

Environmental Sustainability Committee

Minutes

Wednesday, November 06, 2019

Burgoyne Woods Room at 5pm

Attendance:

Councillor Bruce Williamson, Chair
Darrell Smith, Director of Municipal Works, Vice Chair
Councillor Joe Kushner
Heather Salter, Director Legal and Clerks Services
Dick Thomas, Chair Green Advisory Committee
Jonathan Belgrave, Chair Clean City Committee

Regrets:

Councillor Matt Harris

Staff Liaisons:

Frank Bufalino, Staff Liaison, Clean City Advisory Committee
Julie Hughes, Staff Liaison, Pillar Committee

Regrets:

Ilyse Norton, Staff Liaison, Green Advisory Committee

Guest:

Kristen Sullivan, Deputy Mayor

1. **Called the meeting to order @ 5:07pm:** Councillor Williamson, Chair

2. **Recognition of Traditional Territories**

3. **Additions/Deletions to the agenda**
n/a

4. **Motion to approve the agenda:**

That the ESC agenda be approved

Moved by: Joe Kushner
Carried

5. Motion to adopt the minutes of the previous meeting:

That the ESC minutes from Aug 6 be approved

Moved by: Bruce Williamson

Carried

6. Presentation “Advisory Committee Work Plans”: Kristen Sullivan

- Council approved the updated Strat Plan on October 7
- The Advisory Committee Work Plan template will enable each committee to prioritize their projects for the upcoming term in relation to the goals outlined under their pillar in the Strategic Plan
- Each work plan for each advisory committee is submitted to the pillar for review and endorsement of the following:
 - Is it consistent with strategic goals?
 - Is it in line with Terms of Reference?
 - Are there opportunities for collaboration with other advisory projects?
 - Are there adequate resources to pursue projects?
 - Are there any conflicts with other advisory committee or city projects?
- The timing of the workplan submission to the pillar should be in September for the following year (if the financial resources required are within the limits of the bare budget).
- If the financial resources required are in excess of base budget, submission should be made to the pillar earlier, i.e. by the end of June
- The first workplan submission to the pillar is set for January 2020
- From that point on, the pillar meetings will be dedicated to status updates and strategic discussions

Motion to accept the presentation:

That the Advisory Committee Work Plan presentation be accepted

Moved by: B Williamson

Carried

7. Business arising from the minutes

- The approved Aug 6 ESC minutes will go to Council on November 18 with a motion on the agenda to change the TOR for the Green Advisory Committee to include advisory staff members from Planning and Municipal Works

8. Business

8.1 Green Advisory Committee~ Chair Dick Thomas

- Workplan discussions are underway and several projects are in place for 2020
- Private property Tree by law sub committee has met 3 times
- Recommendations on the proposed private property tree by law will be presented at the January 15th ESC meeting
- The workplan for 2020 will also be presented at the January 15 ESC

Motion to receive the Green Advisory Committee update:

That the update from the Green Advisory Committee be received

Moved by: Darrell Smith
Carried

8.2 Clean City Advisory Committee ~ Chair Jonathan Belgrave

- The fall Clean City Clean up as well as several other community clean ups took place in September and October
- The spring Pitch In Day is scheduled for Saturday April 25th
- Working with city staff to use the signage frame at the Fairview Golf course site to post Clean City events
- The workplan for 2020 will be presented at the January 15 ESC

Motion to receive the Clean City Advisory Committee update:

That the update from the Clean City Advisory Committee be received

Moved by: J. Kushner
Carried

8.3 Clean City Advisory Committee recruitment ~ all

Motion to recommend a new member:

That Kandesa Burns be recommended for membership to the Clean City Advisory Committee

Moved by: Jonathan Belgrave
Carried

9. Other business

- Staff update on two incidents of tree by law violations

- One resident was provided with written notice from the legal department that a protected tree on private property could not be cut down. That tree was cut down despite the warning. MNR are investigating. Legal will also respond
- The second incident involved city staff witnessing individuals cutting down city trees in Westcliffe Park, the NRP responded and have provided information to legal who will prosecute under the city's tree by law

10. Date of next meeting

- Wed Jan 15
5pm to 6pm
Ante Room

11. Motion to Adjourn

That the Environmental Sustainability Committee adjourn at 5:55pm

Moved by: Joe Kushner
Carried