



GENERAL COMMITTEE AGENDA

Thirtieth Meeting, Regular, Monday, November 26, 2012

Council Chambers, City Hall

*His Worship Mayor Brian McMullan takes the Chair and opens the meeting
following Item Number 10 on the Council Agenda*

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- 3.2 Performing Arts Centre, Administration
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- 3.3 Transportation & Environmental Services, Engineering and Construction
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NOTE: Report to be made available prior to the General Committee Meeting of November 26, 2012

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4. Consent Reports

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6. General Committee (In-Camera)

Council will meet In Camera for the following purposes:

- a proposed or pending acquisition or disposition of land by the municipality or local board
- personal matters about an identifiable individual, including municipal or local board employees



Corporate Report

Report from Legal Services, Administration

Date of Report: November 7, 2012 **Date of Meeting:** November 26, 2012

Report Number: LS-643-2012 **File:** 68.29.99

Subject: Regulating the Keeping of Cats

Recommendation

That Council receive the report from Legal Services, Administration, dated November 7, 2012, for information purposes. FORTHWITH

Summary

This Report provides Council with information regarding its ability to enact a by-law to regulate the keeping of cats. Based on a recent environmental scan, Staff has determined that a number of municipalities in the Greater Golden Horseshoe and Greater Toronto Area have passed by-laws that include provisions for regulating the keeping of cats. Many of those by-laws were passed ostensibly to promote responsible animal ownership and, more specifically, to curb the practice of euthanizing unwanted but otherwise healthy outdoor cats, a practice that this Council spoke out against during its September 24, 2012 Meeting.

Background

1. Council Direction

During the October 15, 2012 General Committee Meeting, Council approved the following Motion made by Councillor Stack:

That Council direct staff to prepare a Report on the licensing of cats; and

That the Report be presented in November, 2012. (Item No. 541).

2. Current City Regulation

On August 27, 1973, Council passed By-law No. 73-244, being A By-law for restricting the number of cats and rabbits in defined areas in the City of St. Catharines. Section 2 of that By-law provides that: "Except upon land that is assessed as farm land, no person shall have or keep more than eight cats on or in connection with his or her premises." Pursuant to By-law No. 83-272, section 3 of By-law No. 73-244 was deleted. That section had provided for enforcement "by the Niagara Regional Police Department and any employee of the Niagara (Regional Area) Health Unit".

3. Previous Staff Report

On January 10, 2000, General Committee considered a Report prepared by the Corporate Support Services Department pertaining to a by-law to regulate the keeping of cats. General Committee directed that By-law No. 73-244, as amended, be further amended to include the following provisions, which were, at that time, included in by-laws passed by the City of Niagara Falls and the City of London:

- that the number of cats per household be limited to three within the urban boundary;
- that cats not be allowed to run at large;
- that cats are required to be identified;
- that cats have required vaccinations; and
- that Staff return to Council in two months with a Report addressing the matters to be included in the amended by-law as well as the estimated costs.

In its March 22, 2000 report to Council pertaining to a by-law to regulate the keeping of cats, attached as Appendix “1” to this report, the Legal Services department recommended that:

- Council confirm its intention to have a Cat Control By-law as outlined in the “Summary” of the Report from Legal Services;
- the City Solicitor be directed to prepare the necessary by-law;
- the Service Agreement with the Lincoln County Humane Society (the “LCHS”) be amended to reflect the administration of the new by-law;
- the costs to administer the proposed by-law, in the amount of \$50,000.00, be included in this year’s budget; and
- Council give specific direction to the LCHS pertaining to a door-to-door survey to determine the number of dogs in the City of St. Catharines to include cats as directed by General Committee on June 10, 1999, for the estimated cost of \$7,000.00 - \$10,000.00.00.

Following its consideration during the March 27, 2000 General Committee Meeting, Council deferred the Legal Services Report for one week and asked that a representative of the LCHS attend the April 3, 2000 General Committee Meeting. During the April Meeting, Councillor Disher moved the Staff recommendation. The Motion, which was put to a recorded vote, was lost ten to one.

Report

Authority to pass a by-law under the *Municipal Act, 2001*

Paragraph 9 of subsection 11(3) of the *Municipal Act, 2001*, as amended (the “*Municipal Act*”), provides that a lower-tier municipality may pass by-laws within the sphere of jurisdiction pertaining to animals. More specifically, under subsection 103(1) of the *Municipal Act*, if a municipality passes a by-law regulating or prohibiting with respect to the being at large or trespassing of animals, such by-law may provide for: (a) the seizure and impounding of animals being at large or trespassing contrary to the by-law; and (b) the sale of impounded animals (i) if they

are not claimed within a reasonable time, (ii) if the expenses of the municipality respecting the impounding of the animals are not paid, or (iii) at such time and in such manner as is provided in the by-law.

Regulating the keeping of cats

The by-laws passed by the following municipalities would appear to emphasize the prohibition against cats and other animals running at large, and include provisions for identification and/or licensing cats and other animals.

(a) Hamilton

On February 8, 2012, City of Hamilton Council passed By-Law No. 12-031, being A By-law For Responsible Animal Ownership in the City of Hamilton. In passing By-law No. 12-031, City of Hamilton Council desired, from a policy perspective, to: create one “harmonized” Animal Control By-law to replace the ten previously existing by-laws regulating the keeping and control of animals across the entire amalgamated City; increase the health and safety of residents and animals; update and change some old or out-dated regulations; and balance the needs and differing situations between regulations for the rural and urban areas.

Although By-law No. 12-031 has new provisions, much of what was in the old by-laws has remained the same. New provisions in the By-law include limiting to four the number of any combination of domestic animals that can be kept per dwelling in urban areas, and regulating “owned” cats that roam or are “at large” in the same way as dogs. Unlike with respect to dogs, By-law No. 12-031 does not require that cats be licensed. However, City of Hamilton By-law Services staff has advised that they encourage owners to register their cats and identify them by way of a personalized tag or the implantation of a microchip. The City of Hamilton has imposed a one-time registration fee for cats in the amount \$13.00.

Specifically where cats are concerned, section 7.3 of By-law No-12-031 provides that no owner shall permit his or her cat to be at large, except when the cat is on the premises occupied by the owner or on premises owned or occupied by a person who has given prior consent.

Section 11.0 of By-law No-12-031 provides for the impounding of animals, including cats. The Poundkeeper is required to keep any impounded cat for a redemption period of three days, during which the Poundkeeper: (i) may inoculate the cat to provide for immunization against distemper or any other contagious or infectious disease; and (ii) shall provide such veterinary care of an injured or ill impounded cat as may be necessary to sustain its life. Despite the foregoing, the Poundkeeper may, during the redemption period, euthanize a cat without delay where, in the opinion of the Poundkeeper, such a measure is warranted for humane reasons.

Section 11.0 of By-law No-12-031 also provides that the Poundkeeper is entitled to recover from the owner of an impounded cat the cost of inoculating or providing veterinary care during the redemption period, in addition to any other applicable fees for the redemption of the cat. Section 11.9 provides that, during the redemption period, the owner may redeem an impounded cat if he or she provides

evidence satisfactory to the Poundkeeper that they own the cat and pays the applicable redemption fee, being \$47.00 for the first and any subsequent offence. At the expiration of the redemption period, the Poundkeeper may: (i) release the impounded cat to its owner in accordance with section 11.9; or (ii) keep, sell or dispose of, including euthanize, the cat, subject to the applicable provisions of the *Animals for Research Act*, as amended.

(b) Oakville

On December 20, 2010, the Town of Oakville passed By-law Number 2010-157, being A By-law to regulate the keeping of animals in the Town of Oakville, including provisions for animal identification. Section 5 of that By-law prohibits an owner from allowing his or her animal, including cats, from being at large in the Town or from trespassing on the lands of any other person; provided, however, that the owner has not been negligent or deliberate in causing or allowing the trespass, and the owner proceeds with proper dispatch to recover the animal according to law.

Under section 6(d) of By-law Number 2010-157, where an animal is impounded for being at large or trespassing upon property, the owner is required to pay to the Humane Society reimbursement of its expenses with respect to the animal, including:

- (i) the cost of taking the animal into custody, fixed at \$25.00 pursuant to Schedule "B" of that By-law;
- (ii) the daily expenses of the Humane Society for the care of the animal, also fixed at \$15.00 pursuant to Schedule "B" of that By-law;
- (iii) veterinarian fees incurred with respect to the animal; and
- (iv) costs incurred for having the animal spayed, neutered or implanted with a microchip.

Under section 6(d) of By-law Number 2010-157, every owner is required to retrieve its impounded animal from the Humane Society within three days of the day on which the animal is impounded. Where an owner fails to do so, the animal may be sold forthwith or disposed of or destroyed in a humane manner. Notwithstanding the foregoing, where an animal bears identification in accordance with the By-law, the Humane Society must make at least one attempt to contact the owner in accordance with the information provided prior to selling or otherwise disposing of the animal. However, upon becoming entitled to sell or otherwise dispose of the animal, the Humane Society may, in its discretion, arrange to have the animal spayed or neutered and/or identified by means of a microchip. The costs of these services will, pursuant to section 6(i) of By-law Number 2010-157, be added to the costs recoverable from the owner.

While section 8 of By-law Number 2010-157 requires that the "owner of every dog shall cause the dog to be registered and licensed under this By-law," that By-law merely requires cats to be "identified". Specifically as it relates to cats, section 11(a) of the By-law provides that no owner shall permit his or her cat to be found in a place other than the premises of the owner without:

- (i) a collar or tag on which is permanently inscribed the name and either the address or telephone number of the owner;
- (ii) a collar to which an Oakville Identification Tag is attached; or
- (iii) a microchip implantation providing access to the name, address and telephone number of the owner.

Schedule "B" of By-law Number 2010-157 lists the cost for obtaining an Identification Tag for a cat if or if not spayed or neutered at \$10.00 and \$30.00, respectively. A \$15.00 surcharge is payable if an impounded cat is not properly identified pursuant to section 11(a) of the By-law.

(c) Oshawa

On March 8, 2010, the City of Oshawa passed By-law 14-2010, being A By-law to regulate the care and control of animals in the City of Oshawa. Section 5 of that By-law provides that no person shall keep a cat, where the cat's age is greater than 12 weeks, except pursuant to a license issued under the By-law in respect of such cat. A license issued pursuant to the By-law expires on the earlier of the first anniversary of the day on which it was issued and the day on which it is revoked. Section 5.5 of the By-law requires that, at all times during the term of the license, a legible tag acceptable to the Director and that evidences the license is affixed to the cat to which the license relates.

Section 24 of By-law 14-2010 establishes a positive obligation on the part of a person keeping an animal, including a cat, and the owner of such animal to ensure that the animal does not run at large. In the event that an animal does run at large, section 25 of that By-law provides that an Officer (as defined for the purposes of the By-law) may cause the animal to be seized and impounded. Under section 26 of the By-law, the City's Director of Municipal Law Enforcement and Licensing Services may, subject to the *Animals for Research Act*, as amended, cause the impounded animal to be euthanized pursuant to section 26 of the By-law. Where an animal is not euthanized pursuant to section 26 of the By-law, the Director may, under section 27: (i) permit the animal to be claimed by the animal's owner upon compliance with the By-law and payment of any fees prescribed by the City's General Fees and Charges Bylaw; or (ii) sell or otherwise dispose of the animal.

(d) Milton

By-law No. 90-2004, being "a by-law to regulate licensing and identification of domestics animals, other than farm animals, to prohibit the trespassing of domestic animals, other than farm animals, and to regulate and prohibit the keeping of certain animals within the municipality, and to repeal certain provisions of By-law Number 70-95 and to repeal By-law Number 85-2004", was passed by Milton Town Council on October 25, 2004.

Where the regulation of cats is concerned, section 17 of By-law No. 90-2004 provides that every owner of a cat shall ensure his or her cat is identified by either:

- (i) a collar on which the owner's name and address is permanently inscribed;

- (ii) (ii) a microchip;
- (iii) (iii) a tattoo; or
- (iv) (iv) an Oakville & District Humane Society cat tag.

Section 28.1 of By-law No. 90-2004 provides that no person shall keep or permit to be kept on any one premises owned or occupied by them more than any combination of five dogs or cats in an urban area. Section 28.3 provides that, notwithstanding section 28.1, no person shall keep or permit to be kept on any one premises owned or occupied by them more than four cats in an urban area.

Likewise, section 30 of By-law No. 90-2004 provides that no person shall keep or permit to be kept on any one premises owned or occupied by them more than any combination of eight dogs or cats in a rural area. That section does not apply to those properties in the rural area where cats are kept in barns and other agricultural buildings to control the rodent population. Section 30.1 provides that, notwithstanding section 30, no person shall keep or permit to be kept on any one premises owned or occupied by them more than six cats in a rural area. For the purposes of subsection 30, a person is deemed to be keeping more than any combination of eight dogs or cats in a rural area if more than any combination of eight dogs or cats are kept at any one property, regardless of the ownership of the dogs and cats.

Section 39 of By-law No. 90-2004 prohibits any owner from permitting his or her animal, including cats, to trespass or be at large in any public place or on private property without the consent of the property owner. Section 42 provides that an Animal Control Officer may seize and impound any animal found to be at large, and the Animal Control Officer may enter upon private property to apprehend an animal deemed to be at large.

Section 44 of By-law No. 90-2004 provides that, where an animal is seized and is otherwise injured or should be humanely destroyed without delay for humane reasons or for reasons of safety to persons or animals, an Animal Control Officer or the Poundkeeper may destroy the animal, or have it destroyed in a humane manner as soon after seizure as he or she thinks fit without the need to permit any person to reclaim the animal. Where the owner of an impounded animal is known to the Town, section 45 provides that the Licensing Officer, an Animal Control Officer or the Poundkeeper must provide notice to the owner of the impounding of the animal and the Town's authority to dispose of the animal in accordance with section 47.

Where an animal is seized and impounded, section 47 of By-law No. 90-2004 requires that it shall be returned to the owner upon payment of the redemption fees as set out in Schedule "A" to that By-law, as follows:

Impound Offence Record	1st Offence	2nd Offence	3rd Offence	> 3 Offences
1 st day impounded	\$20.00	\$40.00	\$60.00	\$60.00
2 nd day impounded	\$40.00	\$60.00	\$80.00	\$80.00
3 rd day impounded	\$60.00	\$80.00	\$110.00	\$110.00
> 3 rd day impounded	\$80.00	\$110.00	\$120.00	\$120.00

(In addition to the above fees, a further charge of \$15.00 shall be paid by owners claiming an animal that was picked up between the hours of 8:00 p.m. and 8:00 a.m., Monday to Friday inclusive, and anytime on a Saturday, Sunday or statutory holiday.)

According to section 47 of By-law No. 90-2004, if an impounded animal is not claimed by its owner within five days of receiving notice of the impounding in accordance with that By-law, the Town may sell or give away the impounded animal, or an Animal Control Officer or the Poundkeeper may destroy the animal, or have it destroyed, in a humane manner.

(e) Burlington

On June 13, 2001, the City of Burlington passed By-law 60-2005, being A By-law to regulate the licensing and keeping of dogs and the keeping of all other animals. For the purposes of the control and regulation of cats, By-law No. 60-2005 provides that cats are not allowed to run at large. Instead, they must remain on their owner's property or be leashed when off property.

Pursuant to section 1(e) of By-law 60-2005, "be at large" and "being at large" means found in any place other than the premises of the owner of the animal and not under the direct control of any person and, for greater certainty, includes any case where an animal has strayed from its permanent or temporary owner or their premises onto a public place or onto private property without the consent of the property owner.

Further, and subject to certain specified exceptions, section 30 of By-law 60-2005 provides that no person, being the owner of any cat, shall fail to have the cat implanted with a functioning subcutaneous microchip. The manufacturer of the microchip must be approved by the City's Pound Keeper, and the microchip must not be implanted by anyone other than a person qualified and/or trained to perform the implantation procedure (*i.e.*, a veterinarian).

The requirement to implant a microchip does not apply to cats under the age of eight weeks and those cats normally residing on land outside the Urban Planning Area, as defined in the City of Burlington's Official Plan, and upon which agriculture is a permitted land use.

The City of Burlington's impound fees, as set out in Schedule "D" to By-law 60-2005, are similar to those imposed by the Town of Milton. The fees charged by that City for a microchip, the implantation of a microchip, and vaccinations are \$20.00, \$10.00, and \$20.00, respectively.

Financial Implications

There are no financial implications associated with this Report. However, should Council resolve to direct Staff to amend By-law No. 73-244, to prepare a stand-alone by-law regulating the keeping of cats, or to prepare a new by-law to regulate the keeping of animals, including cats, Staff recommend that, similar to the exercise

conducted in 2000, the Lincoln County Humane Society be consulted with respect to ascertaining the costs associated with enforcing any such by-law, as well as the revenue that could be generated from licensing/identification and impound fees.

Conclusion

Based on a recent environmental scan, Staff has determined that a number of municipalities in the Greater Golden Horseshoe and Greater Toronto Area have passed by-laws for the purpose of regulating the keeping of animals, including cats. Many of those by-laws were passed ostensibly to promote responsible animal ownership and, more specifically, to curb the practice of euthanizing unwanted but otherwise healthy outdoor cats. To the extent that Council resolves to move in a similar direction, pursuant to *Municipal Act* authority, Staff recommends that a new by-law be prepared for the purpose of consolidating the regulation of cats, dogs and other animals. This would entail repealing By-law No. 73-244 and By-law No. 95-302, being A By-law to Provide for the Licensing and Regulating of the Keeping of Dogs, among other by-laws.

Prepared and Submitted by:

Christopher C. Cooper
Acting City Solicitor/Director

TO STAFF

Report of Legal Services

Dated: March 22, 2000

RE: By-law to regulate the keeping of cats

Clerk's Files Nos. 10.13.1/68.40.99

On January 10, 2000, General Committee dealt with a report of Corporate Support Services pertaining to a by-law to regulate the keeping of cats and directed that By-law 73-244 be amended in a similar manner as Niagara Falls and London's cat by-law, to include:

- ▶ that the number of cats per household be limited to three within the urban boundary
- ▶ that cats must not be allowed to run at large
- ▶ that cats are required to be identified
- ▶ that cats have required vaccinations
- ▶ that the revised draft be back before Council in two months

In making the last motion, Council also directed that the report back to Council include costs for each of the items listed above.

The following report addresses the matters directed to be included in a by-law and the estimated cost. Staff has met with the Humane Society in order to ascertain the best estimate of those costs for the purpose of this report.

Number of Cats

The City of St. Catharines' By-law No. 73-244 applies to land that is not assessed as farmland and provides that no person shall have or keep more than eight cats on or in connection with his/her property. Therefore, it is easily amended to reduce the number of cats permitted, however it would be Staff's suggestion that, this section be deleted from By-law No. 73-244 and that if it is the intention of Council to have a cat control by-law that a separate by-law be passed specifically for cat control. Municipalities are allowed to pass by-laws to regulate the number of animals kept by any person or in or about any dwelling unit (section 210(1) of the Municipal Act). Based on enforcement by complaint only, the estimated cost would be \$35.00 per complaint. For purposes of estimating a cost the number of 500 complaints has been used for a total of \$17,500.00. The estimated cost provided for each item directed by Council to be

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included in a by-law does not include the cost of prosecution. Those costs have been estimated by the Humane Society to be approximately a total of \$15,000.00 for prosecution under a cat control by-law. The City of Niagara Falls in its by-law, limits the number of cats to three, and London does not have any limit in its by-law.

Running At Large

The requirements that cats must not be allowed to run at large is authorized by the Municipal Act (section 210(4)). Based on enforcement of this provision by complaint only, it is estimated that the cost would be \$35.00 per complaint. At an estimated 500 complaints per year the cost would be \$17,500.00.

The City of Niagara Falls' by-law also prohibits cats from running at large, however that by-law defines "being at large" to mean to be found in any place other than the property of the owner of the cat and causing damage to property, other than the property of the owner of the cat. The City of London's by-law does not make it an offence to run at large, however it provides that the animal control officer may upon receiving a complaint pick up the domestic cat that has caused damage or created disturbance on the complainant's property. The property owner or occupant is required to confine the cat and once this has been done, the animal control officer is authorized to remove the cat for purposes of impounding. The distinction between the Niagara Falls by-law and the London by-law is that Niagara Falls can lay charges against the owner who allows a cat to be at large if the cat is identified and the City of London cannot charge an owner for such an offence.

The Humane Society advises that it would prefer not to provide traps for the purposes of trapping cats as administratively it would be very costly to provide such a service as the Humane Society would insist on setting up the traps. There is considerable misuse with traps if they are not set up properly. The main concern is that often in the spring, traps will also trap animals not designed for the said device which may include skunks, squirrels and raccoons. Removal of these animals are problematic. Therefore, it is recommended that individuals be required to confine the cat in their garage or otherwise without involving the Humane Society in the provision of traps.

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Identification

The requirement that cats be identified is authorized in the Municipal Act (section 210(5)). The Niagara Falls' cat control by-law does not have a requirement for identification. The London animal control by-law requires that all owners of cats, except on farms, are required to identify by tag their cats annually. The fees charged in the City of London for cat identification, for the first year the by-law was passed, was \$10.00 per cat and in subsequent years - \$20.00 per cat. In 1995, London adjusted their rates for a yearly fee of \$34.00 per cat and \$27.00 for spayed or neutered cats per year.

It is the Humane Society's estimate that there are approximately between 17,000 and 20,000 cats in the City of St. Catharines. Based on the Humane Society's experience it is their opinion that should a cat control by-law requiring an annual license fee to be paid, that the maximum amount of licenses that would be applied for would be in the range of 1,000. The licensing administrative cost to set up a parallel system similar to that of the canine control, would cost approximately \$11,000.00. In light of these costs, it is staff's suggestion that the by-law provide that cats be required to be identified without the requirement of paying an annual license fee. However, the owner would be required to identify their cats by either tag, micro chipping, or tattoo, a method to be selected by the owner. At the time a cat is picked up by the pound keeper, if the cat is not identified and the owner comes to claim the animal, then the Humane Society would require that the animal be identified prior to it being released. The Humane Society advised that the tattooing or micro chipping of cats is only performed by veterinarians. The Humane Society does presently sell cat collars and tags and may continue to do so. This method would provide an inexpensive method of identification in a by-law regulating cats.

