

## Minutes

**Tuesday, February 20, 2018**

**320 Wood Street-Conference Room -17:30pm**

### Attendance:

Elaine Manocha (Chair), Tisha Polocko (Vice-Chair), Jonathan Belgrave-Sookhoo, Elizabeth Krajewski,

**Absent:** Kris Akilie, Holly Washuta, Cheryl Crawley

### Staff Liaison:

Patrick Conway, John Bellehumeur. Paula Hornall

### Ex Officio Members:

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1. **Call meeting to order (Chair)**

E. Manocha 17:40 pm

2. **Additions/Deletions to the Agenda**

K. Sabzali has emailed intentions to step down from committee-Chair has advised to send in formal resignation letter

Reviewed CCAC Task List designed by C. Crawley-see attached document



CCCAC 2018 Task  
List.docx

Moonlights Flicks –CCAC nights suggested movie is “the Lorax”

3. **Motion to approve the agenda**

E. Manocha

4. **Motion to adopt the minutes of the previous meeting**

T. Polocko Motioned  
E. Krajewski Seconded

**5. Presentations (invited guests)**  
none

**6. Business arising from the minutes**

Quorum for Meetings has now been set to the number of 4 voting member due to the removal of the representatives from both the District School Board /Catholic Boards of Niagara

**New Business**

E. Manocha City Hall Clerks office to obtain assistance for advertisement for new committee members

J. Belgrave-Sookhoo is obtaining quotes on promo booth and should have by the end of next week and then can be forwarded to graphics

**7. Business**

**7.1 Correspondence**

None

**7.2 Budget:**

Committee has been awarded all carryover monies and current 2018 budget monies-see attached documents



CCC 2017 & 2018  
Budget extras.docx



CCC 2018  
Budget.docx



CCC 2017  
Budget.docx

Committee has been approached to purchase an additional Sharps Container for Centennial Park (off Gale crescent). T Polocko motioned to support having the money taken from the 2017 money allotted to the Urban Art Budget of \$2500.00 and \$500.00 from the Education funds and apply to the Sharps container purchase. J. Belgrave Sookhoo seconded motion. Motion passed.

**7.3 Spring Pitch in Preparation**

Earth day is Sunday April 22, 2018. Pitch in Day is **April 21, 2018**

Fairview Mall Booth **Friday April 20, 2018** – E. Manocha to contact representative about having booth at this location

Banner location- Geneva Street April 9<sup>th</sup>, 2018 to April 23, 2018

Pitch in Locations:

- CNR Spur Line
- Ontario/Lake Street Off ramps-both ramps will completed on April 20, 2018
- Park located behind Pet Smart off Geneva Street

Suggestion from Councilor Heywood to have Mountain Locks Park added to the list of Pitch in sites however committee decided that the Park is regularly taken care of by city staff and volunteers

Suggestion to have Miller Group at both locations –P. Conway to reach out

E. Manocha to contact Prince Philip School for Wednesday April 18, 2018 for 20 Minute Clean up

T. Polocko will reach out to Mayor's Office for Mayor's Attendance for 20 minute Cleanup

Require more paper bags for Clean up Kits

Instruction Sheets need to be updated with city logo and new logo

Waivers need to be distributed for Pitch in Events-J Bellehumeur to contact legal about wording for handling of used needles

Fall Pitch in Day will be September 8, 2018

**7.4 Graffiti** –deferred to next meeting

## **7.6 Cigarette Butt Campaign ideas**

Pocket Ashtray's to be purchased -1000 units for \$ \$970.09 design will be blue with white lettering and St. Catharines logo and new CCAC logo.



8. **Date of next meeting**

**Tuesday, March 20, 2018**

9. **Motion to Adjourn**

E. Manocha 19:00pm