

St. Catharines Museum Advisory Committee

Minutes

Tuesday, August 27, 2019

St. Catharines Museum at 6:00 pm

Attendance:

Kitrina Bevan; Des Corran; Robert De Wolfe; Sarah Shedden;

Absent:

Micheal O'Neill

Staff Liaison:

Kathleen Powell

1. Call meeting to order: K. Powell

6:06 pm

2. Recognition of Traditional Territories

3. Motion to approve the agenda

Motion: B. De Wolfe

Carried.

4. Motion to adopt the minutes of the previous meeting

Motion: S. Shedden

Carried.

5. Business arising from the minutes

6.1 Rodman Hall Task Force

Motion: D. Corran

That B. De Wolfe be appointed as the Museum Advisory Committee representative to the Rodman Hall Task Force.

Carried.

6. Business

7.1 Curator's Report

K. Powell presented a report on the July-August statistics and upcoming events and exhibits for the Museum, Morningstar Mill, and Lakeside Park Carousel.

7.2 Programming Report

Upcoming event, Guided Spirit Walks at Victoria Lawn Cemetery, was noted. Planning for 2020 programming is in development.

7.3 Interpretive Plan – update

Report will be going to City Council on Sept. 9. Once approved, Museum will be able to move forward with the next phase.

7. New Business

8.1 Strategic Plan – K. Powell

2020 is the last year for the current Strategic Plan. K. Powell will email the implementation report for the Committee's information.

8.2 Policies – K. Powell

Committee will begin assessing Museum's Policies. Education Policy will be emailed, along with resource links and information. Committee members are requested to review and make suggestions.

8.3 Museum Visitation Survey – K. Powell

An entry/exit survey was done in-house during the summer. Results will be brought forward to the next meeting.

8.4 Work Plan – K. Powell

Work Plan for the Committee will be brought forward to the next meeting.

8. Date of next meeting

Tuesday, September 24, 2019

9. Motion to Adjourn

The meeting was adjourned at 6:50 pm.