

Recreation Master Plan (RMP) Advisory Committee

Minutes

Tuesday, February 20, 2018

Kiwanis Aquatics Centre – Irene Locke Room at 5:00 PM

Members:

Kim Bauer, Bill Fenwick, Dave Gerow, Susan Garbutt

Absent:

Jim Richardson, Marty Mako, Michael Deinhart

Staff:

Amy Tomaino, Phil Cristi, Lori Mambella, Eric Lamothe

1. **Call meeting to order**

D. Gerow called the meeting to order at 5:02 pm.

2. **No additions/deletions to the Agenda**

3. **Motion to approve the agenda**

Moved by: B. Fenwick

Motion approved.

4. **Motion to adopt the minutes of January 16, 2018**

Moved by: K. Bauer

Motion approved.

5. **Business**

5.1 Arena Strategy

E. Lamothe provided an overview of Arena recommendations within the Recreation Master Plan and presented parameters for analyzing utilization data.

The Committee voted separately on the seven data parameters listed within the motion below, each made by Bill Fenwick; and each was approved unanimously.

“That the Recreation Master Plan Advisory Committee approve the following arena usage data parameters:

1. That Prime Time Hours include Monday to Friday, 5:00pm to 11:00pm and Saturday to Sunday, 7:00am to 11:00pm.

2. That years of analysis will be a three year review of the most recently reconciled data (2014 to 2016), updated to a rolling 3 years when future analysis is completed.
3. That statutory holidays be excluded in the hours available for usage.
4. That maintenance time be excluded in the hours available for usage.
5. That an hour of ice is defined as 50 minutes in length, plus a 10-minute flood.
6. That any pad closures that occurred during the years of analysis not be included in the hours available for usage.
7. That the data review for the purposes of evaluating ice usage follow the winter, spring/summer and fall seasons, as outlined in the ice allocation policy; and that winter be prioritized.”

Staff will proceed with completing Arena usage data analysis using these parameters and will present the winter data to the Committee when complete. This will provide the first and foundational component of an overall Arena Strategy, followed by the spring/summer and fall data. At that time, the Committee will discuss additional components for consideration of inclusion in an Arena Strategy.

6. **New business for next meeting**

None.

7. **Date of next meeting**

Wednesday March 21, 2018 at 5pm at City Hall – Atrium Room.

8. **Motion to Adjourn at 7:04pm**

Moved by: K. Bauer

Motion approved.