

Design Review Panel (DRP)

Minutes

Tuesday, January 29, 2019

Burgoyne Woods Room, City Hall at 7:00 pm

Attendance:

Eric Jones	Chris Millar
Mark Kudreikis	Greg Hynde
Richard Baker	

Regrets: None

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1. **Call meeting to order (Acting Chair)**
Greg Hynde called the meeting to order at 6:55 pm
 2. **Additions/Deletions to the Agenda**
None.
 3. **Motion to approve the Agenda**
Moved by C. Millar **CARRIED**
 4. **Motion to adopt the minutes of the previous meeting (December 18, 2018)**
Deferred until final draft of previous minutes is received and reviewed.
 5. **Declarations of Interest**
None.
 6. **New Business**
 - a) **24 Corbett Avenue – Proposal to Create a New Lot for the Purpose of Constructing a Detached Dwelling**
The DRP reviewed a proposal to sever 24 Corbett creating a new lot for the purpose of constructing a new detached dwelling on the subject lands. The existing dwelling is intended to be retained on the remnant parcel.

The owner explained the design was inspired by some images of similarly designed homes, chosen to fit in with the surrounding neighbourhood. The DRP had no concerns with the proposed severance but had some concerns with the proposed design. To ensure a more cohesive design that suits the style of the proposed dwelling, the DRP suggested the following:

1. Heavier/more prominent frieze board.

2. Wider columns on the front porch.
3. A higher ceiling on the front porch.
4. Larger first floor windows at the front, ideally one larger window onto the porch.

The members were concerned based on the owners description of their design, that the proposed drawing was not an accurate representation of the building that was ultimately planned. The DRP decided that a redesign and resubmission of the design was necessary to provide a definitive recommendation.

Moved by E. Jones:

That the DRP provide detailed feedback via the minutes for the applicant to update their design and re-submit to a future meeting of the DRP.

CARRIED

b) **102 Broadway - Proposal to Sever Lot for Semis**

The DRP considered a revised proposal to sever an existing lot for the purpose of constructing two split-level semi-detached units. The DRP was generally supportive of the proposed house design but recommended that on Parts 1 and 2 the stone material be reduced to the sill height, and that the garage door be 9 feet in height.

The DRP noted there was a discrepancy with the stairways shown on the site plan versus elevation plans. The owner noted this would be amended.

Moved by C. Millar:

That the DRP supports the amended proposal as presented, subject to the reduction of the stone material to sill height and the inclusion of a garage door that is 9 feet in height.

CARRIED

11. **Date of Next Meeting**

February 26, 2019

12. **Motion to Adjourn**

Moved by: R. Baker

CARRIED