

Minutes

Tuesday, March 20, 2018

320 Wood Street-Conference Room -17:30-19:00 pm

Attendance:

Elaine Manocha (Chair), Tisha Polocko (Vice-Chair), Jonathan Belgrave-Sookhoo, Cheryl Crawley

Absent: Kris Akilie, Holly Washuta, Elizabeth Krajewski

Staff Liaison:

Patrick Conway, John Bellehumeur. Paula Hornall

Ex Officio Members:

1. **Call meeting to order (Chair)**

E. Manocha 17:38 pm

2. **Additions/Deletions to the Agenda**

New application for Committee member to be included in the April Environmental Sustainability Pillar Committee meeting-E. Manocha to bring forward

Is it possible to have student representation on the Committee? J. Bellehumeur to investigate

3. **Motion to approve the agenda**

E. Manocha Motioned , T . Polocko seconded

4. **Motion to adopt the minutes of the previous meeting**

T. Polocko Motioned , J. Belgrave-Sookhoo seconded

5. Presentations (invited guests)

Renee Delaney from Small Scale farms-presentation on the importance of bees and spreading bee food in pollinator gardens-looking for Committees assistance in recommendations for locations for seed bombs (sunflower seeds in clay and compost) –could not provide public locations however Committee willing to place seed packs in Clean up packages-E. Manocha to reach out to Renee to provide seed packs

6. Business arising from the minutes

First quote for Promo Booth -\$1,850.00 for an 8' flat pocket wall booth and \$572.00 for a 6' snug fit table cloth-J. Belgrave-Sookhoo to retrieve two more quotes turnaround time for the production is 1-2 weeks

New Business

7. Business

7.1 Correspondence

None

7.2 Budget:

7.3 Spring Pitch in Preparation

Earth day is Sunday April 22, 2018. Pitch in Day is **April 21, 2018**

Fairview Mall Booth **Friday April 20, 2018** – E. Manocha to contact representative about having booth at this location

Banner location- Geneva Street April 9th, 2018 to April 23, 2018

Pitch in Locations:

- CNR Spur Line-to be cleaned by school
- Ontario/Lake Street Off ramps-both ramps will completed on April 20, 2018-Site Leader for Ontario Street E. Manocha, Lake Street site leader J. Belgrave-Sookhoo/T. Polocko
- Park located behind Pet Smart off Geneva Street-site leader C. Crawley

Miller Maintenance will have staff for both Ontario and Lake Street ramps

E. Manocha to contact Prince Philip School for Wednesday April 18, 2018 for 20 Minute Clean up

Require more paper bags for clean up kits-Elaine to contact Kaumeyer Paper to order

Waivers need to be distributed for Pitch in Events and signed off

Banner will be posted the week of April 16th

Due to visual issues with the fall banner, a new banner will have to be purchased

Pickers have been purchased for clean up

7.4 Graffiti –deferred to next meeting

7.5 Cigarette Butt Campaign ideas - deferred to next meeting

Committee has decided not to go forward with the TerraCycle Cigarette Waste Recycling Program

After cleanup look into ways of dealing with the downtown core, hospital, regional /municipal buildings cigarette butt issues

T. Polocko to contact Bylaw regarding cigarette butts on public property from commercial businesses-see if it can be treated like a property standards issue

8. Date of next meeting

Tuesday, April 17, 2018

9. Motion to Adjourn

E. Manocha 19:05 pm