

6. AMO Watchfile - May 7, 2020
7. Correspondence from Solicitor General - Response to City Council Motion Requesting More Severe Penalties to Deter Graffiti
8. Correspondence from Minister of Natural Resources and Forestry - Response to Ontario Jobs Recovery Committee

Reports Requested by Council

9. Outstanding Reports List – updated May 11, 2020

Prepared by

Evan McGinty
Council and Committee Coordinator

Submitted and Approved by

Bonnie Nistico-Dunk
City Clerk

Sub-Item 1



Community Services

Legislative Services

May 5, 2020

Sent via email: Justin.trudeau@parl.gc.ca

The Right Honourable Justin Trudeau
 Prime Minister
 House of Commons
 Ottawa, ON K1A 0A6

Honourable and Dear Sir:

Re: Canada/US Border Crossings - Essential Traffic Only - COVID-19

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 4, 2020 passed the following resolution for your action:

Whereas the COVID-19 Pandemic has resulted in all countries taking extraordinary measures to ensure the health of their populations, and

Whereas the limiting to essential traffic only at the border between the United States of America (US) and Canada has undoubtedly assisted in the containment of this disease, and

Whereas the medical community has stated that the possibility exists for another wave of infections, and

Whereas the Governors of US States have been empowered to begin easing restrictions, and

Whereas the conduct and travel of residents, and the operation of businesses in the US States bordering Canada and beyond, has a direct impact on the potential spread of the virus by virtue of those individuals entering Canada, and

Whereas Canadians and Americans entering each other's countries have the potential to return home after becoming infected, and

Whereas in less extraordinary times our American friends, family and neighbours are welcome in our community, and

Whereas we urge the government of Canada to continue to be guided by health and science in making its decisions regarding the border;

Now therefore be it resolved,

That: The Corporation of the Town of Fort Erie hereby requests the Prime Minister of Canada to continue limitation of cross- border traffic to essential traffic only, and further

.../2

Mailing Address:

The Corporation of the Town of Fort Erie
 1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

The Honourable Justin Trudeau
Prime Minister

Page two

That: The restrictions remain in place until such time that it can be demonstrated that the flattening of the outbreak curve in the United States of America is on par with the progress we are seeing in Ontario, and further

That: Canada Border Services Agency, in association with other health and law enforcement authorities, continues its protocol of screening and monitoring those individuals crossing the border to ensure that only essential travellers or individuals who reside in Canada gain entry into Canada as long as the border restrictions remain in place, and further

That: Special attention be paid to the outbreak statistics concerning border States in the eventual decision making process to return cross-border travel to pre-pandemic normalcies, and further

That: A copy of this resolution be circulated to The Right Honourable Justin Trudeau, Prime Minister, The Honourable Chrystia Freeland, Deputy Prime Minister, The Honourable Doug Ford, Premier of Ontario, Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario, Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario, Jennifer Stevens, MPP-St. Catharines, Jeff Burch, MPP-Niagara Centre, Dean Allison, MP-Niagara West, Chris Bittle, MP- St. Catharines, Tony Baldinelli, MP- Niagara Falls, Vance Badawey, MP, Niagara Centre, The Regional Municipality of Niagara, and all Niagara Area Local Municipalities, for their support.

Thank you for your attention to this matter.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca

CS:dlk

Cc:

Sent via email:

The Honourable Chrystia Freeland, Deputy Prime Minister Chrystia.Freeland@parl.gc.ca

The Honourable Doug Ford, Premier of Ontario premier@ontario.ca

Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario wgates-co@ndp.on.ca

Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP-St. Catharines JStevens-CO@ndp.on.ca

Jeff Burch, MPP-Niagara Centre JBurch-QP@ndp.on.ca

Dean Allison, MP-Niagara West dean.allison@parl.gc.ca

Chris Bittle, MP- St. Catharines Chris.Bittle@parl.gc.ca

Tony Baldinelli, MP- Niagara Falls Tony.Baldinelli@parl.gc.ca

Vance Badawey, MP- Niagara Centre Vance.Badawey@parl.gc.ca

The Regional Municipality of Niagara
Niagara Area Municipalities

Sub-Item 2



Community Services

Legislative Services

May 5, 2020

Sent via email: sbellows@niagaraparks.com

Sandie Bellows, Chair
 Niagara Parks Commission
 7400 Portage Road, P.O. Box 150
 Niagara Falls, Ontario, Canada L2E 6T2

Dear Ms. Bellows:

Re: Niagara Parks Commission Development of Miller's Creek Marina

Please be advised the Municipal Council of the Town of Fort Erie at its meeting of May 4, 2020 passed the following resolution for your action:

Whereas the Niagara Parks Commission ("NPC") has considered options for the operation or closing of its marina on the Niagara River in Fort Erie, near Miller's Creek; and

Whereas in 2005, the NPC agreed to work with the Town of Fort Erie to permit the Fort Erie Economic Development & Tourism Corporation ("EDTC") to undertake a Request for Proposals process for the expansion and enhancement of the marina and potential development of the lands between the Niagara Parkway and Cairns Crescent ("the adjacent lands"); and

Whereas as a result of the cooperative efforts of the NPC, Town of Fort Erie and the EDTC, submissions were received for expansion and enhancement of the marina and the development of a resort on the adjacent lands, and

Whereas since 2012, the NPC has embarked on a number of processes with a view to proceed with a marina/resort development at the Miller's Creek Marina, and

Whereas the NPC's most recent initiative resulted at the end of August 2017 in no proponent submitting a response to the NPC's Request for Proposals for development at the marina, and

Whereas the NPC maintains that it continues to be committed to marina enhancements and development on the adjacent lands, and

Whereas the Council of the Town of Fort Erie understands that there remains developer interest in proceeding to develop the marina and adjacent lands at Miller's Creek Marina.

Now therefore be it resolved,

That: The Council of the Town of Fort Erie reiterates its continuing support for the expansion and enhancement of the marina and a resort development on the adjacent lands at the NPC's Miller's Creek Marina; and further

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Sandie Bellows, Chair
Niagara Parks Commission

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That: Council urges the NPC to continue its discussions with the Province of Ontario regarding the transfer of a portion of the adjacent lands to facilitate redevelopment of the marina and development of a resort; and further

That: Council requests the NPC to review the realignment of the Niagara Parkway to allow for the development of the marina and resort development; and further

That: Council requests that the NPC work with the Town of Fort Erie and the Region of Niagara in the preparation and circulation of a public Request for Proposal (RFP) that maintains the integrity of the mandate of the NPC; and further

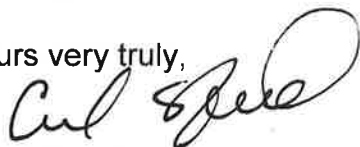
That: A copy of this resolution be forwarded to the Chair of the NPC for action; and further

That: A copy of this resolution be forwarded to the Premier of the Province of Ontario, the Minister of Tourism, Culture and Sport, the Minister of Infrastructure, the Chair of the Region of Niagara, the M.P.P.'s in Niagara, and the Honourable Tony Baldinelli, M.P.; and further

That: A copy of this resolution be circulated to the Councils of the local municipalities in Niagara for their support.

Trusting this information will be of assistance to you.

Yours very truly,



Carol Schofield, Dipl.M.A.
Manager, Legislative Services/Clerk
cschofield@forterie.ca

CS:dlk

Cc:

Sent via email:

The Honourable Doug Ford, Premier of Ontario premier@ontario.ca

The Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries

minister.MacLeod@ontario.ca

The Honourable Laurie Scott, Minister of Infrastructure laurie.scottco@pc.ola.org

Jim Bradley, Regional Chair Jim.Bradley@niagararegion.ca

Wayne Gates, MPP-Niagara Falls, Legislative Assembly of Ontario wgates-co@ndp.on.ca

Sam Oosterhoff, MPP-Niagara West-Glanbrook, Legislative Assembly of Ontario sam.oosterhoff@pc.ola.org

Jennifer Stevens, MPP-St. Catharines JStevens-CO@ndp.on.ca

Jeff Burch, MPP-Niagara Centre JBurch-QP@ndp.on.ca

Tony Baldinelli, MP-Niagara Falls Tony.Baldinelli@parl.gc.ca

Niagara Area Municipalities

Mailing Address:

The Corporation of the Town of Fort Erie
1 Municipal Centre Drive, Fort Erie ON L2A 2S6

Office Hours 8:30 a.m. to 5:00 p.m. Phone: (905) 871-1600 FAX: (905) 871-4022

Web-site: www.forterie.ca

Sub-Item 3



The Corporation of the Town of Grimsby Administration

Office of the Town Clerk
160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3
Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010
Email: skim@grimsby.ca

May 6, 2020

SENT VIA EMAIL

The Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable William Francis Morneau
Minister of Finance
90 Elgin Street
Ottawa, ON K1A 0G5

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Dear Prime Minister Trudeau, Minister of Finance Morneau and Premier Ford:

Re: Support for Commercial Rent Assistance Program

At its meeting of May 4, 2020, the Town of Grimsby Council passed the following resolution:

*Moved by Councillor Ritchie; Seconded by Councillor Vaine;
Whereas these are unprecedented times that have not been seen in generations;
and,
Whereas on April 16, 2020 the Canadian Federal Government announced a new
program called the Canada Emergency Commercial Rent Assistance; and,
Whereas this program is to be developed in unison with the Provincial and
Territorial counterparts; and,*



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3

Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010

Email: skim@grimsby.ca

*Whereas this program is to provide relief to small business (in Grimsby and throughout Canada) with their rent for the months of April, May, and June; and,
Whereas many Provincial programs have been announced to date but have generally aimed at the residential, rather than the commercial, rent markets; and,
Whereas many small businesses in the Town of Grimsby have been affected financially due to COVID-19, thus making rent payments difficult;
Therefore be it resolved that the Town of Grimsby endorse this program whole heartedly, and request the Federal Government of Canada to work with its Provincial and Territorial Partners to expedite this program and offer this program as soon as possible; and,
Be it further resolved that the Town of Grimsby ask the Federal Government, and Provincial and Territorial Partners look at the possibility of extending this program if the impacts of COVID-19 continue past the month of June; and,
Be it further resolved that the Town of Grimsby ask the Federal Government and its Provincial, and Territorial Partners to make this program 100 percent forgiving to the small businesses effected; and,
Be it further resolved that this motion be distributed to the Right Honourable Prime Minister of Canada, the Honourable Minister of Finance, the Honourable Premier of Ontario, and all municipalities in Ontario*

Regards,

Sarah Kim
Town Clerk

SK/dk

Cc: Ontario Municipalities



**The Corporation of the Town of Grimsby
Administration**

Office of the Town Clerk

160 Livingston Avenue, P.O. Box 159, Grimsby, ON L3M 4G3

Phone: 905-945-9634 Ext. 2015 | **Fax:** 905-945-5010

Email: skim@grimsby.ca

Sub-Item 4



OFFICE OF THE MAYOR
CITY OF HAMILTON

April 23, 2020

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
284 Wellington Street
Ottawa, Ontario K1A 0H8

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

The Honourable Doug Downey
Attorney General
McMurtry-Scott Building, 11th Floor
720 Bay Street
Toronto, ON M7A 2S9

**Subject: Request to Regulate and Enforce Odour and Lighting Nuisances
Related to the Cultivation of Cannabis Plants**

Dear Minister/Attorney General Lametti, Premier Ford and Attorney General Downey:

At its meeting of April 22, 2020, Hamilton City Council approved Item 5.4(d), which reads as follows:

**5.4 (d) Repeal and Replace Public Nuisance By-law 09-110 and Amend
Administrative Penalty By-law 17-225 (PED20076) (City Wide)**

- (a) That the draft by-law, attached as Appendix "A" to Report PED20076, which repeals and replaces By-law 09-110, being a By-law to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton, and amends the Administrative Penalties By-law 17-225 which has been prepared in a form satisfactory to the City Solicitor, be approved and enacted by Council;
- (b) That the Mayor be directed, on behalf of the City of Hamilton, to write to the relevant federal and provincial governments to regulate

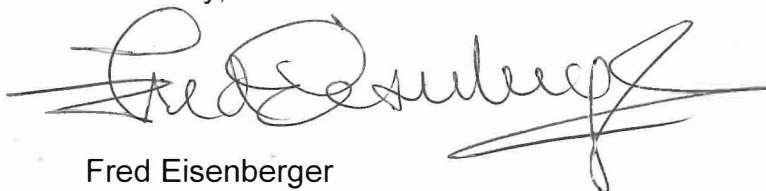
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and enforce odour and lighting nuisances related to the cultivation of cannabis plants;

- (c) That the Mayor contact the Premier of Ontario, Minister of the Attorney General, and local Members of Parliament to request that the Province extend authority to Municipalities to enforce odor and lighting nuisance complaints stemming from licensed and unlicensed cannabis cultivations within the its jurisdiction; and,
- (d) That the request be sent to other municipalities in Ontario, including the Association of Municipalities of Ontario for their endorsement.

