

Draft Minutes

Tuesday, November 19, 2019

Burgoyne Woods Room at 4:30pm

Attendance:

Councillor Carlos Garcia, Chair
Councillor Karrie Porter
Sandy Middleton: Arts and Culture Advisory Committee, Chair
Brian Narhi: Heritage Advisory Committee, Chair
Heritage Permit Advisory Committee, Co Chair
Robert De Wolfe: Heritage Permit Advisory Committee, Co Chair
Michael O'Neill: Museum Advisory Committee, Chair
Tami Kitay, Director Planning and Building Services
Jeff McCormick, Director of Fire and Emergency Services

Regrets:

Councillor Kevin Townsend, Vice Chair
Catherine Chin-Yet: Public Art Advisory Committee, Chair

Staff Liaisons:

Kathleen Powell: Public Arts Advisory, Arts and Culture Advisory, Museum Advisory Committees
Lori Mambella: Manager Programs and Culture Services
Chloe Richer: Heritage Advisory and Heritage Permit Advisory Committees
Julie Hughes: Pillar Liaison

Guest:

Kristen Sullivan, Deputy Clerk

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1. **Call meeting to order: Chair Garcia**
 - 4:32pm
 2. **Recognition of Traditional Territories**
 3. **Additions/Deletions to the Agenda**
 - n/a

4. Motion to approve the agenda

That the Cultural Sustainability Committee adopt the agenda as presented

Moved by: M O'Neill

Carried

5. Motion to adopt the minutes of the previous meetings, Oct 15

That the minutes of Oct 15 are approved

Moved by: R. DeWolfe

Carried

6. Presentations ~ Kristen Sullivan, Deputy Clerk

➤ **Advisory Committee Work Plans**

- Council approved the updated Strat Plan on October 7
- The Advisory Committee Work Plan template will enable each committee to prioritize their projects for the upcoming term in relation to the goals outlined under their pillar in the Strategic Plan
- Each work plan for each advisory committee is submitted to the pillar for review and endorsement of the following:
 - Is it consistent with strategic goals?
 - Is it in line with Terms of Reference?
 - Are there opportunities for collaboration with other advisory projects?
 - Are there adequate resources (including city staff) to pursue projects?
 - Are there any conflicts with other advisory committee or city projects?
- The timing of the workplan submission to the pillar should be in September for the following year (if the financial resources required are within the limits of the advisory committee's bare budget).
- If the financial resources required are in excess of base budget, submission should be made to the pillar earlier, i.e. by the end of June
- Each advisory committee to inform Julie H when they will present their workplan submissions to the pillar
- From that point on, the pillar meetings will be dedicated to status updates and strategic discussions

Motion to receive the presentation:

That the Advisory Committee Work Plan presentation be received

Moved by: S Middleton

Carried

- K Sullivan leaves the meeting

7. Business arising from the minutes

- n/a

8.1 Business

i) Public Art Advisory Committee: K Powell, staff

- Three exhibits (Willow Arts Community, Seasons, Transformations, Totem Pole Interpretive Panel) have been on display at City Hall during 2019
- The Film House has hosted “Heroes in Peace” and “People and Places” and “Carl Beam: Us & Everything”
- Carlisle Street Public Art, “Curtain Call” has been accepted into the Civic Art Collection
- Council approved the staff report to remove the totem pole from Centennial Park, store it for drying and then restore it
- The location for the Canada 150 Mosaic Mural has not been determined yet
- The Welland Canal Fallen Workers Memorial panels were removed and replaced under warranty
- A 138th victim and possibly a 139th victim have been identified. Any new names will be added to the list on the Gates of Remembrance

