

Minutes

Wednesday, June 12, 2019

Burgoyne Woods Room, City Hall at 5:00 pm

Members: Mike Anderson, Peter Howes, Mark Jemison, Daya Lye, Dick Thomas

Staff Liaison: Ilyse Norton

Councillors: Joseph Kushner, Bruce Williamson

Regrets: Christine Janzen, Stephen Holmes, Andrew Kretz

1. **Call meeting to order** 5:05 pm (Ilyse Norton)
2. **Additions / Deletions to the Agenda:** Nil
3. **Motion to approve the Agenda:** Mark Jemison
4. **Motion to receive the minutes from May 15, 2019:** Peter Howes
5. **Business:**
 - 5.1 **Introductions.** Members, Councillors and Staff Liaison introduced themselves and offered some of their relevant attributes for the GAC.
 - 5.2 **Committee Orientation:** Ilyse Norton provided a power point presentation which outlined the GAC Terms of Reference, Roles and Responsibilities and a simplified procedures outline. A binder with these documents was provided to members for their retention.
 - 5.3 **Meeting Schedule,** Members, both those present and those unavailable at the meeting, had previously informed Ilyse Norton of their availability times. While it could not satisfy all members, it was decided that the GAC should normally meet on the third Wednesday of each month. It was further decided, to accommodate as many members as possible, that the July GAC meeting would be held on Wednesday, 31 July, 2019. Ilyse Norton offered to circulate a meeting schedule covering the period to end-December 2019.
 - During the discussion, several members offered suggestions of what goals; activities and modus operandi the GAC might consider adopting which would allow it to best accomplish their roles as “Green Advisors” to the City. It was proposed that a establishing a plan for the remainder of the 4-year term would be a worthy goal and should be the focus of the next meeting.

- Bearing this in mind, it was agreed that members would be requested to deliberate and formulate ideas for plans, initiatives and projects for the upcoming term. Also, since the budget year is already half gone; it was suggested that the ideas should also include initiatives or projects upon which the GAC can begin to work as soon as practicable.
- As a further follow on, composition of the GAC, in particular Staff Liaison positions were discussed. Based on cited examples of where Planning and Engineering representatives being at GAC meetings could have averted project problems, both during and post project implementation, the GAC decided to ask.

Motion: Moved by Dick Thomas that appropriate authorities be requested to consider appointing a staff liaison member for both Planning and Engineering Departments to the GAC.

CARRIED

- Both Councillors Kushner and Williamson indicated that as members of the Environmental Sustainability Committee, the committee which oversees the GAC, they intended for at least one Councillor to attend most GAC meetings and they, therefore, could provide a conduit for thorny issues.
- The previous minutes had reflected 'Private Tree By-Law' status at the time of the May 15 GAC meeting. Following a request for an update, Ilyse Norton indicated that the By-Law had been amended.

Motion: Moved by Peter Howes that the GAC be provided the opportunity to review and to comment on the revised Private Tree By-Law, prior to its presentation to Council.

CARRIED

5.4 Election of Chair and Vice-Chair. Ilyse Norton reviewed members stated offers to fill the positions of Chair and Vice-Chair. A member questioned whether a 'Co-Chair' arrangement was possible. Under the terms, as they are currently interpreted, this would not be possible; however, Ilyse Norton offered to investigate.

- **Election of Chair:** Only one member had offered to sit as GAC Chair. Dick Thomas was unanimously accepted as Chair.
- **Election of Vice-Chair:** Two members had offered to sit as Vice-Chair. Following a 'secret ballot' vote, Peter Howes was declared Vice-Chair.

6. **Date of Next Meeting:** As noted at para 5.3 above, the next GAC meeting will be on Wednesday, 31 July, 2019.

7. **Motion to Adjourn:** Daya Lye at 5:58 pm.