We respectfully request your consideration with regard to this request and look forward to your response.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Fred Eisenberger', with a long horizontal stroke extending to the right.

Fred Eisenberger
Mayor

Copied:

The Honourable Filomena Tassi, M.P., Hamilton West, Ancaster, Dundas
Scott Duvall, M.P., Hamilton Mountain
Bob Bratina, M.P., Hamilton East-Stoney Creek
David Sweet, M.P., Flamborough – Glanbrook
Matthew Green, M.P. , Hamilton Centre
Andrea Horwath, Opposition Party Leader, NDP of Ontario, M.P.P Hamilton Centre
Monique Taylor, M.P.P., Hamilton Mountain
Paul Miller, M.P.P., Hamilton East-Stoney Creek
Donna Skelly, M.P.P., Flamborough-Glanbrook
Sandy Shaw, M.P.P. Hamilton West-Ancaster-Dundas
Association of Municipalities of Ontario
Municipalities of Ontario

Sub-Item 5



MUNICIPALITY OF CALLANDER

Tuesday, March 24, 2020

Moved by Councillor

Seconded by Councillor

Alkins (by internet)
RESOLUTION NO. 2020/03/127

WHEREAS the Municipality of Callander is committed to planning for and protecting the future sustainability of its resources and environment,

AND WHEREAS the Municipality of Callander is within the ^{NORTH BAY MATTAWA} ~~Quinte and Cataraqui~~ Conservation Authority areas,

AND WHEREAS the Province of Ontario is currently reviewing the mandate and operation of conservation authorities and;

AND WHEREAS Conservation Authorities provide essential services to municipalities in their watersheds and

AND WHEREAS smaller municipalities do not have capacity or the financial resource to employ staff with the technical expertise that conservation authorities provide and

WHEREAS development near watercourses can have significant effects both upstream and downstream

THEREFORE BE IT RESOLVED THAT The Municipality of Callander encourages the province to continue to support the principle of planning on a watershed basis in the on-going review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities.

AND THAT this resolution be forwarded to Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Vic Fedeli, the Association of Municipalities of Ontario, the North Bay Mattawa Conservation Authority and all Ontario Municipalities.

 Mayor

CARRIED // DEFEATED / AMENDED / DEFERRED

Sub-Item 6



May 7, 2020

In This Issue

- COVID-19 resources.
- Full CAO podcast 3-part series available now.
- 2020-2022 AMO Board of Directors - Call for Nominations.
- Peter J. Marshall Municipal Innovation Award - deadline extended.
- Main Street Revitalization Initiative final reporting extensions.
- Digital meeting management for small municipalities.
- AMO's Virtual Conference launched.
- AMO Annual Conference Exhibit Hall.
- BEACON Digital Therapy - Innovative mental health care support.
- AMO's social media webinar series available through Municipal Education.
- Online RETScreen training coming to a computer near you!
- Road and Sidewalk Assessment webinar.
- LAS Group Buying COVID-19 updates.
- Career with Ministry of Transportation.

AMO COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

All [3 episodes](#) of our special On Topic Podcast series on the work of municipal CAOs during COVID-19 are now available. They feature discussions between Nigel Bellchamber and David Siegel.

AMO Matters

Please be advised that in accordance with AMO's governing by-law, the Secretary-Treasurer is requesting nominations to the 2020 - 2022 AMO Board of Directors. A [completed nomination form and supporting material](#) must be received no later than 12:00 noon, Monday, June 22, 2020.

If your municipality has an innovative approach to service delivery and partnerships that have improved capital and/or operating efficiency, submit your [Peter J. Marshall Municipal Innovation Award](#) entry by May 29, 2020 for committee review.

If Main Street Revitalization Initiative funded projects are complete, please submit the [final report](#) by May 15. AMO may be able to provide extensions if requested due to COVID-19 challenges. Contact [Adam Garcia](#) with questions.

eSCRIBE, AMO's [digital meeting management and livestreaming partner](#), has developed a solution tailored for small municipalities. View [our webinar](#) to learn about [eSCRIBE Lite](#) and how it can be implemented to digitally transform your meetings.

Eye on Events

AMO has moved to a virtual platform for the 2020 Conference. From August 17-19, delegates will participate in discussions that include Minister's delegations and forums, sessions on COVID recovery, keynote speakers, AMO's AGM and more will be part of this year's exciting event. Visit the AMO [website](#) for details and [registration](#) information.

Even though this year's Conference is going virtual, delegates will be able to interact with exhibitors in new and innovative ways that ensures access to resources that will have an important role in your communities the days, weeks and months ahead. We will be sharing this exciting information with you shortly.

AMO's [partnership with BEACON](#) provides members with an innovative approach to support the mental health of employees. [Join us on May 14 at noon for a webinar](#) where we will demonstrate how you can help your employees and their dependents, easily access effective mental health care.

Recordings of AMO's social media webinar series are now available for a nominal fee through AMO's Municipal Education Portal. [Register now](#).

LAS

LAS and Stephen Dixon are offering an [online RETScreen workshop](#) on June 1. Learn how to build a business case and analyze energy efficiency technologies. This workshop is eligible for 50% IESO training incentive. Cost is \$240 and space limited - register early!

[Webinar May 14 @ 10 am](#): LAS is always improving its programs - the popular [Road & Sidewalk Assessment Service](#) is no exception! Join us for an in-depth review of features added to the Streetlogix software and a sneak peak at the work order management app.

Don't forget to check out the [Municipal Group Buying Program Update](#) page for up-to-date messages from our vendors and other program-related developments due to COVID-19.

Careers

[Assistant Deputy Minister, Transportation Safety Division - Ministry of Transportation](#). Location: Toronto, ON. Duration: 1 Permanent position. Please apply online, only, by Tuesday, May 19, 2020, by visiting [Ontario Public Service Careers](#). Please follow the instructions to submit your application.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Sub-Item 7

From: MAG-Crim-Law (MAG) [REDACTED]
Sent: Friday, May 8, 2020 4:48 PM
To: Wenzler, Melissa <mwenzler@stcatharines.ca>
Subject: MAG CLD Response - M-2020-2596

Our Reference #: M-2020-2596

Melissa Wenzler
Government Relations Advisor
City of St. Catharines

Via email: mwenzler@stcatharines.ca

Dear Ms. Wenzler:

Thank you for your letter dated March 4, 2020 addressed to the Honourable Doug Downey, Attorney General of Ontario. We apologize for the delay in responding and appreciate your understanding during this time.

The federal government is responsible for changes to federal legislation, including the *Criminal Code*. While the province has authority to prosecute criminal matters, it is the federal government that has the authority to enact legislation with respect to criminal offences and their penalties. The City of St. Catharines may wish to direct any requests regarding penalties to the federal Minister of Justice at the following:

The Honourable David Lametti
Minister of Justice and Attorney General of Canada
284 Wellington Street
Ottawa, Ontario K1A 0H8
[REDACTED]

It may also assist you to know that Ontario's Trespass to Property Act (TPA) allows occupiers of a property to exercise control over those who can enter their premises. The TPA, which is a statute of general application, prohibits trespassing on property and the court may impose a fine of up to \$10,000 if a individual is found guilty of trespassing. The TPA allows for private prosecution.

We trust this information is of assistance and thank you again for writing.

Criminal Law Division
Ministry of the Attorney General

Sub-Item 8

From: MIN Feedback (MNRF) [<mailto:minister.mnrf@ontario.ca>]

Sent: Monday, May 11, 2020 12:24 PM

To: wsndzik@stcatharines.ca; Wenzler, Melissa <mwenzler@stcatharines.ca>

Subject: Message from the Honourable John Yakabuski, Minister of Natural Resources and Forestry

**Ministry of Natural
Resources and Forestry**

**Ministère des Richesses
naturelles et des Forêts**

Office of the Minister

Bureau du ministre

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301



354-2020-754

May 11, 2020

His Worship Walter Sendzik
Mayor
City of St. Catharines
wsndzik@stcatharines.ca

Mr. Brian York
Director of Economic Development and Government Relations
City of St. Catharines
c/o mwenzler@stcatharines.ca

Dear Mayor Sendzik and Mr. York:

Thank you for your letter regarding Ontario's economic recovery efforts. I appreciate hearing about your concerns and would like to provide you with the following information.

Ontario is planning for the next phase of responding to the coronavirus (COVID-19) outbreak – reopening our province. As a first step, we have developed a framework to guide our approach. This framework outlines the method and principles we will use to reopen businesses, services and public spaces to responsibly lead Ontario's economy back to a strong position.

The Ontario Jobs and Recovery Committee has a key role in applying this framework to get our economy moving again with a focus on job creation, opportunities for growth, and protecting our province from future threats. I was pleased to be named to this committee by Premier Ford.

I encourage you to tell the committee about the economic impacts of the COVID-19 outbreak on your business at www.ontario.ca/page/reopening-ontario-after-covid-19. Your input will be used to help make decisions about reopening our province and recovering following COVID-19. The consultation closes on June 12, 2020.

By starting this work early, acting decisively, and working with our partners in other levels of government, civil society and the private sector, our province will recover. We were confident in Ontario's future before COVID-19, and we remain confident today.

Thank you again for writing.

Sincerely,

John Yakabuski
Minister of Natural Resources and Forestry

April 14, 2020

Hon. John Yakabuski, M.P.P.
Ministry of Natural Resources and Forestry
Whitney Block, 6th Floor, Suite 6630
99 Wellesley St. W
Toronto, ON
M7A 1W3

Sent via email: minister.mnrf@ontario.ca

Dear Minister Yakabuski,

On behalf of the City of St. Catharines, we want to thank you for your leadership and unwavering support through this difficult period of our country's history. As we take preventative measures to stop the spread of COVID-19, the economic disruption of this pandemic has had a devastating impact on businesses in St. Catharines across all sectors and the Niagara region as a whole.

We are encouraged by your launch of the Ontario Jobs and Recovery Committee which will focus on getting businesses up and running and people back to work after the COVID-19 pandemic is over. Here in St. Catharines our Economic Development team, along with our regional partners, initiated a COVID-19 Business Impact survey to measure and track the effects on our local economy to be able to represent their needs as accurately as possible and tailor recovery efforts appropriately.

The results of this evidence-based impact survey, which had more than 2600 responses from businesses in the region (800 responses from St. Catharines), reported an estimated \$576M regional (\$76M St. Catharines) loss of revenue projected for the next 3 months. It is important to note that these numbers change by the day as new essential service orders are enacted to help flatten the curve. Industry sectors that rely on direct customer interaction, physical locations to conduct business, and those that rely on events and other forms of people gathering have experienced the most abrupt fall-out in regards to lost revenue.

The response from our business community as demonstrated both in the survey and in our ongoing daily communications focused on the impacts of closures, lost revenues, overall loss of productivity, and fixed operating costs which continue to accrue. While many businesses are making difficult existential decisions, the message we have heard is simple: immediate financial relief is urgently needed to ensure their survival.

 /MayorSendzik

 @WSendzik

 905.688.5601 ext. 1540

 wsendzik@stcatharines.ca

www.stcatharines.ca
TTY: 905.688.4TTY(4889)

While we fully support implementation of all measures recommended by public health officials, our data shows that business will require swift measures to ensure that these losses do not continue as we transition from rapid response to recovery efforts.

We continue to work with our local businesses and will be surveying them again to monitor the ongoing impacts. St. Catharines and Niagara can and will contribute significantly to the recovery of our provincial economy and we welcome the opportunity to meet with the Ontario Jobs and Recovery Committee to discuss a path forward.