Vaccination

The direction to include in the City's by-law, the requirement that cats be vaccinated is not authorized in the Municipal Act. The Municipal Act only authorizes municipalities to establish clinics for the spaying or neutering of dogs and cats and to charge fees for this service. The services provided at these clinics are provided by veterinarians. Vaccinations are available through veterinarians. However, in speaking with the Humane Society, it appears that there are a number of vaccinations available and it is up to the pet owner to determine exactly which vaccination is appropriate for his/her pet. Presently, the City offers dog owners a license discount of \$3.00 if the owner presents a valid rabies certificate. Since many vaccinations are available, that matter should be left up to individual pet owners. It is Staff's suggestion that if

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Council feel that they would like to provide a discount for vaccinations that it should only be for rabies vaccinations. A discount would only be applicable if the proposed by-law required the payment of an annual license fee. The Humane Society have advised that they would not even recommend giving rabies shots to cats that are picked up because they would not have a record of the past immunization of the animal and that the administration of a rabies shot must be performed by a veterinarian.

Notwithstanding the lack of authority to require vaccination, if Council directed Staff to include the requirement of vaccination, Staff would ask that the type of vaccination be specifically provided in Council's instructions to Staff. Enforcement of vaccination requirements would only be effective if offered by discount as it would be impossible to prosecute people for having failed to vaccinate an animal, as the City would not have any knowledge or record of the immunization record of the said animal. Both the cities of Niagara Falls and London have not required any vaccinations, nor offered any discounts for vaccinations.

Additional Considerations

It is suggested that the proposed by-law should include provisions that prior to an owner retrieving the impounded animal, that the owner be required to pay the necessary costs, boarding costs, including the cost of identification. It is proposed that the animal would be kept for a minimum of three days with the exception that the pound keeper be given some discretion in the event that the cat is in distress or not domestic.

In addition to the provisions outlined herein, the Niagara Falls' by-law includes an offence for an owner to allow or permit the cat to defecate or urinate on or in private property other than the property of the owner or any public place. Staff would caution Council that we have been unable to find any legal authority to make such provisions in the by-law. The section in the Municipal Act only deals with dog excrement.

In addition to the provisions outlined above, the Niagara Falls' by-law provides for what is required to be paid by the owner prior to retrieving the impounded animal and authority for disposal of the animal once impounded. It would be Staff's suggestion that in any animal control by-law those provisions would automatically be included. The Niagara Falls by-law basically allows the owner to claim the cat within five days of the date in which the cat was impounded. It requires the owner to pay expenses of taking the cat into custody, the expenses for the care of the cat, the veterinarian fees and cage rental fees.

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It is suggested that if St. Catharines passed a cat by-law that it should contain grand fathering provisions to allow those who legally had more than three cats to continue to own the said cats without penalty providing they are properly identified to establish that those cats were owned by the individual prior to the passing of a cat control by-law. Council has required the identification to be included in the said by-law. Therefore it would be staff's intention to include an exemption for cat breeders who are registered with the Canadian Cat Association. The proposed by-law would only apply within the urban area of the City of St. Catharines.

Based on 500 complaints per year for the matters of the cat limit and the prohibition of allowing cats to run at large, the Humane Society have estimated an amount of \$35,000.00. However, Council should be advised that the 500 estimated complaints are at this time only a guess. In order to provide evidence and prosecute those two charges pertaining to numbers and running at large, the Humane Society have indicated a price of approximately \$15,000.00, for a total of \$50,000.00. This amount does not include an estimated \$11,000.00 that would be required to set up an administrative licensing system for cats. In order to save the cost of the \$11,000.00, Staff are suggesting that the identification of animals be mandatory, however the method be left up to the cat owner. Therefore, because of the difficulty in prosecuting someone for not having a license because of proof of ownership, the enforcement of that provision would basically be carried out if and when the cat is trapped for running at large, the animal will be required to be identified prior to its release. Previous estimates given to this Council by the Humane Society, for the cost of administering a cat control by-law were in the range of \$173,000.00. The City might expect that amount would be used in renegotiating the animal control and humane service agreement.

At the time of approving the agreement with the Humane Society, Council directed that Staff obtain the cost of conducting a door-to-door survey pertaining to cats. The estimate of the said survey is in the range of \$7,000 to \$10,000.00. If it is Council's intention to have a cat control by-law, it will be necessary to direct that the animal control service agreement with the Lincoln County Humane Society be amended to reflect the revised service and the inclusion of conducting the survey for identification of cats at a cost of \$7,000 to \$10,000.

Summary

Notwithstanding the direction given to staff from General Committee, it is staff's recommendation that if Council decides to pass a Cat Control By-law that, as previously directed by Council, the number of cats per household be limited to three, that cats not be allowed to run at large (and that the onus be on the

-6-

complainant to trap the said cat), that cats be required to be identified (by either tag, microchip or tattoo) without the requirement of an annual license fee, that a grand fathering provision be included in the said by-law and that prior to release of any cat to the owner that all necessary expenses be paid. In light of some of the provisions previously directed by Council to be included, such as vaccination, are not authorized in law and the provisions dealing with the waste of cats is not authorized by law, it is staff's recommendation that such provisions not be included in the by-law.

RECOMMENDATION:


THAT the Council confirm its intention to have a Cat Control By-law as outlined in the "Summary" of the report from Legal Services;

AND THAT the City Solicitor be directed to prepare the necessary by-law;

AND THAT the Service Agreement with the Lincoln County Humane Society be amended to reflect the administration of this new by-law;

AND THAT the cost to administer the proposed by-law, in the amount of \$50,000.00 be included in this year's budget;

AND THAT Council give specific direction to the Lincoln County Humane Society pertaining to the door-to-door survey to determine the number of dogs in the City of St. Catharines to include cats as directed by General Committee on June 10, 1999, for the estimated cost of \$7,000.00 - \$10,000.00.


Annette Poulin
City Solicitor

AP:sl



Corporate Report

Report from Performing Arts Centre, Administration

Date of Report: November 2, 2012 **Date of Meeting:** November 26, 2012

Report Number: CAO-644-2012 **File:** 68.32.152

Subject: Update on New Design and Schedule for Performing Arts Centre

Recommendation

That Council receives the new schematic designs and revised schedule of the Performing Arts Centre project for information purposes; and

That Council appoints Diamond + Schmitt as the Project Managers for the remainder of the project schedule. FORTHWITH

Summary

As a result of the redesign process, the Performing Arts Centre (PAC) has a new schematic design that preserves all programmatic elements required to serve the arts community and patrons for many decades to come and is within the Council-approved budget.

Background

In July 2012, the City of St. Catharines issued a tender for the above grade construction of the St. Catharines Performing Arts Centre. When the results were revealed at a public tender opening in August, each was over the \$42.7 million Council-approved construction budget. Following a report to Council on August 27, 2012, the bids were formally rejected, and the total project budget of \$60,757,101 was re-affirmed by Council.

Report

Following the meeting, a redesign committee was established that included the architects, project managers, cost consultant, City staff and key stakeholders. This committee began the challenging task of reducing the cost of the facility while preserving its functionality and viability.

An analysis was also done on what cost reductions would have to occur for the project to be re-tendered and to come in at the required budget. The analysis included taking the average of the three lowest bids as the base bid from which to work, adding escalation and a 10 percent contingency to the project. The result was a need to reduce the construction cost by \$11,650, 392 to meet the existing budget.

Value Engineering and Space Reconfiguration

City staff and its consultants engaged in a value engineering exercise to identify items in the project that can be changed or substituted in the PAC to reduce costs, while preserving the function of the building.

This process identified a list of potential savings in the areas of architectural, structural, mechanical, electrical and allowances. These changes do not affect the function of the building or its scope, but rather affect some aesthetic treatments and replace preferred materials with less expensive options.

Savings were also realized by creatively cutting floor area while maintaining all four venues, seating capacity and back of house functionality. This type of redesign involved a systematic review of every non-program related space.

Some areas included were eliminating cantilevered spaces in favour of regular square footage which is less expensive to build, reducing the number of loading bays, cutting multipurpose room area, reducing a voluminous space that does not add to the function of the building, and reducing the amount of circulation space.

Changes to the overall design of the building will also be made to make the construction of the building less expensive. These will include using a simplified roof system in place of the three-tiered roof, eliminating exterior elements which have been included for aesthetics only, realigning the concert hall, community theatre / dance venue and recital hall, and eliminating some windows and glass features.

Seating capacities in redesigned venues will be as follows:

Concert Hall	775 seats
Theatre Dance Venue	Up to 210 seats
Film Venue	187 seats
Recital Hall	300 seats

The seating capacities listed above are in keeping with our agreements with the Government of Canada, the Province of Ontario, and with Brock University. The original project scope has been retained through the redesign process which will allow the venue to operate as per its intended business model.

The redesign committee presented the new schematic designs to the User Group Committee on October 24, 2012, and received unanimous support for the updated design (see attached schematic designs).

Schedule

As a result of the comprehensive redesign process, a new schedule has been developed.

The new exterior rendering will be ready in February 2013, at which time there will be a public release of the exterior images at a meeting in March 2013.

The project will be retendered in April 2013. The schedule includes: comprehensive redesign, cost consultation, redevelopment of construction documents, Class A estimate and parallel estimate performed by another cost consultant as a peer review, and a review period prior to Council approval.

The tender will come to Council for approval in May 2013. Once awarded, above-grade construction will begin at the end of May 2013, with substantial completion in May 2015. This will allow for a soft opening in summer 2015, followed by the official grand opening in fall 2015, in time for the PAC inaugural performance season.

Value Added to Project

The new design has resulted in a few additional benefits to the operation of the PAC, including:

- Reduced costs to heat and cool the building due to the removal of the large, open staircase between the theatre / dance venue and the recital hall.
- A widened sidewalk to the east of the venue will become a programmable outdoor space, better connecting the PAC with the downtown, supporting community events and increasing centre activity.
- A widened space on the west side of the facility will allow for a more pedestrian friendly environment for the downtown, and a possibility to green the space with the addition of trees and other landscaping in the future.

New Project Manager

To ensure the project remains on schedule, staff recommend Diamond + Schmitt be retained as the project managers for the remainder of the project. As project architects, Diamond + Schmitt are familiar with the project and engaging the firm to provide these services will ensure continuity.

A project manager is required following City Council's decision on November 12, 2012, to end the City's relationship with PRISM Partners. Duties that will now be performed by Diamond + Schmitt will include:

- Submission of building permits and site plan control
- Review of specifications and bidding instructions
- Issuance of bid documents and addendums
- Bid compliance reviews and bid analysis
- Monitor construction schedule
- Quality control, inspection and testing
- Deficiency review
- Project Closeout

These tasks were not included in the original request for proposal for architectural services for the PAC. As a result the cost to have Diamond + Schmitt perform these tasks is an additional \$486,000.

The City's Purchasing Policy speaks to the direct appointment of architects in Appendix I – Procedure for Engaging Consulting Engineers and Architectural Services for City Projects. While direct appointments are usually done for routine projects with fees less than \$50,000, "continuing projects are included due to previous involvement, unique or directly related qualifications, experience, continuity and other reasons which will be beneficial to the City."

Staff believes that, in light of the project timelines and scope, it will be beneficial to directly appoint Diamond + Schmitt to carry out the project management and oversight tasks related to the PAC project.

Financial Implications

There were no additional fees as a result of the redesign process. However, an additional \$486,000 is required to engage Diamond + Schmitt for project management.

These fees will be made up of the money no longer owing to PRISM Partners and the existing consultant budget for the project. This decision will not negatively impact the funds available for development.

Conclusion

The Performing Arts Centre has a new schematic design that has preserved all programmatic elements required to serve the arts community and patrons for many decades to come. The venue will maintain its commitment to help revitalize the downtown by presenting a diverse offering of performing arts events that will bring thousands of people into the downtown to enjoy the centre. The PAC will be a catalyst for attracting new business and investment into the area, as well as bringing a new vitality to the corner of St Paul and Carlisle streets.

Submitted by:

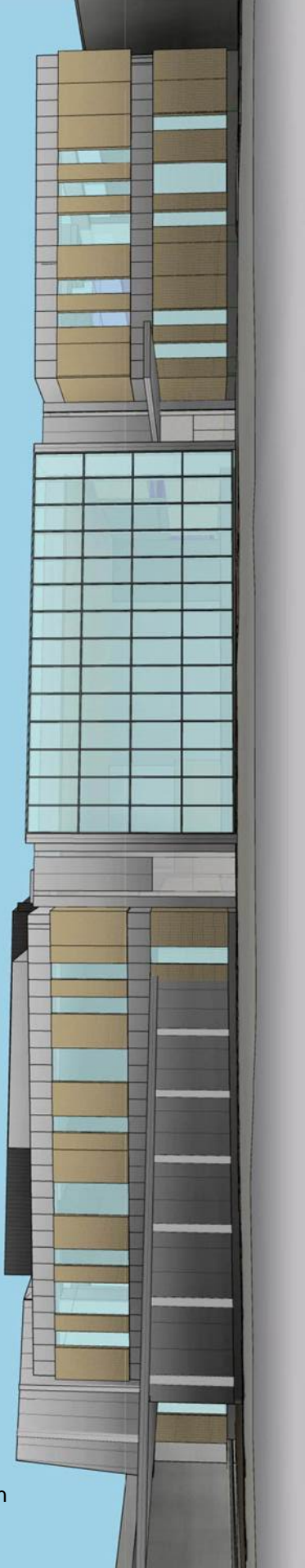
Steve Solski, Executive Director
Performing Arts Centre

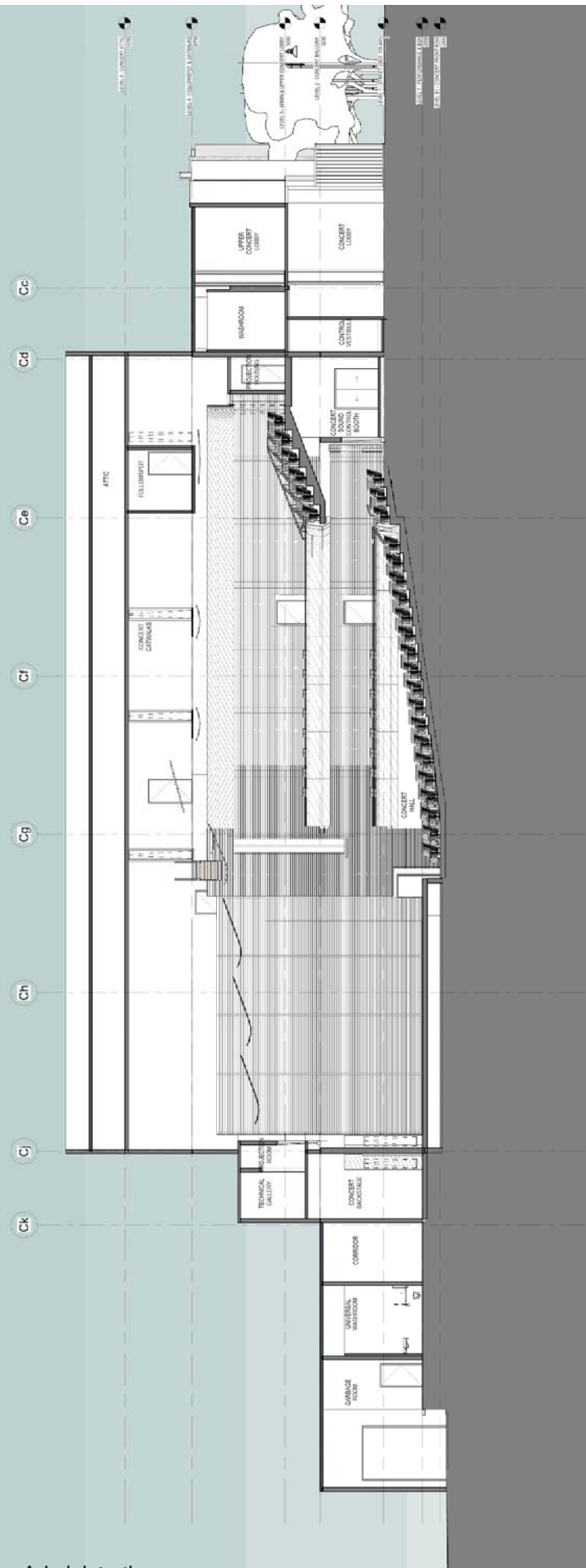
Approved by:

