



**The Corporation of the City of St. Catharines  
CITY COUNCIL AGENDA  
Special Meeting, Monday, December 18, 2017  
(continuation, if necessary, Tuesday, December 19, 2017)  
Council Chambers, City Hall, 6:30 PM  
(2018 PROPOSED OPERATING BUDGET)**

*His Worship Mayor Walter Sendzik takes the Chair and opens the meeting*

Page

**1. Mayor's Report**

**2. Adoption of the Agendas**

**3. Adoption of the Minutes (Council and General Committee)**

**4. Declarations of Interest**

**5. Delegations**

- 5.1 Mayor Douglas Joyner, Township of West Lincoln  
Re: Increasing Composition of Regional Council - Addition of Member  
for Township of West Lincoln  
(see Council Agenda, December 18, 2017, Item 7.1)

**6. Public Meeting Pursuant to Notice By-law**

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- 6.1 2018 Proposed Operating Budget  
*(report contains a link to the 2018 Draft Operating Budget)*

**7. Motions**

19 - 31

- 7.1 **Increasing Composition of Regional Council - Addition of Member  
for Township of West Lincoln**

*Requested Resolution:*

That the Council of the City of St. Catharines consents to the passage of By-law No. 2017-108 of the Regional Municipality of Niagara, being a by-law to increase the composition of Regional Council by adding an additional Councillor for the Township of West Lincoln.

32 - 34

- 7.2 **Niagara Peninsula Conservation Authority - Appointment of  
Supervisor**

*At the meeting of December 11, 2017, Councillor Stevens provided  
notice of intent to present the following motion:*

That the City of St Catharines respectfully requests the Premier of Ontario to immediately appoint a Supervisor to take over the operations of the NPCA; and

That if said Supervisor is not appointed within sixty days, the board be dissolved and be replaced by directors appointed by the members of the lower tier municipalities, based on skill set, not politics or political ties, and that Niagara Region develop the process with stakeholders, to be in place after 2018 Municipal Election.

**8. Call for Notices of Motion**

**9. In-Camera Session**

Council will meet In-Camera for the following purpose:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and litigation, or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, regarding Union Waterfront Ontario Municipal Board Appeal.

**10. Motion Arising from In-Camera Session**

**11. By-laws**

11.1 Reading of By-laws

**12. Adjournment**

## Corporate Report

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**Report from** Financial Management Services, Director

**Date of Report:** November 30, 2017      **Date of Meeting:** December 11, 2017

**Report Number:** FMS-320-2017      **File:** 10.57.12

**Subject:** 2018 Proposed Operating Budget

### Recommendation

That the report from the Budget Standing Committee dated November 30, 2017, regarding the 2018 Operating Budget be referred to City Council for consideration after the public meeting scheduled for December 18, 2017. FORTHWITH

### Committee Recommendations

The Budget Standing Committee (BSC) has reviewed the 2018 Draft Operating Budget and recommends the following:

That the 2018 Operating budget as presented be approved; and

That the by-law to deem one-third of the remuneration paid to Members of Council as expenses incident to the discharge of their duties be maintained; and

That the 2018 tax levy include a one-percent levy for infrastructure; and

That Council approve the changes listed in Appendix 2; and

That Staff be directed to create a policy of maximum reserves for Associations, Boards and Commissions (ABCs); and

That the Budget Standing Committee approve the ethno-cultural transitional grant program in the amount of \$42,806 for 2018 and the Civic Project Fund be used to fund this grant;

That Council request that the Region of Niagara consider a rebate program for ethno-cultural charitable and non-profit organizations for 2018; and

That staff proceed with the plan regarding Paid Parking Spaces on Race Street, as per the November 15<sup>th</sup> BSC memo attached as Appendix 3; and

That the City Solicitor be directed to prepare the necessary by-laws. FORTHWITH

## Background

City Council, at its meeting June 8, 2015, approved the establishment of a new BSC as a pilot project for the term of Council. The Committee's mandate is to provide financial guidance and oversight from a broad perspective to assist and improve upon the City's budget process as well as short, medium and long-term financial planning. The Committee will ensure that budget decisions are reflective of the goals outline in Council endorsed strategies and plans as, but not limited to, the City's Strategic Plan, Official Plan and Recreation Maser Plan.

## Report

The Committee met on thirteen (13) occasions over the last eight (8) months. Its direction to staff was to bring back an operating expenditures budget with a maximum increase of 1.5%. The budget presented by staff included additional infrastructure related items and a minimum wage increase impact of almost half of one percent, which brought the expenditure budget tabled to 2.77%. The draft 2018 operating expenditure budget was published on the City's website as of Friday September 29, 2017. The Committee met with senior staff, reviewed the Transit Commission's, St. Catharines Public Library Board's and Niagara District Airport Commission's submissions, and conducted a detailed review of the 2018 Operating Budget. All City departmental presentations and agencies, boards and commission BSC presentations for 2018 were completed by November 8, 2017 and have been available on civic web since that time. The Budget Committee also hosted two Open Houses and a Telephone Town Hall to garner the public's view on the draft budget. The Committee is now in a position to provide its recommendations to City Council. The initial operating budget presented by staff was amended by the Budget Standing Committee. The amendments have been incorporated into the 2018 Operating Budget and are listed in Appendix 2.

These revisions reduced the expenditure increase over 2017 to \$2,742,669 or 2.49%. The full budget document is included as a link ([Appendix 1](#)) to this report, and is available upon request.

As City Council is aware, in 2017 there was a current value reassessment based on January 1, 2016 valuation date. The increase in the assessment is being phased in over a four year period with 2018 being the second year of the phase in.

## Municipal Officers Expense Allowance

The former Municipal Act, section 283 deemed one-third of the remuneration paid to Members of Council as expenses incident to the discharge of his or her duties as a member of Council. The Income Tax Act, Section 81(3), provides that an expense allowance paid by a Municipal corporation to an elected member shall not be included in income.

In 2001, the new Municipal Act was approved. The new Act gave Council the option, if the City passed a resolution before January 1, 2003, to continue the one-third of the

remuneration paid to elected Members of Council as expenses incident to the discharging of their duties as Members of Council.

City Council, at its April 22, 2002 meeting, approved a by-law to deem one-third of the remuneration paid to members of Council as expenses incident to the discharge of their duties. The Municipal Act 2001 required City Council to review the by-law deeming one-third of the remuneration paid to members of Council incident to the discharge of their duties at a public meeting at least once during the four-year period corresponding to the term of office after a regular election. This report recommends that the previous practice continue.

## **Infrastructure Levy**

The 2016 Operating Budget was the first time the City included an infrastructure levy. Currently the City of St Catharines infrastructure deficit is over \$140 million in core infrastructure areas. Essentially there is more than \$140 million worth of work that is outstanding in areas of crucial infrastructure areas such as roads, bridges, facilities and park amenities. An infrastructure levy is a tool that will help address this infrastructure deficit, demonstrate accountability and transparency to the taxpayers about how funds are allocated and for what purpose. In its continued commitment to reducing the infrastructure deficit, the BSC recommended a one percent (1%) infrastructure levy be maintained in 2018 to provide funds to address the City's infrastructure deficit.