Sincerely,



Mayor Walter Sendzik



Brian York
Director of Economic Development & Government Relations

CC: Honourable Doug Ford, Premier of Ontario
Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade
Honourable Rod Phillips, Minister of Finance
Honourable Peter Bethlenfalvy, President of the Treasury Board
Honourable Caroline Mulroney, Minister of Transport
Honourable Christine Elliott, Deputy Premier and Minister of Health
Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Honourable Laurie Scott, Minister of Infrastructure
Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries
Honourable Lisa Thompson, Minister of Government and Consumer Services
Honourable Monte McNaughton, Minister of Labour, Training and Skills Development
Honourable Prabmeet Sarkaria, Associate Minister of Small Business and Red Tape Reduction
Honourable Greg Rickford, Minister of Energy, Northern Development and Mines and Minister of Indigenous Affairs
Jennie Stevens, Member of Provincial Parliament
Jeff Burch, Member of Provincial Parliament
Sam Oosterhoff, Member of Provincial Parliament
Wayne Gates, Member of Provincial Parliament



City Council Outstanding Reports List

Reports by Strategic Pillar

Cultural 1 Economic 1
Environmental 3 Social 3

Reports Related to Strategic Plan 8

Reports Unrelated to Strategic Plan 19

Updated: May 11, 2020

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
Cultural	2019-44	2-Dec-19	Porter	That staff be directed to gather the appeal processes for all grant programs and report back to Council	CRCS	Q2 2020	From BSC minutes of October 28, 2019
Economic	2020-01	13-Jan-20	Kushner	Multi-year budgeting	FMS	Q2 2020	Report going to BSC prior to going to Council
Environmental	2019-13	29-Apr-19	Townsend	Feasibility of green alternatives to road salts for City's winter program	MW	Q2 2020	Went to March 11 BSC
Environmental	2019-20	24-Jun-19	Mayor Sendzik	Corporate waste reduction strategy including best practices for municipal waste diversion and organics at city facilities, parks, beaches, public spaces and events at City facilities, including an implementation strategy and budget for	EFES / MW	Q1 2020	Report going to Environmental Sustainability Committee prior to going to Council
Environmental	2019-39	4-Nov-19	Townsend	Single-use plastic bag ban	EFES / LCS / EDTS	Q4 2020	
Social	2019-03	11-Feb-19	Porter	Policy and funding methods for how the City could support requests for assistance for affordable housing endeavors in the future	PBS	April	To be incorporated in CIP Review Process
Social	2019-49	16-Dec-19	Mayor Sendzik	That the needle pick-up team be a pilot project that includes tracking of the number of needles picked up, the cost of cleaning up spaces that have been subjected to abuse by people using needles and other drugs; and other issues around homelessness and addictions found in city parks and that the findings be reported back to Council by November 2020; and That data be used to secure future funding from Regional, provincial and federal governments to deal with this epidemic	MW		Requested return November 2020
Social	2020-02	13-Jan-20	Townsend	E-Scooter report with results of consultation with stakeholder groups and risk management analysis	EDTS / EFES / MW		Follow up report. Initial report (EDTS/CRCS-006-2020) approved January 13, 2020
None	2019-12	15-Apr-19	Porter	Review of Citizen Appointments to Boards and Committees Policy	LCS	Q2 2020	Once current appointment process is completed
None	2019-22	15-Jul-19	Townsend	Amend sign by-law to permit digital signage on City-owned properties and buildings, including the appropriateness and ability to include third-party advertising as part of digital signage on City-owned properties.	PBS / COMMS	Q2 2020	Appeal Information Report - Application for Sign By-law Variance; 142 St. Paul Street; Owner: 2400795 Ontario Inc. was deferred 8-12-19 until ORL #2019-22 is presented to Council. Requested return Q4 2019
None	2019-23	15-Jul-19	Littleton	Opportunities and strategies for the City to support neighbourhood associations and neighbourhood-based community groups, including best practices and information gathered from the forum	CRCS	Q2 2020	Staff report will come forward following the neighbourhood association forum
None	2019-26	12-Aug-19	Siscoe	Renaming of parkette at 91 York Street	CRCS	Q4 2020	
None	2019-29	09-Sep-19	Littleton	Report back on the existing street naming process with ways to include more public engagement, perhaps similar to the park naming process	PBS	Q2 2020	
None	2019-31	09-Sep-19	Garcia	Creation of a new rental category for use of vacant and unused City properties by Community-based Volunteer Groups (not to be used for commercial purpose)	FMS / CRCS	Q1 2020	Rental fees to be waived in total for volunteer groups. Groups still need proper insurance and to help with maintenance
None	2019-33	09-Sep-19	Townsend	Naloxone training for City staff and City Councillors, including availability of Naloxone kits in the trunks of City vehicles and Councillors' vehicles.	CSS		Was brought to Feb 10, 2020 meeting. Referred to staff by Coun. Littleton for additional information
None	2019-34	23-Sep-19	Mayor Sendzik	That additional staffing be considered for RZone in the 2021 budget deliberations and come back to Council with a report in Q3 2020	CRCS	Q3 2020	Return requested for Q3 2020

Relation to Strategic Plan	ORL #	Requested	Requested by	Request	Lead Dept.	Expected Return Date	Comments
None	2019-40	2-Dec-19		That staff report back to Council with a schedule for Deputy Mayors	LCS	Q3 2020	
None	2019-41	2-Dec-19	Littleton	That staff report back regarding the Conversion of Grantham South to a one-way street heading north from Queenston Street to Eastchester Avenue	EFES	Q3 2020	
None	2019-43	2-Dec-19	Kushner / Phillips	That staff utilize the EngageSTC portal to gather public feedback and report back end of Q1 2020 regarding a national ban on handguns and the joining with other municipalities that are advocating for a national ban on handguns.			Return requested for Q1 2020
None	2019-45	16-Dec-19	Porter	That staff be directed to consult with the public and report back to Council in Q2 with recommendations for how to use the telephone town hall money	FMS		Report going to BSC Public Engagement Task Force prior to going to Council. Return requested for Q2 2020
None	2019-46	16-Dec-19	Porter	That staff report back after completion of the WE Day event, including how many staff hours were spent			
None	2019-47	16-Dec-19	Miller / Mayor Sendzik	That the request for funds to be used to record in-camera meetings be referred to 2020 for a report including the upgrading of screening services for all meetings (open and closed sessions).	LCS		
None	2019-48	16-Dec-19	Dodge	That the request to add cutting of cul-de-sacs and boulevards be referred to staff for a report.	MW		Report going to BSC in March prior to going to Council
None	2020-03	15-Jul-19	Porter	Living Wage Employer Implementation Plan, including financial impacts to the City.	CSS		Follow up report. Initial report (CAO-144-2019) approved July 15, 2019
None	2020-04	27-Jan-20	Mayor Sendzik	Public process of naming the Lakeside Pavilion and include Neil Peart as a potential name for consideration, including the ongoing Engage STC public consultation;	CRCS		Consult with the Peart family and the band's representatives regarding any naming, memorials, events and concerts in Neil's honour or Lakeside Park. Any further requests to honour Neil Peart in St. Catharines (including memorials, events and concerts) be included in a report to Council as part of the naming process upon completion of the public consultation.
None	2020-05	24-Feb-20	Littleton	Family Care and Accommodation Policy			Develop a family care and accommodation policy (including but not limited to barrier-free access to childcare, transportation, dependent care) to improve equitable access and reduce systemic barriers to public participation in all city-initiated public meetings, citizen advisory committees and statutory meetings. Report to go to BSC prior to Council
None	2020-07	24-Feb-20	Porter	Revised Graffiti Program: Consult with the community, the relevant cultural committees and downtown stakeholder groups to modernize the graffiti program and by-law by 2021.			



Corporate Report City Council

Report from: Financial Management Services, Director

Report Date: May 12, 2020

Meeting Date: May 20, 2020

Report Number: FMS-081-2020

File: 10.57.33

Subject: Budget Standing Committee Report – Meetings of March 11, 2020 and April 27, 2020

Strategic Pillar:



Recommendation

Budget Standing Committee Meeting of March 11, 2020

That the minutes of the [March 11, 2020 Budget Standing Committee meeting](#) be received; and

That the following recommendations made by the Budget Standing Committee on March 11, 2020, be approved FORTHWITH:

**9.1 Financial Management Services, Corporate Asset Management
Capital Project Report for Fourth Quarter ended December 31, 2019
[Report FMS-B009-2020](#)**

That Report FMS-B009-2020, regarding the Capital Project Report for the Fourth Quarter ending December 31, 2019, be received for information.

**9.2. Municipal Works, Operations Planning
Green Road Salt Alternatives
[Report MW-B007-2020](#)**

That report MW-B007-2020, regarding the feasibility of green alternatives to road salts being used during the City's winter program, be received for information.

That the following recommendations from staff be approved FORTHWITH:

**10.2 Municipal Works, Parks
Grass Cutting of Cul-de-Sacs and Boulevards**
[Report MW-B006-2020](#)

That staff develop a policy regarding cul-de-sac and boulevard grass cutting for 2021.

**10.3 Community, Recreation and Culture Services, Director
City's Ball Diamond Inventory and User Groups**
[Report CRCS-B010-2020](#)

That consideration of the development of a Sports Field Strategy be deferred until there is greater certainty of the impact that COVID-19 will have on the City's finances; and

That consideration of the development of a new ball diamond at Pic Lesson Park be deferred to 2022 capital budget deliberations.

**10.4 Corporate Support Services, Human Resources
Diversity, Inclusion and Gender Equality Position**
[Report CSS-B012-2020](#)

That consideration of Report CSS-B012-2020 be deferred until there is greater certainty of the impact that COVID-19 will have on the City's finances.

**10.5 Financial Management Services, Director
Report from Budget Engagement Task Force**
[Report FMS-B013-2020](#)

That due to the financial impacts of COVID-19 and social distancing restrictions, the proposed budget engagement plan be deferred until 2022 budget cycle; and

That, as approved by the Budget Standing Committee, the Telephone Town Hall continue for the 2021 budget process.

Budget Standing Committee Meeting of April 27, 2020

That the minutes of the [April 27, 2020 Budget Standing Committee meeting](#) be received; and

That the following recommendations made by the Budget Standing Committee on April 27, 2020, be approved FORTHWITH:

10.1. Financial Management Services, Director
City-Owned Land Parcels
[Report FMS-B004-2020](#)

That Report FMS-B004-2020, regarding City-Owned Land Parcels, be received for information.

10.2. Financial Management Services, Director
2021 Operating Budget Guidance
[Report FMS-B014-2020](#)

That Report FMS-B014-2020, regarding 2021 Operating Budget Guidance, be received for information; and

That the BSC provide staff with guidance of an overall 0% tax increase for the 2021 Operating Budget; and

That staff also report back on 0%, 1% and 2% operating budget increases for 2021; and

That the rates and fees for 2021 remain the same as the 2020 rates and fees; and

Further, that the BSC support the continued advocacy of the provincial and federal levels of government for multi-year funding directly related to the impact of COVID-19.

Report

Item 10.1 from the March 11, 2020 Budget Standing Committee meeting, report from Financial Management Services regarding the 2019 Year End Report and Reserve Update, was approved by Council on April 8, 2020, as that item was time-sensitive.

Staff do not recommend approval of all items at this time

All motions approved by BSC would typically be forwarded to Council for approval. However, the reports on the March 11, 2020 BSC agenda were prepared by staff, and considered by the BSC, prior to the impact of the COVID-19 pandemic. Given this, there are four items which were recommended by the committee, that staff recommend not be approved at this time. These items are identified below along with the recommended action and rationale for this recommendation. While this is not the normal course of action to bring items forward to Council, staff feel it is necessary given the significant change in the City's financial situation as a result of COVID-19.

Item #	Topic	Recommendation	Rationale
10.2	Grass Cutting of Cul-de-Sacs and Boulevards	Staff will develop a policy for 2021 for the grass cutting of	The 2020 budget did not include the staff or funding for grass cutting of cul-de-sacs and due to COVID-19 Municipal Works has reduced its

		cul-de-sacs and boulevards.	service level to more essential services to mitigate some of the impacts of COVID-19. As a result of these decisions Municipal Works has 124 fewer staff (students, casual seasonal staff and full time staff) this season than in 2019. At this time, current staff resources are not capable of providing the grass cutting without recalling laid off staff and hiring additional staff to complete the work. There would be a significant financial impact to the City to recall staff to complete this service, which would further increase the 2020 forecasted deficit of \$2.9M. Additional information regarding grass cutting of circles, cul-de-sacs and boulevards and staff resources is available in Appendix 1.
10.3	City's Ball Diamond Inventory and User Groups	<p>Development of a Sports Field Strategy – defer until there is a greater understanding of the impact that COVID-19 will have on the City's finances, estimating September 2020.</p> <p>New diamond at Pic Leeson Park – Defer consideration until 2022 Capital Budget discussion</p>	While staff still recognize the need to develop a Sports Field Strategy and the value of developing a new ball diamond at Pic Leeson Park, these requests must be considered in the context of the financial position of the entire Corporation. As such, considerations of these items are recommended to be deferred as identified in the staff recommendation.
10.4	Diversity, Inclusion and Gender Equality Position	Defer until there is a greater understanding of the impact that COVID-19 will have on the City's finances, estimating September 2020.	While staff still recognize the need for this position, it must be considered in the context of the financial position of the entire Corporation. As such, it is recommended that consideration of this position be deferred until the state of emergency has lifted and there is greater certainty of the impact that COVID-19 will have on the City's

			finances, including the allocation of the 2019 year-end surplus and any potential funding from upper levels of government.
10.5	Report from Budget Engagement Task Force	Deferral of the budget engagement plan to 2022 budget cycle due to social distancing restrictions and other impacts of COVID-19 and the Telephone Town Hall continue for the 2021 budget process as recommended by BSC.	BSC recommended that the Telephone Town hall continue for 2021 budget cycle. In addition, a proposed engagement plan included an increase of in-person consultation meetings in each ward, which are not currently possible due to COVID-19. Additionally, the Budget Engagement Task Force's proposed plan requires additional funding to have a polling firm to develop polling related questions related to budget engagement, which should only be considered in the context of the all of the City's financial position. As such, it is recommended that the budget engagement plan be deferred until the 2022 budget cycle to develop a new plan that incorporates physical distancing while minimizing the need for additional financial resources. In the fall, staff will continue to pursue other no-cost options for increasing budget awareness, such as engageSTC.

