

Minutes

Wednesday, February 26, 2020

Burgoyne Woods Room at 1:30pm

Attendance:

Bob Mahony, Diane Foster, Bob Asham, Kate Wiley, Michelle Sanders, Matthew Goodman, David Best, Barb Legg, Chrissy Sadowski, Jennifer Taylor

Absent:

David Reed, Abby Green

Staff Liaison:

Megan Detlor – Human Resources Consultant, Accessibility

1. **Call meeting to order (Chair) – Diane Foster**
1:32pm
2. **Recognition of Traditional Territories – Read by Barb Legg**
3. **Additions / Deletions to the Agenda**
none
4. **Motion to approve the agenda**
Bob M. Second – Kate Wiley
5. **Motion to adopt the minutes of the previous meeting**
Approved, with correction that Barb Legg was in attendance. Motioned by Bob.
Seconded - Kate
6. **Presentations (invited guests)**
 - A) **Vince Covatta – Lift at Bill Burgoyne Arena – “bowl isolation and barrier free upgrades”**
Bowl isolation - sealing openings to help with ice making and energy efficiency. Series of doors along openings, most doors enter on to bleachers. End doors – looking at accessibility requirements. Focusing on entrance and one set of change rooms.

Have sourced a Garaventa lift, will be implementing a call system to call a staff member. Space is rated for an attendant and a wheelchair user. Change room to make one with accessible sink, shower and toilet. Accessible universal washroom right off of front foyer

Buttons to be separated by a distance of 2 feet. Opening and locking buttons.

Accessible viewing platform – architect reviewing. Currently there is a guard rail, idea to remove guard rail and move forward to accommodate a mobility device. Will provide dimensions at later time. Will provide clarification on how many wheelchairs could fit, likely 3. Ideal if seating provided for attendants in same area. Accessible area to be physically marked. Mat and equipment storage are being relocated.

B. Carlisle offices

New offices for HR and Fire prevention

Entrance to HR from Carlisle – small vestibule, reception counter and waiting area

There is 1 accessible washroom. Shared conference room with access to both departments. Fire prevention side, access via elevator vestibule off of Carlisle,

C. Mike Otter – Washroom at Sunset (municipal) beach

Currently has 1 washroom not accessible, 2020 capital budget includes funding to improve the washroom and sun shelter

Currently in the process of discussing with Niagara Peninsula Authority

Have incorporated a central breezeway. Adding 2 gender neutral washrooms, 2 family washrooms. Standard male and female washrooms, which will also have accessible washrooms. Have oriented the structure so that it aligns with the edge of the lake

Reviewed elevations – and windows, roofing.

Ramp – once at beach level, staff will put mobi mats, were initially proposing a permanent structure, whether switchback etc. have pushed back on this, NPCA would like something else less permanent. NPCA biggest concern is how we transition from main parking lot area to beach area.

D. Deputy Clerk - Kristen Sullivan – discussed appointment policy for committee, boards, task forces,

As committee members we recently went through this process back in spring 2019,

Explained current recruitment process, looking at application and appointment process.

Discussed accommodation, also discussed idea of removing resume option from the application process.

Possibility of including unique questions of each committee, rather than same questions for everyone.

Discussed possible nameless application process – discussing with Markham who has implemented. Can help to reduce bias in process, and politics. Really becomes important that skills are highlighted in application.

7. Date of next meeting

Wednesday, April 22, 2020 - March meeting cancelled

8. Motion to Adjourn – Bob, Second: Jennifer

DRAFT