## **Hospital Levy**

City Council, at the May 26, 2008 meeting, approved a separate tax rate to be levied for hospital purposes beginning in 2008 in the amount of \$2,029,605. This amount is levied annually to meet the City's commitment with regard to the new hospital. The City's current commitment to the hospital levy ends in 2026 with a total contribution over the 19 years of \$41,406,146. The approved payment schedule indicates the amount of \$2,208,959 be levied in 2018. With the 2018 assessment values, the impact on a median household with a CVA of \$238,000 is a decrease in the hospital levy portion of the City's tax rate of \$0.32.

## **Community Gardens**

In 2017, Council approved the funding of Community Gardens through the Civic Project Fund with the instruction to review the funding source in 2018. Based on experience from the 2017 program, feedback from community garden organizers and Council's direction to include related educational activities, changes are being made to the Community Gardens Program. It is recommended that the Green Advisory Committee (GAC) be responsible for the awarding of the funds as opposed to the Environmental Sustainability Pillar as the GAC meet monthly as opposed to quarterly. This allows for a shorter response time, and more time for the garden season. An amount of \$20,000 is requested in 2018 with \$7,600 being funded through the Green Advisory Committee. This results in \$12,400 being supported through the 2018 Operating Budget. BSC is recommending that the \$12,400 for new community gardens be funded through the Civic Project Fund for 2018.

## Outside Boards and Commissions

At the Budget Standing Committee meeting of November 1, 2017, the St. Catharines Transit Commission, the St. Catharines Public Library Board and the Niagara District Airport Commission presented their 2018 Operating Budgets.

The Niagara District Airport requested a 2018 contribution from the City of St. Catharines of \$237,289. This represented an increase to the approved 2017 contribution of \$29,436. The BSC approved a motion that the 2018 Operating Budget contribution to the Niagara District Airport Commission remains the same as the 2017 contribution (0% increase). Attached as Appendix 4 is a letter from the Niagara District's Airport with their original request of \$237,289 as operating funding in 2018. In addition, they are requesting an amount of \$156,315 as a capital grant amount. Similar to 2017, the capital request will be included with the City's 2018 capital budget coming forward to Council for consideration early in 2018.

The St. Catharines Public Library requested a 2018 municipal contribution of \$5,628,960. This represented an increase over the 2017 approved contribution of \$137,760. At the BSC meeting of November 20, 2017, the BSC approved a motion to reduce the amount that the City provides to the St. Catharines Public Library by \$250,000, to be funded from the library's reserve fund that currently sits at 45% of the library's annual operating budget.

The St. Catharines Transit Commission requested a 2018 contribution from the City of St. Catharines of \$10,790,745. This represented an increase to the 2017 approved contribution of \$323,019. At the BSC meeting of November 20, 2017, the BSC approved a motion to increase the contribution to the St. Catharines Transit Commission by an additional \$374,170 to accommodate the implementation of the crosstown transit route with half hour and Sunday Service beginning in September 2018.

## North St. Catharines Splash pad

At the Council meeting of October 16, 2017, the following motion was approved:

That Council refer the report to the BSC for their consideration of operating costs to open the splash pad in 2018.

The Budget Standing Committee is recommending the inclusion of \$65,000 in the 2018 operating budget to meet this request.

## Ethno-cultural Transitional Grant Program

As part of the 2017 budget, Council approved a transitional grant program for 50% of the City's portion of property taxes for ethno-cultural centres registered as charitable organizations and owning real property in the City of St. Catharines and follow the SCCIP rules and that \$40,000 be provided for this initiative from the Civic Project Fund. During 2017, the BSC reviewed the eligibility criteria and transitional grant application

form and directed staff to amend the eligibility criteria to include non-profit organizations. Both non-profits and charities can operate on a non-profit basis, but they are defined differently. Charities must be registered and approved by the Canada Revenue Agency (CRA) and must be established and operate exclusively for charitable purposes. Non-profits do not need to operate exclusively for charitable purposes; they can operate for social welfare, civic improvement, pleasure, sport, recreation or any other purpose except for profit. There is no registration process with CRA for non-profits. Similar to 2017, BSC approved creation of a rebate program by the Region of Niagara in 2018.

## **Race Street – Six On-Street Paid Parking Spaces**

The BSC supported the creation of six new on-street paid parking spots based on a plan prepared by staff. This plan has two phases with details included in Appendix 3. The first phase in the Fall 2017/Spring 2018 will see the removal of two parking spaces on the North side of Race Street and addition of six parking spaces on the South side with the conversion of Race Street to one-way westbound and the creation of All-Way Stops at Carlisle and McGuire Streets. The second phase in the Summer 2018 will be intersection improvements at Race and McGuire Streets, sidewalk construction within the island area and landscaping the boulevard area in front of 7 Race Street.

## **Façade CIP**

The City's CIP-Façade Improvement Program has been in place since 2005 and annual commitments have ranged from \$8,000 to \$90,000. The Region matches these commitments. The annual operating budget for this program in recent years has been \$100,000. The uncommitted funds in 2016 were \$10,000 and in 2017 are estimated to be \$90,000. These funds will continue to be reserved for this program in 2018. In addition, the BSC approved that the \$100,000 in the 2018 operating budget be funded by the Civic Project Fund and that \$40,000 of this be used to fund an increase to the Designated Property Grant Program in 2018. Therefore in 2018, the funds available for the CIP-Façade Improvement Program would be a total of \$160,000. During 2018, PBS staff will review funds expended and further analyze for 2019.

## **Heritage Grant Program Increase**

In 2000, Council approved the establishment of the Designated Property Grant (DPG) Program. Since 2001 annual funding for this grant program has ranged between \$8,000 and \$10,000 and starting in 2007 was funded by the Civic Project Fund instead of the operating budget. At its meeting on October 16, 2017, Council increased the maximum amount to \$5,000 from \$1,000 per project per calendar year and it referred the discussion of increasing the annual funds available to support the DPG to BSC. At its meeting of November 29, 2017, the BSC approved providing an additional \$40,000 in 2018 for this program and that this \$40,000 be funded by the CIP for Façade Improvements.

## **Employee Satisfaction Survey**

An employee satisfaction survey would allow the City to measure employee engagement, give employees a voice, direct organizational growth and benchmark

against other municipalities. Although resources – both financial and staff have not been available for an undertaking of this magnitude, Team STC (formerly the MVP – Mission, Vision and Principles - Implementation Team) felt that it was important to make an effort to survey employees in some manner. As a result it developed a survey in-house which annually asks employees general questions about their workplace environment and what type of new initiatives employees would be supportive of.

