

St. Catharines Museum Advisory Committee

Minutes

Tuesday, October 24, 2017

St. Catharines Museum at 6:00 pm

Attendance:

Brenda Zadoroznij, Co-chair; Michael O'Neill; Robert De Wolfe

Staff in Attendance: Kathleen Powell; Anthony Percival; Karen Cockerham

Absent: Cameron Wilson

Staff Liaison:

Kathleen Powell, Supervisor of Historical Services/Curator

1. **Call meeting to order (Chair)**
Meeting was called to order at 6:03 pm
2. **Motion to approve the agenda**
Motioned by: Zadoroznij
Carried.
3. **Motion to adopt the minutes of the previous meeting**
Motioned by: O'Neill
Carried.
4. **Business Arising From the Minutes**
 - 4.1 **Donation Box Update – R. De Wolfe**
Working on design and getting sponsorships. Expect to have something for the next meeting.
5. **Business**
 - 5.1 **Curator's Report**
 - 5.1.1 Statistics & Upcoming
 - Handouts: stats for April-September; Family History Workshop postcard; aMuse poster
 - Upcoming events and programs were noted
 - 5.1.2 Advisory Committee Openings

- Applications have been received; recommendations will be sent to Council

5.1.3 Capital Budget re Museum Infrastructure

- Potential to have HVAC replacement looked at in 2018 budget

5.1.4 Outdoor Signage

- First round of quotes received; need to have standardized
- Expect to have usable quotes for next meeting
- Suggested: use 'picture frames' for displaying photos on outside of building

5.2 **Collections Acquisitions**

- Fifteen items were presented for consideration; 12 were accepted in full for acquisitioning; 2 collections were accepted in part; 1 was deferred, waiting more information
- Items presented for deaccessioning were approved

6. **New Business**

7. **Date of next meeting**

Tuesday, November 28, 2017

8. **Motion to Adjourn – 8:05 pm**

Chair's Signature

Secretary