

<u>Date Requested</u>	<u>Type of Request</u>	<u>Staff Direction / Request / Action</u>	<u>Assigned to:</u>
September 18, 2017			
July 10, 2017 City Council	Report	That staff be directed to report back on the feasibility of a transition program for those using City facilities that have had a substantial raise in their rates and fees and refer to Budget Standing Committee	P. Cristi September 2017
February 1, 2017	Report	That the \$50,000 grant that was requested for community groups doing community gardens within the City be reduced to a \$25,000 grant; and That this reduction be decided upon by the Environmental Sustainability Committee, and flow directly from the Civic Project fund; and That the source of funding be revisited before the 2018 budget cycle	K. Sullivan / P. Cristi September 2017
February 1, 2017		Community garden funding be revisited before the 2018 budget cycle	
May 29, 2017 Council		That Council direct staff to report on creating Terms of Reference for a funding model for the Green Advisory Committee related to community gardens and related educational activities.	
October 2, 2017			
		Department Presentations - Mayor / CAO, Economic Development, Communications, PRCS, TES, LCS	October 2, 2017
April 12, 2017 Item 6.2	Presentation Point	That the BSC direct staff to report back regarding equipment operations and building and maintenance.	D. Dillon October 2, 2017 Department Presentation
April 12, 2017 Item 6.6	Direction	That staff consider the funding of traffic calming expenditures and bike lanes within the established road improvement budgets	D. Dillon October 2, 2017 Department Presentation
February 8, 2017	Presentation Point	Energy Update: How has energy efficiencies helped in savings and progress.	D. Dillon October 2, 2017 Department Presentation
April 12, 2017 Item 7	Presentation Point	That staff report on status update on Arena usage, with respect to two closed pads, and partnerships with other community stakeholders with regards to new ice pads.	P. Cristi October 2, 2017 Department Presentation
April 24, 2017 Council	Direction	Lock 1: That Council approve the inclusion of a new stage / performance area into the project scope; and that the inclusion of the new stage / performance area into the project be conditional upon a third party vendor taking over operational costs and programming of the stage; and that, upon design approval, operating costs be determined and referred to the Budget Standing Committee for pre-approval and addition to the 2018 Parks, Recreation and Culture Services operating budget; and Further, that staff be directed to prepare a report on Phase 3 and 4 of the project. FORTHWITH	P. Cristi October 2, 2017 Department Presentation
October 11, 2017			
		Department Presentations - PBS, PAC, FEMS, CS, FMS	October 11, 2017
February 8, 2017 February 13, 2017 April 12, 2017	Report	Staff numbers report: Staff complement (comparison to other municipalities), internal staff movement, shifts in staffing and numbers for the past ten years.	Human Resources October 2017
February 13, 2017	Report	That the Committee direct staff to prepare a report or memo related to the staff complement and how it's changed in comparison to other municipalities to provide a better idea of how it will be effective or efficient.	HR / FMS
February 8, 2017 Video detail: 1:01:00	Presentation Point	2017 Update - Internal staff movement with staff and dollars / account numbers would be helpful if they are included.	HR / FMS
April 12, 2017 Item 7	Report	That staff provide update on number of City employees, including contracts, PAC, all areas, how they have shifted over past 10	HR / FMS

August 28, 2017	Report	Debt Management Strategy: Report referred to staff for additional information including: 1. Reworking of all charts with comparator municipalities to show the impact of removing the top and bottom two comparators; 2. The actual Debt Servicing Cost as a percentage of Operating revenue for 2016 and project for 2017 through 2026; 3. Staff's recommended strategy or option for better managing our debt, addressing specifically what can be done about Meridian Centre debt; and that the revised report, as much information as possible be ready for the FMS department presentation Oct 11, 2017.	
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November 1, 2017

		Boards and Commissions Budget Presentations: - Library ,Transit, Meridian Centre Budget Presentations - Airport Commission (TBD)	November 1, 2017
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November 6, 2017

