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## Memorandum

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**To:** Budget Standing Committee

**From:** Phil Cristi, Director of Parks, Recreation and Culture Services  
(Acting)

**Date:** September 22, 2017

**Subject:** Lock 1 of the Second Welland Canal in Port Dalhousie (Kiwanis  
Club of St. Catharines)

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On April 24, 2017 Council received an [update report](#) on the Lock 1 of the Second Welland Canal in Port Dalhousie project and approved the following motion:

That Council approve the inclusion of a new stage/performance area into the project scope; and

That the inclusion of the new stage/performance area into the project be conditional upon a third party vendor taking over operational costs and programming of the stage; and

That, upon design approval, operating costs be determined and referred to the Budget Standing Committee for pre-approval and addition to the 2018 Parks, Recreation and Culture Services operating budget; and

Further, that staff be directed to prepare a report on Phase 3 and 4 of the project.

The Kiwanis Club of St. Catharines (the Kiwanis), through a partnership with the Port Dalhousie Beautification and Works Committee (the BWC), have agreed to be responsible for the operation and programming of the stage for a five year term. Through this agreement the Kiwanis and the BWC are responsible for all aspects of organizing and facilitating events and bookings for the stage, including pre- and post-event clean-up.

It is anticipated that other regular maintenance such as waste collection and snow removal can be absorbed into the normal operations of the site with minimal impact. As the area within the locks will be a hard-surface there is minimal regular maintenance, and any flower pots would need to be reviewed annually and would be reallocated from nearby public spaces or sponsored by a local organization or business.

From a structural perspective the stage and associated improvements are expected to have an operating impact of approximately \$15,000 for every 10 year period. This

includes inspections, minor repairs, and painting the stage's non-steel components as they are not self-weathering steel.

Phase 3 of the project includes design and construction of a seating area outside of the lock walls. Phase 4 includes the design, fabrication and installation of public art; phase 4 may be combined with phase 3 pending timing and funding. A report on Phase 3 and 4 will be brought forward to Council during the design stage of these phases. Timing of these phases will be based on the progress of the Kiwanis' fundraising campaign and availability of staff to support the design and development process.