Colin Briggs
Chief Administrative Officer

CONCEPTUAL DESIGN – ST PAUL ELEVATION

Centre, Administration
Design and Schedule





CROSS SECTION: Concert Hall



CROSS SECTION: Theatre Dance Venue & Film Theatre

Rb

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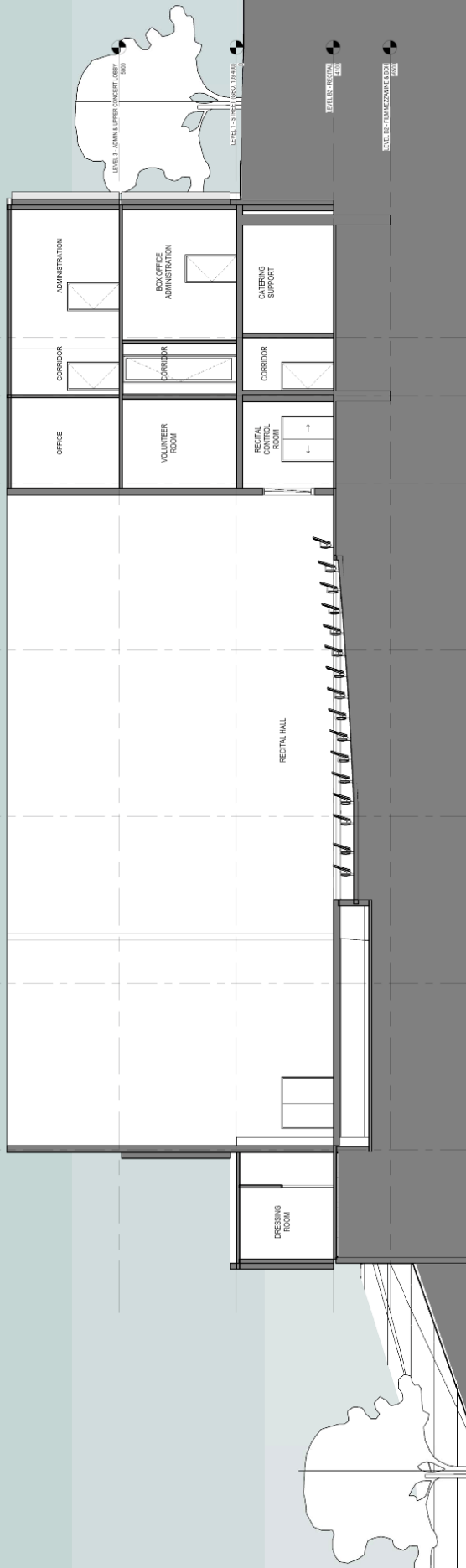
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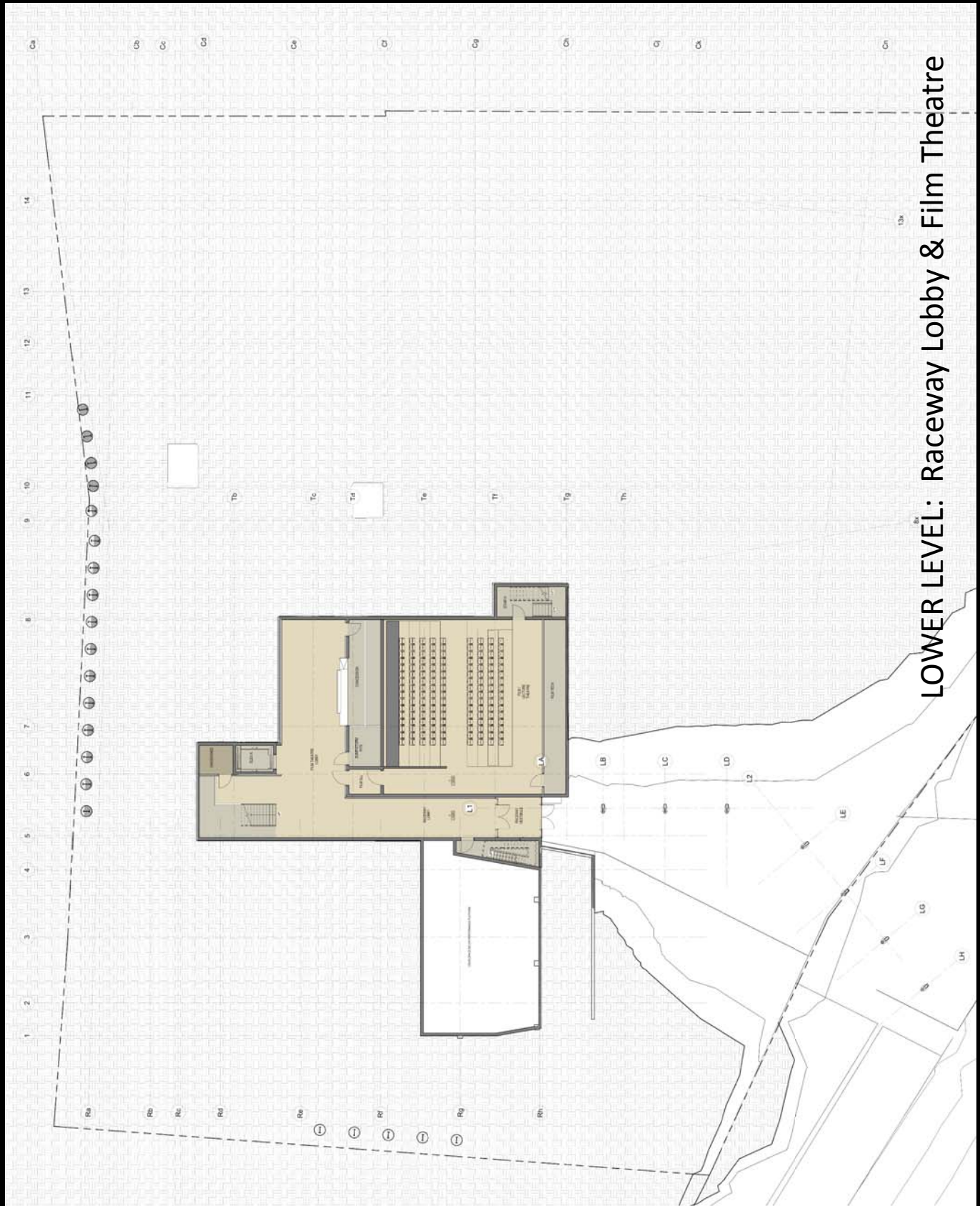
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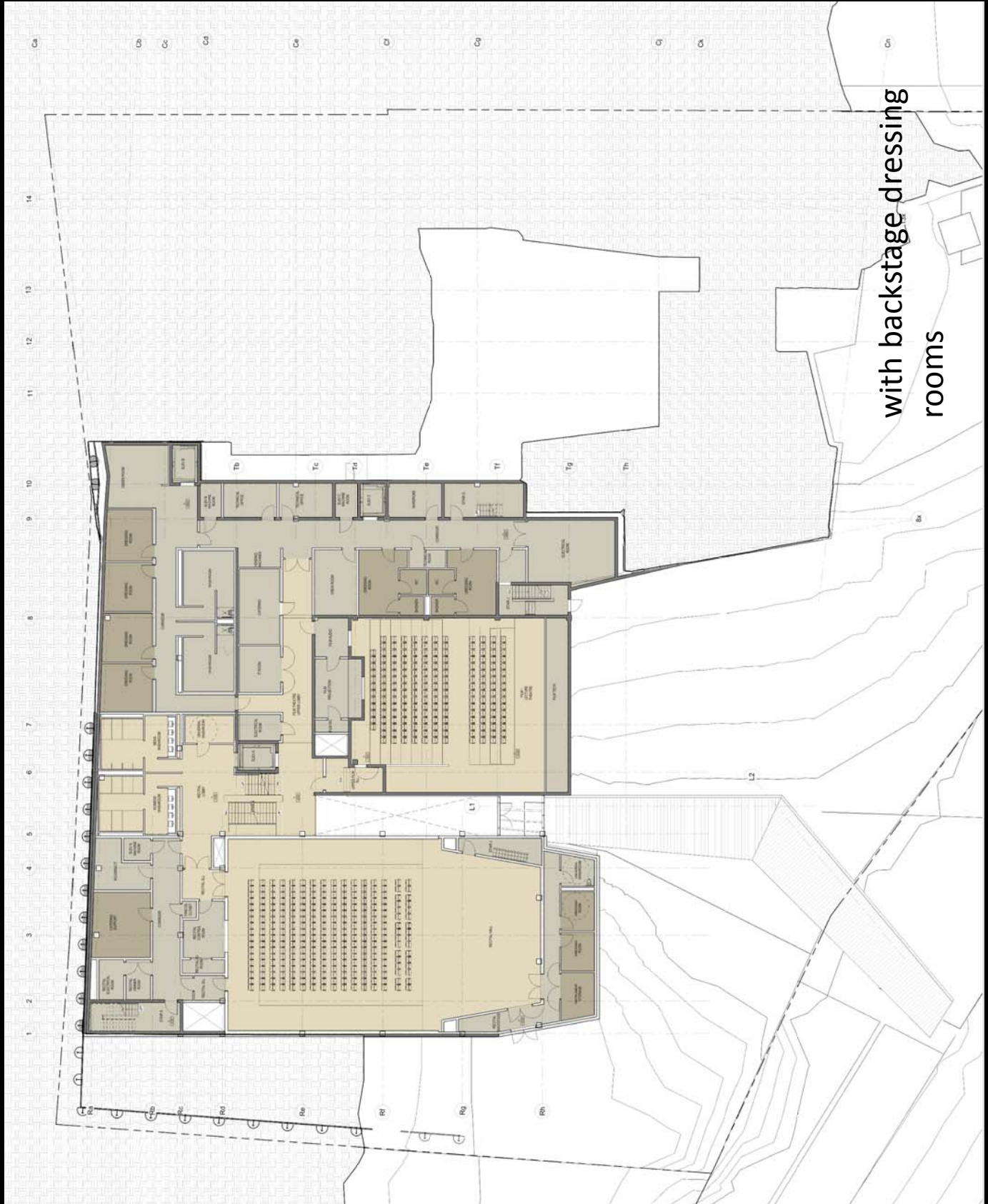
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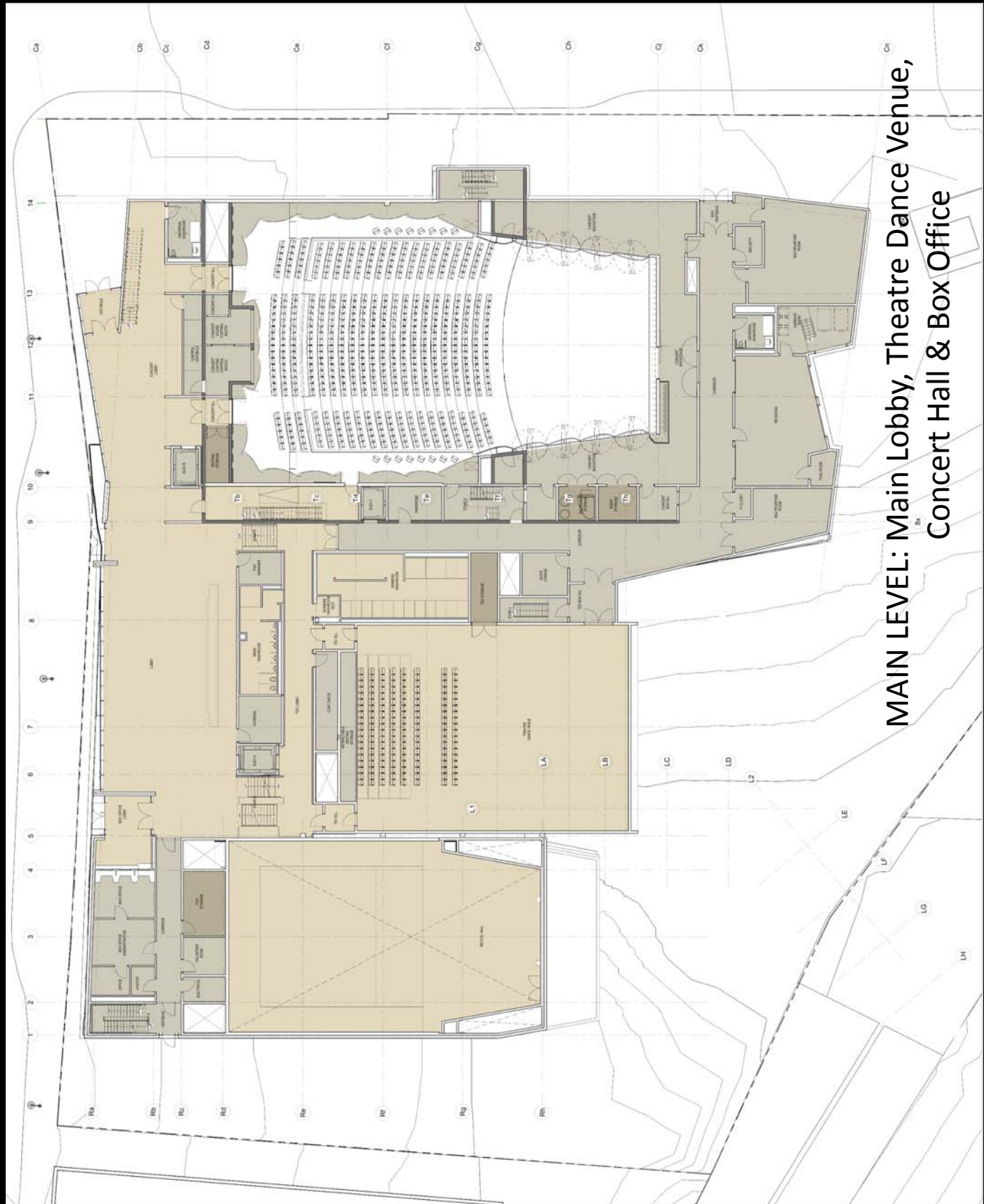


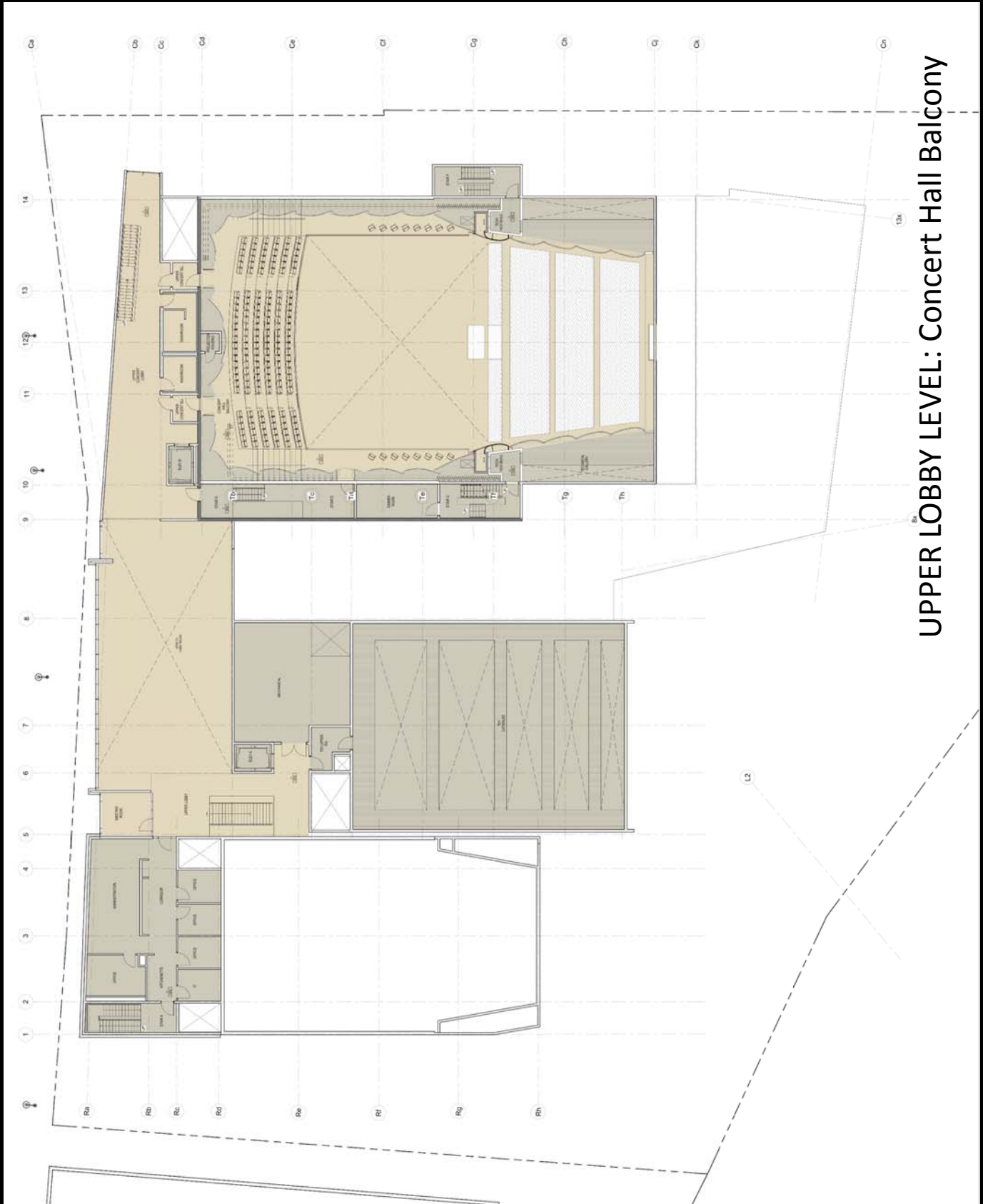
CROSS SECTION: Recital Hall



LOWER LEVEL: Raceway Lobby & Film Theatre



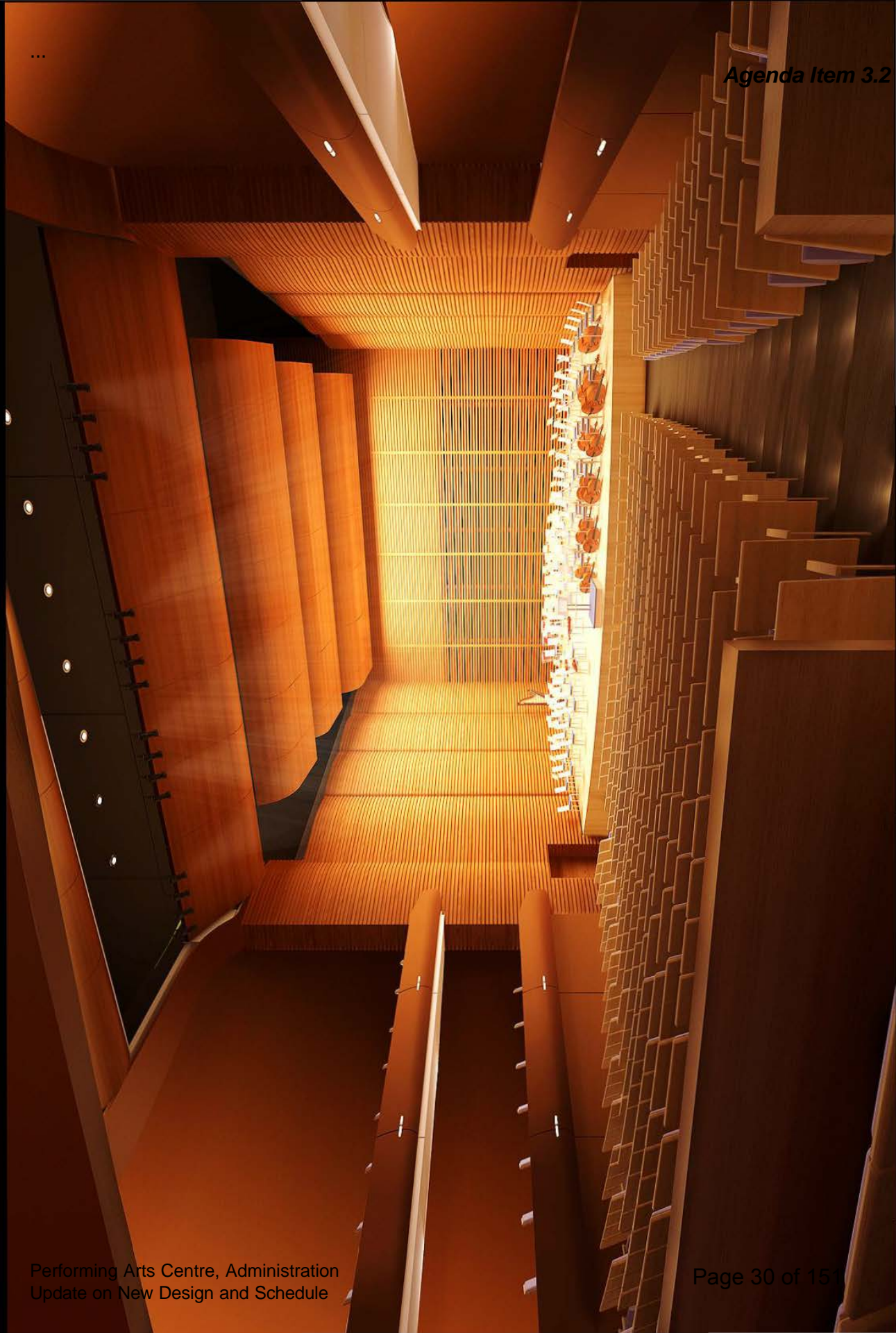




UPPER LOBBY LEVEL: Concert Hall Balcony

CONCERT HALL

Agenda Item 3.2



Theatre Dance Venue









Corporate Report

Report from Transportation & Environmental Services, Engineering and Construction

Date of Report: October 30, 2012

Date of Meeting: November 26, 2012

Report Number: TES-655-2012

File: 18.61.99

Subject: Early Budget Approval and Project Update for Necessary Watermain and Sewer Works along with a Trunk Watermain Installation under Niagara Region Project RN11-18 Edgedale / Eastchester Trunk Watermain.

Recommendation

That Council grant early budget approval from the 2013 Water Budget for the additional funds of \$690,000 for the City's share of watermain and sewer work along Edgedale Road, Riverdale Drive, Melbourne Avenue, Westchester Crescent and Eastchester Avenue associated with RN11-19 Edgedale / Eastchester Trunk Watermain. FORTHWITH

Summary

Niagara Region has closed a tender for replacement of a trunk watermain called RN11-18 Edgedale / Eastchester Trunk Watermain. This tender includes coordinated City watermain replacements, watermain extensions, a new storm sewer on Edgedale Road and additional minor storm sewer upgrades. The revised total City share of project costs of \$2,470,000 exceed approved budget amounts by \$690,000. Previously approved funds were included in the 2011 Capital Budget. The City Treasurer recommends an additional amount be granted early budget approval from the 2013 Water Budget.

Background

Niagara Region advised City staff several years ago that it intended to replace the Region's existing large diameter cast iron trunk watermain from south of the CN railway on Hillside Drive (west of Glenridge Avenue) to the intersection of Eastchester Avenue and Bunting Road. The route of the existing trunk watermain follows many streets including Glenridge Avenue, Edgedale Road, Riverdale Drive, across the St. Catharines Golf and Country Club golf course, across Highway 406, Westchester Crescent and Eastchester Avenue. The Region's project is more than 4 km long (see Appendix "1").

The Edgedale / Eastchester trunk watermain upgrade is the last in a series of four large Regional projects to increase the reliability of trunk water supply within the City of St. Catharines and the Town of Niagara-on-the-Lake by constructing

additional watermains and replacing existing cast iron trunk watermains within the City of Catharines.

In order to better coordinate construction activities and to minimize disruption to area residents City staff recommends inclusion of City works within Regional construction projects.

For most of the project length City staff recommended the City cast iron watermains be replaced. The City owned distribution watermains are located close to the trunk watermains and can be replaced in conjunction with the trunk watermains more economically. City staff also recommended that a temporary siphon in the storm sewer system for Laird Drive at Eastchester Avenue be replaced with a conventional section of gravity sewer. In 2009 a new storm sewer system was installed on Laird Drive which outlets to an existing storm sewer on Eastchester Avenue. The elevation of the new sewer was in direct conflict with the existing trunk watermain on Eastchester Avenue. Since the watermain was scheduled to be replaced in 2013 a short term solution to install the storm sewer with a siphon under the trunk watermain was implemented. The new trunk watermain on Eastchester will be at a lower elevation thus the conventional gravity sewer can be constructed which will have better flow characteristics and require less future maintenance.

Staff also identified early in the project that a storm sewer should be installed on Edgedale Avenue to eliminate the combined sewers. This would also be preferable to be installed in the same construction contract due to the depth of the proposed storm sewer and its proximity to the new trunk watermain.

Funds for the City's share of works including the various watermain replacements and storm sewer works were approved in the 2011 Capital Budget.

Report

Tenders for the Regional construction project closed on Thursday, October 11, 2012. Staff at the Regional Municipality of Niagara recommended to Regional Council to award RN11-18 Edgedale / Eastchester Trunk Watermain to the low bidder Baiocco Construction Corp. Construction is scheduled to commence soon after award of the project. The total value of the construction contract is \$11,109,998.78 plus tax.

The estimated amount of the City's share of the construction tender is approximately \$2,002,500 including 1.76% HST. The updated total project cost estimate for the City's Share is \$2,470,000 which includes engineering costs, inspection costs and taxes.

The increase in the City's share is largely due to the factors outlined below.

During the design process the Region advised that they would reduce the number of connections between the new trunk watermain and the City's distribution system. The final design reduced the number of cross-connections from 22 to 10. As a result several sections of City watermain were upsized to ensure fire flows were

maintained in the reconfigured distribution system. As well, the extent of the City watermain reconfiguration at locations where a connection to the trunk watermain was eliminated was also much greater than originally anticipated. That reconfiguration was required to eliminate potential dead ends in many instances as well as to eliminate the cast iron watermain within the limits of the construction project.

Also during the design process, MTO requested the trunk watermain crossing of Highway 406 be shifted further to the south. The existing trunk watermain alignment angles across the Westchester Crescent interchange and MTO wanted the watermain to be further away from their existing bridge.

Since the existing City watermain was connected to the trunk watermain on the west side of the highway crossing, the shift of the trunk watermain required an extension of the City watermain that is approximately 100m longer than anticipated.

Also as a result of shifting the Highway 406 crossing, the Region rerouted its trunk watermain away from Westchester Crescent between Highway 406 and Collier Street. This new alignment will now be on Melbourne Avenue and Collier Street.

The rerouting impacts how the City's distribution system can be supplied with water in this area. Currently, the water distribution system for the small residential neighbourhood bounded by Highway 406, the former Second Welland Canal and Melbourne Avenue is isolated from any other portion of the City's distribution system. The neighbourhood relies only on the Regional trunk watermain on Westchester to supply water. By shifting the trunk watermain away from the middle of the neighbourhood and to ensure the security of water supply to the neighbour a new watermain will be installed along Westchester Crescent from Oakdale Avenue to Collier Street. The total length of new watermain and replacements within the intersections of Collier Street and Oakdale Avenue is 316m. The costs for this work were also not anticipated at the time of budget approval.

With all the changes in the design, an increase in 1000m of pipe was added that was not anticipated in the preliminary estimates.

Staff continues to recommend all the proposed City works be undertaken.

Financial Implications

The approved 2011 Capital Budget includes a total project budget of \$1,780,000. The total project budget is comprised of funding from two programs; the City's Share of Regional Projects and the Federal Gas Tax Program. The City's Share of Regional projects was earmarked for the siphon elimination at Eastchester Avenue and Laird Drive. The 2011 Federal Gas Tax program included funding for the new storm sewer on Edgedale and the watermain replacements.

Revised total project costs are estimated at \$2,430,000 including engineering, inspection and taxes of which \$1,780,000 is waterworks related and \$520,000 is storm sewer related.

Budget Program	Waterworks	Storm Sewers	Project Totals
City Share of Regional Projects		\$30,000	\$30,000
Federal Gas Tax	\$1,200,000	\$550,000	\$1,750,000
Total Approved Budget to date	\$1,200,000	\$580,000	\$1,780,000
Revised estimated total project costs	\$1,960,000	\$510,000	\$2,470,000
Funds available to shift within approved 2011 Gas Tax Program	+\$70,000	-\$70,000	\$0
Additional funds required.	+\$690,000	0	\$690,000

The City Treasurer recommends an additional amount of \$690,000 be granted Early Budget approval and be funded from the 2013 Water Budget, Municipal Services Improvements program.

Conclusion

Niagara Region has asked for Council's endorsement to award proposed coordinated City works including watermain replacements, watermain extensions, a new storm sewer and additional minor storm sewer upgrades within Niagara Region's contract RN11-18 Edgedale / Eastchester Trunk Watermain. The revised total project costs exceed approved budget amounts by \$690,000. The City Treasurer recommends additional amount be granted early budget approval from the 2013 Water Budget.