Financial Implications

Given the fluidity of the COVID-19 pandemic, Financial Management staff is continually monitoring the pandemic's financial impact and making adjustments accordingly. The net financial impact on City finances, up to June, 30, 2020, is estimated to be \$2.9 million unfavourable variance. If resources are recalled for grass cutting of cul-de-sacs and boulevards, this 2020 forecasted deficit will be further increased, as work forces have been reduced to mitigate some of the impacts of COVID-19.

The uncommitted balance of the Tax Stabilization Reserve (TSR) at the end of 2019 was \$330,000. This reserve will be fully required to mitigate the impact of COVID-19, along with other options, such as the 2019 year-end surplus and capital budget support from the tax levy and water/wastewater rate budgets. Therefore, the TSR will not be available to fund other initiatives in 2020 or 2021.

Conclusion

As the COVID-19 pandemic continues to evolve and staff await directives from Public Health and the Province of Ontario regarding the re-opening of businesses and restarting of the economy, BSC and staff continue their efforts related to the annual budget processes and managing the impact of COVID-19 on city finances and long-term financial sustainability.

Prepared by:

Kristen Sullivan
Deputy City Clerk

Submitted and Approved by:

Kristine Douglas
Director of Financial Management Services / City Treasurer

Appendices

- Appendix 1 – Memo from Director Municipal Works – Grass Cutting of Circles, Cul-de-Sacs and Boulevards

To: Mayor and Council
Cc: Senior Leadership Team
From: Darrell Smith, Director of Municipal Works
Date: May 5, 2020
Subject: Grass Cutting of Circles, Cul-de-Sacs and Boulevards

Further to report MW-B006-2020 on cutting grass in circles, cul-de-sacs and boulevards, the purpose of this memo is to provide some further information given the current state of emergency.

As part of the 2020 budget deliberations staff proposed the reduction of seasonal staffing by 10 students in Municipal Works to save \$93,000. The reduction of that staffing meant reducing the level of service by eliminating grass cutting on circles, cul de sacs and boulevards, and watering of potted plants and hanging baskets outside the downtown core.

On December 16, 2019, this reduction was referred back to staff for a further report. This report was prepared for discussion at the March 11, 2020 Budget Standing Committee. The direction at that committee meeting was to add two students back to the budget to reinstate the watering program.

Shortly after that meeting the City partially activated the Municipal Emergency Control Group in response to the COVID-19 pandemic. Over the last 8 weeks, there have been many decisions made to manage staffing as the City responds to the provincial orders, service requirements and financial impacts.

Municipal Works had reduced its service level to more essential services as discussed in previous reports to Council. As a result of these decisions Municipal Works has 124 fewer staff (students, casual seasonal staff and full time staff) this season than in 2019. As such, at this point, we are not capable of providing the grass cutting or watering services without hiring additional staff.

I trust this additional information will help clarify the situation. If you have any questions, please let me know.

Darrell Smith, P. Eng.,
Director of Municipal Works



Corporate Report City Council

Report from: Community, Recreation and Culture Services, Programs and Cultural Services

Report Date: May 5, 2020 **Meeting Date:** May 20, 2020

Report Number: CRCS-076-2020 **File:** 35.65.12

Subject: St. Catharines Cultural Investment Program

Strategic Pillar:



Recommendation

That, in response to the COVID-19 pandemic, Council approve temporarily amending the SCCIP Policy for the duration of 2020; and

That staff be directed to allocate SCCIP funding without the need for public face-to-face meetings to evaluate applications for the second round of funding for Sustaining Program clients; and

That Council approve a one-time automatic renewal of funding for 2019 SCCIP Sustaining – Core, Midsized, and Festival Fund clients as outlined in Appendix 1; and

Further, that staff be directed to amend the third round of SCCIP allocations by allowing artists and arts and culture organizations who currently receive Sustaining – Core, Midsized and Festival funding to apply for project-specific funding to help bring new projects. FORTHWITH

Summary

This report summarizes adjustments made to the [St. Catharines Cultural Investment Policy](#) (SCCIP) in 2020 to provide expedited funding to current SCCIP Sustaining Fund organizations and to allow additional flexibility for all arts and culture organizations to apply outside of typical timelines. These adjustments will assist organizations during the economic uncertainty resulting from the COVID-19 pandemic.

Relationship to Strategic Plan

This initiative supports the Cultural Renaissance Section of the Strategic Plan in the following ways, which are currently articulated in section 4.1 of the City's [Culture Plan 2020](#):

- support of the creative cluster and promotion of cultural talent, festivals, events and venues.
- stable sustainable cultural support and funding.

Background

The City of St. Catharines is acutely aware of the extensive disruption that COVID-19 is causing across the arts sector. As a result, the priorities, plans and budgets of many of our SCCIP Sustaining Core, Midsized and Festival funded organizations have been required to shift in response. An expedited application process for round two of SCCIP funding is intended to provide continued funding to current SCCIP clients within this stream. The adjustment to the policy is intended only for the 2020 calendar year but is not intended to compensate artists and arts organizations for losses as a result of COVID-19, but to ensure that organizations can plan for continued programming.

Report

The City of St. Catharines recognizes the urgent need for organizations to access Sustaining SCCIP funds under current circumstances and the recommendations in this report are designed to address this need.

Comparator programs were investigated as part of the expedited SCCIP model

In developing the recommendations in this report, staff looked at a number of models currently being implemented across the province for similar programs. The recommended model is similar to the approach that the Canada Council for the Arts and the Ontario Arts Council have chosen, both of which provide expedited funding to current clients to provide support now to maintain some stability for these organizations.

In order to respond to the needs of the local culture sector, adjustments will be made to the upcoming round two application process for the SCCIP Sustaining Fund – Core, Midsized, and Festivals, including deadlines and assessment processes, and will prioritize expedited funding payments to our Sustaining Fund recipients.

Expedited SCCIP Model Details

Adjustments to round two of SCCIP will provide expedited funding for current SCCIP Sustaining Fund – Core, Midsized, and Festival clients to meet their immediate operational needs as they weather the Covid-19 crisis.

Expedited SCCIP Model Details:

- Only current SCCIP Sustaining Fund – Core, Midsized, and Festival clients are eligible.
- Those organizations accessing round two of the SCCIP Sustaining Funding program for 2020 will do so through a streamlined process.
- Funding through this expedited process will be equivalent to an organization's current SCCIP Sustaining Fund allocation (approved in 2019) plus a 1.9% rate of inflation increase.
- The application will be streamlined and will not require detailed financial and program information unless there is a significant change from an organization's 2019 operations, with the understanding that COVID-19 has already greatly impacted revenues for many SCCIP recipients in 2020.

- For Festivals who have already received Sustaining Festival funds for a festival scheduled to occur in 2020, the City of St. Catharines will not require repayment of funds not expended due to a portion of the festival being cancelled. Those SCCIP Sustaining Festivals recipients which have already cancelled their in-person performances have been working to provide alternative performance and community engagement platforms and will work with staff to communicate the changes to their programming in 2020.

In recognition of extraordinary and unforeseen circumstances around the COVID-19 pandemic, Sustaining Fund recipients will not be expected to return funds to the City of St. Catharines if their 2020 plans cannot proceed as originally expected.

In deciding whether to proceed with planned activities, the City of St. Catharines encourages all grant recipients to consider public safety first and to adapt based on the most up-to-date information from public health authorities.

How this expedited SCCIP model impacts budget

The SCCIP Sustaining – Core, Midsized, and Festival Programs typically supports organizations providing Arts and Culture programming in the community. Eight of these organizations would continue to be supported by SCCIP to the funding levels they received in 2019, plus a rate of inflation increase of 1.9%. The three organizations that were pre-approved for 2020 funds in 2019 will still receive the amount for which they were pre-approved. This model was chosen as it provides the fairest means of providing consistent support for current clients without the need for the jurying process as all the 2019 funding allocations were assessed by a previous SCCIP jury and were approved by Council in 2019. The proposed model would allocate \$291,905 to round two of SCCIP. See Appendix 1 for full details.

How Culture Days is impacted

The SCCIP Culture Days Activity Program (CDAP), has already accepted applications and staff is prepared to proceed with the normal review process.

CDAP funds activities which would take place during the National Culture Days Program, held on the weekend of September 25 - 27, 2020. Of the \$400,000 budget allocated to SCCIP in 2020, \$15,000 has been allocated for CDAP. There is less urgency to expedite this funding as several applicants are in the process of adjusting their program proposals and exploring new platforms for community engagement in response to new COVID-19 realities.

How is the third round of SCCIP impacted

SCCIP's Arts Development and Culture Builds Community Program supports project-based activities. Applications for this round would be released in Summer 2020 and would provide an opportunity for artists and arts and culture organizations, including those who currently receive Sustaining – Core, Midsized and Festival funding, to apply for project-specific funding to help bring new projects to fruition and support organizations as they get back on their feet.

In previous years the Arts Development and Culture Builds Community Programs have not been available to Sustaining-Core clients. Adjustments to the third round of SCCIP would open up this round to all potential clients, including new clients, for 2020 only, in order to provide an opportunity for organizations to have additional ways to support individual artists and to create new cultural content. The third round of SCCIP has budget remaining totalling \$93,096, and staff is prepared to proceed with the normal review process.

Financial Implications

This report outlines funding allocations for the \$400,000 2020 SCCIP budget as approved by Council.

Environmental Sustainability Implications

There are no environmental sustainability implications associated with this report.

Conclusion

The Arts and Culture sector in St. Catharines has been heavily impacted by the current COVID-19 pandemic. As a result, cultural renaissance in the sector across the community could be in jeopardy as a result of precarious funding. Providing expedited, flexible and consistent funding to existing SCCIP Sustaining Fund clients will provide some support in bolstering the community to continue to thrive into the future.

Notifications

Staff to notify SCCIP recipients accordingly.

Prepared by

Kathleen Powell

Supervisor of Historical Services and Acting Supervisor of Cultural Services

Submitted by

Lori Mambella

Manager of Programs and Culture Services

Approved by

Phil Cristi

Director of Community, Recreation and Culture Services

Appendices

- Appendix 1 - City of St. Catharines Culture Investment Program - Proposed 2020 Funds for Sustaining Organizations

St. Catharines Cultural Investment Program (SCCIP)
Proposed 2020 Funds for Sustaining Organizations

Sustaining - Core Program Applicants	Council Approved Funding 2019	Proposed for 2020 (2019 Funding PLUS 1.9% increase)	Pre-Approved 2020	TOTAL Proposed SUS-Core 2020
Carousel Players	\$42,000	\$42,798		
Chorus Niagara	\$16,000	\$16,304		
Niagara Artists Centre	\$42,500	\$43,308		
Niagara Symphony Orchestra	\$53,000		\$56,000	
Suitcase in Point (not including In the Soil)	\$25,000	\$25,475		
Subtotals	\$178,500	\$127,885	\$56,000	\$183,885

Sustaining - Midsized Applicants	Council Approved Funding 2019	Proposed for 2020 (2019 Funding PLUS 1.9% increase)	Pre-Approved 2020	TOTAL Proposed SUS-Midsized 2020
Essential Collective Theatre	25,000	\$25,475		
The Gallery Players of Niagara	11,000		11,500	
** Twitches & Itches Theatre	10,500			
The Willow Arts Community	6,000	\$6,114		
Subtotals	\$52,500	\$31,589	\$11,500	\$43,089

Sustaining - Festival Applicants	Council Approved Funding 2019	Proposed for 2020 (2019 Funding PLUS 1.9% increase)	Pre-Approved 2020	TOTAL Proposed SUS-Festival 2020
Bravo Niagara! Voices of Freedom	\$12,000		\$15,000	
The Foster Festival	\$25,000	\$25,475		
Niagara Jazz Festival	\$14,000	\$14,266		
In the Soil Arts Festival (SiP)	10,000	\$10,190		
Subtotals	\$61,000	\$49,931	\$15,000	\$64,931

TOTAL	\$292,000	\$209,405	\$82,500	
GRAND TOTAL (pre-approved+proposed)				\$291,905

Total Funding Allocated for 2020	\$400,000
LESS Total (pre-approved + proposed)	\$291,905
* LESS CDAP Budget	\$15,000
Total Remaining for Fall 2020	\$93,096

***NOTE:** Applications were received on March 27, 2020 for the Culture Days Activity Program (CDAP). A budget of \$15,000 was already in place for CDAP.