April 12, 2017 Item 6.5	Report	Tree Management Report Update report on 2017 season and how to move forward	P. Cristi November 6, 2017 going to Council as a report for the November 27th meeting.
January 18, 2017	Memo	Crossing guards - Police & Schoolboard Partnership	B. Applebee / D. Faulkner November 6, 2017
August 24, 2017	Report	That the BSC direct staff to report on the costs, feasibility of a Pro Active Pest Control in the amount of \$10,000 to be added to the budget	D. Smith / D. Dillon TES November 6, 2017
April 12, 2017 / August 28, 2017	Report	Neighbourhood Organization Fund: Staff prepare a policy for the consideration of Council for a two year pilot project looking at the feasibility of start-up community groups using meeting rooms in City community centres at no cost.	L. Mambella / P. Cristi November 6, 2017
May 31, 2017	Report	Ethno-Cultural Program - Revisions	L. Read / K. Douglas November 6, 2017

November 8, 2017 (HOLD)

November 15, 2017

November 17, 2017 (HOLD)

November 20, 2017

	Report	Q3 Variance Report and Capital Project Update	K. Douglas November 15, 2017
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Additional Report Requests from BSC

November 28, 2016	Report	Niagara Regional Housing (NRH) Property Tax Exemption: Dealt with on consent Nov 28, 2016 with BSC. Region: Deferred by Corporate Service Committee. Phase II at Region to come Q2 2017, Phase III at Region to come Q3 2017	Q3/Q4 2017
April 12, 2017 Item 6.1	Memo	Report back on allowable investments once the Bill becomes a law	K. Douglas Date: TBD
February 13, 2017	Report	That the Committee direct staff to explore partnerships with the Niagara Peninsula Conservation Authority regarding the Shoreline Protection Program, Watercourse Rehabilitation Program and Morningstar Mill Rehabilitations	M. Green / D. Dillon Program Report 2018

February 13, 2017	Memo	Memo or follow-up presentation on how does the selection for road work takes place / happens?	D. Dillon January 2018 - Program Report
February 6, 2017	Memo	That fire and emergency services provide a summary of all changes to core services provided since 1980.	J. McCormick - Fire Master Plan 2017
November 14, 2016	Memo	Report - What Fire expenses in 2016 would be if there was a hybrid fire services (volunteer + full time) at 30%, 50% and 70%. Identify any challenges and solutions to getting to a hybrid	J. McCormick - Fire Master Plan 2017
	Report	Bring back Cost of Bulk Water report with Water Budget	2018
February 13, 2017	Report	That the Committee direct staff to prepare a report providing ideas on how to decrease the internal design and approval process timelines as it relates to the City construction projects	D. Dillon September 2017
August 24, 2017	Direction	That for future projections the rates & fees show the previous revenue amounts from 2014, 2015 etc., and whether they are met or not.	Rates and Fees 2018
August 24, 2017	Report	Recreation Subsidization Framework: That a draft policy be received by the Budget Standing Committee by the Second Quarter in 2018.	Q2 2018
August 28, 2017	Memo	Staff prepare a memorandum to the Budget Standing Committee and Council regarding SCCIP funding as it pertains to Brock University in relation to Rodman Hall.	PRCS
September 18, 2017	Direction	Staff proceed with the time line outlined in the report for Third Party Facility Management - Bill Burgoyne Arena That this operating model also be examined for the municipal golf course	PRCS
September 18, 2017	Report	Engage with local organizations and levels of government re partnering for facility and field usage	PRCS
September 18, 2017	Report	Further report on Asset Management: List only include deficiencies greater than \$1M Provide list of Category 1, 2 & 3 Building Summarize parks in separate list Summarize older adult and community centres into one amount Provide options for non-core service facilities Review total revenue from facility	TES
September 18, 2017	Report	Sports Tourism Grant refer back to staff for info on how and whether to incorporate SCCIP That Staff review Niagara Falls model and include idea of exclusivity of waive fees and grants Include in the report back on desirability of moving STG back to EcDev	PRCS/Ec Dev
September 18, 2017	Report	Council Expense Policy	LCS
September 18, 2017	Report	Race Street – request report regarding addition of 6 to 10 paid parking spaces on Race Street	TES/FMS
September 18, 2017	Report	electric car charging stations – costing (include in all-encompassing parking plan)	TES
September 18, 2017	Report	Picnic tables – not all parks have them – report on feasibility and cost of installing picnic tables in smaller parks and styles available	PRCS
September 18, 2017	Memo	Trail along Martindale Creek – feasibility of / request for some type of furniture to sit on (ie benches, tree stumps)	PRCS
September 18, 2017		Rates and Fees - implement three year transition program for businesses operating for at least three years, minimal annual increments	2018 Rates and Fees