Submitted by:

C. Adams, P. Eng.
Manager of Engineering and Construction

Prepared by:

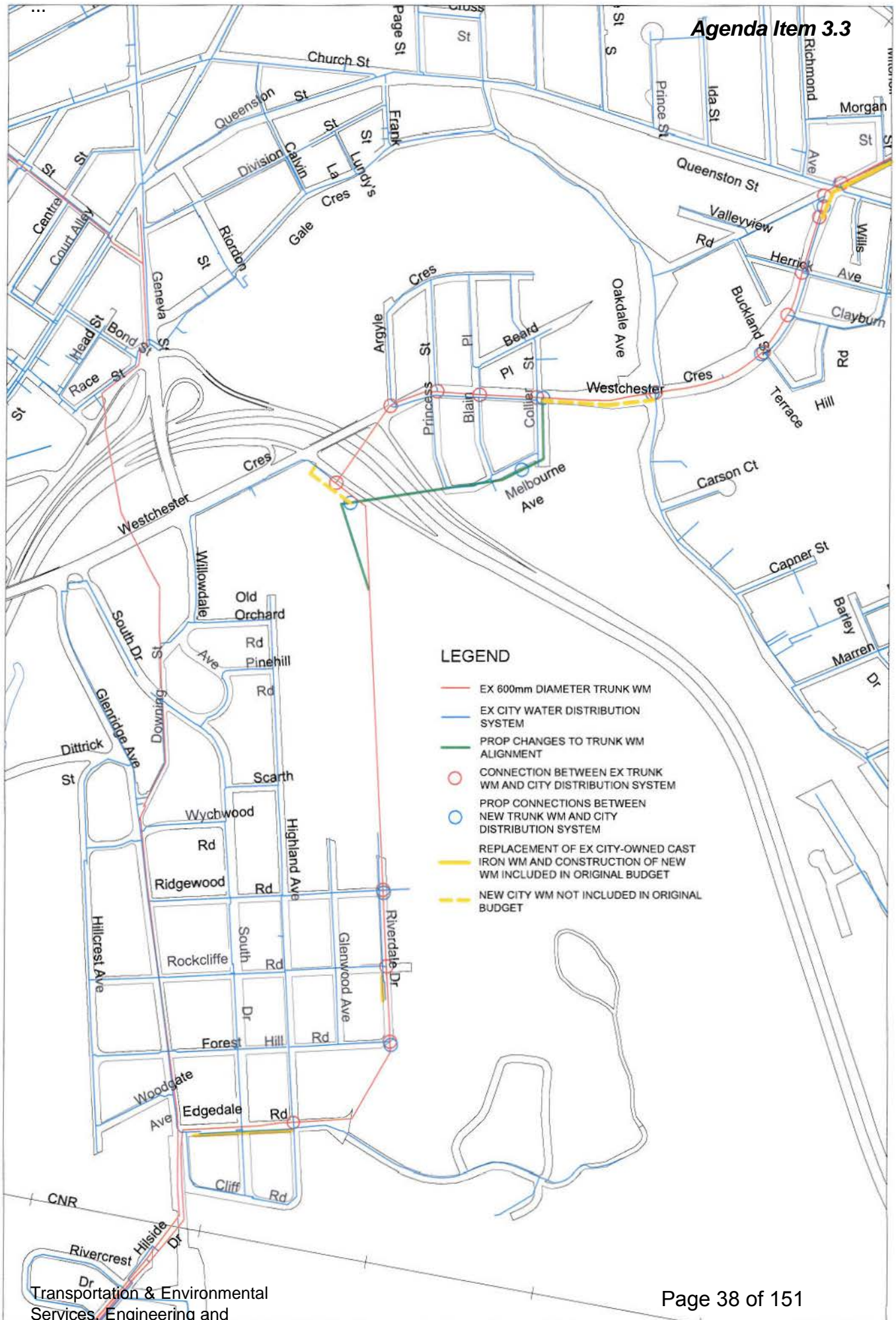
F. Khan, P. Eng.
Design and Construction Engineer

Approved by:

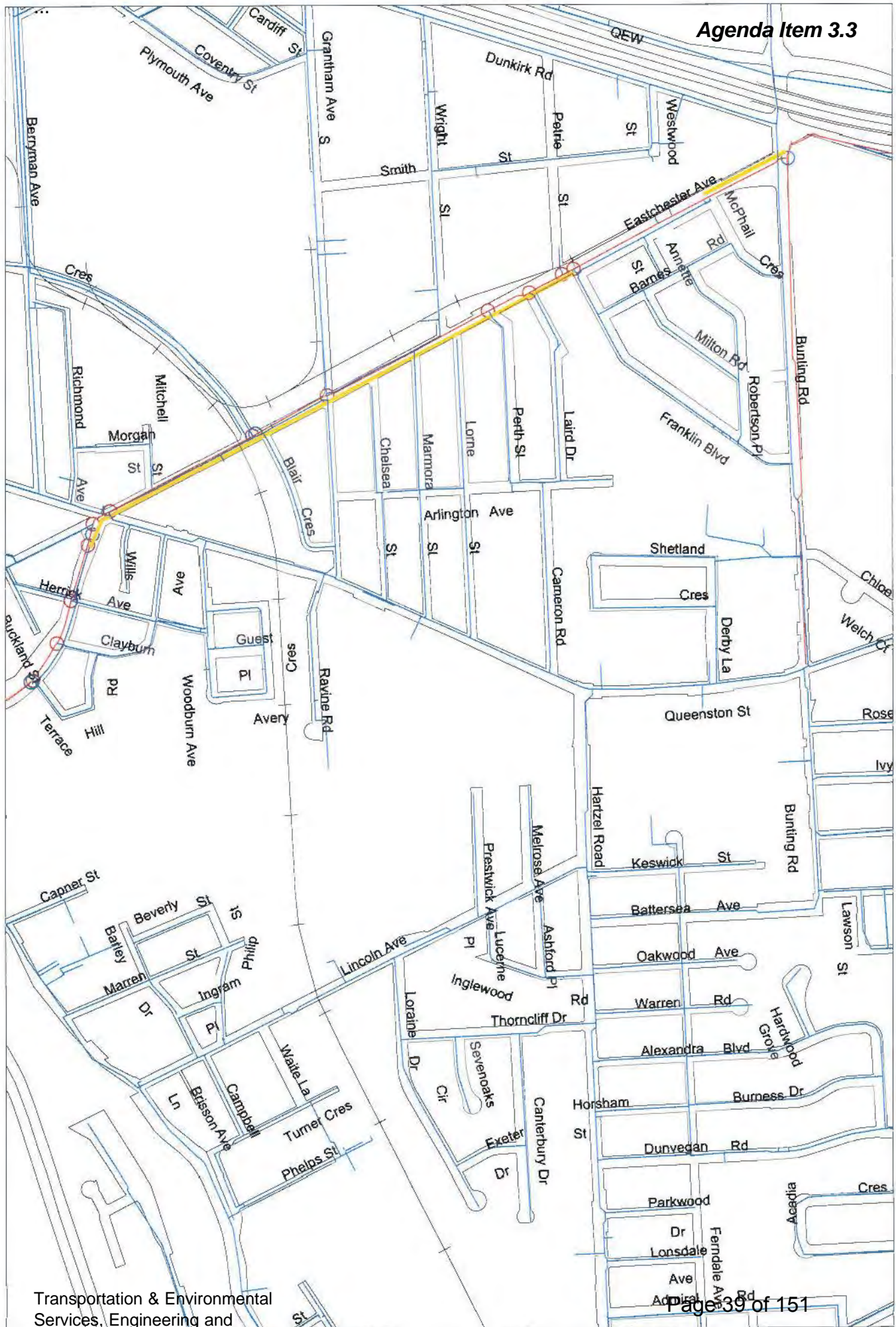
S. Lawson, P. Eng.
Director

Agenda Item 3.3

1



Agenda Item 3.3





Corporate Report

Report from Financial Management Services, Ad Hoc Budget Review Committee

Date of Report: November 13, 2012 **Date of Meeting:** November 26, 2012

Report Number: FMS-641-2012 **File:** 10.57.28

Subject: 2013 Schedule of Rates and Fees

Recommendation

That the report from the Ad Hoc Budget Review Committee, dated November 13, 2012, regarding the 2013 Schedule of Rates and Fees be referred to City Council for consideration after the public meeting scheduled for December 10, 2012.

FORTHWITH

Committee Recommendations

That Council approve the 2013 Schedule of Rates and Fees; and

That the City Clerk be directed to maintain the list of Rates and Fees for public inspection in the Corporate Support Services department; and

Further, that the City Solicitor be directed to prepare the necessary by-laws.

FORTHWITH

Background

The City has established user fees to charge the person using the service a share of the cost of providing the service. The use of the service is at the option of the individual. The amount the user pays is a function of the amount of service used. The level of use of service is controlled by the user.

City Council, at its October 3, 2005 Strategic and Corporate Planning meeting, delegated the review of the Schedule of Rates and Fees to the Ad Hoc Budget Review Committee.

City Council, at its May 9, 2011 General Council meeting, moved that the Rates and Fees be presented for consideration and approval of Council prior to January 1 each year.

Report

The Ad Hoc Budget Review Committee has reviewed the 2013 Schedule of Rates and Fees and recommends their approval (see Appendix "1" attached).

Prior to the passing of a fee or a charge by-law, public notice must be given and a public meeting held. The following process will be followed:

- a. This report was prepared establishing a public meeting date giving a minimum of 7 days notice
- b. A copy of the Proposed Rates and Fees is made available in Corporate Support Services – Clerks. In addition, a copy of the Proposed Rates and Fees was placed on the City's website.
- c. Additional information is available by contacting Financial Management Services.
- d. Those persons wishing to be heard at the public meeting, at which the Rates and Fees proposed by-law is intended to be passed, shall apply in writing to the City Clerk before the commencement of the meeting.

Financial Implications

The approval of the 2013 Rates and Fees ensures the ability to provide essential services while ensuring maintenance of infrastructure.

Submitted by:

Ad Hoc Budget Committee

Prepared by:

Shelley Chemnitz, C.A., Treasurer/Director
Financial Management Services

Approved by:

Shelley Chemnitz, C.A., Treasurer/Director
Financial Management Services

... **SCHEDULE A**
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

1

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Corporate Support Services						
Burial Permits	17.70	2.30	20.00	20.00		20.00
City Documents- Photocopies						
By-laws, Deeds, Agreements						
1-3 pages	2.04	0.26	2.30			
1-3 pages (certified)	2.97	0.39	3.36	3.01	0.39	3.40
4-6 pages	2.97	0.39	3.36	3.01	0.39	3.40
4-6 pages (certified)	3.85	0.50	4.35			
7-10 pages	3.85	0.50	4.35			
7-10 pages (certified)	4.74	0.62	5.36	5.00	0.65	5.65
over 10 pages	4.74	0.62	5.36	5.00	0.65	5.65
over 10 pages (certified)	5.89	0.77	6.66	6.50	0.85	7.35
Condominium Agreement (Executed)	4.74	0.62	5.36	5.00	0.65	5.65
Election Poll by Poll Results	50.00		50.00			
Freedom of Information (Municipal) and Protection to Privacy Act:						
Application Fee	5.00		5.00			
photocopies - per page	0.20		0.20			
manual search each 15 minutes	7.50		7.50			
preparing a record for disclosure each 15 minutes	7.50		7.50			
Minutes of Council & Standing Committee- annual - in advance	66.37	8.63	75.00			
DVD of Minutes of Council & Standing Committees	8.85	1.15	10.00			
Minutes of Council or Committees						
per extract	0.93	0.12	1.05			
per extract (certified)	2.04	0.26	2.30			
Minutes or Reports - complete	2.97	0.39	3.36	3.01	0.39	3.40
- completed and certified	4.74	0.62	5.36	5.00	0.65	5.65
Photocopies - miscellaneous	0.33	0.04	0.37	0.31	0.04	0.35
Site Plan Agreement (Executed)	4.74	0.62	5.36	5.00	0.65	5.65
Subdivision Agreement (Executed)	4.74	0.62	5.36	5.00	0.65	5.65
Voter's List - individual	10.00		10.00			
- Set (All Wards)	60.00		60.00			
Ward and Poll Maps - Election - City Wide	4.82	0.63	5.45			
Ward	1.94	0.25	2.19	1.95	0.25	2.20
Zoning Area By-law with maps	5.00		5.00			
Zoning Area By-law Map certified	7.00		7.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
CODE OF CONDUCT FEE (Processing)	35.00		35.00			
COMMISSIONING OF DOCUMENTS						
Initialing and/or Sealing and/or Signing only of document fully completed condition	13.27	1.73	15.00			
Senior Pension Forms & Student OSAP Forms	NO CHARGE					
Certified Copy of Document	10.48	1.36	11.84	13.27	1.73	15.00
DOG LICENCE MUST BE OBTAINED FROM THE FINANCIAL MANAGEMENT SERVICES						
DOG LICENCES - Spayed or neutered	25.00		25.00			
- each additional spayed or neutered (maximum 3 per household)	25.00		25.00			
Dogs under 6 months old	25.00		25.00			
Male/Female Dog	45.00		45.00			
- each additional male/female dog (maximum 3 per household)	50.00		50.00			
Late Fee (Purchase After January 31)	10.00		10.00			
Licences for new residents (after June 30th) and dogs acquired after June 30 (proof required)						
spayed or neutered	12.00		12.00			
- each addition spayed/neutered	12.00		12.00			
male/female dog	22.00		22.00			
- each additional dog	25.00		25.00			
Kennel Owner - Registered with Canadian Kennel Club	100.00		100.00			
Replacement Dog Tags	1.00		1.00			
GENERAL BUSINESS LICENCES						
Adult Entertainment Parlour - Owner	3,200.00		3,200.00	4,000.00		4,000.00
- Operator	1,100.00		1,100.00			
Amusement arcade per sq.ft. gross usable floor area	0.50		0.50			
Auctioneer	50.00		50.00			
Body Rub Parlour: Owner who does not operate his own parlour OR owner operates own parlour	3,100.00		3,100.00	4,000.00		4,000.00
Operator	110.00		110.00			
Person other than a licensed owner or operator performing, offering, soliciting or making available body rubs in or at a parlour	110.00		110.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Business Licence Compliance Letter	15.00		15.00			
Business Licence Refund Fee	30.00		30.00			
Drive-in Theatre	175.00		175.00			
Hawkers and Peddlers						
- Resident, per year, per location	200.00		200.00			
PLUS Agreement Fee to a maximum charge of two locations; Agreement Fee to be applied in instances where a licence is issued involving use of a municipal sidewalk or road allowance.						
- per location per square foot	15.00		15.00			
- minimum fee	500.00		500.00			
- Non-resident, per year, per location	615.00		615.00			
PLUS Agreement Fee to a maximum charge of two locations; Agreement Fee to be applied in instances where a licence is issued involving the use of a municipal sidewalk or road allowance.						
- per location per square foot	15.00		15.00			
- minimum fee	500.00		500.00			
Licensed (SOP) event/tournament - per hour	40.00		40.00			
- per day (8:00 a.m. - 11:00 p.m.)	100.00		100.00			
Master Plumber - New Licence	77.00		77.00			
Master Plumber - Renewal	51.00		51.00	55.00		55.00
Master Plumber/Plumbing Contractor - New Licence	77.00		77.00			
Master Plumber/Plumbing Contractor - Renewal	51.00		51.00	55.00		55.00
Niagara Grape & Wine Festival						
- Resident in authorized location along grande parade route	55.00		55.00			
- Non-resident in authorized location along grande parade route	110.00		110.00			
Public hall	155.00		155.00			
Non-profit or charitable	116.00		116.00			
Refreshment Stand/Booth/Place	140.00		140.00			
Restaurant - Inspection regardless of number of tables	140.00		140.00			
Second Level Lodging Houses	200.00		200.00			
Theatre - Per Screen	175.00		175.00			
Transfer fee	10.00		10.00			
LOTTERY LICENCES						
Lottery Approval Fee	30.00		30.00			
Raffles						
Prize not exceeding \$500	5.00		5.00			
Prize exceeding \$500 under \$50,000						
Lottery at bazaar - each time	5.00		5.00			

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2012 SCHEDULE OF RATES AND FEES

PROPOSED

4

Agenda Item 4.1

2012 Rates and Fees

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Bazaar Wheel - per day - per wheel	5.00		5.00			
Break Open Lottery Tickets (per box) - Regular						
Bingo - 3% of actual prize payout						
Marriage Licences	125.00		125.00			
CIVIL MARRIAGE CEREMONY	NEW			265.49	34.51	300.00
MEETING ROOM RENTAL - CITY HALL	33.33	4.33	37.66	35.40	4.60	40.00

2012 Rates and Fees

2013 Rates and Fees

Agenda Item 4.1

DESCRIPTION

FEE

HST

13%

TOTAL

FEE

HST

13%

TOTAL

Economic Development & Tourism Services

MARKET SQUARE

Daily Rate	25.00	3.25	28.25	27.00	3.51	30.51
Charitable - Daily	15.00	1.95	16.95			
Lease holder (6-12 months) - per month - per stall	38.00	4.94	42.94	REMOVE		
Lease holder rates						
Attending 1 day a week*				19.00	2.47	21.47
Attending 2 days a week minus 15%*				16.15	2.10	18.25
Attending 3 days a week minus 35%*				13.30	1.73	15.03
MyPick Certified Farmer minus 45%**				11.40	1.48	12.88
*Subject to 85% attendance rate						
**Subject to MyPick.ca Certification #						
Marketing fee - per month - per stall - (Mandatory)	24.00	3.12	27.12			
Hydro per month -(if applicable)	12.50	1.63	14.13			
For agreement and day use vendor permits inside the Market Square building charge 1/2 the fee for 1/2 stall use.						
Private non-market uses - per day						
- commercial	300.00	39.00	339.00			
- non-profit - charitable	150.00	19.50	169.50			
Per Hour Surcharge (for use beyond regular business hours) (subject to change)						
Monday to Friday	22.03	2.86	24.89	22.47	2.92	25.39
Saturday	33.05	4.30	37.35	33.71	4.38	38.09
Sunday	44.06	5.73	49.79	44.94	5.84	50.78
Cancellation Fee Per booking	50.00	6.50	56.50			
Additional Hydro rates may apply						
Additional Sound System rates may apply						

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Financial Management Services						
CITY DOCUMENTS						
Assessment Roll - 1 - 3 pages	2.00		2.00			
- 4 - 6 pages	3.00		3.00			
- 7 - 10 pages	4.00		4.00			
Budget - Capital	5.40	0.70	6.10			
- Operating (Summary)	22.57	2.93	25.50			
Financial Statements	18.05	2.35	20.40			
Financial Statements and Information Return	22.57	2.93	25.50			
DOG LICENCE MUST BE OBTAINED FROM THE FINANCIAL MANAGEMENT SERVICES - SEE CSS FOR RATES						
N.S.F. CHEQUES (Service Charge)	23.89	3.11	27.00			
REGISTRATION OF TAX ARREARS CERTIFICATE						
(Preliminary work to expiry of redemption period)	1,000.00		1,000.00			
- Advise Interested Parties	80.00		80.00			
- Preparation of Extension Agreement	500.00		500.00			
- Search Title	80.00		80.00			
- Sale by Tender	1,400.00		1,400.00			
TAX ACCOUNT STATEMENT OR TAX BILL - Duplicate Copy	8.85	1.15	10.00			
TAX CERTIFICATES (Includes Local Improvement Search)	40.00		40.00			
TAXES - ADDITIONS TO THE ROLL - PER BILLING						
- Water Billing	30.97	4.03	35.00			
- Waterworks	30.97	4.03	35.00			
- Weed Cutting/Clearing diseased fruit trees	30.97	4.03	35.00			
- Private Drains	30.97	4.03	35.00			
- Fenceviewers	30.97	4.03	35.00			
- General Accounts Receivable	30.97	4.03	35.00			
- Hydro	30.97	4.03	35.00			
-WSIB 5% of Addition Amount						
TAX BILLING FOR MORTGAGE COMPANY						
Annual Fee on Final Payment Listing - Per Roll Number	10.00		10.00			
TAX SEARCH - MORTGAGE COMPANY	15.00		15.00			
(Mortgage Holder Without Interest)						
TAX STATUS - VERBAL REQUEST (Law Firms Only)	15.00		15.00			
TAX/WATER TITLE INSURANCE - CONFIRMATION LETTER	25.00		25.00			
WATER STATUS - VERBAL REQUEST (Law Firms Only)	15.00		15.00			
WATER ADMINISTRATION FEE	15.00		15.00	20.00		20.00
FINAL DEMAND / NON-COMPLIANCE FEE	8.85	1.15	10.00	13.27	1.73	15.00
WATER ACCOUNT STATEMENT OR WATER BILL - Duplicate Copy	8.85	1.15	10.00			