** Twitches & Itches Theatre ceased operations on May 4th, 2020.



Corporate Report City Council

Report from: Office of the Chief Administrative Officer

Report Date: May 15, 2020 **Meeting Date:** May 20, 2020

Report Number: CAO-077-2020 **File:** 10.4.19

Subject: COVID-19 Update – May 20, 2020

Strategic Pillar:



Recommendation

That the City of St. Catharines continue to prioritize the development and implementation of a recovery framework as restrictions are lifted by the Federal Government and the Provincial Government and as the situation surrounding the COVID-19 pandemic continues to change. FORTHWITH

Summary

The purpose of this report is to provide Council with ongoing updates on the City's Municipal Emergency Control Group's (MECG) planning activities to address the rapidly evolving global COVID-19 pandemic from a strategic and proactive approach. The report illustrates the MECG's ongoing commitment to their four objectives.

The report provides an update on the process of the Recovery Planning Team and an overview of the impact of the implementation of the next stage of recovery by the Province of Ontario.

Relationship to Strategic Plan

City staff is responding to the COVID-19 pandemic as it has affected the economic, social, environmental and cultural sustainability of the city. Staff have remained focused on plans to mitigate the impact of COVID-19 on the community, ensure continuity of essential services and support the sustainably pillars through new and innovative ways.

Background

On March 12, 2020, the City of St. Catharines partially activated its Emergency Operations Centre (EOC), to support the work of the Municipal Emergency Control Group (MECG) in their response to COVID-19 pandemic and the provision of essential services.

The City has designated a Recovery Planning Team to lead the corporation through the recovery stage of the COVID-19 pandemic. The Recovery Planning team is cross-functional and comprised of over 20 staff who are focused on developing and executing a plan to gradually return the City to regular operations. The primary focus of this report is on recovery.

This is the fourth update from the MEGC regarding COVID-19. Details regarding preparedness, response and future planning can be found in the following previous reports to Council:

- [Report CAO-063-2020](#)
- [Report CAO-064-2020](#)
- [Report CAO-072-2020](#)

On April 27, 2020, a Recovery Planning Team was designated and began meeting regularly with the mandate of developing and implementing a plan to gradually return the City to regular service and operating levels.

Report

The COVID-19 pandemic continues to pose a serious threat to the community as well as the City's ability to provide all levels of service in the same manner as previously delivered. Although the levels of cases of COVID-19 continue to decrease locally, the threat remains serious and the City must ensure we remain vigilant through recovery. We must ensure we are able to continue to provide essential services and prepare to bring additional services online.

The MEGC continues to respond to the pandemic with prepared reactions and has been diligently planning for potential future developments. The MEGC continues to be dedicated to the safety of staff and the community, while ensuring essential services continue to be delivered without interruption and focusing on business continuity.

Four Objectives of MEGC

MEGC's planning and decisions are guided by their amended four key objectives:

- To focus on recovery while continuing to provide essential services
- To ensure the health, safety and security of the public and staff during the pandemic and through the recovery process.
- To continue to be able to support Niagara Health, Public Health, Niagara Region and our other partners.
- To ensure the organization remains in a financially stable condition during this pandemic.

As the pandemic continues to evolve, the MEGC has adapted accordingly to continue to address it proactively. There are five pillars of emergency management that are used within Ontario: prevention, mitigation, preparedness, response and recovery. As the response phase of the pandemic becomes more stabilized, the MEGC is adjusting their four key objectives to align with a transition into the recovery phase.

Focus on Recovery and Providing Essential Services

The Province

On April 27, 2020, the provincial government released a stage-by-stage approach to reopening the economy, A Framework for Reopening our Province, to ensure there are appropriate measures in place so workplaces can open safely. Public health officials will carefully monitor each stage for two to four weeks, as they assess the evolution of the COVID-19 outbreak to determine if it is necessary to change course to maintain public health.

On May 14, 2020, the Province further announced the ability for certain businesses and community service providers to open and/or restart effective Tuesday, May 19, 2020, which also marks entering stage 1 of recovery. Private parks, campgrounds, marinas, golf courses and businesses that board animals may allow boarders to visit, care for, or ride their animals beginning Saturday, May 16. Information regarding child care and school will be made available the week of May 18, 2020.

Stage 1

Official entering of stage 1 has been set for Tuesday, May 19, 2020. Some businesses that were ordered to close or restrict operations are permitted to reopen provided they can immediately modify operations to meet public health guidance. Starting May 19, 2020, the following may resume:

- Retail stores outside of shopping malls with street entrances can begin reopening with physical distancing measures;
- Seasonal businesses and recreational activities for individual or single competitors, including training and sport competitions conducted by a recognized national or provincial sport organization. This includes indoor and outdoor non-team sport competitions that can be played while maintaining physical distancing and without spectators, such as tennis, track and field and horse racing;
- Animal care services;
- Indoor and outdoor household services;
- Certain health and medical service to resume.

Stage 2

Will rely heavily on the results from Stage 1; however, plans are to open more workplaces, based on risk assessments, which may include some service industries and additional office and retail workplaces. Some larger public gatherings would be allowed, and more outdoor spaces would open.

Stage 3

Opening of all workplaces responsibly and further relaxing of restrictions on public gatherings. Although large gatherings such as sporting events and concerts would likely not yet occur.

Throughout each stage, continued protections for vulnerable populations must be in place, along with the continued practice of physical distancing, hand washing and respiratory hygiene, and significant mitigation plans to limit health risks.

To reopen the economy, the provincial government will consider factors such as the risk of the spread of COVID-19 and the ability to implement protective measures to keep workplaces safe. The Chief Medical Officer of Health and health experts will provide advice to the province about easing public health measures using a range of set criteria, including:

- A consistent two-to-four-week decrease in the number of new daily COVID-19 cases;
- Sufficient acute and critical care capacity, including access to ventilators and ongoing availability of personal protective equipment;
- Approximately 90% of new COVID-19 contacts are being reached by local public health officials within one day, with guidance and direction to contain community spread; and
- Ongoing testing of suspected COVID-19 cases, especially of vulnerable populations, to detect new outbreaks quickly.

Recovery Planning Team

Committee Co-Chairs - Phil Cristi, Director of CRCS and Brian York, Director of EDTS - have worked with the Senior Leadership Team (SLT) to identify and recruit a cross-section of highly qualified and motivated members of the corporation to form a Recovery Planning Team. The team continues to meet virtually utilizing an online engagement platform with a defined focus on the following three pillars of recovery;

1. Economic
2. Organizational
3. Health and Well-Being

Objectives

The Recovery Planning Team is focused on developing and executing a comprehensive framework for recovery that include both short-term and long-term considerations which address the above pillars.

Throughout the recovery process, the Recovery Planning Team will lead the City through a number of strategies that aim to restore service levels, ensure the health and safety of staff and residents, and strengthen the financial position of the corporation. A comprehensive overview of the objectives of the Recovery Planning Team has been documented and attached to this report (Appendix 1).

Methodology

The framework (below) is designed to guide departments to consider individual deliverables that need to be completed before a major objective can be accomplished. Each pillar will be responsible for completing frameworks for their respective subject matter, and considering the impacts both internally (for staff and the corporation) and externally (for residents).

In the example below, staff have determined a major objective for recovery with respect to health and well-being is understanding what needs to be done to ensure the continued health and safety of staff. This working group will develop a series of goals and deliverables that will help the City realize that objective. In order to track each deliverable, a “stoplight” system will be used to indicate how close a specific deliverable is to being completed.



Across the three pillars, staff have identified dozens of objectives and deliverables that will inform the work required to move towards recovery from the COVID-19 pandemic. Over the next several weeks, staff will continue to work towards completing the framework for each pillar and implementing the deliverables identified.

Short Term Considerations

As the Provincial Government relaxes restrictions on the operation of businesses and social gatherings, the City is preparing for the possibility that facilities will return to regular staffing levels and that they will be open and ready to service the public. Staff anticipate short-term considerations will need to begin being actioned immediately, and will likely continue to require action for the balance of 2020. As a result, the Recovery Planning team has incorporated short-term considerations into a framework for recovery that is actively being developed.

Short-term considerations include any objectives or goals that need to be actioned immediately and impact the day-to-day operations of facilities and their ability to service the public and safely allow staff to return to the workplace. This includes maintaining the ongoing health and safety of staff as they return to the workplace, and identifying social distancing measures that need to be implemented prior to the reopening of facilities. Short-term considerations will likely align with the Provincial stages of recovery where applicable.

Long-Term Considerations

Due to staged recovery efforts, the Recovery Planning Team is also planning for the long-term considerations and impacts on the organization and staff.

An example of a long-term consideration is the lasting impact on small businesses post COVID-19 and how the City can best support those businesses.

For both short-term and long-term considerations, staff is carefully balancing the needs of the City, its staff, and its residents with direction from the Province of Ontario and other government organizations including Niagara Public Health.

The City's Transit and Library operations, along with representatives from the FirstOntario Performing Arts Centre (PAC) and the Meridian Centre are also planning for recovery. They continue to collaborate with City MCEG teams and provide the following information regarding their individual recovery planning activities. Representatives from Transit and Library operations are involved with the Recovery Planning Team.

Response to Initiation of Provincial Phase 2, Stage 1: Restart

On May 14, 2020, the Province announced concrete plans to move forward with the implementation of Step 1 of Phase 2 of their recovery plan. As a result, staff have taken immediate actions across the corporation to adapt to the new rules and regulations associated with the phase that went into effect on May 19, 2020.

Parks, Trails, Beaches and Other Outdoor Spaces

The Province has officially approved the use of outdoor spaces including parks, sports fields, marinas and golf courses. While social distancing rules still apply, residents can now actively use these outdoor spaces for various activities provided social distancing guidelines are being adhered to.

As a result, staff are preparing to open the following parks and amenities:

- All parks, including passive parks and active parks.
- Victoria Lawn Cemetery.
- Burgoyne Woods Dog Park.
- City Owned Tennis Courts.
- St. Catharines Skate Park.

In order to prepare for imminent openings, staff is:

- Maintaining parks via cutting grass and general cleanup.
- Removing barricades, temporary fencing, and other restrictive barriers.
- Installing signage reminding residents to continue to follow social-distancing guidelines in newly opened facilities, including parks and outdoor spaces.
- Continuing to restrict access to certain assets, including playgrounds and washrooms.
- Gradually reinstalling park features and assets, including tennis nets.

Additionally, the following parks and amenities will remain closed until further notice:

- Garden City Golf Course.
- Sunset Beach Boat Launch.
- All Sport Fields.
- Lakeside Park and Sunset Beach.
- Lakeside Park Carousel.

Staff will continue to monitor the feasibility of opening these facilities, including all health and financial implications, as the Province and the City move forward with their recovery planning.

Retail and Other Businesses

Retail businesses with a street-facing entrance are permitted to reopen provided they are able to adhere to restrictions and guidelines provided by the Province.

Additionally, dealerships, media operations, and a limited number of health services, community services, research services, and animal / veterinary services have been permitted to reopen.

As a result, staff continue to support local businesses approved to open through the sharing of provincial regulations, encouraging safe social distancing and marketing reopening efforts.

Construction

All construction has been permitted to resume and all essential workplace limits have been lifted.

As a result, Planning and Building Services will be preparing for an increase in demand for services related to inspections, permitting and application coordination including:

- Ensuring an appropriate amount of staff are available to receive incoming inquiries and provide vital information to residents and the development community.
- Ensuring an appropriate amount of staff are available for all types of inspections and site visits.
- Ensuring staff continue to be appropriately protected for inspections, site visits and other types of interactions with the general public with respect to COVID-19.
- Continue to offer alternative ways for applications for building permits to be received, including mail-in courier, application by appointment, and additional online solutions and resources.

