

St. Catharines Museum Advisory Committee

Minutes

Tuesday, January 29, 2019

St. Catharines Museum at 6:00 pm

Attendance:

Robert De Wolfe; Shane Johnston; Michael O'Neill; Brenda Zadoroznij

Staff in Attendance: Kathleen Powell; Lori Mambella; Karen Cockerham

Absent: Sarah Shedden; John Smith; Cameron Wilson

Staff Liaison:

Kathleen Powell, Supervisor of Historical Services/Curator

1. **Call meeting to order (Chair)**
Meeting was called to order at 6:01 pm
2. **Motion to Approve Agenda**
Motioned by: O'Neill
Carried.
3. **Motion to Adopt the Minutes of the Previous Meeting**
Motioned by: Zadoroznij
Carried.
4. **Business Arising from the Minutes**
No business was brought forward.
5. **Business**
 - 5.1 **Curator's Report**
 - 5.1.1 **Statistics**
Report on 2018 statistics was handed-out. Discussion re: room rentals (down from 2017); Travelling Museum Program (up from 2017). Upcoming events and exhibits were noted.
 - 5.1.2 **2019-2023 Museum Advisory Committee**

This Committee will continue as is until City Council determines otherwise. Report going to Council re overall structure of Committees of Council. It is anticipated that advertisements to apply to the various committees will come out mid-February; orientations/information sessions for committees will be held late February; and appointments to committees will be in March.

5.1.3 eMuseum Update

A demo was shown on how the program will work once publically available. No date has been set for the public release, but it is getting closer.

5.1.4 Interpretive Plan Update

Final draft is expected by end of February/early March. A public information session will be held shortly after that.

5.1.5 HVAC System Update

Consultants have been hired to study the system and determine what repairs/upgrades/replacements are required.

5.2 Collections Accessions

Fourteen items were presented for consideration; 12 items were accepted and 2 were declined. Twenty items for deaccession were presented; all were approved.

6. New Business

6.1 Committee Member Attendance – R. De Wolfe

Terms of Reference for Committees, as approved by City Council, do not have provisions for removal of member(s) due to non-attendance. The Chair may speak with individual members at his/her discretion.

7. Date of next meeting

Tuesday, February 26, 2019

8. Motion to Adjourn – 7:26 pm

Chair's Signature

Secretary