An in-house survey does have its limitations; such as, low participation affects accuracy, question quality does not reveal underlying issues and number and diversity of staff requires significant effort to ensure participation. A professional employee engagement survey would address these challenges. The cost for survey development and research methodology, survey delivery, data analysis and creation of reports and benchmarking with others in the municipal and public sector is approximately \$13,000 to \$15,000. The estimated costs for execution and implementation in 2018 is estimated to be \$5,000. Therefore the total estimated cost for employee survey is \$18,000 to \$20,000.

## **Parking Meter Reserve Fund**

Included in Tab 17 of the 2018 Operating Budget is a summary of the Parking Meter Reserve fund. The net revenue from the operation of all parking facilities is deposited into the parking meter reserve fund. These funds are then used for the payment of all outstanding debentures on parking facilities, maintenance of existing facilities and for the acquisition and establishment of future parking equipment and facilities. Included in the parking meter reserve fund are funds for an ongoing project to replace the existing parking meters with parking meters with newer payment technology.

## **Disclosure Requirements – Public Sector Accounting Board**

Effective January 1, 2009, the Municipality adopted section 1200 and Section 3150 of the Public Sector Accounting Board (PSAB) Handbook. Section 1200 refers to general reporting principles and standards related to government financial statements. Section 3150 provide guidance on the recognition and disclosure of tangible capital assets in government financial statements.

As a result of the changes to accounting standards, the calculation of the City's surplus for budgeting purposes now differs from the surplus on the City's Financial Statements. The differences are primarily with respect to capital items, debt repayment, post-employment benefits, and solid waste landfill closure and post-closure expenses. The financial statements are prepared using accrual accounting methods. The annual budgets continue to be prepared on a modified cash basis.

Ontario Regulation 284/09 made under the Municipal Act, 2001 allows the municipalities or local boards to exclude amortization, post-employment benefits, and solid waste landfill closure and post closure from its budget provided the municipality prepares a report about the excluded expenses prior to Council adopting the budget for the year, and that the report is adopted by resolution of Council.



The report is required to contain at least the following:

1. An estimate of the change in accumulated surplus of the municipality to the end of the year resulting from the exclusion of these expenses;
2. An analysis of the estimated impact of the exclusion of any of the expenses on the future tangible capital asset funding requirements of the municipality.

The following is intended to provide Council with the required information under Ontario Regulation 284/09 regarding excluded expenses for the 2018 budget year and the estimated effect these accounting changes will have on the Accumulated Surplus for 2018.

## Estimated effect on Accumulated Surplus

As explained above, the result of changes to accounting standards is that the City's surplus for budgeting purposes differs from the surplus on the City's financial statements. The estimated effect on the 2017 ending surplus due to the excluded expenses and change in reporting is anticipated to be a net decrease of \$3,002,879. This difference is one of financial presentation only.

The details of the change in surplus are as follows:

### Increases:

Capital items provided for in operations	\$10,858,174
Debt repayment – principal portion	\$10,372,177
Estimate change in post-employment Benefits expense	\$ 162,255
Estimated change in solid waste landfill Closure and post closure expenses	\$ 175,529

### Decreases:

Estimated amortization expense	<u>(\$24,571,014)</u>
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Net Increase / (Decrease) in accumulated Surplus (\$3,002,879)

Operational requirements will need to continue to be funded on a cash flow basis. As such, excluded expenses do not affect the operating surplus or budget of the City.

## Financial Implications

The approval of the 2018 Operating Budget funds the services and infrastructure as per the departmental budget details in Appendix 1.

## Relationship to Strategic Plan

The 2018 operating budget supports all four pillars of the Council Strategic Plan. Details of this support is provided below.

## Economic Sustainability

**Economic Prosperity for All** is enhanced through:

- The implementation of the Economic Development Strategy
- Focus on the redevelopment of the commercial core of Port Dalhousie, former GM lands, Hotel Dieu and General Hospital sites
- Ongoing identification and quantification of the City's technology requirements to identify long term cost savings
- Sustainable investment for infrastructure with the continuation of the infrastructure levy
- Ongoing work with the Niagara Region on Inter-municipal Transit and to complete an Integrated Transportation Master Plan
- FirstOntario PAC annual events and high quality programming will continue to stimulate a new and vibrant Downtown that will attract new high quality retail, residential, and commercial investment: and will draw tourists and the centre will help to extend their visits to the Region
- Staff resources in partnership with the Region and local municipalities in Niagara to continue to work with GO Train commuter service
- Leveraging innovative technologies to provide our citizens with efficient and informative interactions

## Social Sustainability

**A Dynamic Community for Everyone** is enhanced through:

- Prioritization and implementation of recommendations from the Parks and Recreation Master Plan with a focus on balancing recreation services for all ages, demographics and abilities
- Implementation of the objectives of *A City for All Ages*, the City's older adult plan, to build age friendly community programs and services
- Establishment of a complete neighbourhood matrix
- Working together with local organizations and other levels of government to support the successful settlement and integration of newcomers, celebrate our diversity, and create a welcoming and inclusive community
- FirstOntario PAC programs will serve diverse audiences, will connect people through artistic work of meaning, substance and quality that create a community sense of pride
- Development and implementation of a plan using innovative new technologies to enhance two-way communications between residents and the City
- Identification of opportunities to expand the Citizens First initiative and conduct reviews to ensure continuous improvement of customer service

## Environmental Sustainability

**Greening the Garden City** is supported through:

- Establishment of a plan to integrate green and sustainable technologies in municipal infrastructure and program delivery

- Working towards tree canopy targets as identified in the Urban Forestry Management Plan
- Maintaining and enhancing the health and accessibility of our waterfront through the Waterfront Trail System, municipal beaches, rivers and creeks, the Welland Canal and old canal systems by working with Niagara Region, the NPCA and other community partners on improvement projects
- Review of operations to minimize impacts and to prepare for climate change
- The continued funding for community gardens support partnerships to expand these networks across the City

## **Cultural Sustainability**

**Inspiring the Community through Culture** is enhanced through:

- Prioritization and implementation of recommendations from the City's Culture Plan
- Exploration of potential opportunities for City-owned heritage properties to provide incubation space for arts and culture enterprise, and to build creativity, innovation, entrepreneurship and community
- Leveraging relationships with Brock University's MIWSFPA, Rodman Hall, the FirstOntario PAC and the NAC to sustain Downtown St. Catharines as a leading centre for creativity and culture
- Supporting capacity building in the arts sector to encourage job creation, support cultural tourism and engage residents in cultural experiences
- "The arts live here" – FirstOntario PAC programming model and working with the local arts community, the centre will make the arts more accessible to the people of St. Catharines

## **Notification**

It is in order to advise Dave Sherlock, General Manager, St. Catharines Transit Commission, 2012 First Street Louth, R.R.#3, St. Catharines, ON L2S 3V9; Lillita Stripnieks, Chief Executive Officer, St. Catharines Public Library, 54 Church Street, St. Catharines, ON L2R 7K2; Len O'Connor, CEO, Niagara District Airport, PO Box 640 Virgil ON L0S 1T0 of the decision regarding their 2018 Budget request.