Due to the increased demand on these services, the city's Project Expeditor along with staff from Economic Development will assist in facilitating efforts and triaging questions and concerns.

A comprehensive list of businesses permitted to open as per the Province's announcement has been attached to this report as Appendix 2.

Community, Recreation and Culture Services (CRCS) Strategy for Resumption of Seasonal Services

In addition to the actions being taken by staff as a result of the announcement by the Province on May 14, 2020, CRCS staff is actively working on a strategy for the resumption of seasonal services which includes:

- Reopening of the St. Catharines Farmers Market on May 23, 2020.
- Staff have communicated with sports field user groups (field use requests have been received). Waiting for direction and approvals related to the use of fields for larger groups.
- Work with older adults continues. Participation data in virtual programs is very positive.
- Health and safety considerations are paramount when evaluating splash pads, pools and the Carousel. Additional costs required to mitigate health and safety concerns, staffing and materials will be included in a forthcoming report to Council, scheduled for the next Council meeting:
 - Recommending a modified approach to splash pads which may include physical barriers and staffing.
 - Recommending outdoor pool operations plan for the 2020 season.

- Considerations regarding Carousel operations for the 2020 season, including the following, will be coming to Council in a forthcoming report:
 - Rider, public and staff safety.
 - Cleaning protocols
 - Long-term impact of repeated and long term use of disinfecting chemicals on the carousel characters.
- CRCS staff working with other municipalities towards a virtual Canada Day celebration

Adjustments to the St. Catharines Cultural Investment Policy

Staff is recommending a temporary amendment to the St. Catharines Cultural Investment Policy (SCCIP) for the duration of 2020 due to COVID-19. Details regarding the staff recommendation and impact to the City can be found in report [CRCS-076-2020](#) as part of the agenda for the May 20, 2020 meeting of Council.

Ensure Organization Remains in a Financial Stable Condition

The MECG remains of the position that the COVID-19 pandemic will have a significant financial impact on the City as well as all municipalities across Ontario. Staff continue to monitor and report on the City's financial health.

Partnerships with External Organizations

Large Urban Mayors Caucus of Ontario (LUMCO):

The Large Urban Mayors' Caucus of Ontario (LUMCO) is comprised of Mayors from 29 cities with populations of 100,000 or more. Mayor Walter Sendzik and CAO Shelley Chemnitz, along with two staff members, have been participating in LUMCO meetings to assist in a unified planning approach to address challenges municipalities are experiencing in their community and finances due to COVID-19.

On May 8, 2020, LUMCO hosted a virtual meeting with members and Canada's Minister of Families, Children and Social Development Ahmed Hussen; Ontario's Minister of Municipal Affairs and Housing Steve Clark; Minister of Finance Rod Phillips; and Minister of Transportation Caroline Mulroney, to discuss how to move beyond COVID-19 response measures and begin a consistent and unified municipal approach to reopening the economy.

LUMCO mayors presented a three-phased approach to reopening the economy, which included:

- **Relief:** Focused on financial relief for municipalities including revenue loss in transit systems
- **Recovery:** A comprehensive recovery plan as municipalities work towards reopening the economy
- **Reform:** A longer term partnership agreement between municipalities and federal and provincial governments to re-align capital and service delivery responsibilities with sustainable revenue streams for the future

Ministers took the time to listen to the Mayors' concerns and answer questions. They identified that insights provided from LUMCO are invaluable for governments and their concerns and need for assistance aren't being ignored.

LUMCO's media release regarding their urge to have the governments of Ontario and Canada to work with municipalities can be found in Appendix 3. Mayor Sendzik and CAO Chemnitz will continue to participate in LUMCO meetings to work constructively with provincial and federal governments to aid municipalities in responding and recovering from the pandemic with a cohesive approach.

On May 14, LUMCO addressed a letter (Appendix 4) to the Prime Minister and Premier of Ontario urging Federal and Provincial governments to support municipalities by providing immediate financial relief.

Federation of Canadian Municipalities (FCM):

On April 23, 2020, through FCM, cities called for emergency operating funding for municipalities, at least \$10 billion, to keep frontline services running and Canadians protected. Municipalities are still awaiting action from the Government of Canada as the pandemic has put many municipalities in financial crisis. City staff continue to work with FCM through LUMCO to press for assistance from upper levels of government.

On May 11, 2020, The Canadian Medical Association Foundation (CMAF) announced a \$10 million donation to address the needs of vulnerable populations affected by the COVID-19 pandemic in communities across Canada. Through a strategic collaboration with the Federation of Canadian Municipalities (FCM), the CMAF is donating funds directly to municipalities to support their efforts to reach, protect and assist their most vulnerable residents — including those experiencing homelessness, food insecurity and mental health and substance use challenges. The funding is part of an initiative called the COVID-19 Community Response fund for Vulnerable Populations. Niagara Region is one of the 73 municipalities that will receive a share.

The COVID-19 Community Response Fund for Vulnerable Populations will be allocated towards initiatives including:

- creating dedicated spaces to support physical distancing measures;
- medical and support services for people experiencing mental health and substance use challenges;
- community food programs;
- personal protective equipment for community support workers; and
- measures designed to build community resiliency and support sustainable recovery.

Financial Implications

At this time the financial impact for 2020 remains at the forecasted shortfall of \$2.9M to June 30, 2020 as discussed at the May 6, 2020 Council meeting. As the Province begins its reopening in phases and the City aligns its recovery plan, the financial impacts will be reviewed and updated. Additional details on the MECG's focus on the City's financial health during the pandemic and the impact of restoring services and the

need for a long-term approach to financial health will be forthcoming with a report to the Budget Standing Committee (BSC) on May 25, 2020.

Conclusion

As the COVID-19 pandemic continues to evolve, the MCEG will continue to implement measured responses that keep the well-being of the community top of mind.

Specifically, the Recovery Planning Team is working swiftly to ensure that as the Province begins to announce changes in social-distancing protocol and lift restrictions, the City is well-positioned to react accordingly.

The MCEG will continue to work with the Province, the Niagara Region and staff to continue to deliver essential services to residents and place the City in a strong position for recovery.

For the latest information on the City's response to COVID-19, please visit www.stcatharines.ca/COVID19 and the City's social media platforms.

Prepared and Submitted by

The City of St. Catharines Municipal Emergency Control Group (MCEG)

Approved by

Shelley Chemnitz

Chief Administrative Officer

David Oakes

Deputy Chief Administrative Officer

Appendices

- Appendix 1 – Framework and Objectives for the Recovery Planning Team
- Appendix 2 – List of Businesses Permitted to Reopen
- Appendix 3 – LUMCO Media Release
- Appendix 4 – LUMCO Letter to Prime Minister and Premier

The City of St. Catharines COVID-19 Recovery Framework

Background:

The emergency management cycle is based on the five pillars of emergency management: Mitigation, Prevention, Preparedness, Response and **Recovery**. Recovery is the last pillar in the cycle, however, it should be initiated as quickly as possible as it outlines the actions taken after an emergency or disaster to re-establish or rebuild conditions and services. The recovery process is an opportunity for the community to build back better and become more resilient.

Information and expanded frameworks have been developed and released by the Province of Ontario ([Reopening Ontario after COVID-19](#)). The easing of public health measures related to COVID-19 restrictions will be phased in over time and will vary by sector. It will be important to balance the need to support the economy while protecting the health of staff and the public. It is unclear how long restrictions resulting from COVID-19 will remain in effect.

Purpose:

To define and develop the City of St. Catharines (STC) recovery strategies to re-open facilities and resume business and programming in a phased and staggered approach as permitted by the Province of Ontario as it relates to COVID-19.

This framework has been developed to guide the recovery planning team in the development of recovery plans and strategies.

Expected Outcomes:

The following outcomes are expected throughout the development and implementation phases of the recovery plan:

- Regular committee and Council updates on status and progress of COVID-19 strategies, activities, issues and decisions.
- Regular updates and information messages to our community and employees.
- Reduced exposure of our community and our employees to COVID-19.
- Restore revenue opportunities and gradually reduce additional expenses.
- The implementation of a recovery plan to deploy the required workforce after the termination of the emergency declaration, while maintaining public health orders and recommendations.
- Minimal disruption of Municipal services.
- Restoring services back as quickly and responsibly as possible.
- Supporting Municipal operations and the community to adapt to a new normal.
- Adapting new and creative business practices and processes that reflect the new normal.

Guiding Principles:

Principles are considered to be the core of the framework. They aim to support the design, implementation of the recovery plan. The plan will need to be responsive and flexible in order to adapt to the unprecedented nature of the pandemic. The city has mapped it's guiding principles, desired goals and deliverables on it's Road to Recovery Framework which has been attached at the end of this document.

Recovery Pillars:

There are three sectors to support and integrate recovery activities:

1. Health and Wellbeing: Focused on the physical and mental well-being of citizens and staff.
2. Organizational: Focused on the operations necessary to provide services to citizens.
3. Economy: Focused on the financial well-being of the City and its citizens.

Assumptions:

The following assumptions have been made to further assist the development and implementation of the recovery plan:

- The Province will direct actions of municipalities through the state of emergency declaration and orders in council.
- Recovery plans must take into consideration the possibility of a cycle of lifting and re-imposing restrictions. The steps we take to rebuild our economy or restore some degree of normality must recognize the possibility of restrictions being re-imposed quickly.
- Services may need to be phased in and/or altered due to these directives.
- We will still be operating in a state of emergency, with continued activation of our emergency plan, for an undefined time period.
- We will continue to maintain critical and essential services and infrastructure.
- Anticipate physical distancing measures and proper handwashing protocols will be in effect until appropriate precautions or a vaccine is widely available.
- Amend service delivery to minimize the number of customer-staff and staff-staff interactions.
- Anticipate Municipal staff will be impacted by the virus.
- Trending seasonal extreme weather events may add known and unknown impacts and considerations for service delivery.
- Regular service delivery will continue to be affected in some areas.
- Some services cannot be delivered from home; and,
- Work performed from home will contribute to continued productivity and delivery of Municipal services.

Recovery Planning Team:

The City of St. Catharines Recovery Planning Team is comprised of staff from various departments and areas of expertise. The break of the team is as follows:

Project Sponsors:

- Brian York, Director of Economic Development and Government Relations, Economic Development and Tourism Services
- Phil Cristi, Director of Community, Recreation and Culture Services

Project Managers:

- Jacob Ledda, Project Manager
- Brendan Macmullin, Community Emergency Management Coordinator

Pillar Leads:

- Eric Lamothe, Manager of Business Planning and Strategic Services
- Rob Belchior, Small Business Consultant
- Cindy Pfeffer, Organizational Development Consultant

Pillar Team Member Breakdowns:

Economic	Organizational	Health and Wellbeing
Lead: Rob B	Lead: Eric L	Lead: Cindy P
Lisa Read	John Bellehumeur	Jeff McCormick
Cherise Titus	Paul Carfagnini	Brendan Macmullin
Leanne Kurek	Lucia Chen	Ken Su
Jennifer Green	Jacob Ledda	Mark Green
Lori Mambella	Nav Singh	
Margaret Josipovic	Kristen Sullivan	
Tim Luey	Eric Price	
	Victor Duru	

Road to Recovery Framework

The Road to Recovery working sheet is used to identify guiding principles, what our desired goal is and determine deliverables. The colour coding system with the red, yellow and green will determine at one point we're at with the deliverable. There are two sheets to clearly separate internal and external. The internal focus will remain within the organization and the external will focus on the public aspect of recovery. The Road to Recovery sheet has been added on the following page.

Detailed List of Stage 1 Openings

2

This list is effective May 19, 2020, and may be updated when the corresponding [emergency orders](#) are amended.

Construction

- All construction to resume and essential workplace limits lifted
- Includes land surveyors

Retail

- In addition to retail operating online, or with curbside pickup and delivery, all retail can open under the following restrictions and guidelines:
 - No indoor malls.
 - Must have a street-front entrance (i.e., stores with dedicated street access/storefront).
 - Open in-store by appointment and/or by limiting the number of people in the store at any one time. Retailers would need to restrict the number of customers per square metre — for example, one customer per 4 square metres (43 square feet) — to ensure physical distancing of 2 metres at all times.
 - Only fitting rooms with doors would be used, not curtains, to facilitate disinfecting. Retailers would restrict use to every second fitting room at any one time to allow for cleaning after use and ensure physical distancing.
 - For further guidance on this sector, please refer to [resources to prevent COVID-19 in the workplace](#).

