

# Accessibility Advisory Committee

## Minutes

**Wednesday, October 25, 2017**

**City Hall, Burgoyne Woods Room at 1:30 p.m.**

### **Attendance:**

Diane Foster, Co-chairperson  
Shelley Stewart, Co-chairperson  
Melissa Abrams  
Ian Crawford  
Tracey Findlay  
Bob Mahony  
Linda Marie O'Hagan  
Mary Jane Waszynski  
vacancy

### **Regrets:**

Bob Asham  
David Reed

### **Staff Representatives:**

Diana Lecinski, Accessibility Coordinator, Office of the CAO  
Christine Adams, Transportation & Environmental Services

1. **Call meeting to order and Plans Review:**

Shelley Stewart called the meeting to order at 1:30 p.m.

Round-table introductions were made.

2. **Motion to adopt the minutes of the previous meeting**

Wednesday, September 27, 2017

Moved by: Diane Foster

Seconded by: Bob Mahony

That the Minutes of September 27, 2017 be approved.

CARRIED

3. **Business arising:**

a) **Accessibility Plan;**

A draft of the Facility Accessibility Design Standards (FADS) has been completed. It is available for the AAC and TES engineering to review by November 22<sup>nd</sup> for comment by this next meeting date. Due to the file size, staff will save it to a drop-box and email the AAC a link to open to view the document.

Further to AODA training to the staff and volunteers of the FirstOntario Performing Arts Centre, accessibility staff, along with Mary Jane Waszynski of Niagara Centre for Independent Living and Simone Lammers of the March of Dimes Employment Services, provided City managers with a comprehensive training session on the Employment Standard. Accessibility staff also provided accessibility training to Transit staff in 1 of numerous upcoming sessions.

AAC members are reminded that the perspectives of older adults is part of their mandate. Linda Marie O'Hagan noted the upcoming Older Adult Forum and will attend on behalf of the AAC.

b) **AAC vacancy;**

Staff regrets to inform the members that Steve Byers resigned from the AAC, but hopes are that he may reengage with the AAC in the future.

**c) 2018 calendar and meeting venues;**

It was suggested that AAC may like to meet at various City facilities during 2018. Members suggested 3 or 4 meetings off-site during good weather and the remaining be at City Hall during the winter. Staff will provide a final 2018 meeting schedule at the next meeting.

Moved by: Tracey Findlay  
Seconded by: Bob Mahony

That the monthly 2018 meeting schedule for the AAC include several other City facility locations for members to review and familiarize themselves with. 3 or 4 meetings during good weather should be arranged at other City facilities and the remaining meetings be held at City Hall during the winter.

CARRIED

**d) E-newsletter article opportunity;**

Accessibility awareness via E-newsletters by the Downtown BIA should be undertaken with a framework of positive promotion, education and information sharing were discussed. Draft schedule and content focus will be discussed at future meetings.

**4. AAC Updates:**

**a) Community access and media;**

Circulated with the electronic agenda package.

**b) City Projects, Christine Adams, TES;**

Christine Adams noted;

- a Universal Washroom design for Russell Community Centre was presented and reviewed.
- a resident noted concern for the sidewalk design of semi-mountable curbs on Lorne Avenue. Staff had discussed the benefits of the design for accessibility particularly on secondary streets and where there is a narrow road allowance. The members agreed that TES's design provided less cross-slope and less up-down wave effect for pedestrians who use a mobility device. Shelley Stewart noted that using when a guide dog that flatter and predictable footing is beneficial.

Moved by: Ian Crawford  
Seconded by: Diane Foster

That where residential streets with lower traffic volumes and where those streets have a narrow road allowance that the City's Accessibility Advisory Committee endorses the Transportation & Environmental Services (TES) design to use semi-mountable curbs to reduce undulation and cross-slope for pedestrians with disabilities on those residential streets where TES deems the design appropriate in a given circumstance.

CARRIED

**c) Site Plan update;**

Ian Crawford asked Christine Adams about the new Walmart at the Pen Centre and removal of accessible parking spaces. Staff will follow up and advise at the next meeting.

AAC members had voiced concern about lack of signage on accessible parking spaces on public developments that are under site plan to Planning and Building Services staff (June 28, 2017). Staff provided a list of addresses from the past several years and members will review for appropriate signage as this is the enforceable element of the parking space and site plan does not specifically inspect accessible parking and its signage.

**5. Date of next meeting**

Wednesday, November 22, 2017 at 12:00 noon, annual luncheon.  
City Hall, Burgoyne Woods Room.

**6. Motion to Adjourn**

Meeting was adjourned at 3:20 p.m.

Moved by: Melissa Abrams  
Seconded by: Mary Jane Waszynski

That this meeting be adjourned.

CARRIED