

**City of St. Catharines
ARENA PARTNERS COMMITTEE
Wednesday, March 7th, 2012, 5:15 PM
Meridian Room, Seymour-Hannah Sports and Entertainment Centre
240 St. Paul Street West, St. Catharines, ON**

MINUTES

Welcome from the Chair; Kim Bauer at 5:17 PM

Present: Kim Bauer; Jim Benson; Trish Cardwell; Scott Greenfield; Councillor Bill Phillips; Jim Richardson; Paul Coates; Glen Cyr; Bill Burke; Lincoln Fannell; Phil Baranoski; Tony Penna; Joe MacNeil; Councillor Matt Siscoe;

Regrets: Ken Houtby; Kathi Plug; Ken Russell; Rick Lane; Councillor Bruce Williamson; Murray Nystrom;

APPROVAL OF PREVIOUS MINUTES JANUARY 11TH, 2012

A motion was made by Glyn C. and seconded by Phil B. that the minutes be accepted as circulated.

Carried

REPORTS AND UPDATES

Chair

Kim Bauer introduced Councillor Matthew Siscoe and welcomed him to the Arena Partners Committee and all committee individuals briefly introduced themselves.

Councillors

Councillor Phillips gave the committee an update on the progress of the spectators facility. Interviews took place with the firms who will be developing the Report for Proposal (RFP). This will be a design, build, and maintain process that will be overseen by CBRE from Toronto. Tenders will be going out sometime in the summer and construction should start in early fall of 2012.

City Staff

Jim Benson mentioned that the public process for the new spectators facility will occur within a 6 week time frame.

Trish Cardwell said that 90% of the public programs during March Break have been reinstated, leaving just a few that couldn't be accommodated.

Trish also pointed out that the Ice Allocation meeting might not be needed this year unless the user groups request it

Trish wanted a reminder to go out to the ice user groups to be more patient with the staff at the front desk of Seymour-Hannah because they are not just there to service the arenas. They are the customer services representative for the whole Recreation and Community Services Department which include all facilities and recreation programs.

Trish also pointed out the procedure of booking ice for the organizations and the first come first served basis.

INSURANCE COVERAGE

Trish Cardwell reviewed the insurance coverage with the committee. Volunteers are not covered by the city's accident insurance; this only covers the City Councillors; if a volunteer is injured, like falling during a meeting, it would be covered by their own OHIP. The general liability insurance does apply for volunteers who are acting within the scope of their duties. The Arena Partners Committee have established that the Chairman of the committee will be the primary contact for media or presentations unless an alternative member is elected or appointed to act in public on behalf of the committee.

ARENA STRATEGY

Trish Cardwell stated that there is a small group formed to produce a mock up ice allocation. They will be taking this year's ice time and trying to fit it into 7 ice pads instead of 8. This will be shared with the committee when it is completed.

Kim Bauer lead a small discussion as to how important this arena strategy is and the mock up allocation is a great step forward. Ed Mokrzynski, a previous member of the committee, was working on a detailed arena strategy report and the committee will continue to add to this documentation. It was questioned as to whether the Merritton arena should be included in this report.

ACTION: Update on the Merritton Arena lease and terms of agreement. JIM BENSON

ACTION LIST

No changes

NEW BUSINESS

A dialogue amongst the committee members took place regarding points of interest with the new spectators facility. There was a conversation on the soil, acreage, parking, design, budget and future user fees. It was also confirmed that the stakeholders will be an important part for this facility and their necessities will be expressed through this committee.

NEXT MEETING

Wednesday, April 11th, 2012 at 5:15 PM

ADJOURNMENT

Meeting to adjourn at 6:00 PM by Councillor Phillips and seconded by Jim Richardson.