

# Recreation Master Plan (RMP) Advisory Committee

## Minutes

**Wednesday, March 21, 2018**

**City Hall, Atrium at 5:00 PM**

### **Members:**

Kim Bauer, Bill Fenwick, Dave Gerow, Susan Garbutt, Jim Richardson, Michael Deinhart

### **Absent:**

Marty Mako

### **Others:**

Clr Bill Phillips, Clr Sandie Bellows

### **Staff:**

Amy Tomaino, Phil Cristi, Jessica Button, Eric Lamothe

---

1. **Call meeting to order**  
D. Gerow called the meeting to order at 5:01 pm.
2. **Additions/deletions to the Agenda**  
Arena utilization data special meeting date discussion
3. **Motion to approve the agenda**  
Moved by: M. Deinhart  
**Motion approved.**
4. **Motion to adopt the minutes of February 20, 2018**  
Moved by: B. Fenwick  
**Motion approved.**
5. **Business**
  - 5.1 Garden City Golf Course Strategy planning discussion

J. Button provided a presentation on the Municipal Golf Course in response to direction from the Budget Standing Committee.

The Committee unanimously approved the following motion made by B. Fenwick:

“That the Recreation Master Plan Committee support the exploration of a 3<sup>rd</sup> party operator/partnership for the Garden City Golf Course for the 2019 season and beyond.”

This motion will be included in a staff report scheduled for the April 16, 2018 Budget Standing Committee meeting.

## 5.2 Pricing Policy Costing Formula discussion

E. Lamothe provided a presentation on the Costing Formula as part of the overall Pricing Policy development.

The Committee unanimously approved the following motion made by J. Richardson:

“That the Recreation Master Plan Advisory Committee approve the following for the purposes of the Pricing Policy:

That the costing formula includes Direct Costs (such as salaries/wages and benefits), Other Direct Costs (such as equipment operations, materials and supplies) and In-Direct Costs (such as building maintenance, utilities, contracts and service charges); and

That Capital Costs as defined by the City of St. Catharines be excluded; and

That where applicable, the costing formula is to be customized to determine the best estimate of true cost.”

This motion will be included in a staff report scheduled for the April 16, 2018 Budget Standing Committee meeting.

## 5.3 Arena utilization data special meeting date discussion

A. Tomaino confirmed that the Arena utilization data, based on the parameters approved by the Recreation Master Plan Committee on February 20, 2018, was prioritized and is complete.

E. Lamothe provided a handout for Committee member review.

The Committee confirmed the special meeting would take place on April 4<sup>th</sup> and would include discussion of this data as the single agenda item. Committee members can submit questions via e-mail in advance of the meeting.

6. **New business for next meeting**

Area utilization data discussion.

7. **Date of next meeting**

Wednesday April 4, 2018 at 5pm at City Hall – Burgoyne Woods Room.

8. **Motion to Adjourn at 6:55pm**

Moved by: S. Garbutt

**Motion approved.**