### **Prepared by:**

Budget Standing Committee

### **Submitted by:**

M. Kreuk, Manager Capital and Budgets

### **Approved by:**

Kristine Douglas, CPA, CMA Director, Financial Management Services/City Treasurer

### **Attachments:**

Appendix 1 – Full 2018 Operating Budget Document

Appendix 2 – List of BSC Amendments

Appendix 3 – Paid Parking Spaces on Race Street

Appendix 4 – Niagara District Airport Letter revised 2018 Budget Request

## 2

**Amendments to the 2018 Expenditure Budget - From Committee Deliberations****Initial Submission - October 2, 2017**

Total City Expenditures	\$	96,644,976	
Transit Commission	\$	10,790,743	
Library Board	\$	5,628,960	
Niagara District Airport	\$	207,853	
	<u>\$</u>	<u>113,272,532</u>	= 2.78%

**Additions**

1 LCS Election - Election Voting Equipment	\$	15,485	
2 Transit - Cross Town Route	\$	352,007	
3 Transit - Cross Town Route Expanded Sunday Service	\$	22,163	
4 CAO - Employee Satisfaction Program and Survey	\$	18,000	
5 North St. Catharines Splash Pad - Operating Costs	\$	65,000	
	<u>\$</u>	<u>472,656</u>	
	<u>\$</u>	<u>113,745,188</u>	

**Revisions**

1 Library Reduction	\$	(250,000)	
2 CAO Communications - Advertising Revenues	\$	(43,000)	
3 CAO - Total Wage/Benefits	\$	(20,000)	
- Funded from Tax Stabilization Reserve			
4 CAO - Administrative Salary Adjustment	\$	(18,000)	
5 FMS - Administration Recovery	\$	(10,000)	
6 FEMS - Building Improvements	\$	(35,000)	
- Firehall Painting Phase 1			
7 FEMS - Amend Equipment Provision	\$	(50,000)	
8 PBS - Additional Reductions	\$	(6,020)	
9 PBS - CIP Façade Program	\$	(100,000)	
- Funded through Civic Project Fund			
10 PRCS Museum Additional Revenues	\$	(32,000)	
11 PRCS - Community Gardens Funding	\$	(12,400)	
- Funded through Civic Project Fund			
12 PRCS - Cemetery, 'Section EE' Pouring New Foundations	\$	(12,000)	
13 PRCS - Seymour Hannah - Small Tools and Equipment	\$	(20,000)	
14 PRCS - Reinstallation of Port Pier Memorial Benches	\$	(40,000)	
- Funded through Tax Stabilization Reserve			
15 TES - Streetlight Maintenance	\$	(50,000)	
16 TES - Traffic Calming Measures (Reduced by Half)	\$	(17,500)	
17 TES - Facilities Corporate Energy Management Plan Upgrade	\$	(50,000)	
18 TES - LSSC Post-Renovation Service Contracts	\$	(25,825)	
	<u>\$</u>	<u>112,953,443</u>	= 2.49%




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## Memorandum

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**To:** Budget Standing Committee

**Cc:** Shelly Chemnitz, CAO  
 Kristine Douglas, Director FMS  
 Dan Dillon, Director TES  
 Margaret Kreuk, Manager Budgets and Capital  
 Christine Adams, Manager of Engineering and Construction

**From:** Brian Applebee, Manager of Transportation Services

**Date:** November 2, 2017

**Subject:** Paid Parking Spaces on Race Street

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### Background

At the September 18, 2017 Budget Standing Committee (BSC) meeting, Staff were directed to "...prepare a report regarding the addition of 6 to 10 paid parking spaces on Race Street". This memo addresses that request.

Race Street currently has two paid (metered) on-street parking spaces located on the north side of the street adjacent to #3 Race Street. With the relatively new redevelopment of the properties along Race Street, as well as the construction of the Meridian Centre, the FirstOntario Performing Arts Centre and the Marilyn I Walker campus of Brock University, Race Street has become a destination as well as a gateway into the downtown for residents and visitors. Correspondingly, an increase in the demand for short-term on-street parking has been realized.

### Parking Review

During consultation through the Downtown Parking Study, as well as through inquiries to staff through the normal course of business, staff have been requested review the potential to increase the number of on-street parking available on Race Street. Accordingly, staff have undertaken a review of the potential and feel that the opportunity exists to replace the two current paid parking spaces with up to 6 new on-street paid parking spaces on the south side of the street. Race Street is approximately 7.3 metres wide. This width is sufficient for one-side on-street parking, therefore the removal of the two parking spaces on the north side would be required in order to implement the parking on the south side.

While it is difficult to predict the exact expected increase in revenue, it would provide for an additional 4 paid parking spaces that are charged at the city's rate of \$1.50 per hour, Monday to Friday, from 09:00 to 18:00. The cost to install new meters is approximately \$800 each.

## Related Initiatives

Additionally, staff are proposing several other initiatives in the Race Street corridor.

Firstly, staff is proposing to change Race Street, between Carlisle Street and McGuire Street, from two-way to one-way operation in the westbound direction. This is currently the predominant movement along the road. This change would reduce potential vehicle conflicts and provide additional space for delivery vehicles to stop temporarily.

Secondly, staff is proposing the construction of a curb extension on the east end of the island between Race Street and McGuire Street as well as a sidewalk around the perimeter. The curb extension would serve three purposes; it would effectively narrow the road intersection and therefore reduce the crossing distance for pedestrians, it would provide some additional buffer space between the intersection and the first parking space, and it would force westbound drivers to reduce their speed when turning from Race Street/McGuire Street onto Race Street. One-way operation would be required to support this recommended change.

Thirdly, staff is proposing the introduction of all-way stop control at the intersection of McGuire Street and Carlisle Street. The introduction of all-way stop control would require vehicles to stop, however it would also allow the city to paint a pedestrian crosswalk on the west side of the intersection from the Race Street parking lot to the sidewalk on the west side of Carlisle Street. The Race Street parking lot is a daily permit lot and is used as a Special Events lot when that program is in force. The sidewalk on the west side of Carlisle Street / north side of McGuire Street provides access to the FirstOntario Performing Arts Centre as well as linking to the sidewalk on IceDogs Way which leads to the Meridian Centre. The pedestrian crosswalk would be painted with the high visibility "ladder" crosswalk, similar to the crosswalk on the north side of the intersection.

Lastly, staff are recommending that the hard-surfaced boulevard area adjacent to #7 Race Street, which at one point had been a driveway access, be reinstated with sod and a barrier curb. Currently this area is utilized as illegal parking.

Each of these initiatives are illustrated in Appendix 1.

