

# Accessibility Advisory Committee

## Minutes

**Wednesday, April 24, 2019**

**Burgoyne Woods Room, City Hall at 1:30 pm**

### Attendance:

Invited	Name	Title
Present	Shelley Stewart	Co-chairperson
Present	Diane Foster	Co-chairperson
Present	Melissa Abrams	Member
Present	Bob Asham	Member
Absent	Ian Crawford	Member
Absent	Tracey Findlay	Member
Present	Barbara Legg	Member
Present	Bob Mahony	Member
Absent	Linda Marie O'Hagan	Member
Absent	David Reed	Member
Absent	Amy Romeo	Member
Present	Mary Jane Waszynski	Member

Councillor Phillips	Social Pillar
Councillor Sorrento	Social Pillar

### Staff Liaison:

Linda Murray, Administrative Assistant, Corporate Support Services  
Megan Detlor, Human Resources Consultant, Corporate Support Services  
Christine Adams, Manager of Construction/Engineering, Transportation & Environmental Services

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1. **Call meeting to order 1:45**  
Welcome from the Chair Diane Foster
2. Round Table Introduction
3. **Motion to adopt the minutes of the previous meeting:**  
Date: March 27, 2019  
Moved by: Bob Mahony  
Seconded by: Melissa Abrams
4. **Discussions / Presentations: (invited guests)**  
Member Recognition – Megan Detlor  
Thank you to all committee members for their time and dedication over the past 4 years.  
  
Museum Interpretive Plan – Presentation (Kathleen Powell)  
Overview- take a look at all the stories that we are telling. Many of the Museum's exhibits have been the same since 1991 and this plan provides a roadmap for us for transitioning our exhibits to tell the City's stories in new ways and to cover stories that may be missing.  
  
SS - are there self-directed tours?  
KP – yes there is a fee for Self-guided tours, Self-guided tours are admission by donation.  
If a group would like a guided tour, there is a fee (approx. \$5 per person)  
Our audio guided tours are available at the front desk. They provide some information about some of the things in the Museum but do not cover all the exhibits.  
BL- in terms of visual impairment - if you ask a service animal to open the door, frequently the lock button is beside the open door button. It can be confusing for the service animal.  
BM – how long do I have to provide comment?  
KP – you can email me anytime to provide comment, even after the project is complete. It may take 5 years to complete. We can change things as we go along.  
DF- can we set a date to meet at the Museum to go over the document for whoever wants to go?  
**Action:** MD to set up meeting with Kathleen at the Museum  
MJW – audio tours are great but it would be great to have someone try it out.  
KP – great idea to have a visually impaired person try it out.  
MJW – do you have an advisory board.

KP – no we have an advisory cttee similar to this cttee.  
 DF- I do find the font is very small on the exhibits.  
 KP – yes I find that as well, we do have some booklets with larger print. You just have to ask at the front desk  
 SS – is that on the website?  
 KP – no I don't think it is, maybe it should be. Good point to update the website to say you can ask for a service to help persons with disabilities.  
 DF – I find white text with black background work best for me  
 MJW – person with a hearing disability, would be helpful to have close captioning and audio described  
 SS – tour guides need to be aware of people with cognitive disabilities, if they speak too fast they may not be able to follow it.  
 KP – We do training for our tour guides several times a year and will add this reminder to the training.  
 SS – audio sensory, find it very loud in the Museum. It is a little over stimulating. It would be good to see people with those disabilities to enjoy the Museum.  
 KP – I think this is good idea to incorporate in the plan.  
 MJW – baffles can help with echo in meeting rooms.  
 KP – left meeting  
 LM – left meeting  
 CA- joined meeting 2:45pm for TES update

## 5. **AAC Updates:**

### 5.1 TES Updates: Christine Adams

CA- no formal update, sharing a public meeting with region for Martindale Rd. for those who are interested.  
 DF- continued concerns with contractors not putting signage up properly. Bus sign on Westchester didn't go back up after the pads were poured. May be a good time of year to send a reminder to contractors about clear pathways and proper signage.  
 SS- Lakeshore Rd. is a bus shelter going up? noticed the grass was flagged.  
 CA- haven't heard of anything on Lakeshore Rd  
 SS- could be hydro.

### 5.2 Site Plan Updates: David Reed, Ian Crawford

DR and IC not here to comment on Site Plan updates

### 5.3 Hospital AAC Updates: Bob Asham, Shelley Stewart

SS- April 5<sup>th</sup> meeting - teaching modules for AODA – IASR training at hospital. Issues with queuing sign at hospital for those with low vision/visually impaired. Must contact patient relations in order to make recommendations.

Is hoping to become involved with outpatient services. They are working on a policy around pets, service animals and therapy dogs etc. Sunnybrook has this in place already.

BA – participated in April 5<sup>th</sup> meeting via conference call.

BM- Shelley when you speak of “the hospital” are you speaking of all of them? Or just new one? Had experience at hotel shaver

SS- speaking for all but focus on the AAC at hospital is new hospital.

MJW- explained hospital structure locally and public and catholic division.

**6. New Business:**

BM- clarifying question – will certain members – like those who review site plans have the same role, or will we have the opportunity to review our skill sets and see if we can take on different participation?

MD- once we form the new committee we will definitely discuss what skills sets are on the team and give people the opportunity to participate in different areas.

DF- any other questions or business to discuss?

MJW – confirmed that she will be moving on to working with the region and has enjoyed her 15 years on the committee.

SS- wanted to thank everyone for their work. Wanted to congratulate MD on the position. Commented on getting to know MD at committee fair and pleased she has been successful to position.

MD- thank you SS

**7. Date of next meeting:**

Wednesday, June 26, 2019

Burgoyne Woods Room, City Hall

**8. Motion to Adjourn:**

Moved by: Bob Asham

Seconded by: Shelley Stewart