

Minutes

Wednesday, February 27, 2019

Burgoyne Woods Room, City Hall at 1:30 pm

Attendance:

Invited	Name	Title
Present	Shelley Stewart	Co-chairperson
Present	Diane Foster	Co-chairperson
Present	Melissa Abrams	Member
Present	Bob Asham	Member
Absent	Ian Crawford	Member
Absent	Tracey Findlay	Member
Present	Barbara Legg	Member
Present	Bob Mahony	Member
Absent	Linda Marie O'Hagan	Member
Absent	David Reed	Member
Absent	Amy Romeo	Member
Present	Mary Jane Waszynski	Member

Councillor Phillips	Social Pillar
Councillor Sorrento	Social Pillar

Staff Liaison:

Linda Murray, Administrative Assistant, CSS

Christine Adams, Manager of Construction/Engineering, TES

Eric Lamothe, Manager of Business Planning and Strategic Services, PRCS

Michael Otter, Design and Construction Engineer, TES

Megan Detlor, Human Resources Consultant, CSS

1. **Call meeting to order**
Welcome from the Chair
1:35

2. **Round Table Introductions**

- 2.1 **Motion to adopt the minutes of the previous meeting**
Date: January 23, 2019

Mary Jane Waszynski - thank you to Christine Adams and the TES Project Supervisor, Ray Vachon for installing the sidewalk on Ontario St. and Scott Street.
Approved with above changes.

Moved by: Bob Mahony
Seconded by: Bob Asham
Carried

3. **Discussions / Presentations:** Eric Lamothe, Manager of Business Planning and Strategic Services (Acting)
Update on Accessible Playgrounds Report from PRCS going to Council in March
Work on same team as Stuart Green.
Met with the Recreation Facility & Programing Master Plan Advisory Committee
We want to take the motion from October 24th AAC to Council in March.
Motion to establish protective rubber surfacing around and under playground equipment to achieve inclusivity for all users of the play equipment; therefore; eliminating wood fibre protective bases.
December 10, 2018 Council approved a motion from Councillor Siscoe
“a corporate policy that will ensure that the City’s designs for play spaces such as playgrounds meet or exceed the FADS requirements by using the most appropriate materials and concepts available.”
Proposing we add a clause to FADS document:
“Playground surfaces shall be firm and stable and be constructed of material that does not separate or detach from the parent material under pressure or stress and meets the CSA Group’s National Standard for ground surfaces; and,
That the financial implications to playground renewals associated with the additional clause to the FADS policy be supported by Council and included in future Capital budgets.”
Financials - Neighbourhood Parks. Staff anticipate \$60,000 - \$80,000 per playground installation with the proposed update to the FADS policy.
Financials - City Wide Parks. Staff anticipate \$50,000 - \$75,000 per playground installation with the proposed update to the FADS policy.

MJW – can we look at a wind barrier to keep the sand off the surface.
EL – we can ask to have sand removal part of the full-time staff member's job at Lakeside park
BM – as long as everything is going through this process I am good with it.
EI – Council date is March 18, 2019.
DF – if you want a spokesperson I will present.
EL – thank you I will take that back to the team.

Motion: approve the added clause to the FADS document

Moved by: Bob Mahony

Seconded by: Mary Jane Waszynski

Passed unanimously

- 3.1 Michael Otter, Design and Construction Engineer.
Review of the Port Weller Community Centre Washroom Renovation Project
Presented a couple high level plans of the Port Weller Community Centre Addition and Alterations
Areas highlighted in pink will be renovated
Two new universal washrooms that will be accessible; one will be located inside the building and one will be located outside the building.
We are renovating both the male and female washrooms with Accessible/Barrier Free elements. Won't be 100% FADS compliant but we are doing our best to make it accessible. All toilets will be comfort height.
Interior universal washroom (detail #3) will have resilient non-slip flooring, adjustable height change table; FADS compliant
Exterior universal washroom flooring will be epoxy; more durable, stainless steel sink, change table will be fixed. Exterior washroom will be locked afterhours for security reasons.
DF – don't make the fixed change table too high
MO - discuss with the architect to ensure that mounting height is acceptable for this new washroom.
MJW – the FADS document is for adults, if children are using this facility maybe we should have some toilets regular height.
BA – that is only the accessible stall. The other stalls are regular height.
MO – we were going to do all the stalls with comfort height.
MJW. – children will be visiting the facility then we should have some regular height toilets.
MO – will discuss with architect regarding making the non-barrier free stalls with standard height toilets.
MO - External washroom the hope is to have it ready by this summer.
Construction may be phased, depending on tendering schedule and cost implications.