2012 Rates and Fees

Agenda Item 4.1
2013 Rates and Fees

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Fire & Emergency Management Services						
FIRE SAFETY INSPECTION						
Administrative						
001 - Occupant Load Posting	93.90	12.21	106.11	17.70	2.30	20.00
002 - Fire Regulation Compliance Letter (Insurance report, records search)	109.55	14.24	123.79	110.62	14.38	125.00
003 - AGCO (Alcohol & Gaming Commission Ontario) Letter special Occasion Permit and Clearance Letter for Property	109.55	14.24	123.79	110.62	14.38	125.00
004 - Fire Route Application/Administration	281.70	36.62	318.32	265.49	34.51	300.00
On Site Inspection						
Residential						
100 - Residential - Single Family Dwelling (Home Share Programs)	234.75	30.52	265.27	132.74	17.26	150.00
100 A - Residential-Marijuana Grow Ops or Clandestine Lab	NEW			353.98	46.02	400.00
101 - Residential - Duplex	297.35	38.66	336.01	243.36	31.64	275.00
102 A - Residential 3 to 6 units	375.60	48.83	424.43	375.66	48.84	424.50
102 B - Residential each additional unit over 6	26.68	3.47	30.15	5.00	0.65	5.65
103 A - On site inspection Residential High Rise up to 6 storey	516.45	67.14	583.59	REMOVE		
103 B - On site Inspection Residential High Rise per floor above 6 stories	26.69	3.47	30.16	REMOVE		
Commercial						
201 - First 450m ² (5000 sq ft)	NEW			353.98	46.02	400.00
201 A - On site Inspection Commercial and Industrial first 900 m² (10000 sq ft)	406.90	52.90	459.80	REMOVE		
201 A - Each additional 450 m ² (5000 sq ft)	46.95	6.10	53.05	46.90	6.10	53.00
Industrial						
202 - First 900m ² (10,000 sq. ft)	NEW			353.98	46.02	400.00
202 A - Each additional 450m ² (5000 sq. ft)	NEW			46.90	6.10	53.00
Assembly						
203 - Including AGCO (Alcohol & Gaming Commission of Ontario) Inspection up to 150 persons	NEW			353.98	46.02	400.00
203 A - Including AGCO Inspection over 150 persons	NEW			407.08	52.92	460.00
203 B - Patio Inspection only for AGCO applications	NEW			137.17	17.83	155.00
Mixed Use						
204 - Mixed Commercial/Residential Building - (1 Comm. with 5 Apt.)	NEW			407.08	52.92	460.00
204 A - Each additional commercial unit	NEW			46.90	6.10	53.00
204 B - Each additional residential unit	NEW			5.00	0.65	5.65
Multi Unit Hotels/Motels						
301 A - Up to Three (3) Storeys	453.85	59.00	512.85	453.85	59.00	512.85
301 B - Each additional Storey	62.60	8.14	70.74	62.60	8.14	70.74
Other						
400 - Private Home Day Care Inspection - 5 children or less	234.75	30.52	265.27	132.74	17.26	150.00
401 - Day Care Centers - 5- 40 Children	422.55	54.93	477.48	353.98	46.02	400.00
401 A - A Day Care Centre - more than 40 Children	NEW			407.08	52.92	460.00
402 - Homes for Special Care	422.55	54.93	477.48			
403 - Group Home - Initial Inspection under 10 Occupants	391.25	50.86	442.11	323.76	42.09	365.85
403 A - Group Home Annual Inspection	NEW			239.38	31.12	270.50
404 - Nursing Homes - B2 Occupancies	453.85	59.00	512.85			
405 - Rest Homes & Seniors Homes	453.85	59.00	512.85			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Fire Prevention Miscellaneous Fees						
500 - Administrative Services - Per Hour	62.60	8.14	70.74	68.14	8.86	77.00
501 - Fire Prevention Officers Request for Assistance - Hourly Rate	62.60	8.14	70.74	68.14	8.86	77.00
501 A - Smoke Alarm - 9 volt style	10.00		10.00	13.27	1.73	15.00
501 B - Smoke Alarm - Long Life Lithium Powers	NEW			22.12	2.88	25.00
502 - Fire Extinguisher Training - maximum 20 persons	185.00	24.05	209.05	184.96	24.04	209.00
502 A - Each Additional Person over 20	NEW			5.00	0.65	5.65
503 -2nd & Subsequent Property Re-inspection/3rd Fire Safety Plan Review	156.50	20.35	176.85			
504 - Refreshment Vehicles Inspection	93.90	12.21	106.11			
505 - Fire Works Display Approval - New Venue or Technician	266.05	34.59	300.64			
505 A - Fire Works Annual Approval	NEW			34.07	4.43	38.50
506 - Open Air Burning	172.15	22.38	194.53			
507 - Prescribed Burn	438.20	56.97	495.17			
507 A - Improper Burn or While Prohibited (e.g. Ban)	NEW			221.24	28.76	250.00
508 - Preventable False Alarms						
Twelve month moving start date measured from date of first preventable false alarm						
3rd false alarm within 12 month period	300.00	39.00	339.00			
4th false alarm within 12 month period	400.00	52.00	452.00			
5th false alarm within 12 month period	500.00	65.00	565.00			
All subsequent false alarms within 12 month period	1,640.00	213.20	1,853.20			
509 - Fire Suppression and Investigation Charges	Invoice plus 15%					
510 - Copying fee for fire Safety Plans not submitted electronically	NEW			68.14	8.86	77.00
Propane - Licence Application Review						
511 - Existing - 5000 USWG or less	NEW			136.28	17.72	154.00
511 A - New/Modified - 5000 USWG or less	NEW			500.00	65.00	565.00
512 - Existing - greater than 5000 USWG	NEW			136.28	17.72	154.00
512 A - New/Modified - greater than 5000 USWG	NEW			1,000.00	130.00	1,130.00
513 - 3rd Party Engineer or Firm - if required	NEW			Actual Costs		
600 - Training Tower Facility - per day	250.00	32.50	282.50			
601 - Fire & Life Safety Education Vehicle Rental - per day	NEW			250.00	32.50	282.50

2012 Rates and Fees

Agenda Item 4.1
2013 Rates and Fees

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Planning & Development Services						
BUILDING AND DEVELOPMENT FEES						
BILL POSTER - private property	110.00	14.30	124.30	REMOVE		
- public property	51.00	6.63	57.63	REMOVE		
- per poster	2.00	0.26	2.26	REMOVE		
BUILDING PERMIT FEES						
<u>Construction - New Buildings and Additions</u>						
IF PLANS IN METRIC USE THE FOLLOWING CONVERSION: 1 SQ. M = 10.764 SQ. FT.						
<u>Group A - Assembly</u>						
School, church, restaurant over 30 persons, library, club, outdoor patio, hall and occupancies of a similar nature - per sq. ft.	1.60		1.60			
<u>Group B - Institutional</u>						
Hospital, nursing home, reformatory, prison and occupancies of a similar nature - per sq. ft.	1.79		1.79			
Residential Care Facility - per sq. ft.	1.41		1.41			
<u>Group C - Residential</u>						
Single, semi, duplex, triplex, row house and multiple dwelling - per sq. ft.	0.99		0.99			
Each attached garage or carport	110.00		110.00			
Miscellaneous Residential Work						
- addition to existing - per sq. ft.	0.99		0.99			
- finish basement - per sq. ft.	0.99		0.99			
- each garage, carport, shed, open porch, deck, new basement, masonry fireplace, wood stove	110.00		110.00			
Apartment building - 6 storey building or less - per sq. ft.	0.99		0.99			
- building more than 6 stories - per sq. ft.	0.88		0.88			
Hotel/motel - 2 storey building or less - per sq. ft.	1.10		1.10			
- building more than 2 stories - per sq. ft.	0.99		0.99			
<u>Group D - Business and Personal Services</u>						
Office, medical, financial institution and occupancies of a similar nature - 6 storey building or less - per sq. ft.	1.40		1.40			
- building more than 6 stories - per sq. ft.	1.33		1.33			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
<u>Group E - Mercantile</u>						
Strip plaza, mall retail store, restaurant not more than 30 persons, supermarket, department store and occupancies of a similar nature.						
- building up to and including 10,000 sq. ft. - per sq. ft.	1.12		1.12			
- building up to and including 50,000 sq. ft. - per sq. ft.	1.07		1.07			
- building over 50,000 sq. ft. - per sq. ft.	1.00		1.00			
<u>Group F - Industrial</u>						
Manufacturing plant, factories, warehouse, repair garage, service station, carwash and occupancies of a similar nature.						
- building up to and including 10,000 sq. ft. - per sq. ft.	0.82		0.82			
- building up to and including 50,000 sq. ft. - per sq. ft.	0.76		0.76			
- building over 50,000 sq. ft. - per sq. ft.	0.66		0.66			
Parking Garage - per sq. ft.	0.49		0.49			
<u>Farm Buildings - Low Human Occupancy</u>						
Greenhouse - per sq. ft.	0.30		0.30			
Storage, livestock buildings and occupancies of a similar nature - per sq. ft.	0.30		0.30			
<u>Other Than Low Human Occupancy</u>						
Office, work area, retail packaging and occupancies of a similar nature - per sq. ft.	0.82		0.82			
<u>Miscellaneous</u>						
- Temporary structure (tent, air supported structure, new portable, relocated portable) - flat fee	175.00		175.00			
- Foundation - per sq. ft.	0.25		0.25			
- Public Pool - flat fee	600.00		600.00			
- Designated structure (retaining wall, communication tower, pedestrian bridge, crane runway, storage tank, dish antenna, solar collector) - flat fee	175.00		175.00			
- Fire alarm system, emergency lighting, sprinkler system, stand pipe system, fixed extinguishing system - flat fee	175.00		175.00			
- Each balcony guard repair or balcony repair/flat fee	25.00		25.00			
- Parking Garage repair - flat fee	175.00		175.00			
- Each electromagnetic locking device, hold open device - flat fee	25.00		25.00			
- Canopy or marquee - per sq. ft.	0.75		0.75			
- Pavilion, bandshell, open sided covered walkway - per sq. ft.	0.75		0.75			
- Racking system - per sq. ft.	0.75		0.75			
<u>Minor Alterations</u>						
Single partition, demising wall, new roof structure, washroom, etc., each - flat fee	200.00		200.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
<u>Other Permits</u>						
Change of Use (no construction required) - flat fee	100.00		100.00			
Demolition Permit	100.00		100.00			
Occupancy Permit (building not fully completed)						
- residential - per dwelling unit, room or suite of rooms individually occupied - flat fee	100.00		100.00			
- other occupancies - per 1,000 sq. ft. of floor area or portion to be occupied - per sq. ft.	50.00		50.00			
To review revised drawings	25% OF THE ORIGINAL BUILDING PERMIT FEE OR \$60.00 WHICHEVER IS GREATER.					
To inspect building where the inspector is required to be on location as the work progresses						
To defer revocation of a permit or cancellation of an application	100.00		100.00			
To transfer ownership of permit	100.00		100.00			
Additional Fee When Permit Divided Into Part Permits	100.00		100.00			
To reinspect/update file closed with outstanding order	100.00		100.00			
To determine Building Permit Fee when not possible to use square foot method	\$12.00 for each \$1,000.00 of estimated value of work or portion thereof.					
To determine Application Fee for complex projects which will be adjusted during plan review using square foot method and may result in an additional fee or refund.	\$12.00 for each \$1,000.00 of estimated value of work or portion thereof.					
Re-inspection fee - per inspection (for 3rd and subsequent "repeat" inspections)	100.00		100.00			
Permit Administration Fee	Higher of \$100 or 25%, 50% or 100% of original permit fee added to the original permit fee based on stage of construction, not to exceed \$5000					
Alternative Solutions	\$400 per application (Up to 4 hours of staff time with an additional \$100/hr for every hour over 4)					
Request for Inspection Outside Normal Working Hours	\$100/hr with a minimum call out of 4 hours					
Minimum Building, Plumbing or HVAC Only	100.00		100.00			
AGREEMENTS, LEASES OR LICENCES (Misc.)	300.00		300.00			
AGREEMENTS, RELEASE OF VARIOUS	200.00		200.00			
BUILDING & ZONING COMPLIANCE LETTER (NO INSPECTION)	100.00		100.00			
BUILDING AND/OR ZONING INFORMATION LETTER (NO INSPECTION)	100.00		100.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
BUILDING AND/OR ZONING COMPLIANCE						
LETTER (INSPECTION AND NO PERMIT, INCLUDES FLAP)	160.00		160.00			
BUILDING PERMITS ISSUED MONTHLY						
- per year in advance	100.00		100.00			
- individual copy	15.00		15.00			
CONDITIONAL PERMIT AGREEMENT APPLICATION	240.00		240.00			
CONDITIONAL PERMIT AGREEMENT RELEASE	175.00		175.00			
DEMOLITION AGREEMENT	350.00		350.00			
DEMOLITION AGREEMENT RELEASE	250.00		250.00			
DIVISION REGISTRAR'S CERTIFICATE	20.00		20.00	REMOVE		
HVAC PERMIT FEES (where no Building Permit is required) Add on System: (unit heater, make up air unit, exhaust fans) and or ductwork alterations.	175.00		175.00			
Furnace Replacement or Air Conditioner - Unit Installation	175.00		175.00			
Commercial Exhaust Hood, Spray Booth, Dust Collection System	175.00		175.00			
PLUMBING PERMIT FEES (Where no building permit is required)						
-Each fixture	12.00		12.00			
- Each manhole, catch basin or fire hydrant	30.00		30.00			
- Drain, sewer or water pipe						
- 4" (100 mm) or less - per lin. ft.	0.42		0.42			
- more than 4" (100 mm) - per lin. ft.	0.66		0.66			
- Septic Tank Changeover	60.00		60.00			
Minimum Plumbing Permit Fee	66.00		66.00			
RE-INSPECTION FEES Property Standards or By-law Enforcement (for the 3rd and subsequent required inspections)	130.00		130.00			
RETRIEVAL OF DEAD PERMIT FILES & DRAWINGS - PER FILE	47.79	6.21	54.00			
SERVICING AGREEMENT	700.00		700.00			
SIGN BY-LAW VARIANCE APPLICATION	250.00		250.00			
SIGN PERMIT FEES - PER PERMIT						
- Ground, projecting and wall	100.00		100.00			
- Pole	200.00		200.00			
- Portable						
- For 30 consecutive days	43.00		43.00			
- For 60 consecutive days	73.00		73.00			
- For 90 consecutive days	106.00		106.00			
- For 120 consecutive days	139.00		139.00			
- to defer revocation of a permit or cancellation of an application.	100.00		100.00			
- Appeal to Council	250.00		250.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
- Temporary Wrap Around Signs	125.00		125.00			
SPATIAL SEPARATION AGREEMENT	400.00		400.00			
SPATIAL SEPARATION AGREEMENT RELEASE	250.00		250.00			
SWIMMING POOL FENCE PERMIT	130.00		130.00			
PLANNING FEES						
CITY DOCUMENTS						
Basic Street Maps (Paper Prints Only)						
1:20,000 (Black & White)	4.07	0.53	4.60			
1:20,000 (Colour)	6.00	0.78	6.78			
Official Plan (Garden City Plan)	15.57	0.78	16.35	47.62	2.38	50.00
Official Plan (certified)				52.38	2.62	55.00
HERITAGE:						
Heritage Book: "Footsteps Through Time"	30.28	1.51	31.79			
Heritage Districts Commemorative Posters						
Queen Street & Area (Black & White)	6.56	0.85	7.41			
Yates Street & Area (Colour)	12.11	1.57	13.68			
Both Posters	15.14	1.97	17.11			
Heritage Resource Inventory	13.42	1.74	15.16			
Port Dalhousie Heritage Conservation District Study						
Heritage Assessment Report (August 2000)	7.30	0.95	8.25			
- no charge for residents of study area						
Port Dalhousie Heritage Resource Inventory (1998)	13.54	1.76	15.30			
Port Dalhousie Heritage Conservation District	7.30	0.95	8.25			
Guidelines for Conservation and Change (March 2001)						
- no charge for residents of study area						
Queen St. Heritage Conservation	7.30	0.95	8.25			
District Study - (District Plan)						
- no charge for residents of study area						
Yates St. and area Heritage Conservation	7.30	0.95	8.25			
District Study						
- no charge for residents of study area						
Mapping Requests for Ministry of Environment Approvals	44.25	5.75	50.00			
Microfilm Prints	0.93	0.12	1.05			
Microfilm 35mm print of plans				REMOVE		
Official Plan (With Binder)	20.80	1.04	21.84	REMOVE		
Official Plan (Without Binder)	15.57	0.78	16.35	REMOVE		
Official Plan (certified)	25.97	1.30	27.27	REMOVE		
Official Plan Schedule 'B' (Land Use Plan)				REMOVE		
 14 X 22 inches	5.09	0.25	5.34	REMOVE		
 24 X 43 inches	10.18	0.51	10.69	REMOVE		
Photocopies - miscellaneous	0.33	0.04	0.37	0.31	0.04	0.35

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Plan reproduction (General)						
per m2 white print paper	2.74	0.36	3.10	REMOVE		
Property/Addressing Mapping - Per Page	5.09	0.66	5.75			
- Set of 15	76.33	9.92	86.25			
Queenston-Hartzel Smart Growth Study Area Reclaiming Ground Report - Full Report	27.88	3.62	31.50			
Queenston-Hartzel Smart Growth Study Area Reclaiming Ground Report - Executive Summary	10.18	1.32	11.50			
Queenston-Hartzel Smart Growth Study Area Reclaiming Ground Report - CD	20.35	2.65	23.00			
Registered Plans - key map	4.82	0.63	5.45	REMOVE		
Site Plan Agreement Procedural Manual	10.40	1.35	11.75			
Zoning Area By-law Amendment - Key Map	4.82		4.82			
Zoning Book - composite	10.18		10.18			
Zoning Map - composite	7.12		7.12			
COMMITTEE OF ADJUSTMENT						
Consent Application - New Lots	1,200.00		1,200.00			
Consent Application - Others, i.e., easements, etc.	800.00		800.00			
Variance Application	500.00		500.00			
Consent Certification Fee	125.00		125.00			
Recirculation Fee	300.00		300.00			
Section 45 Agreements	1,500.00		1,500.00			
Combined Variance and Consent Application - New Lots (if processed concurrently)	1,675.00		1,675.00			
Combined Variance and Consent Application - Others (if processed concurrently)	1,275.00		1,275.00			
Special Hearing Fee (in addition to Application Fee)	500.00		500.00			
New Tree Planting for a Consent Application 60 mm deciduous tree	400.00		400.00			
Removal of Tree for a Consent Application or Road Allowance						
- up to 60 mm cal	400.00		400.00			
- up to 100 mm cal.	600.00		600.00			
- up to 200 mm cal.	900.00		900.00			
- in excess of 200 mm cal. (to be evaluated individually by the TES Forestry Section).						
CONDOMINIUM ASSUMPTION AGREEMENT APPLICATION	1,200.00		1,200.00			
CONDOMINIUM CONVERSION AGREEMENT	2,500.00		2,500.00			
CONDOMINIUM DRAFT PLAN APPROVAL	4,400.00		4,400.00	4,500.00		4,500.00
CONDOMINIUM EXTENSION TO DRAFT APPROVAL						
- Major - WITH CIRCULATION > 4 months	1,000.00		1,000.00	1,200.00		1,200.00
CONDOMINIUM EXTENSION TO DRAFT APPROVAL						
- Minor - WITHOUT CIRCULATION < 4 months	NEW			800.00		800.00

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
CONDOMINIUM EXEMPTION FROM DRAFT APPROVAL	2,500.00		2,500.00	REMOVE		
DEEMING BY-LAWS	700.00		700.00			
PUBLIC MEETING RESCHEDULING AFTER PUBLIC NOTICE ISSUED (Official Plan Amendment, Zoning Amemdmnt, Draft Plan of Subdivision, Draft Plan of Condominium) (Request for adjournment or rescheduling of Public Meeting by Applicant. Fees paid prior to Council's consideration of report)	400.00		400.00			
OFFICIAL PLAN APPLICATION AMENDMENT (includes advertising cost)	4,200.00		4,200.00	5,000.00		5,000.00
OFFICIAL PLAN & ZONING BY-LAW AMENDMENT APPLICATION COMBINED (Includes advertising costs)	5,700.00		5,700.00	6,000.00		6,000.00
PART LOT CONTROL BY-LAW APPLICATION	1,050.00		1,050.00			
SERVICING AGREEMENT & OTHER DEVELOPMENT TYPE AGREEMENTS (similar to Section 45 C. of A. Agreements)	700.00		700.00	1,500.00		1,500.00
SITE PLAN AGREEMENT (includes preconsultation)	2,700.00		2,700.00	3,500.00		3,500.00
PLUS for each additional dwelling unit in excess of the first 40 units for residential development	20.00		20.00	REMOVE REMOVE		
PLUS for every 1,000 sq. ft. of floor area in excess of the first 30,000 sq. ft. used commercial, industrial or other non-residential use	20.00		20.00	25.00		25.00
- Maximum charge	3,500.00		3,500.00	5,000.00		5,000.00
SITE PLAN AGREEMENT AMENDMENT APPLICATION - Major (registered agreement) - includes preconsultation	1,000.00		1,000.00	1,500.00		1,500.00
SITE PLAN AGREEMENT AMENDMENT APPLICATION - Minor (no registered agreement)	NEW			1,000.00		1,000.00
SITE PLAN AGREEMENT CLEARANCE LETTERS	380.00		380.00			
SITE PLAN AGREEMENT RELEASE	552.00		552.00	600.00		600.00
SITE PLAN CONTROL (PLANS APPROVED)	1,000.00		1,000.00			
STREET NAMING - PRIVATE ROADS	600.00		600.00			
SUBDIVISION AGREEMENT APPLICATION	4,000.00		4,000.00			
PLUS for each additional building lot in excess of the first 40 building lots	10.00		10.00			
New Tree Planting for a Subdivision - 60 mm deciduous tree	400.00		400.00			
SUBDIVISION AGREEMENT AMENDMENT APPLICATION	1,600.00		1,600.00			
SUBDIVISION AGREEMENT RELEASE	602.00		602.00			
SUBDIVISION DRAFT PLAN APPROVAL	6,000.00		6,000.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
SUBDIVISION EXTENSION TO DRAFT APPROVAL - Major - WITH CIRCULATION - > 4 months extension	1,000.00		1,000.00	1,200.00		1,200.00
SUBDIVISION EXTENSION TO DRAFT APPROVAL - Minor - WITHOUT CIRCULATION - < 4 months extension	NEW			800.00		800.00
SUBDIVISION MODIFICATION TO DRAFT APPROVAL - Major - WITH CIRCULATION	1,200.00		1,200.00			
- Minor - WITHOUT CIRCULATION	800.00		800.00			
ZONING AMENDMENT (Lifting of 'Holding' (H) Designation)	1,000.00		1,000.00			
ZONING BY-LAW AMENDMENT	400.00		400.00	REMOVE		
(Request for adjournment or rescheduling of				REMOVE		
Public Meeting by Applicant.				REMOVE		
Fees paid prior to Council's consideration of report)				REMOVE		
ZONING BY-LAW AMENDMENT APPLICATION - Major	3,500.00		3,500.00	4,500.00		4,500.00
ZONING BY-LAW AMENDMENT APPLICATION - Minor	NEW			3,500.00		3,500.00
ZONING BY-LAW AND OFFICIAL PLAN AMENDMENT APPLICATION COMBINED	5,700.00		5,700.00	6,000.00		6,000.00
If processed concurrently						
Includes advertising costs						

2012 Rates and Fees

2013 Rates and Fees

Agenda Item 4.1

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Recreation & Community Services						
ALL FACILITY RENTALS SUBJECT TO INSURANCE RATES VARIED BY AGE, GROUP SIZE AND ACTIVITY						
Administration Fee(to be applied when withdrawing from a program)	5.00	0.65	5.65	5.31	0.69	6.00
AQUATICS						
Registered Programs						
All registered programs subject to a \$2.00 plus HST new facility surcharge						
A volunteer/caregiver/personal support worker accompanied with a paying person with the disability enters free of charge						
	NEW					
Piranhas Summer Swim Team				REMOVE		
5 to 10 years	135.50		135.50	REMOVE		
11 years and over	193.25		193.25	REMOVE		
Dynamite Drop-in Lessons - per class (Child is HST exempt)	3.00		3.00			
Dynamite Drop-in Clip Card (6 visits)	16.50		16.50			
Adult Water Safety Lessons - 14 Week Session	80.50	10.47	90.97	REMOVE		
Adult Water Safety Lessons - per class				5.75	0.75	6.50
Teen Water Safety Lessons - per 14 week session	77.00	10.01	87.01	REMOVE		
Teen Water Safety Lessons - per class				5.50	0.72	6.22
Child Water Safety Lessons - 14 week session				REMOVE		
Red Cross Preschool and Swim Kids Level 1-6 and Camp Activity Lesson	70.00		70.00	REMOVE		
Level 7 - 10, Swim Patrol and Jr. Lifeguard Club	77.00		77.00	REMOVE		
Child Water Safety Lessons - per class						
Red Cross Preschool and Swim Kids Level 1-6 and Camp Activity Lesson				5.75		5.75
Level 7 - 10, Swim Patrol and Jr. Lifeguard Club				5.50		5.50
Private Instruction, 14 week session				REMOVE		
Child	213.50		213.50	REMOVE		
Adult	230.02	29.90	259.92	REMOVE		
Older Adult	203.28	26.43	229.71	REMOVE		
Private Instruction, per lesson						
Child				15.20		15.20
Adult				16.43	2.14	18.57
Older Adult				15.20	1.98	17.18
Semi Private Instruction, 14 week session				REMOVE		
Child	171.50		171.50	REMOVE		
Adult	203.28	26.43	229.71	REMOVE		
Older Adult	163.38	21.24	184.62	REMOVE		