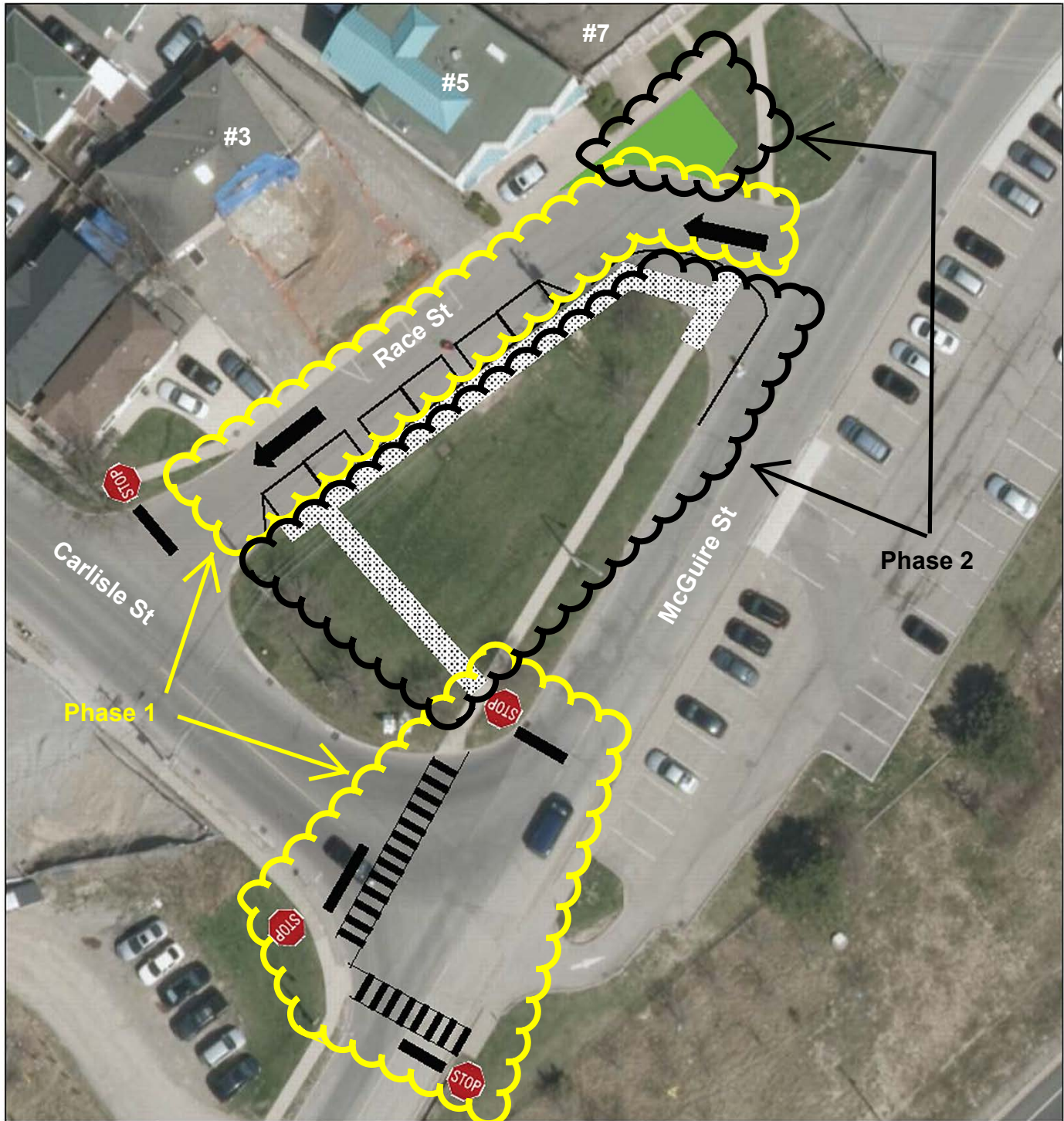
## Timeline

The timing for these proposals are as follows:

**Phase 1** – Fall 2017/Spring 2018 – Would include the conversion of Race Street from two-way to one-way, install new parking meters and move parking to south side of Race Street and install All-way Stop at the intersection of Carlisle Street and McGuire Street.

**Phase 2** – Summer 2018 – Would include construction of the sidewalk in the island area, the extension of the curb on the island and the elimination of parking in boulevard adjacent to #7 Race Street and reinstatement of sod.

## Race Street - Proposed Parking & Operational Revisions



### Phase 1 - Fall 2017 / Spring 2018

- Remove 2 Parking Spaces on North Side & Add 6 Parking Spaces on South Side
- Convert Race St to One-Way Westbound
- Create All-Way Stop - Carlisle St @ McGuire St

### Phase 2 - Summer 2018

- Intersection Improvements - Race St @ McGuire St

2018 Proposed Operating Budget (report contains a link to the 2018 Draft...

- Landscaping Boulevard Area in Front of #7 Race St





November 23, 2017

Shelly Chemnitz  
 CAO  
 City of St. Catharines  
 P.O. Box 3012  
 St. Catharines, ON  
 L2R 7C2

**Subject: Niagara District Airport Annual Budget – Operating and Working Capital for 2018**

Dear Shelly Chemnitz,

Please find attached the Niagara District Airport's operating and capital budgets for 2018. These documents are provided in accordance with the Municipal Agreement signed on January 8<sup>th</sup>, 2013 between the Corporations of St. Catharines, Niagara Falls and Niagara-on-the-Lake.

The 2018 operating and working capital budgets were approved by the Niagara District Airport Commission.

The 2018 Municipal Operating Grant figure shown in the budget is based on a per resident assessment of \$1.7826 and from the latest Ontario Municipal Directory population figures. Specifically, the requested levy from each community is:

<b>St. Catharines</b>	<b>\$237,289.00</b>
Niagara Falls	\$156,996.00
Niagara-on-the-Lake	\$ 31,215.00
	<u>\$ 425,500.00</u>

The 2018 Municipal Working Capital Grant figure shown in the budget is based on a per resident assessment of \$1.1743 and from the Ontario Municipal Directory population figures. Specifically, the requested levy from each community is:

<b>St. Catharines</b>	<b>\$156,315.00</b>
Niagara Falls	\$103,422.00
Niagara-on-the-Lake	\$ 20,563.00
	<u>\$280,300.00</u>

The Niagara District Airport presented to the Budget Standing Committee (BSC) on Wednesday November 1<sup>st</sup> and motion from the BSC

Item: 8.3

Dept: Niagara District Airport

Subject: 2018 Budget Presentation

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PO Box 640  
 Virgil, ON L0S 1T0  
 Phone: 905-684-7447 Fax: 905-684-2433  
[info@niagaradistrictairport.ca](mailto:info@niagaradistrictairport.ca)

Recommendation: Mayor Sendzik

That the Budget Standing Committee receive the Niagara District Airport 2018 Budget Presentation for information purposes; and

That the 2018 Operating Budget contribution to the NDA remains the same as the 2017 (0% increase); and

That the Capital contribution is approved as requested by the NDA; and

That the BSC refer the 2018 Budget to Council for their approval of the budget.