Motion to receive the PAAC update

That the Public Art Advisory Committee update be received

Moved by: B Narhi

Carried

ii) Arts and Culture Advisory Committee: Sandy Middleton, Chair

- All deadlines have passed for the St. Catharines Cultural Investment Program (SCCIP) for all six of the SCCIP programs.
- Applications to SCCIP have greatly increased this year over last, with over 58 organizations and artists having applied.
- On August 12, Council approved ACAC’s recommendations. \$258,000 in funding was then distributed through the Sustaining-Core, Sustaining-Midsized, Arts Development and Culture Builds Community programs to 15 local arts & culture organizations.
- Review Committees have already met for the most recent (October 25th) deadline for the Arts Development, Culture Builds Community and Sustaining-Festival programs. Recommendations will go to ACAC next week (Nov.25) and then hopefully on to Council in December for approval.
- Culture Days took place September 27-29, 2019. Through Culture Days Activity Program (CDAP), 24 artists and organizations ran free activities in various venues around St. Catharines. CDAP-funded activities had participation from over 1,500 attendees, artists and volunteers. Total community engagement with Culture Days – including non-CDAP-funded activities and locations included over 5,100 participants over the weekend

- The Culture Plan Subcommittee of ACAC has been working on implementation of the City's Culture Plan 2020, including focusing plans for 2019 and 2020. They have also begun to research comparator municipalities in preparation for the renewal of the culture plan, due in 2021.
- ACAC committee is advised to submit a letter to the Budget Committee with a request to increase funding of SCCIP in 2020

Motion to receive the ACAC update

That the Arts and Culture Advisory Committee update be received

Moved by: T Kitay

Carried:

iii) Heritage Advisory Committee: Brian Narhi, Chair

- 3 subcommittees have been established
 - Plaques and ceremonies
 - Research and inventory
 - POE; Designations
- Peter Wing has been appointed to the Rodman Hall Taskforce
- Commemorative Plaque policy was reviewed
- John Brown House was toured prior to consideration of the de-designation by law and framing of the new designation by law
- Malcolmson Park greenhouse, old General Hospital site and Welland House are all being considered or researched for possible designation
- Collier Mill site tour held and research is underway for a plaque
- Victoria Lawn administrative building report on designation is complete
- Presentation given on the restoration and relocation of the Port Dalhousie NS & T trolley stop
- Text was provided for a possible plaque for the NS &T depot, formerly located at Welland and Geneva
- Joint meeting with the Heritage Permit Advisory Committee held in August at the Memorial School site
- Names being considered for city parkette, located at 91 York St
- Discussions being held on participation in future Doors Open event
- Self-guided walking tour brochures are being updated
- Heritage training workshop was held for members in October
- One member resigned from the committee

Motion to receive the Heritage Advisory Committee update

That the Heritage Advisory Committee update be received

Moved by: R. DeWolfe

Carried

iv) Heritage Permit Advisory Committee: Brian Narhi, Co Chair

- Subcommittee has been established to update the rating system applied to demolition applications
- Several site visits have taken place in Port Dalhousie to review proposed demolitions, new construction, modifications and replacement of architectural features prior to approval
- City Hall refurbishment project approved

Motion to receive the Heritage Permit Advisory Committee update

That the Heritage Permit Advisory Committee update be received

Motion by: M. O'Neill

Carried

v) Museum Advisory Committee: Michael O'Neill, Chair

- Museum's Interpretive Plan was approved by Council at the September 9th meeting. Implementation of the plan is now underway through a phased in approach.
- Two major projects are being pursued during next term's work plan:
 - 1 - Strategic Plan renewal – which will include evaluation of the current strategic plan and what still needs to be completed and consideration of the needs of the museum in the next version of the plan which will need renewing at the end of 2020.
 - 2 – Policy Development – all the museum's policies are more than 5 years old and need revision. A draft of the new policy will be shared with the Equity & Inclusion Committee for review before finalizing. When complete, the new policy be presented to Council
- The Museum has the Mitten Tree upcoming until the end of the year. The Mitten Tree launched on November 30th. This campaign collects mitts, hats and gently used winter clothing for Community Care
- The Carousel closed on Thanksgiving weekend and the Friends of the Carousel will continue their work on the restoration of the animals over the winter
- Morningstar Mill held the last milling on October 19th

9 Other business

- When drafting new policies or programs, the pillar committees provide the opportunity to cross reference between advisory committees

10. Date of next meeting: Tuesday January 21, 4:30pm to 6pm, BBW

11. Motion to Adjourn

That the Cultural Sustainability Committee adjourn at 5:30pm

Moved by: J McCormick

Carried