2012 Rates and Fees

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Semi Private Instruction, per lesson						
Child				12.25		12.25
Adult				14.52	1.89	16.41
Older Adult				12.25	1.59	13.84
Family Rates:						
Registering One Child (full price)						
Registering Two Children or more						
First child at full price						
Each additional child received 20% discount						
Children must be from the same family, living in one household registered in the same session of the						
Red Cross Swim Lessons						
Rookie, Ranger, Star or Summer Swim Team						
Wittle Water Works, 14 week session	70.00	9.10	79.10	REMOVE		
Wittle Water Works, per class				5.00	0.65	5.65
Wednesday Morning Ladies Club, 14 week session	42.00	5.46	47.46	REMOVE		
Wednesday Morning Ladies Club, 14 week session				5.00	0.65	5.65
Lesson lengths may vary each session, classes will be prorated						
No refunds or transfers will be issued after the third class. If the program has started, registration fees will be refunded on a pro-rated basis. A program withdrawal refund request form must be completed and approved.						
All refunds are subject to a \$5.00 per person per registration administration fee.						
All transfers are subject to a \$5.00 per person, per registration administration fee.						
Leadership Classes						
Bronze Medallion	125.00	16.25	141.25			
Bronze Star	65.00	8.45	73.45	66.37	8.63	75.00
Bronze Cross	93.00	12.09	105.09			
AWSI & High Five	227.50	29.58	257.08	228.32	29.68	258.00
National Lifeguard Service	245.00	31.85	276.85	246.02	31.98	278.00
National Lifeguard Saving Recertification	67.00	8.71	75.71	67.26	8.74	76.00
Extended National Lifeguard Service Recertification	90.00	11.70	101.70	90.26	11.73	101.99
Standard First Aid	100.00	13.00	113.00			
Standard First Aid Recertified	60.00	7.80	67.80	60.18	7.82	68.00
CPR Recertified	35.00	4.55	39.55	35.39	4.60	39.99
Aquatic Supervisory Training	65.00	8.45	73.45	67.26	8.74	76.00
Instructor Renewal	67.00	8.71	75.71	67.26	8.74	76.00
Red Cross Water Safety Instructor (WSI)	170.00	22.10	192.10	170.80	22.20	193.00
Lifesaving Society, Bronze Family Instructor	145.00	18.85	163.85	146.02	18.98	165.00
Lifesaving Society Learn to Swim Instructor	145.00	18.85	163.85	146.02	18.98	165.00

Aquatics Leadership Programs - Cancellation Policy:

For all aquatics leadership programs, no refunds issued. Withdrawals 14 days prior to the start of the program, credit applied to the account.

2012 Rates and Fees

Agenda Item 4.1
2013 Rates and Fees

DESCRIPTION	2012 Rates and Fees		TOTAL	2013 Rates and Fees		TOTAL
	FEE	HST 13%		FEE	HST 13%	
Leisure Swim and Aquatic Activity (DROP IN Programs):						
Admittance fee per session includes Family Swim, Public Swim, Splish Splash Lengths Swim and Deep Water Walking. Family rate is for adults and children of an immediate family, living in the same household.						
Day Entry - Large Pool						
Children/Youth	2.00		2.00			
Older Adult	2.00	0.26	2.26	1.99	0.26	2.25
Adult	3.00	0.39	3.39	3.10	0.40	3.50
Family	8.00	1.04	9.04	7.97	1.04	9.00
Wading and Small Pool Recreational Swim	NO CHARGE					
Promotion Pack:						
Children's swim passes, 10 entries	10.00		10.00			
Clip Card - valid for 12 entries						
Leisure Swim and Aquatic Activity Clip Card. Adult Clip Card gain adults entry into Leisure Swims and Aquatic Activity Swims. Child/Youth Clip Card gain children/youth entry into Leisure Swims and Any Age Lengths. Family Clip Card gain families entry into Leisure Swims and Aquatic Activity Swims (adult participants only). Clip Card can NOT be used for Aqua fitness classes, Therapeutic Aquatics. Family rate is for adults and children of an immediate family, living in the same household.						
	NEW					
Children/Youth	20.00		20.00			
Older Adult	20.00	2.60	22.60			
Adult	30.00	3.90	33.90			
Family	80.00	10.40	90.40			
12 entries into pool						
Passes:						
Leisure Swim and Aquatic Activity Pass. Adult pass gain adults entry into Leisure Swims and Aquatic Activity Swims. Child/Youth Pass gain children/youth entry into Leisure Swims and Any Age Lengths.Family Pass gain families entry into Leisure Swims and Aquatic Activity Swims (adult participants only). Pass can NOT be used for Aqua fitness Classes, Therapeutic Aquatics. Family rate is for adults and children of an immediate family, living in the same household.						
Children/Youth						
3-Month Pass	30.00		30.00			
6-Month Pass	45.00		45.00			
1 Year	75.00		75.00			
Older Adult						
3-Month Pass	30.00	3.90	33.90			
6-Month Pass	45.00	5.85	50.85			
1 Year Pass	75.00	9.75	84.75			
Adult						
3-Month Pass	45.00	5.85	50.85			
6-Month Pass	67.50	8.78	76.28			
1 Year Pass	112.50	14.63	127.13			
Family						
3-Month Pass	120.00	15.60	135.60			
6-Month Pass	180.00	23.40	203.40			
1 Year Pass	300.00	39.00	339.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Summer Leisure and Swim Activity Pass						
Dated for the duration of summer pool operation. Leisure Swim and Aquatic Activity Pass. Adult Pass gain adults entry into Leisure Swims and Aquatic Activity Swims. Child/Youth Pass gain children/youth entry into Leisure Swims and any Age Lengths. Family Pass gain families entry into Leisure Swims and and Aquatic Activity Swims (adult participants only). Pass can NOT be used for Aqua Fitness Classes, Therapeutic Aquatics. Family rate is for adults and children of an immediate family, living in the same household.						
Children/Youth	25.00		25.00			
Older Adult	25.00	3.25	28.25			
Adult	37.50	4.88	42.38			
Family	87.50	11.38	98.88			
Fitness						
Fitness Clip Card is limited to Aquafit Classes or Therapeutic Aquatic Classes.						
A Fitness Clip Card gains you 12 entries into the pool. The Fitness Clip Card may be used for any Aqua Fitness Program that does not require registration or for any Leisure Swim or Aquatic Activity Swim.						
Adult - Pay As You Go Fitness	5.00	0.65	5.65			
Clip Card Fitness - 12 visits	50.00	6.50	56.50			
3-Month Pass Fitness	125.00	16.25	141.25			
6 Month Pass Fitness	240.00	31.20	271.20			
Older Adult - Pay As You Go Fitness	3.00	0.39	3.39			
Clip Card Fitness	30.00	3.90	33.90			
3-Month Pass Fitness	75.00	9.75	84.75			
6 Month Pass Fitness	144.00	18.72	162.72			
Masters Swim Program	NEW					
Masters Swim Program per class				5.75	0.75	6.50
Masters Swim Program - 12 Week Session						
3 classes per week x 12 weeks x \$5.75 = \$207 + \$40.25 (7 classes x \$5.75)				247.25	32.14	279.39
Lost Swim Pass Replacement Fee (available only with proof of payment)	5.00	0.65	5.65			
Facility Rental of Pools						
All rentals subject of a \$2.00 plus HST new facility surcharge						
For any two hour or longer rental, additional Lifeguard Fee for per hour	15.00	1.95	16.95			
Indoor Facility						
Kiwanis Warm Water Pool						
Whole Pool Rental, 1-30 people, per hour	60.00	7.80	67.80			
Whole Pool Rental, 31-109 people, per hour	75.00	9.75	84.75			
Kiwanis Lane Pool						
Whole Pool Rental, per hour, 271 people maximum	135.00	17.55	152.55			REMOVE
1/2 Pool Rental, per hour, 125 people maximum	75.00	9.75	84.75			REMOVE
1 Lane Rental, per hour, 25 people maximum	37.50	4.88	42.38	17.00	2.21	19.21

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
West Park Lane Pool						REMOVE
Whole Pool Rental, per hour, 165 people maximum	105.00	13.65	118.65			REMOVE
1/2 Pool Rental, per hour, 82 people maximum	67.50	8.78	76.28			REMOVE
1 Lane Rental, per hour, 30 people maximum	37.50	4.88	42.38			REMOVE
Outdoor Pools						
Lancaster and Burgoyne 403 person capacity						
Whole pool rental, per hour, 403 people maximum	102.00	13.26	115.26			
1/2 pool rental, per hour, 1-125 people	51.00	6.63	57.63			
1/2 pool rental, per hour, 126-200 people	66.00	8.58	74.58			
Port and LDS 165 person capacity						
Whole Pool Rental, per hour, 165 people maximum	72.00	9.36	81.36			
1/2 Pool Rental, per hour, 82 people maximum	51.00	6.63	57.63			
Free Swim Sponsorship						
Charge accordingly with pool rental costs and staff costs listed above.						
Affiliates Rates (DSBN, NCDSB, GCAC)						
All affiliate rentals subject to a \$2.00 plus HST new facility surcharge per participant						
Swim to Survive Program (1 hour, 5 week session)						
1-20 children	250.00		250.00			
Additional child, per session, maximum 20 additional children	12.50		12.50			
Leisure Swim 1 hour - Affiliate Tentat Non Prime Hours:						
Half Pool - 1-82 people	50.00	6.50	56.50			REMOVE
Whole Pool - 1-165 people	70.00	9.10	79.10			REMOVE
1 Lane Rental, per hour, 25 people maximum				12.00	1.56	13.56
Swim Teams - School Rental						REMOVE
Whole Pool - 1 - 30 people	52.50	6.83	59.33			REMOVE
Whole Pool - 1 - 125 people	67.50	8.78	76.28			REMOVE
Whole Pool - 1 - 165 people	82.50	10.73	93.23			REMOVE
Half Pool - 1 - 30 people	41.25	5.36	46.61			REMOVE
Half Pool - 1 - 82 people	56.25	7.31	63.56			REMOVE
Lengths Swimming - Affiliate Rental Non Prime Hours:						
1 Lane Rental, per hour, 25 people maximum	NEW			10.31	1.34	11.65
Special Olympics						
1-30 participants, rate per hour for pool	30.00	3.90	33.90			
31-125 participants, rate per hour for pool	37.50	4.88	42.38			
New facility surcharge per participant	2.00	0.26	2.26			
ARENAS (RATES EFFECTIVE MAY 1)						
NOTE: In all cases - Youth is 19 years and under and Adult is 20 years plus.						
						REMOVE
Note: Youth rate only applies to formal youth groups/associations; adult fees apply to all private rentals.						
	NEW					

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
ICE RENTAL FEES						
<u>Prime Time Hours</u>						
Monday to Friday (5:00 p.m. to 11:00 p.m.)						
Saturday and Sunday (7:00 a.m. to 11:00 p.m.)						
<u>Non-Prime Time Hours September 1 - June 30</u>						
Monday to Friday (12:00 a.m. to 5:00 p.m.)						
Saturday and Sunday (12:00 a.m. to 7:00 a.m.)						
Daily (11:00 p.m. to 12:00 a.m.)						
Stat Holidays - prime time rate will apply for full day						
Adults/Private - Prime (20 yrs. plus) all arenas/per hour	174.00	22.62	196.62	176.00	22.88	198.88
Youth Groups - Prime (19 years and under) - per hour	148.00	19.24	167.24			
Youth Groups - Non-prime(19 years and under)-per hour	56.00	7.28	63.28	58.00	7.54	65.54
Adult/Private-Non-prime	92.00	11.96	103.96	95.00	12.35	107.35
Mini Practice Rink - Per 1/2 Hour - Prime Time Rate	20.00	2.60	22.60	20.50	2.67	23.17
- Non-Prime Time Rate	15.50	2.02	17.52	16.00	2.08	18.08
\$1.50 surcharge plus HST per 1/2 hour						
ALL ABOVE ICE RATES SUBJECT TO A \$10.00 PLUS HST PER HOUR SURCHARGE AND \$3.00 PLUS HST FOR MINI RINK						
ARENA DRY SPORTS FLOOR USE (Lacrosse, Ball Hockey, etc.)						
Youth Games and Practices/Non Profit Event - Per Hour	NEW			58.00	7.54	65.54
Adult Games/Practices or Non-Profit Event - per hour	75.00	9.75	84.75	77.00	10.01	87.01
Event Rate - Commercial per hour (dry or ice)	160.00	20.80	180.80	176.00	22.88	198.88
OTHER RENTALS AND USES (COMMUNITY AND NON-PROFIT GROUPS)						
- Storage Areas - Per square foot per annum	9.52	1.24	10.76			
ARENA PUBLIC PROGRAMS						
Arena surcharge is not applicable to public programs						
PUBLIC SKATING - All Arena Clip Cards - 12 visits						
- Adult	30.97	4.03	35.00			
- Older Adult	24.34	3.16	27.50			
- Youth	22.12		22.12	25.00		25.00
- Family	84.07	10.93	95.00			
PUBLIC SKATING - All Arenas						
- Adults	3.10	0.40	3.50			
- Older Adults	2.43	0.32	2.75			
- Youths (17 yrs. & under)	2.21		2.21	2.50		2.50
- Family	8.41	1.09	9.50			
Family rate is for adults and children of an immediate family, living in the same household	NEW					

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Public Skating Sponsor - per hour (includes staff costs)	175.00	22.75	197.75			
Note, if booking S.H. November - April, 2 rinks are required						
Ticket Ice (coach free) per person, per hour	5.75	0.75	6.50			
Adult Shinny Hockey-per person - per 2 hour	7.08	0.92	8.00			
Teen Shinny Hockey (13-17 years) - per person - per hour	3.54	0.46	4.00			
Older Adults' Pond Hockey (per person, per hour)	2.43	0.32	2.75			
Stick and Puck (One Youth and One Adult)	6.64	0.86	7.50			
Additional Child	2.21	0.29	2.50			
CAROUSEL						
CAROUSEL RIDE	0.05		0.05			
Carousel Rental (private/exclusive) - per 30 minutes	60.00	7.80	67.80	62.50	8.13	70.63
COURTESY RIDE SPONSORSHIP PROGRAM						
Hourly rate (includes singage opportunity)	75.00		75.00	125.00		125.00
Monday to Friday afternoon rate (noon - 5 p.m.)	325.00		325.00	REMOVE		
Saturday, Sunday & Holidays - hourly rate	100.00		100.00	REMOVE		
Saturday, Sunday & Holidays - afternoon rate (noon - 5:00 p.m.)	450.00		450.00	REMOVE		
COMMUNITY ROOMS - ARENAS, CENTRES, MUSEUM, POOL						
Large gym/hall rental (Capacity of over 150)						
Port Weller Gymnasium, Russell Ave Assembly Room, Dunlop Drive Large Hall, Merritton Large Hall Upstairs, West St. Catharines Main Hall, Jack Gatecliff Upstairs Lounge, Lockview Lounge-Museum, KAC - Community Room						
- per hour to a max. charge of 8 hours per day	28.54	3.71	32.25	31.50	4.10	35.60
Large Meeting rooms (Capacity of 56-150)						
Russell Avenue Meeting Room, Merritton Small Hall-Main Floor, Dunlop Drive Small Hall, Port Dalhousie Hall, Meridian Room - SH, Jack Gatecliff Community Room, Burgoyne Room-Museum, 2/3 Com. Room-KAC						
- per hour to a max. charge of 8 hours per day	23.23	3.02	26.25	23.50	3.06	26.56
Small Meeting rooms (Capacity of 55 or less)						
Dunlop Drive Craft, Port Weller Meeting Room, Russell Ave. Craft Room, 1/2 Meridian Room-SH, 1/3 Community Room KAC						
- per hour to a max. charge of 8 hours per day	14.38	1.87	16.25	15.50	2.02	17.52
Pre-school Play Room						
Non-Profit and Community						
- per hour (includes one staff)	39.00		39.00			
Youth Arena Room Rental - Tournaments/Off Ice Training	NEW					
Large Meeting Room - per hour to a max. charge of 8 hours per day.	NEW			15.00	1.95	16.95

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Small Meeting Room - per hour to a max. charge of 8 hours per day.	NEW			10.00	1.30	11.30
No charge for purposes of a meeting in arena for a youth group who rents facilities regularly with the City of St. Catharines	NEW					
All facility rentals include use of available tables and chairs on site (up to 10 tables and 40 chairs) - subject to availability	NEW					
Table and chair rental with delivery (per additional 5 tables/20 chairs) - subject to availability	NEW			20.00	2.60	22.60
Additional table	NEW			2.00	0.26	2.26
Additional chair	NEW			1.00	0.13	1.13
Note: use of tables and chairs not permitted in certain facilities where floor damage could be imminent	NEW					
Note: At the Museum: Additional equipment required for rentals will be charged the actual amount paid by the Museum-this could include linens, additional sound and lighting equipment, catering services etc. Museum Room rentals include use of; coffee maker, LCD projector, podium, chairs and tables, flip charts and whiteboard.						
Rental of portable sound system at Museum - per day	50.00	6.50	56.50			
Setup/Take Down Museum Room per hour (by Museum staff)	NEW			20.00	2.60	22.60
GOLF COURSE - Fairview Golf and Mini Putt						
ANNUAL MEMBERSHIPS						
unlimited Monday to Friday (excluding holidays)						
Junior (9 to 17 years)	123.89	16.11	140.00			
Older Adult (60 years +)	264.60	34.40	299.00			
Adult (18 to 59 years)	353.10	45.90	399.00			
ACTIVITY PACKS						
(must be used in current season) - Weekday only						
Weekday						
10 rounds	66.37	8.63	75.00			
20 rounds	123.89	16.11	140.00			
30 rounds	168.14	21.86	190.00			
Weekend						
10 rounds	75.22	9.78	85.00			
20 rounds	141.59	18.41	160.00			
30 rounds	199.12	25.88	225.00			
RENTALS						
Pull Cart	2.65	0.35	3.00			
Clubs	2.65	0.35	3.00			
Lockers (per season)	26.55	3.45	30.00			
REVENUE - GREEN FEES						
Weekday						
9 holes	7.96	1.04	9.00			
18 holes (play twice)	10.62	1.38	12.00	11.50	1.50	13.00
Weekend & holidays						
9 holes	8.85	1.15	10.00			
18 holes (play twice)	11.50	1.50	13.00	12.39	1.61	14.00
Off-Season (All) - Weekday	6.64	0.86	7.50	7.08	0.92	8.00
- Weekend	7.08	0.92	8.00	7.97	1.04	9.00

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
MINI PUTT	5.31	0.69	6.00			
Standard Birthday Parties (per participant)	6.19	0.81	7.00	7.08	0.92	8.00
Deluxe Birthday Parties (per participant) (minimum of 10 participants)	7.08	0.92	8.00	7.97	1.04	9.00
Promotional Gift Pack (Sundays) - Mini Putt	4.42	0.58	5.00			
Promotional Gif Pack (Sundays) Par 3	NEW			6.20	0.81	7.00
EDUCATION RATES (schools and educators)						
Monday to Friday, 9:00 a.m. to 4:00 p.m. (per person)						
(4:00 p.m. May, June, September, October)						
Golf - 9 holes	5.75	0.75	6.50	6.20	0.81	7.00
Club Rentals	1.77	0.23	2.00			
Mini Putt	2.65	0.35	3.00	3.54	0.46	4.00
TOURNAMENTS						
(minimum of 24 people - 9 holes)						
weekday	7.08	0.92	8.00			
weekend & holidays	7.96	1.04	9.00			
GOLF COURSE - Garden City Municipal Golf Course						
ANNUAL MEMBERSHIPS AND ACTIVITY PACKS						
Activity Packs Weekday only - Must be used in current season						
10 Rounds	150.44	19.56	170.00			
20 Rounds	283.19	36.81	320.00			
30 Rounds	371.68	48.32	420.00			
45 Rounds	513.27	66.73	580.00			
Junior Membership (9 to17 yrs.)						
GOLD (unlimited after 11:00 a.m.)	265.49	34.51	300.00			
SILVER (Mon-Fri) (unlimited after 11:00 a.m.)	176.99	23.01	200.00			
Adult Membership (18 to 59 years)						
GOLD (unlimited)	619.47	80.53	700.00			
SILVER (Mon-Fri) Excluding Holidays	530.97	69.03	600.00			
Older Adult Membership (60 years +)						
GOLD (unlimited)	530.97	69.03	600.00			
SILVER (Mon-Fri) Excluding Holidays	442.48	57.52	500.00			
RENTALS						
Clubs	6.64	0.86	7.50			
Carts	3.10	0.40	3.50			
Motorized Carts (1 RIDER ONLY)	12.39	1.61	14.00			
Motorized Carts (1 Rider Only) 9 Holes	6.19	0.81	7.00			
Motorized Carts Activity Pack (10 18 hole rounds)	NEW			88.50	11.51	100.00
Off Season 18 Holes (April/May & Sept-Close)						
Weekday						
9 holes	8.85	1.15	10.00			
18 holes	16.81	2.19	19.00	17.70	2.30	20.00
Weekends						
9 holes	11.50	1.50	13.00			
18 holes	18.58	2.42	21.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
TOURNAMENTS						
(minimum of 24 paid golfers - 18 holes only)						
weekday	16.81	2.19	19.00			
weekend	21.24	2.76	24.00			
PROMOTIONAL GOLF PACKAGES						
Twilight Golf (after 4:00 p.m. - single round - 18 holes only)	14.16	1.84	16.00			
Twilight rates start at 4:00 p.m. and run until the end of the day, during the months of June through August.						
Twilight rates start at 3:00 p.m. and runs until the end of the day, from September to close of golf course.						
REVENUE - GREEN FEES						
Adults (18 to 59 years)						
(Monday to Friday, excluding holidays)						
9 holes	11.50	1.50	13.00			
18 holes	19.47	2.53	22.00	20.35	2.65	23.00
Replay	NEW			8.85	1.15	10.00
Saturday, Sunday & Holidays						
9 holes	12.39	1.61	14.00			
18 holes	22.12	2.88	25.00			
Replay	NEW			9.74	1.27	11.00
Older Adults (60 years +)						
(Monday to Friday only)						
9 holes	10.62	1.38	12.00			
18 holes	18.58	2.42	21.00			
Replay	NEW			7.97	1.04	9.00
Juniors (17 years or under)						
(must have high school only ID card)						
Monday to Friday - 18 holes	18.58	2.42	21.00			
League Rate						
Weekday						
9 holes	9.73	1.27	11.00			
18 holes	17.70	2.30	20.00			
Weekend						
9 holes	11.50	1.50	13.00			
18 holes	20.35	2.65	23.00			

NOTE: The above fees pertaining to the Garden City Municipal Golf Course may be subject to an adjustment of up to 15% increase or decrease as determined by the Director of Financial Management Services from time to time, based on changing market conditions.