FORTHWITH

Carried

In reference to the motion passed by the Budget Standing Committee, the Airport Commission puts forward the funding request as per the motion on November 1<sup>st</sup> by the Budget Standing Committee as follows:

1. Operating - \$207,853
2. Capital - \$156,315

Total St. Catharines contribution for 2018 is \$364,168

The Niagara District Airport Commission have kept the budget as tight as possible and this will challenge the Airport Commission in 2018. We will actively search for the short fall from other sources

Yours truly,

Len O'Connor  
CEO, Niagara District Airport

**Administration**

Office of the Regional Clerk

1815 Sir Isaac Brock Way, PO Box 1042, Thorold, ON L2V 4T7

Telephone: 905-980-6000 Toll-free: 1-800-263-7215 Fax: 905-687-4977

[www.niagararegion.ca](http://www.niagararegion.ca)

December 8, 2017

**AREA MUNICIPAL CLERKS****SENT ELECTRONICALLY**

**Re: Notice of Passing of By-law to Increase Composition of Regional Council  
Addition of Member for Township of West Lincoln  
Triple Majority Requirement  
GM 10-2017, December 7, 2017**

At the Regional Council Meeting of December 7<sup>th</sup>, 2017 a public meeting was held respecting the proposed change to increase the composition of Regional Council by adding a member for the Township of West Lincoln.

Following the public meeting, Report GM 10-2017, a copy of which is attached hereto, was considered and approved as follows:

That Report GM 10-2017 dated December 7, 2017 respecting Change to Composition of Regional Council – Additional Representative for West Lincoln, **BE RECEIVED** and the following recommendations **BE APPROVED**:

1. That, subject to the public meeting as required by the Municipal Act, 2001, Regional Council **CONSIDER** adopting Bill 2017-108 to change its composition by adding an additional Councillor from the Township of West Lincoln, effective with the 2018 Municipal Election, provided that:
  - a. A majority of the Councils of the Area Municipalities pass a resolution consenting to the by-law (Bill referred to above); and
  - b. The total number of electors in the Area Municipalities that passed resolutions consenting to the by-law, form a majority of electors in Niagara Region.
2. That, subject to the adoption of Bill 2017-108, a copy of the Bill and Report GM 10-2017 **BE FORWARDED** to the Clerks of the 12 local Area Municipalities with a request that their Councils adopt the following resolution

and advise the Regional Clerk of the results by no later than December 31, 2017:

“That the Council of (*name of municipality*) consents to the passage of By-law No. 2017-108 of the Regional Municipality of Niagara, being a by-law to increase the composition of Regional Council by adding an additional Councillor for the Township of West Lincoln.”

By-law No. 2017-108 was subsequently passed, a copy of which is attached hereto. However, the by-law is not valid until triple majority status is achieved.

Pursuant to Section 219(2) of the *Municipal Act, 2001*, triple majority means:

1. Majority of Regional Council votes in favour of the by-law;
2. Majority of Area Municipalities pass a resolution consenting to the by-law (i.e. at least seven), and
3. Total number of electors in Area Municipalities that passed resolutions consenting to the by-law, form a majority of electors in Niagara Region.

The triple majority must be determined and achieved by December 31, 2017 in order for the by-law to come into force and effect for the 2018 Municipal Election.

Section 219(5) of the *Municipal Act, 2001* defines “elector” as a person whose name appears on the voters’ list, as amended up until the close of voting on voting day, for the last regular election preceding the coming into force of the by-law.

The number of electors as defined above for each area municipality is set out below. In the event your number is incorrect, please advise me as soon as possible.

Local Area Municipality	Population	Eligible Electors
Fort Erie	30,710	24,212
Grimsby	27,314	19,499
Lincoln	23,787	17,898
Niagara Falls	88,071	60,062
Niagara-on-the-Lake	17,511	13,837
Pelham	17,110	13,831
Port Colborne	18,306	15,298

St. Catharines	133,113	93,200
Thorold	18,801	14,116
Wainfleet	6,372	5,832
Welland	52,293	37,926
West Lincoln	14,500	11,198
<b>Total for Region</b>	<b>447,888</b>	<b>326,909</b>

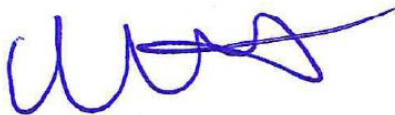
\*as of the 2014 Municipal Election

We respectfully request that you place this matter before your Council at your earliest opportunity to consider a resolution consenting to the by-law and advise accordingly of the action taken by your Council.

A copy of Report GM 20-2017 and By-law No. 2017-108 are enclosed for your information.

Thanking you in advance for your assistance and should you require anything further, please do not hesitate to contact me.

Yours very truly,



Carolyn J. Kett,  
Acting Deputy Regional Clerk

CLK-C 2017-139

cc: C. D'Angelo, CAO  
C. Carter, GM, Administration, Corporate Services  
F. Fabiano, Acting Regional Clerk  
A. Norio, Acting Deputy Clerk

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**Subject:** Change to Composition of Regional Council – Additional Representative for West Lincoln

**Report to:** Regional Council

**Report date:** Thursday, December 7, 2017

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## Recommendations

1. That, subject to the public meeting as required by the *Municipal Act, 2001*, Regional Council **CONSIDER** adopting Bill 2017-108 to change its composition by adding an additional Councillor from the Township of West Lincoln, effective with the 2018 Municipal Election, provided that:
  - a. A majority of the Councils of the area municipalities pass a resolution consenting to the by-law (Bill referred to above); and
  - b. The total number of electors in the Area Municipalities that passed resolutions consenting to the by-law, form a majority of electors in Niagara Region.
2. That, subject to the adoption of Bill 2017-108, a copy of the Bill and Report GM 10-2017 **BE FORWARDED** to the Clerks of the 12 local area municipalities with a request that their Councils adopt the following resolution and advise the Regional Clerk of the results by no later than December 31, 2017:

“That the Council of (name of municipality) consents to the passage of By-law No. 2017-108 of the Regional Municipality of Niagara, being a by-law to change the composition of Regional Council.”

## Key Facts

- The purpose of this report is to provide information to Council to continue the process to consider a by-law to change and increase the composition of Regional Council by adding an additional Councillor from the Township of West Lincoln.
- Report GM 9-2017 was approved at the Corporate Services Meeting of November 8, 2017 and approved by Council at its meeting of November 16, 2017 to direct the Regional Clerk to provide notice and schedule the associated public meeting in order to consider a by-law to increase the composition of Regional Council by adding an additional Councillor from the Township of West Lincoln.

- 
- The Minister of Municipal Affairs and Housing approved Regulation 407/17 on November 1, 2017 to authorize Regional Council to change the composition of its Council by increasing the number of members from the Township of West Lincoln from one to two.

## Financial Considerations

Financial considerations include compensation and IT requirements (although one time costs), for an additional Councillor at a cost of approximately \$34,000. Additional costs would include travel, cell phone, conferences, training and development.

