

Equity and Inclusion Advisory Committee

Minutes

Thursday, September 12, 2019

Burgoyne Woods Room at 5:30 pm

Attendance:

Marcel Grimard
Trecia McLennon
Denise Zecchin
Jingjing Ke
Lina Aristizabal
Emily Kovacs
Roselyn Wainaina
Nesrine Kandil
Haley Bateman

Absent:

Bonnie McPhail
2 representatives to be appointed by Anti-Racism and LGBTQ2+ Advisory Committees

Staff Liaison:

Julie Rorison

1. Call the Meeting to Order

Julie Rorison called the meeting to order at 5:38 pm

2. Recognition of Traditional Territories

3. Motion to approve the agenda

Moved by: H. Bateman

That the agenda for the Equity and Inclusion Committee meeting of September 12, 2019 be approved

Carried

4. Declarations of Interest

None were declared

5. Business

a. Introductions

Committee members introduced themselves in a roundtable discussion.

b. Review Terms of Reference and orientation information

J. Rorison reviewed the committee's terms of reference and background about the committee's development. Committee members were reminded to provide advance notice to the chair or staff liaison if they are not able to attend a meeting. Members were also reminded of the attendance policy and vacancy process.

Childcare is not provided and the committee does not have a budget to do so. However all committee meetings are open to the public and members of the public (including children) are welcome to attend. It was suggested that the committee table childcare needs for future committee discussion.

A workplan must be developed and submitted to the Social Sustainability Pillar to request funding in the 2020 City budget by November. Committee members are encouraged to submit ideas for discussion at the next committee meeting.

c. Requirements: Accessibility training, code of conduct certificate

J. Rorison reminded committee to provide code of conduct certificates and complete accessibility training.

d. Election of Chair and Vice Chair

- J. Rorison accepted nominations for committee chair.
- Moved by T. McLennon that H. Bateman be appointed chair.

Carried

- Moved by T. McLennon that M. Grimard be appointed vice chair.

Carried

- J. Rorison noted that the chair (or vice chair) as well as the staff liaison, will represent the committee at the Social Sustainability Pillar meetings.

6. Date of next meeting

Tuesday, Oct. 8, 2019 at 6 pm, Ante Room, City Hall, 3rd floor.

Committee members discussed the meeting schedule and agreed to meet on the second Tuesday of the month at 6 pm. The staff liaison will schedule all meetings and prepare agenda with the committee chair / vice chair.

7. Motion to Adjourn

Moved by T. McLennon

Carried

The meeting adjourned at 6:20 p.m.