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ST. CATHARINES

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## Memorandum

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**To:** Budget Standing Committee  
**Cc:**  
**From:** Jeff McCormick, Acting Fire Chief  
**Date:** November 15, 2017  
**Subject:** Building Repairs vs Building Maintenance

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Please accept this memo as clarification to a question that occurred as part of the FEMS 2018 budget presentation on November 6, 2017.

Repairs are budgeted based on **unknown** items that will need to be fixed throughout the year at the various fire stations. They are not capital in nature, and can include plumbing, electrical, window repairs – any type of general maintenance. The trend has been that approximately \$90,000 a year is spent at the 6 fire stations annually.

Improvements are based on **known** items of a non-capital nature that are to be addressed - in this case, painting the fire halls is something definite that FEMS and Building want to address in 2018. The funds are set aside specifically for this project, and Council is made aware of the intention through the budget submission.

Respectfully submitted

*Jeff McCormick*

Jeff McCormick,  
Acting Fire Chief, Director of Fire and Emergency Management Services