The architect engaged to complete the recent redesign of the Council Chamber provided staff with an estimated cost of \$100,000 to undertake renovations to accommodate an additional Councillor.

## Analysis

Report GM 9-2017 was approved at the Corporate Services Committee meeting of November 8, 2017 and ratified by Regional Council at its meeting of November 16, 2017. Relevant excerpts from the report are repeated hereunder for the information of Council.

On July 20, 2017 Regional Council passed the following resolution:

That the Council of the Regional Municipality of Niagara **REQUEST** the Minister of Municipal Affairs to enact a regulation in accordance with Section 218 of the Municipal Act, 2001 to provide it with the authority to begin the process to change the size of Regional Council by the addition of one member from the Township of West Lincoln.

Regulation 158/16 was amended by Regulation 407/17 to add additional powers to the Regional Municipality of Niagara under section 218 of the *Municipal Act, 2001* to change the composition of its Council by increasing the number of members from the Township of West Lincoln from one to two.

It is important to note the next steps in the process must be completed by December 31, 2017 in order for the additional member for West Lincoln to be included on the ballot for the 2018 election.

Given the time of year, and the deadline to complete this matter, it has been challenging to meet the legislative requirements, prescribed time lines for giving notice and the Council meeting schedules. In particular, should the by-law be passed by Regional Council, notifying the Area Municipalities to seek their consent to the by-law under the triple majority rules.

In consideration of the direct election of the Regional Chair, for information purposes, the Table noted below illustrates the population numbers and number of eligible electors (2014\*) by area municipality and total Region-wide.

Local Area Municipality	Population	Eligible Electors
Fort Erie	30,710	24,212
Grimsby	27,314	19,499
Lincoln	23,787	17,898
Niagara Falls	88,071	60,062
Niagara-on-the-Lake	17,511	13,837
Pelham	17,110	13,831
Port Colborne	18,306	15,298
St. Catharines	133,113	93,200
Thorold	18,801	14,116
Wainfleet	6,372	5,832
Welland	52,293	37,926
West Lincoln	14,500	11,198
<b>Total for Region</b>	<b>447,888</b>	<b>326,909</b>

\*as of the 2014 Municipal Election

Prior to Regional Council considering the by-law, public notice had to be given at least 10 days before the meeting. Notice was published in Niagara this Week in all municipalities in Niagara on November 23, 2017 notifying the public of Council's intention to hold the public meeting at its meeting of December 7, 2017 and to consider a proposed by-law to increase the composition of Regional Council by adding an additional Councillor from West Lincoln. If Regional Council approves the by-law, notice will be sent to the Area Municipal Councils requesting their consideration of a resolution consenting to the passing of the by-law as required by the triple majority rules set out in the *Municipal Act, 2001*, and described below.

\*The By-Law is subject to Triple Majority Status:

1. Majority of Regional Council votes in favour of the by-law;
2. Majority of Area Municipalities pass a resolution consenting to the by-law (i.e. at least seven), and
3. Total number of electors in Area Municipalities that passed resolutions consenting to the by-law, form a majority of electors in Niagara Region.



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**Timeline of Events**

Request to Minister to enact Regulation	July 20, 2017
Notice of Minister's Decision (Verbal and Email)	November 2, 2017
Report to Corporate Services Committee	November 8, 2017
Notice of Public Meeting Published	November 23, 2017
Public Meeting prior to consideration of by-law	December 7, 2017
Regional Council to consider by-law to change composition*	December 7, 2017
Notice of passage of by-law sent to LAM's with request to pass resolution consenting to by-law	December 8, 2017

For easy reference, a December 2017 calendar is attached as Appendix "1" illustrating the meeting schedule for the Region and Area Municipalities.

In the event Regional Council does not support the by-law, no further action will be taken.

Likewise, if the triple majority is not achieved or determined by December 31, 2017, no further action will be taken.

**Alternatives Reviewed**

No alternatives have been reviewed since this report is primarily driven by past Council action and approval of the Regulation by the Minister of Municipal Affairs and Housing to increase the composition of Council by adding an additional Councillor from the Township of West Lincoln.

**Relationship to Council Strategic Priorities**

This report is not directly related to Council's Strategic Priorities as it is primarily driven by the direction of Council to seek a Regulation under the *Municipal Act, 2001* and the receipt of same.

**Other Pertinent Reports**

Report CLK 03-2017 dated March 30, 2017  
Memorandum CL-C 86-2017 dated July 20, 2017 – Request for Additional Representative for the Township of West Lincoln  
Public Notice Policy C3.P09 dated January 1, 2008  
Memorandum CL-C 113-2017 dated November 16, 2017 – A Review of the Municipal Elections Modernization Act and Composition of Regional Council (GM 9-2017)  
Supplemental Information

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**Prepared by:**

Carolyn J. Kett,  
Acting Regional Deputy Clerk  
Administration Department

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**Recommended by:**

Frank Fabiano  
Acting Regional Clerk  
Administration Department

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**Submitted by:**

Carmelo D'Angelo, BSc, MPA  
Chief Administrative Officer

**Appendices**

Appendix 1                      December Regional and Area Municipality Meeting Calendar

# December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 Grimsby Lincoln Pelham	5 Thorold Wainfleet Welland	6	7 NR - Council	8	9
10	11 Fort Erie NOTL St Catharines West Lincoln	12 Niagara Falls	13	14	15	16
17	18 Grimsby Lincoln Pelham	19 Thorold Welland	20	21	22	23
24	<b>25</b> Christmas Day	26	27	28	29	30
31						

## THE REGIONAL MUNICIPALITY OF NIAGARA

## BY-LAW NO. 2017-108

A BY-LAW TO CHANGE THE COMPOSITION OF COUNCIL BY ADDING  
A MEMBER FOR THE TOWNSHIP OF WEST LINCOLN

WHEREAS Section 218(2) of the *Municipal Act, S.O. 2001*, Chapter 25, as amended, provides that the council of an upper-tier municipality may change the composition of council, including changing the size of council, and

WHEREAS Section 218(5) of the said *Act* provides a regional municipality shall not pass a by-law to change the size of council until the Minister has, by regulation, authorized the regional municipality to do so, and

WHEREAS the Minister filed O. Reg. 158/16 as amended by O. Reg. 407/17 authorizing the Regional Municipality of Niagara to exercise its power under Section 218 of the *Act* to change the composition of its council by increasing the number of members from the Township of West Lincoln from one to two, and

WHEREAS it is deemed desirable to proceed to change the composition of Regional Council accordingly;

NOW THEREFORE the Council of The Regional Municipality of Niagara enacts as follows:

1. That the composition of Regional Council be changed to increase the number of members from the Township of West Lincoln from one to two.
2. That the election of the additional member for the Township of West Lincoln shall be in accordance with the *Municipal Elections Act, S.O. 1996* for the election to be held in the year 2018, being the next regular election to occur after the passing of this by-law.
3. That this by-law shall come into force and effect on December 31, 2017 provided that:
  - (a) a majority of the councils of the lower-tier municipalities forming part of the Regional Municipality of Niagara have passed resolutions consenting to the by-law; and

- (b) the total number of electors in the lower-tier municipalities that have passed resolutions consenting to the by-law form a majority of all the electors in the Region of Niagara according to the revised list of electors for the municipal election held in the year 2014.