MUSEUM

DEFINITIONS

Age Groups - when not specifically mentioned the following age groups are in effect:

* Adults 20 years of age to 59 years of age

* Older Adults 60 years and older

* Students 14 years of age to 19 years of age: in addition this includes post-secondary students who can present a valid student card.

Agenda Item 4.1

2012 Rates and Fees				2013 Rates and Fees		
DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
* Children 6 to 13 years of age and accompanied by a guardian (either a student, adult or Older Adult).						
Local Residents - a local mailing address within the City of St. Catharines.						
Non-Profit-a recognized charitable organization, including museums, or for private study or personal use.						
Commercial - a for-profit organization or activities relating to promotion, publicity, or distribution.						
DESCRIPTION						
ADMISSION FEES (Museum Gallery)	NO CHARGE					
CURATORIAL SERVICES						
Includes Conservation Services, Consultation and Search Fees, Research Fees, and Filming and Videography etc.						
(1 hour minimum charge plus cost of Archival Supplies as Applicable)						
Commercial (per hour)	52.21	6.79	59.00			
Non-profit (per hour)	26.55	3.45	30.00			
DIGITAL REPRODUCTIONS & PHOTO ORDERS						
(8 x 10 Photo print or JPEG (at 300 dpi) on CD)						
(Rush order - add 50% per photo + taxes)						
(Special orders - fee determined on an individual basis)						
Commercial (per image)	60.18	7.82	68.00			
Non-profit (per image)	30.97	4.03	35.00			
Osprey Media - up to 12 images per year from the St. Ctharines Standard Collection at no cost						
REPRODUCTION & EXHIBITION LICENSE						
(for usage of images not reproduced)						
Commerical (per image)	10.62	1.38	12.00			
Non-profit (per image)	5.31	0.69	6.00			
Discounts will be applied to Consultation & Search Fees, Curatorial Services, digital Reporductionoos & Photo Orders, Filming and Videography as follows.						
10% to all Museum membership holders, volunteers & staff						
10% to Donors for reproductions of artifacts donated						
ARCHIVAL SUPPLIES						
(Includes acid free tissue paper, cotton gloves, packing boxes, etc.)	ACTUAL COST					
* Catalogue unit price +shipping & HST						
EDUCATIONAL KIT RENTALS (one kit per 1 1/2 weeks-pick up only).						
LARGE KITS (Early Settlers in Upper Canada; Medieval Times; Early Civilizations; War, Peace & Remembrance)						
	35.40	4.60	40.00			
MEDIUM KITS (Traditions and Celebrations; Peoples of Niagara; Follow the North Star; Citizenship & Government)						
	22.12	2.88	25.00			
SMALL KITS (Welland Canals; Vikings; An Introduction to European Explorers)						
	15.93	2.07	18.00			
Travelling Museum Outreach Program	NEW			No cost		

2012 Rates and Fees

DESCRIPTION

FEE	HST 13%	TOTAL
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FEE	HST 13%	TOTAL
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MEMBERSHIP FEES

(includes complimentary passes (2) for friends and/or relative, subscription to monthly newsletter Tales of the Twelve, 10% savings on selected items in the gift shop, 10% discount on all Museum room rentals, 10% discount on Curatorial Services, advance notice of upcoming special events and preferred rates for specials programs).

One Year Membership

Adult	22.12	2.88	25.00
Family (parent(s)/dependent children)	26.55	3.45	30.00
Older Adults (60 and over)	15.93	2.07	18.00
Students (full-time)	15.04	1.96	17.00

Two Year Membership

Adult	39.82	5.18	45.00
Family (parent(s)/dependent children)	48.67	6.33	55.00
Older Adults (60 and over)	26.55	3.45	30.00
Students (full-time)	22.12	2.88	25.00

TOUR GROUP RATES

Complimentary for group chaperones, 1:8 for elementary groups, 1:12 for secondary groups. Bus driver and tour operators are entitled to complimentary passes

Tours

(Regular hours of operation includes one Tour guide for each group of 20)

Guided Tours (Docent Led Tours of the Museum Gallery)

Tours of the Gallery fall within three categories: Follow the North Star; Ontario Lacrosse Hall of Fame & Museum; Welland Canals

Older Adults	3.98	0.52	4.50
Adult	3.98	0.52	4.50
Children Elementary	4.00		4.00
Secondary School Students	3.54	0.46	4.00

Additional persons joining the group, other than chaperones, are charged the respective individual group rate

Educational Programmes (per student)

Educational Programmes include a guided tour with a docent based on specific links to the Ontario Curriculum. These programs also include an additional activity based on the age group of the students.

Students	4.00		4.00
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VIDEO VIEWING (includes use of the Burgoyne Room for one hour)
Booking Per Group

22.12	2.88	25.00
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A Walk through History Cemetery Tours

NEW

8.00	1.04
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9.04

PARKS & PLAYING FIELDS

MOWING OF WEEDS AND GRASS ON PRIVATE LOTS - AREA

0 - 7,500 sq. ft.
+ 10% overhead

389.85	389.85
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DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
7,500 - 15,000 sq. ft. + 10% overhead	444.44		444.44			
15,000 - 30,000 sq. ft. + 10% overhead	650.96		650.96			
30,000 sq.ft. - acre + 10% overhead	682.74		682.74			
1 acre - 1.5 acre + 10% overhead	753.44		753.44			
1.5 acres - 2 acres + 10% overhead	883.32		883.32			
Over 2 acres - per acre (additional charge) + 10% overhead	389.85		389.85			
NOTE: Subdivisions to be charged as individual lots.						
CLEARING OF DISEASED FRUIT TREES ON PRIVATE LOTS Plus 10% overhead (Maximum of \$100.00)	Actual Cost					
MEMORIAL BENCHES						
Port Dalhousie style with back	1548.68	201.32	1,750.00			
Port Dalhousie style without back	1194.69	155.31	1,350.00			
Parkway style with back	1548.68	201.32	1,750.00			
Parkway style without back	1194.69	155.31	1,350.00			
Elizabethan bench	1548.68	201.32	1,750.00			
Maglin bench	1548.68	201.32	1,750.00			
Standard bench	486.73	63.27	550.00			
FLOWER POTS						
1 Pot	70.80	9.20	80.00	75.22	9.78	85.00
2 Pots	132.74	17.26	150.00	141.59	18.41	160.00
3 Pots	185.84	24.16	210.00	199.12	25.89	225.00
4 Pots	230.09	29.91	260.00	247.79	32.21	280.00
Each additional pot beyond 4	NEW			61.95	8.05	70.00
PARK ACCESS FOR PERSONAL USE						
Park Restoration Fee	Actual Cost					
PARK PERMIT (Small Picnics, Photos) (fee applicable to each park amenity where several exist)						
- General/Basic Reservation Fee	63.00	8.19	71.19	66.00	8.58	74.58
- Pavilion Reservation Fee	84.00	10.92	94.92	88.00	11.44	99.44
Instructional class - For Profit (fees charged) per hour	NEW			16.50	2.15	18.65
- Mobile Vending Cart Park Permit - per month (4 month minimum)	328.50	42.71	371.21			
SERVICE CLUB SIGNS						
-per location - per year	67.70	8.80	76.50	70.00	9.10	79.10

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
SPECIAL EVENTS (outdoor open spaces i.e. park, parking surfaces)						
If renting 3 or more amenities in park and/or attendance of over 100 people with exception of races/runs using space as checkpoint only.						
Note: For large picnics i.e. family reunion, church - see Park Permits						
	NEW					
Non-profit, charitable organization - per day	294.00	38.22	332.22			
Commercial - for profit, business (daily rate, plus out-of-pocket expenses ie: extra staff equipment, park reinstatement, garbage pickup, hydro at cost.)	530.00	68.90	598.90			
NON PROFIT DAYCAMP RENTAL RATES - per day rate	120.00	15.60	135.60	125.00	16.25	141.25
Bleacher Rental (subject to availability & RCS approval)	150.00	19.50	169.50			
Bleacher delivery charge (per bleacher)	600.00	78.00	678.00			
Picnic Table Rental 10 tables (includes delivery)	480.00	62.40	542.40			
Subject to availability	NEW					
Garbage Can rental - only included with picnic table rentals	5.00	0.65	5.65			
Subject to availability	NEW					
Portable Plywood Stage Rental	199.00	25.87	224.87			
Portable Stage delivery charge	515.00	66.95	581.95			
No out-of-town delivery of rentals						
SHOWMOBILE - Community Groups Per Day 24 hour period 9:00 a.m. to 9:00 a.m. Security/Damage Deposit (refundable)	1,000.00		1,000.00			
City Community Non-profit Groups (50% discount)						
weekday	483.50	62.86	546.36			
weekend and Stat Holidays	725.00	94.25	819.25			
Commercial/Community/Out of Town						
weekday (per day)	950.00	123.50	1,073.50			
weekend (per day) and Stat Holidays	1,425.00	185.25	1,610.25			
PLAYING FIELDS - Seasonal Rentals						
Type A Fields - Lighted diamonds or fields that are fenced, may have washrooms, bleachers and are lined as per schedules.						
PRIME TIME 6:00 - 11:00 PM - Users Pay "B" Rates During Other Times						
Adults - Per Hour	27.00	3.51	30.51	28.50	3.71	32.21
Minors - Per Hour	8.00	1.04	9.04	9.00	1.17	10.17
Type B Fields - Fields that are maintained on a regular basis, have bleachers and are lined as per schedules.						
Adults - Per Hour	25.00	3.25	28.25	26.50	3.45	29.95
Minors - Per Hour	5.00	0.65	5.65	6.00	0.78	6.78
Type C Fields - Fields which are not lined and suitable for practice.						

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DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Adults - Per Hour	12.00	1.56	13.56	13.00	1.69	14.69
Minors - per hour (min 3 hours per night)	1.00	0.13	1.13	1.50	0.20	1.70
PLAYING FIELDS - Tournament Use of Playing Fields						
Type A Fields - Lighted diamonds or fields that are fenced, have washroom, bleachers, and are lined as per schedule of tournament use.						
PRIME TIME 6:00 - 11:00 PM - Users Pay "B" Rates During Other Times						
Adults - Per Hour	36.00	4.68	40.68	37.50	4.88	42.38
Minors - Per Hour	9.00	1.17	10.17	10.00	1.30	11.30
Special Needs Persons' Tournament - per hour	8.00	1.04	9.04	REMOVE		
Type B Fields - Fields that are maintained on a regular basis,have bleachers and are lined as per schedule of tournament use.						
Adults - Per Hour	33.00	4.29	37.29	34.50	4.49	38.99
Minors - Per Hour	7.00	0.91	7.91	8.00	1.04	9.04
Use Regular Field Rates for Type C fields						
NEW						
Type C Fields - Fields which are not lined out and				REMOVE		
have no other maintenance other than mowing				REMOVE		
Adults - Per Hour	12.00	1.56	13.56	REMOVE		
Minors - per hour (min 3 hours per night)	1.00	0.13	1.13	REMOVE		
Artificial Turf						
Prime Time						
Mon. - Fri. 6 p.m. - 11 p.m.; Sat. & Sun. 7a.m. - 11 p.m.						
Non Prime Time						
Mon. - Fri. 7 a.m. - 6 p.m.						
Youth Prime - per hour	50.00	6.50	56.50	54.00	7.02	61.02
Youth Non Prime - per hour	40.00	5.20	45.20	43.00	5.59	48.59
Adults Prime - per hour	80.00	10.40	90.40	86.00	11.18	97.18
Adults Non - Prime - per hour	60.00	7.80	67.80	65.00	8.45	73.45
Commercial, Private Clubs, For Profit-Prime - per hour	160.00	20.80	180.80			
Commercial, Private Clubs, For Profit-Non Prime - per hour	110.00	14.30	124.30			
Scoreboard per hour	5.00	0.65	5.65			
Dressing room - per booking/per day	15.00	1.95	16.95			
All Fields:						
Lighting per hour	10.00	1.30	11.30	11.00	1.43	12.43
Use of Dressing Rooms: - Casual Use						
Per Season - Adults	129.50	16.84	146.34			
Per Season - Minors	77.20	10.04	87.24			
Exclusive Seasonal Use/Location/Room	518.00	67.34	585.34			
Use of concession booth at Lancaster, McCaffery, Community and Pearson Parks						
- non licensed event/tournament						
-per hour	20.00	2.60	22.60			
-per day	75.50	9.82	85.32			
- licensed (SOP) event/tournament - per hour	40.85	5.31	46.16			
- per day *	155.00	20.15	175.15			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
- security key deposit *	100.00		100.00			
*Security Key Deposit is refundable from 8:00 a.m. to 11: a.m. daily						
Food and Beverage Park Permit (in conjunction with, and in addition to, park permit for seasonal playing fields (tournaments))						
Food and Beverage Services in Park - per day	41.00	5.33	46.33	45.00	5.85	50.85
Special Occasion Permit - Liquor Licence Server with Food and Beverage Server - per day	83.00	10.79	93.79			
Beach Volleyball Courts						
Hourly court rate	5.00	0.65	5.65	6.00	0.78	6.78
Tennis Court Rentals						
Adult Lessons (per hour) (permit required)	11.50	1.50	13.00			
Children Lessons (per hour) (permit required)	6.00		6.00			
Membership (unlimited use) May 1 - Oct. 31						
Adult	58.00	7.54	65.54			
Children - 14 & under	30.00		30.00			
Youth - 15 & over	30.00	3.90	33.90			
Family Membership (2 adults and 2 children)	96.50	12.55	109.05			
Adult (Sept. - Oct 31)	19.30	2.51	21.81			
Youth (Sept. - Oct 31)	9.65	1.25	10.90			
FOB Deposit	10.00		10.00			
PORT DALHOUSIE HARBOUR						
Transient dockage - per foot - per 24 hours -without hydro	1.20	0.16	1.36			
Transient dockage - per foot - per 24 hours -with hydro	1.45	0.19	1.64			
flat rate 3 hours maximum	5.75	0.75	6.50			
Dock Reservation Fee/Cancellation Charge	10.00	1.30	11.30			
Clip Card - valid for 12 flat rates	57.50	7.48	64.98			
Commercial Passenger Vessel						
- per foot/per season (April 1 to October1)	83.81	10.90	94.71			
- per foot of dockage leased per month	14.29	1.86	16.15			
- per day of dockage leased (off season)	20.00	2.60	22.60			
- per day of dockage (April 1 to October 31)	95.24	12.38	107.62			
Use of hydro per season	165.00	21.45	186.45			
Cross Lake Passenger Service						
- per lineal foot of dockage leased per month	7.00	0.91	7.91			
RECREATION PROGRAMS						
Age Groups - When not specifically mentioned the following age groups are in effect:						
- Children (12 years & under)						
- Youth (13 to 17 years)						
- Adults (18 years and over)						
- Older Adults (60 years and over)						

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Adult Program						
(per hour times the number of sessions)	6.25	0.81	7.06			
Minimal fee to be charged. Program costs will be determined by actual costs of program						
Drop in extra fee (for applicable Programs), per class	2.65	0.34	3.00			
Children's Program						
(per hour times the number of sessions)	4.35		4.35			
Minimal fee to be charged. Program costs will be determined by actual costs of program.						
Drop in Fee (per child, per activity)	2.50		2.50			
Use for special day drop in programs (ie. Family day)						
Themed Birthday Party Package (15 children)	230.00		230.00			
Themed Birthday Party Package (25 children)	NEW			265.00		265.00
Locations: Arena, Museum, Port Weller, Preschool Playroom-Russell, Kiwanis Aquatics Centre (man # apply)						
2 1/2 hour party - 15 children (25 children Irene Room) - includes room rental, staff, crafts, decorations, and arena or museum admission if applicable.						
Dance Party Package - Russell Avenue	140.00		140.00			
2 hour party - includes room rental, staff, decorations for up to 25 children						
Additional child (themed and dance party packages)	3.55		3.55			
CAROUSEL BIRTHDAY PARTY	140.00		140.00			
1 1/2 hour programme, includes staff lead craft, games, and rides, t-shirt and poster for birthday child						
(does not include private rental - would take place during regular operating hours)						
Carousel Youth Program for Organizations						
1.5 hour program, with staff led games, craft and carousel rides and pavilion use.						
Option A Basic Program - 1-25 Children	130.00		130.00			
Additional child	3.00		3.00			
Option B - includes snack, granola bar and juice box - 1-25 children.	150.00		150.00			
Additional child	4.00		4.00			
Older Adult Programs						
Older Adults' Centre Card * (January - December)	44.25	5.75	50.00	46.02	5.98	52.00
* 50 years-plus valid only at Older Adults' Centres and Community Centres Older Adults' Drop-in Program Only						
purchased Jan 1st to Mar 31st	44.25	5.75	50.00	46.02	5.98	52.00
purchased Apr 1st to Jun 30th	33.19	4.31	37.50	34.51	4.49	39.00
purchased Jul 1st to Sep 31st	22.12	2.88	25.00	23.01	2.99	26.00
purchased Oct 1st to Dec 31st	11.06	1.44	12.50	11.50	1.50	13.00
Older Adult Membership-over 90 years of age, corresponding fee is no charge.						
Older Adult Drop in Fee, per class, (if applicable) minimal fee to be charged	NEW			1.77	0.23	2.00

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Program costs will be determined by actual costs of program						
Older Adults with "Older Adult's Photo Card" 10% Discount on all Adult Programming						
				REMOVE		
				REMOVE		
FACILITY ADVERTISING						
All advertising is annual fee including installation & production unless noted						
Rinkboard Seymour-Hannah Rink 1	1,300.00	169.00	1,469.00			
Rinkboard Seymour-Hannah Rinks 2,3, 4	1,000.00	130.00	1,130.00			
Rinkboard Bill Burgoyne, Rex Stimers, Haig Bowl	700.00	91.00	791.00			
Premium Rink Board (5' x5')	1,200.00	156.00	1,356.00			
Mini Rink Decal (4' x4')	800.00	104.00	904.00			
SH Rink 1Score Board Corners 4 - 29.50" w x 23.50"h panels	2,000.00	260.00	2,260.00			
SH Rink 1 Score Board Sign 2 (96"w x 24"h panel)	1,200.00	156.00	1,356.00			
Time of day Clock (35.75"h x 42.75"w)	700.00	91.00	791.00			
Score Board Illuminated Sign (24"h x 36"w)	600.00	78.00	678.00			
Shots on Goal (47.75"H x 48.75"W)	800.00	104.00	904.00			
Ice Resurfacer whole wrap (plus production and installation)	5,000.00	650.00	5,650.00			
Ice Resurfacer 1 side panel (plus production and installation)	1800.00	234.00	2,034.00			
Ice Resurfacer top or front panel (1) (plus production & installation)	700.00	91.00	791.00			
Ad Display -large 8' x 8'	1,500.00	195.00	1,695.00			
Ad Display-small 5'x5'	1,400.00	182.00	1,582.00			
Bank of Step Faceplates (3)	1,425.00	185.25	1,610.25			
Seat Plaques	250.00	32.50	282.50			
Front panel of Media Box rink 1	1,400.00	182.00	1,582.00			
Ice Logo Centre Ice (Plus production and installation)	2500.00	325.00	2,825.00			
Ice Logo - Blue line (2) (plus production and installation)	1,200.00	156.00	1,356.00			
Ice Logo - Goal Crease (2) (plus production and installation)	1,000.00	130.00	1,130.00			
Ice Logo - Outer Centre Ice (2) (plus production and installation)	1,500.00	195.00	1,695.00			
Ice Logo - Neutral Zones (2) (plus production and installation)	1,500.00	195.00	1,695.00			
Floor Logo - 5' x 5' or smaller (plus prod and installation)	1,150.00	149.50	1,299.50			
Rink naming annual fee (min 5 year commitment)	8,000.00	1040.00	9,040.00			
Waste Container Boards (1 side)	1,300.00	169.00	1,469.00			
Poster Display (lg 24"h x 36"w)	600.00	78.00	678.00			
Poster Display (lg 24"h x 36"w) Kiwanis Aquatics Centre	NEW			1,000.00	130.00	1,130.00
Poster Display (small 24"x 18" or 17" x 11")	330.00	42.90	372.90			
Wall Wrap/Perforated Window Space per 25 sq. ft. (plus prod. & install.)	1,400.00	182.00	1,582.00			
Sport Boards 4' x 8'	1,200.00	156.00	1,356.00			
Kiwanis Field Score Board Panel	NEW			1,200.00	156.00	1,356.00
Dog bag dispenser sign year 1 (plus installation costs)	265.00	34.45	299.45			
Dog bag dispenser sign year (where dispenser with ad available)	80.00	10.40	90.40			
24 x 36 backlit sign	1400.00	182.00	1,582.00			
Ad Discount Scale (applicable when purchasing multiple items)						
advertising costs \$1399 and under	no discount					
\$1400 - \$2999	5% discount					
\$3000 - \$3999	10% discount					
\$4000 - \$4999	15% discount					
over \$5000	20% discount					
Note: if third party advertiser, total discount based on value of all contracts generated in their name						
LEISURE GUIDE ADVERTISEMENTS				REMOVE		
1/8 page bw	184.00	23.92	207.92	REMOVE		
1/8 page 2 colour	204.00	26.52	230.52	REMOVE		
1/8 page charitable rate	156.00	20.28	176.28	REMOVE		
1/4 page bw	285.00	37.05	322.05	REMOVE		
1/4 page 2 colour	305.00	39.65	344.65	REMOVE		
1/4 page charitable rate	242.00	31.46	273.46	REMOVE		