SS – is there any windows in the doors for contrast for persons with low vision?
 MO –the door won't have a window; we will work with colours for contrast.
 BA – can you send these drawing to Ian and Dave?
 MO – Action: send drawings to LM for distribution
 BL – swing out grab bar?
 MO – yes they should be in there, I will double check with the architect.
 BL – what's the cost involved in a regular grab bar in regular stall?
 MO – ball park less than \$500.00s
 BL – might be more accessible for children in non-barrier free stall
 MO – we are not changing the size of the washroom. We could look to incorporate it
 MA – sinks, is there one that is lower.
 MO- they are going to install AODA sinks.
 BM – what material is the floor?
 MO – outside washroom epoxy sand and grit with raised bumps
 Inside resilient flooring in sheets, non-slip but easier to clean.
 SS – Putting bars in regular stalls will take a lot of the pressure off the accessible washroom.
 DF – please look at the placement of the button to get out of washroom and the lock button. Service animal can get confused as to which button to choose.
 MO – we will look at that.
 MJW – office area, the door going in are you looking at it being 36"
 MO – drawing A1-5 is the new office area.
 MJW – new construction, 36" doorway if possible
 MO- the smallest door is 36" based on the drawings.

3.2 Megan Detlor

Update on the status of replacing an Accessibility Coordinator
 Human Resources has a job posting for a dual role; HR Consultant for TES, Traffic and Operations and an Accessibility Coordinator.
 SS – concerned that a person with HR degree may not have accessibility knowledge or knowledge of the AODA. Things have fallen through the cracks since Diana left.
 MD – the posting states work experience in Accessibility. Sometimes you can find yourself in different paths, if you have a degree in one thing you may find a fit in another area. The successful candidate will have to have the minimum so something related to accessibility will be the minimum.
 DF – Diana was a full-time coordinator I don't know how a person can do it all.
 MD – once you have a dedicated person then you will see that level of support.
 BA – bring Diana back to train the new person.
 DF- our concern is the focus needs to be on Accessibility.

MD – this person will be working with operations and have a clear understanding of what the accessible needs are.

MJW – the city has done a great job on physical disability, we need to work on all disabilities including mental health along with the Canada games and Para games in 2020.

BM – can someone from the cttee help with the hiring process?

Action: LM ask Chantal if the someone from the cttee can help with the hiring process.

SS – we have work to do, we are a respected cttee. The city knows what they are doing, it can be lessened a bit. They come to us with every site plan and they are already done to accessible standards. The dynamics have changed. We have to accept that. We need to be open to change.

Be more hands on by looking things up and send them to the new person.

BM- we could grow from the new person as well.

DF – it is a transition phase for a new committee and new coordinator. Focus more on accessibility and not the HR part of their position.

BL – hiring someone to choose members for the committee. Need to find members who bring different perspective to the committee.

BA – councilors pick the committee members

MD – recruitment fair is independent to the selection process.

SS – the social pillar committees that look at the applications

We learn from each other as well in their different perspectives

BL – hiring someone to choose members for the committee. Need to find members who bring different perspective to the committee.

4. **AAC Updates:**

4.1 TES Updates: Christine Adams

2019 Operating Budget has been approved

2019 Capital Budget has been approved.

2019 Water / Wastewater Budget has not been approved. (late March)

The City's construction map on the City's Website has been updated to include all the 2019 projects.

Specific Projects:

1. Sunset Beach washroom building

Timing: 2019 design only, 2020 construction subject to Capital Budget approval

2. Merritton Park – add accessible washrooms for 2021 Canada Summer Games.

Timing 2019 for design and construction.

3. Douglas Park playground (subject to approval of PRCS' revised playground standard)
4. Port Dalhousie Library Entrance accessible ramp. Current barrier free ramp is painted wood.
Timing - construction this summer.
5. Third Street Louth from South Service Road to Third Avenue Louth; road reconstruction including new bike lanes
Timing: construction will start in March and extend into the Fall
6. The Region will restart Church St, Geneva Street, St. Paul, Niagara Street road reconstruction soon. This project is required to implement the final phase of the Downtown 2-way conversion initiative.
7. Bridges and culverts Replacing 3 box culverts on streets north of Lakeshore Road and initiating studies for several other locations.
8. Glengarry Park – tender coming soon for a combine sewage overflow tank in the park. The park restoration includes a new play structure, basketball court and path improvements.

New sidewalk policy report pending. This report will establish priority setting criteria for new sidewalk funding and make specific recommendations for current approved funds.

4.2 Site Plan Updates: David Reed, Ian Crawford
No update

4.3 Hospital AAC Updates: Bob Asham, Shelley Stewart
No update

5. **New Business:**

BM – when we hire a new person. We should find a way to communicate articles.
Exchange information

DF – Linda Marie was the person who would send that type of media to Diana to send to the cttee.

SS – sharing – PAC went to see “This is the Point” look at a couple to who have cerebral palsy and a couple who has a child with cerebral palsy. It was very good.

BA – conference calling for future meetings

6. **Date of next meeting:**

Wednesday, March 27, 2019

Burgoyne Woods Room, City Hall

7. **Motion to Adjourn: 3:24**

Moved by: Shelley Stewart

Seconded by: Bob Mahony