THE REGIONAL MUNICIPALITY OF NIAGARA

Original signed by

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Alan Caslin, Regional Chair

Original signed by

---

Frank Fabiano, Acting Regional Clerk

Passed: December 7, 2017



December 13, 2017

Frank Fabiano, Acting Regional Clerk  
Niagara Region  
1815 Sir Isaac Brock Way  
Thorold, ON L2V 4T7

**SENT VIA EMAIL:**

Mr. Fabiano:

**Re: Composition of Regional Council**

At the Niagara Falls City Council meeting of December 12, 2017 Council passed the following resolution:

**That the Council of the City of Niagara Falls consents to the passage of By-law No. 2017-108 of the Regional Municipality of Niagara, being a by-law to increase the composition of the Regional Council by adding an additional Councillor for the Township of West Lincoln.**

If you have any questions, please contact me directly.

Sincerely,

Bill Matson  
Acting City Clerk

***Working Together to Serve Our Community***

Clerks  
Ext 4342 Fax 905-356-9083  
billmatson@niagarafalls.ca



## CITY OF PORT COLBORNE

Municipal Offices  
66 Charlotte Street  
Port Colborne, Ontario  
L3K 3C8  
[www.portcolborne.ca](http://www.portcolborne.ca)

CORPORATE SERVICES DEPARTMENT, CLERK'S DIVISION

December 13, 2017

Sent via email: [Frank.Fabiano@niagararegion.ca](mailto:Frank.Fabiano@niagararegion.ca)

Frank Fabiano, Acting Regional Clerk  
Niagara Region  
1815 Sir Isaac Brock Way  
P.O. Box 1042  
Thorold, ON L2V 4T7

Dear Mr. Fabiano,

**Re: Region of Niagara Re: Notice of Passing of By-law to Increase Composition of Regional Council – Addition of Member for Township of West Lincoln – Triple Majority Requirement (Report GM 10-2017, December 7, 2017)**

Please be advised that the Municipal Council of the City of Port Colborne at its meeting of December 11, 2017 approved the following resolution:

That the Council of the City of Port Colborne consents to the passage of By-law No. 2017-108 of the Regional Municipality of Niagara, being a by-law to increase the composition of Regional Council by adding an additional Councillor for the Township of West Lincoln.

Respectfully submitted by,



Carrie McIntosh  
Deputy Clerk

Cc. Niagara Local Area Municipalities *sent via email*

## 9.2. Niagara Peninsula Conservation Authority - Appointment of Supervisor

Moved By: Councillor Williamson

Seconded By: Councillor Phillips

Whereas the Niagara Peninsula Conservation Authority (NPCA) continue to demonstrate an inability to operate an effective conservation authority that respects its mandate and operates in a transparent and accountable way; and

Whereas the City of St. Catharines is concerned that recent decisions to reduce staffing will have a negative impact on the NPCA's abilities to protect and preserve the lands in which it has been mandated to manage; and

Whereas the City of St. Catharines contributes the largest amount of funds through the levy in Niagara to the NPCA; and

Whereas City Council has lost confidence in the management of the NPCA to conduct its operations within the standards set by the Provincial Government.

Therefore be it Resolved, the City of St. Catharines requests that legislation governing the conservation authorities be amended to allow the Ontario Minister of Natural Resources and Forestry to appoint a supervisor to take over the operations of the NPCA and should it not be amended to allow this within the next six months the City requests that the NPCA be dissolved; and

Be it further resolved that this motion be distributed to all municipalities which fund the NPCA, the four Niagara area MPPs, the Minister of Natural Resources and Forestry and the Premier of Ontario.

...

Moved By: Councillor Siscoe

That Council refer the motion back to staff for a report on the mandate of the Niagara Peninsula Conservation Authority (NPCA), concerns from residents regarding this mandate, response from the NPCA, input from the City's Planning and Building Services Department, how the relationship between the City and NPCA has changed in a historical context, the NPCA's human resource practices, financial information, current programs that NPCA undertakes in the City of St. Catharines that have been cancelled, and why; and

That any further requests from Councillors be forwarded to the City Clerk for inclusion in the report.

**Motion to Refer Carried**





## CITY OF PORT COLBORNE

Municipal Offices  
66 Charlotte Street  
Port Colborne, Ontario  
L3K 3C8  
www.portcolborne.ca

COMMUNITY & CORPORATE SERVICES DEPARTMENT, CLERK'S DIVISION

**Sent via E-mail**

kwyne.mpp@liberal.ola.org

November 30, 2017

The Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building  
Queens Park  
Toronto, Ontario M7A 1A1

Dear Premier:

**Re: Resolution – Request for Provincially Appointed Supervisor of the Niagara Peninsula Conservation Authority**

Please be advised that, at its meeting of November 27, 2017, the Council of The Corporation of the City of Port Colborne resolved as follows:

**WHEREAS** Port Colborne City Council is aware of concerns in the community that the Niagara Peninsula Conservation Authority (NPCA) has demonstrated an inability to operate as an effective, open and transparent Conservation Authority, that respects its mandate;

**AND WHEREAS** Port Colborne City Council is concerned that a recent decision to reduce staff will have a negative impact on the NPCA's ability to protect, preserve and rehabilitate lands in the watershed area;

**AND WHEREAS** Port Colborne City Council has lost confidence in the current Board and management of the NPCA;

**AND WHEREAS** each of the Local Area Municipalities contributes funds through the levy in Niagara to the NPCA, and therefore a high level of accountability to the citizens of Niagara is expected;

**THEREFORE THE COUNCIL OF THE CORPORATION OF THE CITY OF PORT COLBORNE RESOLVES AS FOLLOWS:**

**THAT** the City of Port Colborne respectfully requests the Premier of Ontario to immediately appoint a Supervisor to take over the operations of the NPCA; and

...2

**THAT** if said Supervisor is not appointed within sixty days, the board be dissolved and be replaced by directors appointed by the members of the lower tier municipalities, based on skill set, not politics or political ties, and that Niagara Region develop the process with stakeholders, to be in place after 2018 Municipal Election.

Your favourable consideration of this request is respectfully requested.

Sincerely,



Ashley Grigg  
City Clerk

ec: The Honourable Kathryn McGarry, Minister of Natural Resources and Forestry  
City of Hamilton  
Haldimand County  
Niagara Peninsula Conservation Authority  
Local Area Members of Provincial Parliament  
Niagara Region and Local Area Municipalities

## **By-laws to be considered Monday, December 18, 2017**

- (a) A By-law to confirm the proceedings of council at its meeting held on the 18<sup>th</sup> day of December, 2017. (One reading - with respect to confirming the proceedings of the meeting held on December 18, 2017.)