Vehicle dealerships and retailers

- Vehicle dealerships and retailers, including:
 - New and used car, truck, and motorcycle dealers
 - Recreational vehicle (RV) dealers (e.g., campers, motor homes, trailers, travel trailers)
 - Boat, watercraft and marine supply dealers
 - Other vehicle dealers of motorized bicycles, golf carts, scooters, snowmobiles, ATVs, utility trailers, etc.
- Prior to Stage 1, motor vehicles dealerships were restricted to appointments only.

Media operations

- Office-based media operations involving equipment that does not allow for remote working. For example:
 - Sound recording, such as production, distribution, publishing, studios.
 - Film and television post-production, film and television animation studios.
 - Publishing: periodical, book, directory, software, video games.
 - Interactive digital media, such as computer systems design and related services (e.g., programming, video game design and development).
- Media activities that can be completed while working remotely have been encouraged to continue during the Restart phase.
- Filming or other on-site activities, especially those that require the gathering of workers, performers or others are not permitted to resume in Stage 1.

Scheduled surgeries (public and private facilities)

- Non-emergency diagnostic imaging and surgeries in public hospitals, private hospitals and independent health facilities, clinics, and private practices to resume based on ability to meet specified pre-conditions including the MOH framework: [A Measured Approach to Planning for Surgeries and Procedures During the COVID-19 Pandemic](#), contains clear criteria that must be met before hospitals can resume scheduled surgeries.
- Scheduled surgical and procedural work to resume once "Directive #2 for Health Care Providers (Regulated Health Professionals or Persons who operate a Group Practice of Regulated Health Professionals)" is amended or revoked, which relies on hospitals meeting criteria outlined in [A Measured Approach to Planning for Surgeries and Procedures During the COVID-19](#).

Health services

- Allowing certain health and medical services to resume, such as in-person counselling and in-person services, in addition to virtual services, delivered by health professionals; and scheduled surgeries, all based on the ability to meet pre-specified conditions as outlined in [A Measured Approach to Planning for Surgeries and Procedures During the COVID-19 Pandemic](#).
- In-person counselling to resume including psychotherapy and other mental health and support services. Some of these services were available in-person for urgent needs. For example:
 - Addiction counselling
 - Crisis intervention
 - Family counselling
 - Offender rehabilitation



- Palliative care counselling
- Parenting services
- Rape crisis centres
- Refugee services

Community services

- Libraries for pick-up or delivery

Outdoor recreational amenities

- Effective May 16, 2020
 - Golf courses and outdoor golf driving ranges are open to the public. Any clubhouse or recreational amenity (pools, fitness centres etc.) must remain closed except for washrooms and first aid facilities. Restaurants on the premises may provide food by take out or delivery.
 - Marinas, and boat clubs (e.g. yacht clubs) are authorized to be open to the public. Any clubhouse, or recreational amenity must remain closed, except for washrooms and first aid facilities. Marinas/ boat clubs may operate generally including by providing grocery or convenience stores, provide fuel supplies, provide watercraft repair and servicing, and provide watercraft docking and launching services to the public. Restaurants on the premises may provide food by take out or delivery.
 - Private campgrounds are authorized to be open to prepare for the upcoming season. They may also allow people who have a full season lease on a trailer or RV with water/electric hook ups in the park to use their trailer. Common amenities and recreational facilities remain closed.
- Pools will remain closed

Individual recreational sports

- Outdoor recreational sports centres for sports not played in teams will open with limited access to facilities (e.g., no clubhouse, no change rooms, washrooms and emergency aid only). Examples of sports centres include:
 - Tennis courts
 - Rod and gun clubs
 - Cycling tracks (including BMX)
 - Horse riding facilities
- Indoor rod and gun clubs and indoor golf driving ranges

Individual sports competitions without spectators

- Professional and amateur sport activity for individual/single competitors, including training and competition conducted by a recognized [Provincial Sport Organization](#), [National Sport Organization](#), or recognized national Provincial training centres (e.g., Canadian Sport Institute Ontario) with return to play protocols in place and no spectators, except for an accompanying guardian for a person under the age of 18 years.
- This includes indoor and outdoor non-team sport competitions that can be played under physical distancing measures. This includes:
 - Water sports on lakes and outdoor bodies of water
 - Racquet sports such as tennis, ping pong, badminton
 - Animal-related sports such as dog racing, agility, horse racing
 - Other sports such as: track and field, car and motorcycle racing, figure skating, fencing, rock climbing, gymnastics, etc.
- Swimming pools will remain closed. As a result, water-based sports competitions are excluded if not conducted on lakes or outdoor bodies of water.
- High-contact sports are not allowed even if they are non-team. These include sports where physical distancing cannot be practiced such as:
 - Racquetball, squash, boxing, wrestling sports, martial arts, etc.

Professional services related to research and development

- Professional services related to conducting research and experimental development in physical, engineering and life sciences including electronics, computers, chemistry, oceanography, geology, mathematics, physics, environmental, medicine, health, biology, botany, biotechnology, agriculture, fisheries, forestry, pharmacy, veterinary and other allied subjects. For example:
 - Agriculture, food research, horticulture or botany, entomological, forestry, livestock, veterinary research and development laboratories.
 - Bacteriological, biotechnology, chemical, nanobiotechnology, pharmacy, genetics, genomics, computational biology, research and development laboratories.
 - Computer and related hardware, electronic, telecommunication research and development services.
 - Geology, oceanographic, pollution research and development, and astronomical observatories.
 - Mathematics research and development.
 - Industrial research and development laboratories.
- These examples are listed for clarity. Most if not all these services are already permitted under the "Research" section of the [List of Essential Workplaces](#).



Emissions inspection facilities

- All emissions inspection facilities for heavy diesel commercial motor vehicles, including mobile inspection facilities.

Veterinary services

- Veterinary services can resume all services by appointment.

Animal services

- Pet grooming services
- Pet sitting services
- Dog walking services
- Pet training services
- Training and provision of service animals
- Effective May 16, 2020, businesses that board animals (e.g., stables) may allow boarders to visit, care for, or ride their animal

Indoor and outdoor household services

- Private households could now employ workers on or about the premises in activities primarily concerned with the operation of the household such as:
 - Domestic services: housekeepers, cooks, maids, butlers, personal affairs management, nanny services, babysitters, other domestic personnel, etc.
 - Cleaning and maintenance service: house cleaning, indoor/outdoor painting, window cleaning, pool cleaning, general repairs.

Maintenance

- General maintenance, and repair services can resume, and are no longer limited to "strictly necessary" maintenance.

Ontario's Big City Mayors discuss post-COVID recovery with federal and provincial ministers

Guelph, Ontario, May 8, 2020 – Ontario's big city mayors are urging the governments of Ontario and Canada to continue to work in partnership with municipalities to address the economic impacts of COVID-19, and to plan for post-pandemic recovery and reform.

In a meeting held this morning via teleconference, members of the Large Urban Mayors' Caucus of Ontario (LUMCO) welcomed Canada's Minister of Families, Children and Social Development Ahmed Hussen, as well as Ontario's Minister of Municipal Affairs and Housing Steve Clark, Minister of Finance Rod Phillips, and Minister of Transportation Caroline Mulroney, to discuss how to move beyond emergency response measures and establish a consistent municipal approach to reopening the economy.

To meet this goal, LUMCO mayors have proposed a three-phased approach to enable cities to recover from the COVID-19 crisis, which includes:

1. **Relief:** Immediate financial relief for municipalities facing fiscal pressure as a result of reduced revenues, with a focus on addressing the projected \$415 million revenue loss from April to June in transit systems that serve LUMCO municipalities
2. **Recovery:** A comprehensive recovery plan to address COVID-related impacts for municipalities as they work to reopen the economy, and
3. **Reform:** A longer-term partnership agreement between municipalities and the federal and provincial governments to re-align capital and service delivery responsibilities with sustainable revenue streams for the future

On April 28, LUMCO mayors, who represent the almost 70 per cent of Ontarians living in the province's 29 largest cities, joined the Federation of Canadian Municipalities (FCM) in its [request for emergency funding for municipalities](#) from the Government of Canada.

"Municipalities are working tirelessly to help Ontarians through this crisis, but in the face of drastically reduced revenue streams, especially as it relates to transit, we are struggling to keep critical services running while meeting our legislative and regulatory requirements," said LUMCO Chair and Mayor of Guelph, Cam Guthrie. "On behalf of Ontario's big city mayors, we are grateful to Ministers Hussen, Clark, Phillips and Mulroney for joining us to discuss these critical issues, and we look forward to continuing to work together to address these unprecedented financial shortfalls as we move towards economic recovery."

About LUMCO

The [Large Urban Mayors' Caucus of Ontario \(LUMCO\)](#) includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, amounting to 69% of Ontario's population. LUMCO advocates for issues and policies important to Ontario's largest cities.

For more information:

Mayor Cam Guthrie, Chair of LUMCO
519-837-5643
mayor@guelph.ca

LUMCO

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Ontario's Big-City Mayors

May 14, 2020

Sent via e-mail to justin.trudeau@parl.gc.ca and premier@ontario.ca

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Prime Minister and Premier:

Ontario's Big City Mayors are grateful for the leadership and cooperation shown by the federal and provincial governments in supporting our residents through the COVID-19 crisis.

At a meeting of May 14, 2020, the Large Urban Mayors' Caucus of Ontario (LUMCO) passed the attached resolution urging your governments to bring that same approach to supporting municipalities facing unprecedented fiscal challenges as a result of the COVID-19.

LUMCO encourages and supports the approach proposed by the Ontario government of providing immediate financial relief to municipalities in a manner similar to other programs already 100% funded by the Governments of Canada and Ontario to support individuals and businesses.

These efforts will need to be sustained over time. LUMCO Mayors have proposed a three-phased approach to enable cities to recover from the COVID-19 crisis, which includes:

1. **Relief:** Immediate financial relief for municipalities facing fiscal pressure as a result of reduced revenues, with a focus on addressing the projected \$415 million revenue loss from April to June in transit systems that serve LUMCO municipalities
2. **Recovery:** A comprehensive recovery plan to address COVID-related impacts for municipalities as they work to reopen the economy, and

LUMCO

Ontario's Big-City Mayors

3. **Reform:** A longer-term partnership agreement between municipalities and the federal and provincial governments to re-align capital and service delivery responsibilities with sustainable revenue streams for the future.

Our cities have worked hard to ensure the continuity of the services our residents rely on every day, but that effort has come with increased costs, even as revenues have declined. Municipalities plan for and deliver balanced budgets every year, but this is a crisis without precedent. We urgently need financial assistance from senior governments who alone have the fiscal capacity to manage this scale of economic disruption.

In the days ahead, LUMCO looks forward to continuing to work constructively with its partners at the provincial and federal governments and to positive announcements of support for Ontario's municipalities.

Sincerely,



Cam Guthrie
Chair, Large Urban Mayors' Caucus of Ontario
Mayor, City of Guelph

cc: The Honourable Chrystia Freeland, Deputy Prime Minister of Canada
The Honourable Rod Phillips, Minister of Finance
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
Association of Municipalities of Ontario
Federation of Canadian Municipalities
Mayors and Regional Chairs of Ontario

LUMCO

Ontario's Big-City Mayors

May 14, 2020

WHEREAS the Governments of Canada and Ontario have been working cooperatively throughout the COVID-19 crisis to support Canadians;

AND WHEREAS the Governments of Canada and Ontario have worked swiftly to provide urgent relief to people and businesses to enable them to stay solvent and to lay a foundation for future economic recovery;

AND WHEREAS Ontario municipalities are facing plummeting revenues and surging costs as they work on the front lines of this crisis to protect health and maintain critical services;

AND WHEREAS the Large Urban Mayors Caucus of Ontario (LUMCO) represents Ontario's 29 largest cities with nearly 70% of Ontario's population;

AND WHEREAS LUMCO members are pleased that Premier Ford has said the Province of Ontario will be at the table to support municipalities;

AND WHEREAS the Government of Canada has greater fiscal capacity and tools than any other level of government to provide relief in this crisis;

AND WHEREAS LUMCO has urged the federal and provincial governments to support municipalities with a three point plan that includes immediate relief, medium-term recovery, and long-term reform;

AND WHEREAS LUMCO remains steadfast in its support for the Federation of Canadian Municipalities' call for federal emergency operating funding;

THEREFORE BE IT RESOLVED that LUMCO encourages and supports the approach as proposed by the Ontario Government to provide immediate financial relief to municipalities for COVID-19 – related expenses and lost revenues, in a manner which is similar to other programs already fully (100%) funded by the Governments of Canada and Ontario to support individuals and businesses throughout the COVID-19 crisis;

AND BE IT FURTHER RESOLVED that LUMCO urges Premier Ford and Prime Minister Trudeau to come to the table quickly and provide urgent relief to municipalities so that they can maintain solvency and continue to provide vital services to Canadians.



