

# Downtown Development and Revitalization Advisory Committee (DDRAC)

## Minutes

**Wednesday, June 19, 2019**

**Atrium, City Hall at 3:00pm**

### **Attendance:**

Robin McPherson	Adrian Thiessen
Daniel Romanko	Paul Vance
Tisha Polocko	Rosemany Hale
Kelly Burke	Sharvin Keshavarznia
Elizabeth Vlossak (for David Vivian)	

### **Regrets:**

Judy Pihach, Manager of Planning Services

### **Staff Liaison:**

Scott Ritchie, Urban Design Planner

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1. **Call meeting to order (Acting Chair)**  
S. Ritchie called the meeting to order at 3:10
  2. **Additions/Deletions to the Agenda**  
None
  3. **New Business**
    - 3.1 Selection of Chair and Vice Chair  
Members of the DDRAC voted to appoint Robin McPherson as chair of the Committee. Members then voted to appoint Kelly Burke as Vice Chair.
    - 3.2 Downtown Projects Update  
S. Ritchie provided a brief overview of current/recent downtown developments and planned construction, including a new plaza space at 40 St. Paul, the two-way traffic conversion project at St. Paul/Geneva, the planned office building at 201 St. Paul, and recent façade improvement grants approvals.  
Action: S. Ritchie to provide design plans for 40 St. Paul plaza works.

### 3.3 Committee Work Plan

S. Ritchie advise the Committee that they will be required to prepare a work plan for this term of Council and requested that members identify areas of potential interest for the DDRAC. Work plan to be prepared at a future meeting, following direction from City Clerk's department.

DDRAC members identified a number of potential areas of interest for the work plan, including:

- Creation of a civic square
- Development of a summer strategy
- Identifying/Expanding relationships between the downtown parking strategy and revitalization
- Social infrastructure
- Downtown performance metrics
- Graffiti strategy

Action: S. Ritchie to provide draft 2018 performance metrics report.

### 3.4 Scheduling of Meeting

Committee identified a preference for Tuesday afternoon meeting. Meeting to generally be held bi-monthly. Monthly meetings to be held until work plan established.

### 4. **Date of Next Meeting**

July 16, 2019

### 5. **Motion to Adjourn**

Moved by: R. Hale

**CARRIED**