

## Minutes

**Wednesday, November 27, 2019**

**Burgoyne Woods at 1:30pm**

### **Attendance:**

Diane Foster, David Best, David Reed, Jennifer Taylor, Chrissy Sadowski, Barb Legg, Michelle Sanders, Kate Wiley

### **Absent:**

Matthew Goodman, Abby Green, Bob Mahoney

### **Staff Liaison:**

Megan Detlor – Human Resources Consultant, Accessibility

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1. **Call meeting to order (Chair)**
  - 1:30pm – Diane Foster
  - Roundtable intro
2. **Recognition of Traditional Territories – read by Barb Legg**
3. **Additions / Deletions to the Agenda**
  - none
4. **Motion to approve the agenda**
  - Kate, second: Jennifer
5. **Motion to adopt the minutes of the previous meeting**
  - Jennifer. Second: David Reed - add statement about the sub-committee meeting regarding work plan.
6. **Presentations (invited guests)**
  - none
7. **Business arising from the minutes**
  - 2020 work plan.

## 8. Business

- Michelle – is feedback form the same thing as the information and communications idea David Best brought forward?
- Megan – it is the first step in collecting feedback and information to support that plan.
- Kate - question about City's Accessibility Plan versus committee's work plan.
  - Diane, it is adopted by the city more or less. Its reviewed by Pillar Committee. We create a list of our objectives and what we hope to do going forward, factoring in legislative needs as a priority.
- Question from Michelle, wanted to know why we aren't going with wayfinding around the whole city. Response: Decided we would be starting with city hall as a first step, given it's an annual work plan.
  - David Reed – want to make sure that we don't limit ourselves, so let's leave it open and work with the items we have
- Changing title to indoor/outdoor way finding for clarity
- Discussion about moving toward focusing on integrating and inclusivity rather than the focus on accommodating.
- Kate – for subcommittee – would like to add, carousel accessibility, and making suggestions around improving this, or identifying family friendly areas of the city that should be recommended to improve accessibility
- Michelle – concerns about completing in a year.
  - Bob A. it's not about completing in a year, it's about making steps toward completing, it can happen in a few years, can be vague.
- All members would like/agreed to include carousel to plan, “make recommendations on carousel, and other family oriented spaces and recommend improve accessibility” step 1: ask council/Staff for what has been done with regards to timeline on carousel improvements (May 2020) – feasibility? 2. Based on feedback make recommendations for next steps. (dependent on when feedback delivered) 3. Work to identify other family oriented areas that may also need improvements. 4. Working on a project plan for targeted areas.
- Formal way to track needed changes to FADS 2018 document, Megan to speak to Christine Adams about a system for tracking needed changes and also a way for certain members to be made aware when relevant renovations are planned so that comments can be made in a timely manner. On the list already 1. Park

update to playground surfaces and document accessibility, pictures not accessible with screen reader.

- Agreement to push all dates in work plan back to February and later in 2020 based on number of early 2020 commitments and date for presenting plan to Pillar Committee.
- Last item – traditionally, elections for new chair take place in January, do we want to do this, or push it as we are still new. Decided to keep status quo until at least June 2020.

**9. Date of next meeting**

Wednesday, January 22, 2020

**10. Motion to Adjourn**

Bob A. Second: Jennifer.

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