Corporate Report City Council

Report from: Engineering, Facilities and Environmental Services, Engineering and Construction

Report Date: May 5, 2020 **Meeting Date:** May 20, 2020

Report Number: EFES-078-2020 **File:** 18.20.207

Subject: P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration Award of Tender and Budget Reallocation

Strategic Pillar:



Recommendation

That staff be directed to award the tender for P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration to C.R.L. Campbell Construction & Drainage Ltd. in the amount of \$2,269,951.00 plus HST; and

That Council grant approval to reallocate \$1,250,000.00 of funding from capital project P16-003, Else Street to P20-132; and

That the City Solicitor be directed to prepare the necessary by-laws. FORTHWITH

Relationship to Strategic Plan

P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration supports the following:

Environmental Stewardship

Goal:

- 3.1 Develop a Climate Change Action Plan that will address, at a minimum:
- waterfront/shoreline protection and water course erosion
 - identify capital investments to address climate change

Background

Over time, unprotected shorelines can experience erosion due to the continuous impact of the waves. This erosion can result in large amounts of lost soil, creating unstable slopes along the shoreline. This can in turn cause the slopes to fail and wash away, potentially impacting structures located adjacent to the shoreline, such as publicly owned roadways and infrastructure or privately owned homes.

Project P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration includes the installation of shoreline protection within the Abbey Mews area of Port Dalhousie (between Considine Avenue and Christie Street), which consists of approximately 220 metres of shoreline (see Appendix 1 for a Key Plan). This site was identified in the Shoreline Protection Review completed by Shoreplan Engineering in 2018 as being a priority site for the installation of shoreline protection.

In June 2019, the top of the approximately 12 metre high cohesive bank near Considine Avenue began to experience signs of slope failure (see Appendix 2 for photos of slope failure and erosion of shoreline). A Slope Stability Assessment was complete by Terraprobe Inc. to determine the risk of damage to private property due to the slope failure. It was determined by this assessment that in the short term, no private properties were in danger of experiencing damage, however in the long term there was the potential of the slope failure impacting private property, solidifying the priority level of the shoreline protection installation. Additionally, the slope failure has the potential to impact the infrastructure within the City's right-of-way, including the road and existing sewers.

The City retained Shoreplan Engineering to complete a design for the installation of an armour stone revetment along the shoreline in the Abbey Mews area. Due to funding constraints, construction was split into two phases; Phase I is from Considine Avenue to Abbey Avenue and Phase II is from Abbey Avenue to Christie Street. Phase I is proposed to be constructed in Summer 2020, while Phase II is proposed for Winter 2020/2021.

Report

The P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration tender closed on Thursday, April 30, 2020. Three (3) tenders were received and opened. All extensions and totals for all tenders were checked. The tender prices are listed on Table 1 below.

Table 1

Tender Submitted By:	Tender Price Submitted	Tender Price (Incl. 1.76% HST)	Tender Price (Incl. 13% HST)
C.R.L. Campbell Construction & Drainage Ltd.	\$2,269,951.00	\$2,309,902.14	\$2,565,044.63
Rankin Construction Inc.	\$2,291,650.00	\$2,331,983.04	\$2,589,564.50
CSL Group Ltd.	\$4,663,650.00	\$4,745,730.24	\$5,269,924.50

Staff recommend awarding the tender to the lowest bidder, C.R.L. Campbell Construction & Drainage Ltd., at its bid price of \$2,269,951.00 plus HST. Staff feel that C.R.L. Campbell Construction & Drainage Ltd. have the experience and technical expertise to complete the project.

The Ministry of Natural Resources and Forestry (MNRF) has spring and fall in-water work timing restrictions of March 30 to July 15 and September 15 to November 15, respectively. To ensure that Phase I is able to be completed within the allotted time frame for in-water works, staff recommend awarding this tender as soon as possible to allow the contractor sufficient time to mobilize and be prepared to begin in-water works as soon as the spring restrictions end on July 15.

Based on the low tender of \$2,269,951.00 plus HST by C.R.L. Campbell Construction & Drainage Ltd., staff prepared an updated total project cost estimate. Including engineering, contract administration, site inspection, non-refundable HST and other miscellaneous cost, the updated total project cost is estimated at \$2,600,000.

Available funds in the existing approved project budget amounts to approximately \$1,350,000 which is comprised of funds approved in the 2020 Capital Budget. Staff had tendered this project with the understanding that the available approved project funds would not be sufficient to cover the full cost of both Phase I and Phase II, however it was decided to move forward with tendering the project with Phase II included for the following reasons:

- Shoreline protection is a key component in preventing potential for damage to public and private properties and infrastructure due to unstable shorelines and slopes;
- Due to Climate Change, high water levels are expected to become the norm, resulting in unprotected shorelines being at a higher risk of eroding;
- Due to construction access for the completion of this project being limited to the Christie Street Right-of-Way, Phase I construction requires the installation of a temporary access road through the Phase II section of the project, which can be left in place to be used as part of the shoreline protection for Phase II. Awarding the construction of both Phase I and Phase II to the same contractor limits the potential for issues related to the warranty of each phase;
- It has been predicted that lake levels will not reach record levels this year, creating favourable conditions for completing the full length of the shoreline protection prior to Spring 2021. Not completing the full length of protection prior to Spring 2021 could result in unfavourable conditions during construction since lake levels typically begin to rise in the spring and it is not possible to predict at this time whether 2021 will see high lake levels or not.

For the reasons above, staff decided to move forward with including Phase II in the tender with the intent to fund this portion of the project from other previously approved accounts containing unutilized funds.

Climate change has become a key focus of all levels of government. The City continues to monitor applicable funding opportunities through higher levels of government that would assist the City to address the priority replacement/repair and adaptation of City infrastructure as a result of climate change. The City has not been eligible for previously identified funding opportunities to assist with the proposed shoreline works for various reasons, including but not limited to our larger population, smaller project budget, asset

classes being funded and funding opportunities being focused on reducing greenhouse gas emissions, pollution and consumption. The City will continue to monitor future funding opportunities and engage our local members of parliament for financial assistance with these types of projects.

As staff work through the development of the 2021 budget, shoreline protection is a key infrastructure focus with significant budget requirements in the coming years.

The additional \$1,250,000 required funding to complete this project can be provided with the reallocation of the debt funding from P16-003 Else St (Storm Sewer) to this project. This project is not proceeding due to higher than anticipated costs that outweigh benefits that would be derived. These changes allow for previously approved debt to be utilized for P20-132 so that this high priority work can be completed, with no additional impact on current debt levels.

Details of approved and required funding for this project are listed below:

Table 2

	Budget / Program	Account	Budgeted Amount
Existing Funding	Capital Budget – Shoreline Protection	P20-132 Abbey Mews Shoreline Protection	\$1,350,000
Total Existing Project Funding			\$1,350,000
Additional Funding	Capital Budget – Storm Sewer	Transferred from P16—003 Else St.	\$1,250,000
Total Additional Funding from Existing Projects			\$1,250,000
Total Project Funding			\$2,600,000

Financial Implications

Table 3 contains the costs and related budget amounts identified to complete Project P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration.

Table 3

Project Cost and Funding	
Tender cost (excluding HST)	\$2,269,951
Other project costs	\$ 330,049
Net total project costs	\$2,600,000
Existing budget (details in Table 2)	\$1,350,000
Additional budget required (details in Table 2)	\$1,250,000

Staff recommend the project proceed as tendered. Retendering is unlikely to achieve lower prices. In addition, retendering will delay construction and completion of this project.

The City Treasurer confirms that the amounts shown in the table above are available for use towards Project P20-132 Abbey Mews (Considine Avenue to Christie Street) Shoreline Protection Restoration.

Municipal Capital projects provide stimulus to the local economy through the creation of jobs at both a direct, indirect and induced level. Public capital provides the environment that businesses need to operate—thereby boosting private sector productivity

In light of the ongoing COVID-19 pandemic and the essential services regulation currently in place throughout the Province of Ontario, the City of St. Catharines continues to deliver its capital project plan for 2020. This project will result in the preservation and protection of our waterfront while further limiting the effects of erosion.

Environmental Sustainability Implications

The completion of this project will provide protection to City owned shoreline to reduce the potential of erosion due to rising lake levels, which will protect City owned land, as well as private properties.

Prepared by

Jocelyn St. Denis, P. Eng.
Design and Construction Engineer

Submitted by

Christine Adams, P. Eng.
Manager of Engineering and Construction

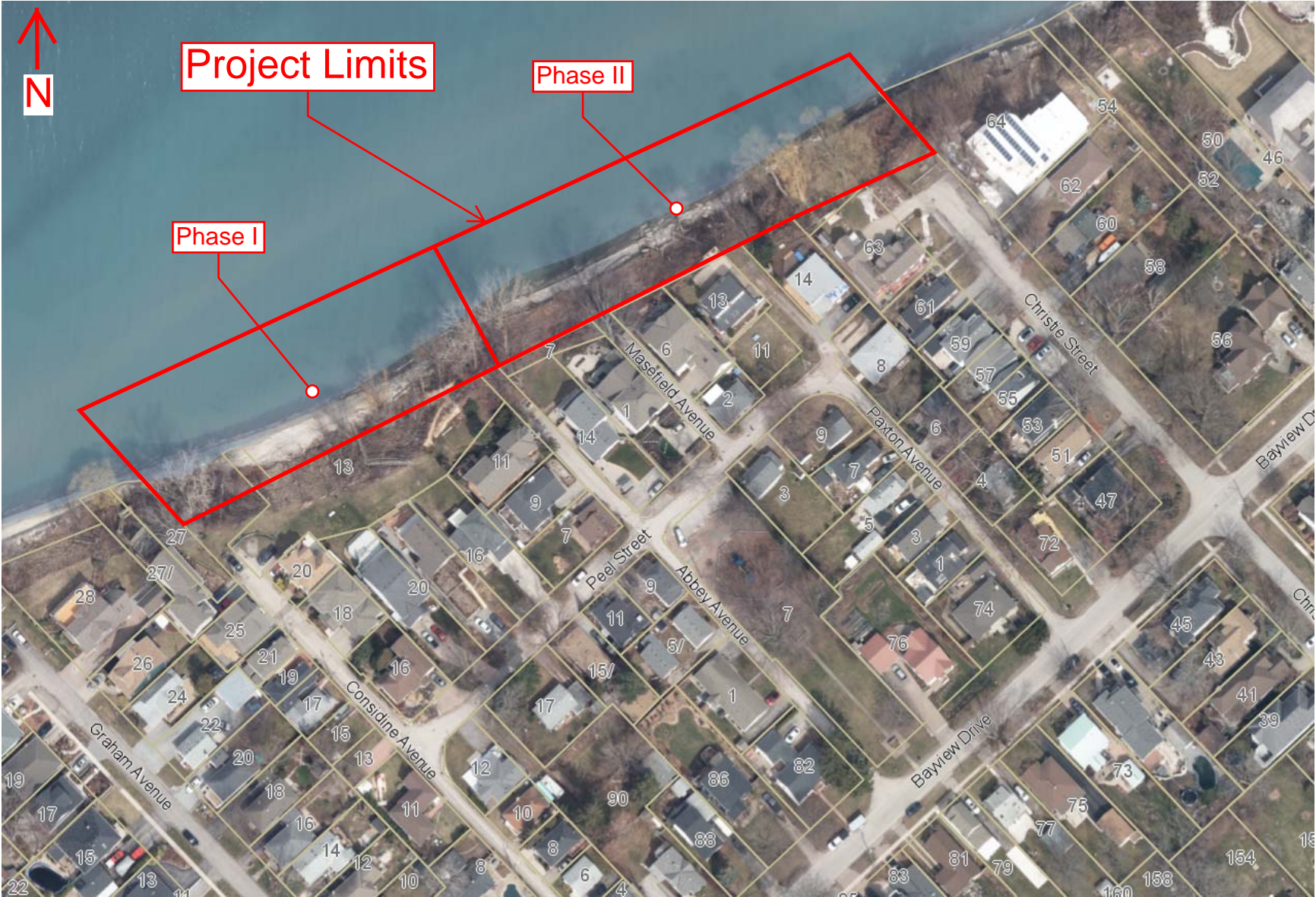
Approved by

Anthony Martuccio, P. Eng.
Director of Engineering, Facilities and Environmental Services

Appendices

1. Key Plan
2. Photos of slope failure and erosion of shoreline

Key Plan



Appendix 2 – Photos

Shoreline

July 12, 2019





March 10, 2020

Slope Failure

June 18, 2019



March 11, 2020

