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## Memorandum

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**To:** Budget Standing Committee  
**Cc:** Shelley Chemnitz, CAO  
**From:** Kristine Douglas, Director Financial Management Services  
**Date:** November 20, 2017  
**Subject:** BSC Information request - 2017 Library Operating Budget

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At its In-Camera meeting of November 15, 2017, the Budget Standing Committee (BSC) requested the following information pertaining to the St. Catharines Library from the minutes of the BSC meeting of February 1, 2017. The information is as follows:

### 6.4

Corporate Services Commission (Shelley Chemnitz)  
Budget Committee – Outstanding Requests

The Corporate Services Commissioner, Shelley Chemnitz, provided an overview of the Budget Standing Committee's Outstanding Request report in regards to Citizens First, tax appeals and write offs, Transit Commission's budget and actual figures for 2016, the St. Catharines Public Library's salaries and benefits, reserves and actual figures for 2016, and the Performing Arts Centre percentage budget target increase. Ms. Chemnitz, along with staff from various departments answered questions from the Committee.

Moved By: Mayor Sendzik

That the Budget Standing Committee receive the attached memorandums for information purposes; and

That the Transit Commission's Capital Request be funded by the City's Capital Budget; and

That the Library's two staff positions that have not been filled for two years, be removed from the 2017 Budget for a savings of \$145,000. FORTHWITH

Yeas: Councillors Siscoe, Britton, Garcia, and Mayor Sendzik

Nays: Councillor Phillips

**Carried as Amended**