2012 Rates and Fees

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
1/2 page bw	495.00	64.35	559.35	REMOVE		
1/2 page 2 colour	515.00	66.95	581.95	REMOVE		
1/2 page charitable rate	420.00	54.60	474.60	REMOVE		
full page bw	810.00	105.30	915.30	REMOVE		
full page 2 colour	830.00	107.90	937.90	REMOVE		
full page charitable rate	688.50	89.51	778.01	REMOVE		
outside cover	2,000.00	260.00	2,260.00	REMOVE		
inside cover front	1,600.00	208.00	1,808.00	REMOVE		
inside cover back	1,600.00	208.00	1,808.00	REMOVE		
1/2 page inside cover front	850.00	110.50	960.50	REMOVE		
1/2 page inside cover back	850.00	110.50	960.50	REMOVE		
Special Event Listing	24.78	3.22	28.00	REMOVE		
Community Contact Listing	15.93	2.07	18.00	REMOVE		
Extra description	10.62	1.38	12.00	REMOVE		
extra word fee 1-20 words over	8.85	1.15	10.00	REMOVE		
discount if advertised in previous issue	5%					
value of leisure guide ad included with facility						
to be eligible for discount scale						

2012 Rates and Fees

2013 Rates and Fees

Agenda Item 4.1

DESCRIPTION	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Transportation & Environmental Services						
ENGINEERING & CONSTRUCTION						
LOCAL IMPROVEMENTS						
Storm sewers excluding laterals	354.00		354.00	330.00		330.00
Sanitary sewer including laterals	619.00		619.00	592.00		592.00
Watermain excluding services	263.00		263.00	300.00		300.00
Roads & Drainage improvements on local streets, per m: assuming existing storm sewers	349.00		349.00	366.00		366.00
including storm sewers	647.00		647.00	649.00		649.00
Concrete Sidewalk on low traffic local streets	153.00		153.00			
CONSTRUCTION PLANS & SPECIFICATIONS (non-refundable)						
In the range of	30.97	4.03	35.00			
Based on reproduction costs	66.37	8.63	75.00			
	106.19	13.80	120.00			
ENVIRONMENTAL SERVICES						
ENVIRONMENTAL AUDIT REVIEW	61.90	8.05	69.95			
GEOMATICS						
CITY DOCUMENTS (Copies)						
Aerial Photographs	ALL ORDERS BY QUOTATION ONLY, PAYABLE IN ADVANCE OF ORDER.					
Bench Mark Photocopies - per page	0.31	0.04	0.35			
Contracts, per page	0.31	0.04	0.35			
Digital Graphics Files						
- Various file formats - DVD	18.05	2.35	20.40			
- Special requests (compression, overlays) - each 15 minutes	13.54	1.76	15.30			
2002 Colour 1 KM Tile - 20 cm Ortho Tiff Format	44.25	5.75	50.00			
2006 Black & White 1 KM Tile - 10 cm Ortho Tiff Format	53.10	6.90	60.00			
2010 Colour 1 KM Tile - 20cm Ortho Tiff Format	53.10	6.90	60.00			
Microfilm Prints	0.93	0.12	1.05			
Microfilm 35mm print of plans -	BY QUOTATION ONLY					
Ontario Basic Mapping 1:2,000 (1985)						REMOVE
(Topographical Line Maps)						REMOVE
paper prints - each	4.74	0.62	5.36			REMOVE
set of 84 paper	130.80	17.00	147.80			REMOVE

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Photocopies - miscellaneous	0.31	0.04	0.35			
Plan reproduction (General)						
per m2 white print paper	2.74	0.36	3.10			
minimum	2.74	0.36	3.10			
Sewer Atlas (Sanitary & Storm)						
complete - advance order	57.79	7.51	65.30			
copy of individual pages	0.31	0.04	0.35			
Water Atlas						
Water Atlas - Complete - advance order	57.79	7.51	65.30			
ENCROACHMENT AGREEMENTS	265.49	34.51	300.00			
OPERATIONS						
BANNER PERMIT - PER LOCATION	140.00	18.20	158.20	145.00	18.85	163.85
<u>CULVERT INSTALLATION</u>						
600mm Diameter and Less						
Minimum Charge - 2.0m	560.92		560.92			
Per Linear Metre up to 6.0m	280.46		280.46			
Each Metre over 6.0m	280.46		280.46			
<u>CULVERT INSTALLATION</u>						
<u>Greater than 600mm Diameter</u>						
Charges for new culverts or extensions greater than 600mm diameter in size will be based on actual cost. The fee will be based on an estimate prepared by the City Engineer, will reflect actual site conditions and must be prepaid. Should the actual cost be greater than the estimate, the property owner shall be invoiced for any additional costs incurred. Should the actual cost be less than the estimate, the property owner will be refunded the difference.						
	ACTUAL COST					
CURB ENTRANCES						
Curb cuts only (per lin.m.)	23.95		23.95			
Minimum (1 lin.m.) - per side	23.95		23.95			
NOTE: If 2 separate cuts are required to cut a 1 metre length, a second charge will apply. Minimum charge of \$55.00 applies						
Lowering Sidewalk - per sq. m.	212.27		212.27	239.67		239.67
- minimum 2 sq. m.	424.54		424.54	479.35		479.35
Curb Face Sidewalk - per sq. m.	212.27		212.27	239.67		239.67
- minimum 2 sq. m.	424.54		424.54	479.35		479.35
Curb replacement (fill)	196.27		196.27			
- minimum (2 lin.m.)	392.54		392.54			
MUNICIPAL CONSENT PERMIT	142.86	18.57	161.43			
REINSTATEMENTS (Within Road Allowance) - Per m2						
- asphalt - per square metre	85.18		85.18			
- minimum charge - 2.0 sq. m	170.36		170.36			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
- boulevard - per square metre	23.75		23.75			
- minimum charge - 2.0 sq. m.	47.50		47.50			
- concrete curb - per linear metre	147.41		147.41	172.78		172.78
- minimum charge - 2.0 lin. m.	294.82		294.82	345.56		345.56
- concrete driveway - per square metre	137.92		137.92			
- minimum charge - 2.0 sq. m.	275.84		275.84			
- concrete road - per square metre	137.42		137.42	162.60		162.60
- minimum charge - 2.0 sq. m.	274.84		274.84	325.20		325.20
- concrete sidewalks - per square metre	108.30		108.30			
- minimum charge - 2.0 sq. m.	216.60		216.60			
ROAD ALLOWANCE - DEPOSIT FOR DAMAGES (Where Sidewalk Exists)						
Residential - up to 4 units	591.03		591.03			
- pool construction	288.68		288.68			
- additions requiring footings	288.68		288.68			
- accessory buildings requiring footings	288.68		288.68			
Commercial/Industrial						
Large Residential (Greater than 4 units)						
Demolition (greater than 100 sq. m.)						
- per square metre of sidewalk	76.56		76.56			
- minimum 2 sq. m.	153.11		153.11			
SEWER SERVICES - PRIVATE AND PUBLIC PROPERTY						
If the cause and location of a sewer service blockage can be determined through a sewer service video inspection, charges may be adjusted accordingly.						
Property owner is responsible for charges related to Building Sewer maintenance crossing both private and public property.						
Residential - includes buildings which contain a maximum of three (3) residential units and does not include any other uses such as commercial or any combination thereof.						
Property owners subject to one clearing charge per 12 month period for rodding services only. 12 month policy does not apply if a clean out, satisfactory to the City Engineer, does not exist on the service and an electric snake is used to clear a blockage.						
BUILDING SEWER CLEARING AND OTHER SERVICES						
The City cannot provide a copy of any video taken of a property owner's sewer service.						
NOTE: Tree roots, one charge per 12 month period for rodding only.						
- 12 month policy does not apply when clean out does not exist and an electric snake is used.						
Residential						
Regular time (7:00 a.m. - 7:00 p.m., Monday to Friday)	260.00		260.00			

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
Overtime (7:00 p.m. - 7:00 a.m., Saturday/Sunday/Holidays)	345.00		345.00			
Non-residential - Regular time & Overtime - Minimum charge, Actual cost if greater	425.00		425.00			
Commercial Overtime - Actual Cost						
NOTE: Charges for clearing blockages on public property (road allowance) will be subsidized up to 100% only if there is a clean out, satisfactory to the City Engineer, on the sewer service. Charges for drain clearing will be forgiven only after the property owner installs a clean out, satisfactory to the City Engineer, on the sewer service and/or repairs any building sewer obstruction on the private side.						
INSPECTION OR TRACING OF EXISTING SEWER LATERAL ON PUBLIC PROPERTY EXCLUDING SEWER CLEARING						
The City cannot provide a copy of any video taken of a property owner's sewer service.						
The fee is for one visit and the sewer must be safely accessible and/or exposed at the time the City crew arrives. The sewer must be clear of obstructions or a separate sewer clearing charge may apply.						
- RESIDENTIAL - Regular Time Only	219.02		219.02	194.14		194.14
- NON-RESIDENTIAL - Regular Time Only	219.02		219.02	194.14		194.14
- Minimum charge. Actual cost if greater						
SERVICE CALLS						
<u>RESIDENTIAL</u>						
- Regular time (7:00 a.m. - 7:00 p.m., Mon. to Fri.)	150.67		150.67			
- Overtime (7:00 p.m. - 7:00 a.m., Sat., Sun. & Holiday)	218.38		218.38			
<u>NON-RESIDENTIAL</u>						
- Regular time (7:00 a.m. - 7:00 p.m., Mon. to Fri.)	195.82		195.82			
- Overtime (7:00 p.m. - 7:00 a.m., Sat., Sun. & Holiday)	283.84		283.84			
- Minimum charges. Actual cost if greater						
<u>BUILDING SEWER REPLACEMENT</u>						
PRIVATE PROPERTY						
All work on Private Property to be completed by private contractors. Rates are based on a 5m minimum charge and do not include						
PUBLIC PROPERTY (Road Allowance)						
NEW BUILDING SEWER CONNECTIONS OR REPLACEMENTS (STORM OR SANITARY)						
Charges for new building sewers apply to either storm or sanitary service connections, include a connection to the main sewer, the installation of the service from the main sewer to the property line and the associated restoration works and must be pre-paid.						

Agenda Item 4.1

DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees																																																																																																																																																					
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL																																																																																																																																																			
<p>* The policy of Council and the charges in this schedule are based on a main sewer being available somewhere within the frontage or flankage of the property. Subject to approval from the City Engineer, other situations may be charged based on actual cost. The fee will be based on an estimate prepared by the City Engineer, will reflect actual site conditions, may include the extension of an existing main sewer and must be pre-paid.</p> <p>Charges for new building sewers greater than 150mm diameter in size will be based on actual cost. The fee will be based on an estimate prepared by the City Engineer, will reflect actual site conditions, will include the cost of a manhole (where applicable) and must be pre-paid. Should the actual cost be greater than the estimate, the property owner shall be invoiced for any additional costs incurred. Should be actual cost be less than the estimate, the property owner will be refunded the difference.</p> <p>New Sewer Connections to the Property Line - Prepaid - Storm or Sanitary</p> <p>Rates are based on open cut installations in material which can be removed by equipment normally used by City Forces for the work. Installations requiring rock excavation, or any form of boring or tunneling will be charged at actual cost.</p> <p><u>Servicing for Semi-detached Dwelling Units</u></p> <table><tr><td>- 2 - 100 mm diameter - per linear metre</td><td>597.42</td><td></td><td>597.42</td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>5974.23</td><td></td><td>5,974.23</td><td></td><td></td><td></td></tr><tr><td colspan="7"> </td></tr><tr><td>- 100 mm diameter - per linear metre *</td><td>398.28</td><td></td><td>398.28</td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>3982.82</td><td></td><td>3,982.82</td><td></td><td></td><td></td></tr><tr><td colspan="7"> </td></tr><tr><td>- 125 mm diameter - per linear metre *</td><td>406.98</td><td></td><td>406.98</td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>4069.83</td><td></td><td>4,069.83</td><td></td><td></td><td></td></tr><tr><td colspan="7"> </td></tr><tr><td>- 150 mm diameter - per linear metre *</td><td>411.49</td><td></td><td>411.49</td><td>465.87</td><td></td><td>465.87</td></tr><tr><td>- Minimum charge - 10.0 m</td><td>4114.90</td><td></td><td>4,114.90</td><td>4658.65</td><td></td><td>4,658.65</td></tr><tr><td colspan="7"> </td></tr><tr><td>- 200 mm diameter - per linear metre ** *</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td colspan="7"> </td></tr><tr><td>- 250 mm diameter - per linear metre ** *</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td colspan="7"> </td></tr><tr><td>- 300 mm diameter - per linear metre ** *</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>- Minimum charge - 10.0 m</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>- Greater than 300 mm diameter</td><td>ACTUAL COST</td><td></td><td></td><td></td><td></td><td></td></tr></table> <p>* The charges in this schedule are subject to a 35% reduction when carried out in conjunction with planned City road, sewer and waterworks.</p> <p>** Subject to the extra cost (by quote) of a manhole where the size of the connection is equal to or one size smaller than the City sewer, i.e. a 200mm to a 250mm main.</p>							- 2 - 100 mm diameter - per linear metre	597.42		597.42				- Minimum charge - 10.0 m	5974.23		5,974.23											- 100 mm diameter - per linear metre *	398.28		398.28				- Minimum charge - 10.0 m	3982.82		3,982.82											- 125 mm diameter - per linear metre *	406.98		406.98				- Minimum charge - 10.0 m	4069.83		4,069.83											- 150 mm diameter - per linear metre *	411.49		411.49	465.87		465.87	- Minimum charge - 10.0 m	4114.90		4,114.90	4658.65		4,658.65								- 200 mm diameter - per linear metre ** *	ACTUAL COST						- Minimum charge - 10.0 m	ACTUAL COST													- 250 mm diameter - per linear metre ** *	ACTUAL COST						- Minimum charge - 10.0 m	ACTUAL COST													- 300 mm diameter - per linear metre ** *	ACTUAL COST						- Minimum charge - 10.0 m	ACTUAL COST						- Greater than 300 mm diameter	ACTUAL COST					
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DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
New sewer connections for semi-detached dwelling units, where the services can be installed in the same trench, shall be prepaid with the fee being 1.5 times that of individual connection.						
New building sewers requiring a connection to a Regional trunk sanitary sewer will be charged a Regional connection fee in addition to the new service charge. Charges must be pre-paid and property owner must provide written authorization from the Region of Niagara.						
Regional Sanitary Sewer Connection	500.00		500.00			
Manhole (if required by Region)						
ABANDON EXISTING SEWER SERVICE (ANY SIZE)	799.06		799.06	922.12		922.12
	(50% rebate if sewer is exposed at property line by others)					
Assumes access is available to existing sewer (clean-out or open excavation). Work to include tracing sewer from existing clean-out or open excavation, excavation on the existing sewer service at the property line, TV inspection of the sewer from the property line to the sewer main, capping the sewer service at both ends, backfilling excavation and reinstatement.						
SHOPPING CARTS, ABANDONED (RECLAIM FEE FOR PICKUP, HANDLING & STORAGE)	20.00	2.60	22.60			
SIDEWALK PATIO APPLICATION	308.92	40.16	349.08			
- Rental per square meter per year	34.29	4.46	38.75			
SIDEWALK SNOW REMOVAL						
- RECOVERABLE (PER METRE)	10.00		10.00			
WATER SERVICES:						
FIRE HYDRANTS - The maintenance and repair for all private fire hydrants is the responsibility of the owner.						
Rates are based on open cut installations in material which can be removed by equipment normally used by City Forces for the work. Installations requiring rock excavation, or any form of boring or tunneling will be charged at actual cost.						
Hydrant Connection - temporary	191.95		191.95			
Water Consumption	ACTUAL COST					
Meter and valve assembly rental - per week (Up to a maximum of \$600.00 per year)	25.24		25.24			
Refundable Deposit	1000.00		1,000.00			
Minor repair - private property	ACTUAL COST					
Relocate Hydrant - public property	ACTUAL COST					
Install New Hydrant - public property (Requiring new connection to watermain)	ACTUAL COST					
Replace Hydrant After Damage	ACTUAL COST					

2012 Rates and Fees

DESCRIPTION

FEE

HST

13%

TOTAL

FEE

HST

13%

TOTAL

FROZEN WATER SERVICES - The property owner will be responsible for all charges relating to any thawing of frozen water services on private property.

1/2", 3/4" and 1" (25mm diameter and less)) - regular time	457.60	457.60
- overtime	619.30	619.30

Greater than 1" service (greater than 25mm diameter)

REGULAR TIME (7:00 a.m. - 3:00 p.m., Mon. to Fri.)

ACTUAL COST

OVERTIME (3:00 p.m. - 7:00 a.m., Sat., Sun. & Holidays)

ACTUAL COST

NEW WATER SERVICE (ON PUBLIC PROPERTY)

Rates are based on open cut installations in material which can be removed by equipment normally used by City Forces for the work. Installations requiring rock excavation, or any form of boring or tunneling will be charged at actual cost.

Charges for new water services include a connection to the watermain, the installation of the service from the main to the property line and the associated restoration works and must be pre-paid.

The policy of Council and the charges in this schedule are based on a watermain being available somewhere within the frontage or flankage of the property. Subject to approval from the City Engineer, other situations may be charged based on actual cost. The fee will be based on an estimate prepared by the City Engineer, will reflect actual site conditions, may include the extension of an existing watermain and must be pre-paid.

Servicing for a Semi-detached Dwelling Unit

2 - 20 mm diameter - per linear metre	360.64	360.64	409.57	409.57
Minimum charge 10.0m	3606.38	3,606.38	4095.73	4,095.73
20mm diameter - per linear metre *	240.43	240.43	273.05	273.05
Minimum charge 10.0m	2404.25	2,404.25	2730.48	2,730.48
25mm diameter - per linear metre *	251.85	251.85	286.70	286.70
Minimum charge 10.0m	2518.55	2,518.55	2867.01	2,867.01
40mm diameter - per linear metre *	288.00	288.00	342.71	342.71
Minimum charge 10.0m	2880.00	2,880.00	3427.06	3,427.06
50mm diameter - per linear metre *	358.12	358.12		
Minimum charge 10.0m	3581.19	3,581.19		
75mm diameter - per linear metre *	436.83	436.83		
Minimum charge 10.0m	4368.26	4,368.26		
100mm diameter - per linear metre *	ACTUAL COST			
Minimum charge 10.0m	ACTUAL COST			
150mm diameter - per linear metre *	ACTUAL COST			
Minimum charge 10.0m	ACTUAL COST			
200mm diameter - per linear metre *	ACTUAL COST			
Minimum charge 10.0m	ACTUAL COST			

2012 Rates and Fees

DESCRIPTION

FEE

HST

TOTAL

FEE

HST

TOTAL

13%

13%

250mm diameter - per linear metre *

Minimum charge 10.0m

ACTUAL COST

ACTUAL COST

300mm diameter - per linear metre *

Minimum charge 10.0m

Greater than 300mm diameter *

ACTUAL COST

ACTUAL COST

ACTUAL COST

New water service connections for semi-detached dwelling units, where the services can be installed in the same trench, shall be pre-paid with the fee being 1.5 times that of an individual connection.

Charges for new water services 150mm diameter and greater in size will be based on actual cost. The fee will be based on an estimate prepared by the City Engineer, will reflect actual site conditions, and must be pre-paid. Should the actual cost be greater than the estimate, the property owner shall be invoiced for any additional costs incurred. Should the actual cost be less than the estimate, the property owner will be refunded the difference.

The charges in this schedule are subject to a 35% reduction when carried out in conjunction with planned City road, sewer and waterworks.

New water services requiring a connection to Regional trunk watermain will be charged a Regional connection fee in addition to the new water service charge. Charges must be pre-paid and property owner must provide written authorization from the Region of Niagara.

Regional watermain connection

750.00

750.00

Valve Chamber (if required by Region)

ACTUAL COST

REPAIR, REPLACE OR UPGRADE OF WATER SERVICES - PUBLIC PROPERTY

Charges (or non-charges) for all water service replacements and/or upgrades are at the discretion of the City Engineer. Water services 40mm and greater in size, constructed of a non-approved material, may be replaced at no charge at the discretion of the City Engineer.

Less than 40mm diameter

NO CHARGE

40mm diameter and greater of a non-approved material may be replaced at no charge at the discretion of the City Engineer.

ABANDON EXISTING WATER SERVICE

Water Service <= 50mm (2")

Work to include removal of existing meter, excavation on the existing service at the main, shutting off the main stop, removal of existing curb box, backfilling excavations and reinstatement.

1543.17

1,543.17

Water Service > 50mm (2")

Work will generally include removal of existing meter, excavation on the existing service at the main, replacing a section of the watermain at the service connection, removal of existing service valve and valve box, backfilling excavations and reinstatement.

ACTUAL COST

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DESCRIPTION	2012 Rates and Fees			2013 Rates and Fees		
	FEE	HST 13%	TOTAL	FEE	HST 13%	TOTAL
WATER METER PITS (CHAMBERS)						
Where a water meter cannot be installed and protected within the building to be serviced, an appropriate meter pit (<50mm Dia.) or precast concrete chamber (<50mm Dia.) shall be designed, supplied and installed as specified by the City Engineer. All costs associated with the supply and installation of a meter pit or precast chamber shall be borne by the property owner.						
Rates are based on open cut installations in material which can be removed by equipment normally used by City Forces for the work. Installations requiring rock excavation, or any form of boring or tunneling will be charged at actual cost.						
Water Meter Pit - Supply Only						
- 16 mm(5/8") Diameter Service	765.00		765.00	667.92		667.92
- 19 mm (3/4") Diameter Service	825.00		825.00	723.58		723.58
- 25 mm (1") Diameter Service	975.00		975.00	850.96		850.96
- 38mm (1-1/2") Diameter Service	3540.00		3,540.00	3094.52		3,094.52
- 50mm (2") Diameter Service	3600.00		3,600.00	3170.20		3,170.20
Water Meter Pit - Supply & Install						
- 16mm(5/8") Diameter Service	1965.00		1,965.00			
- 19mm (3/4") Diameter Service	2010.00		2,010.00			
- 25mm (1") Diameter Service	2165.00		2,165.00			
- 38mm(1-1/2") Diameter Service	4730.00		4,730.00			
- 50mm (2") Diameter Service	4790.00		4,790.00			
Water Meter Bench Test (includes meter removal, testing and replacement)	71.31		71.31	93.08		93.08
Water Meter Lost/Stolen/Broken Pricing dependent on meter size						
	ACTUAL COST					
FROZEN WATER METER - (Service and replacement cost)						
Regular Time (7:00 a.m. - 3:00 p.m., Mon. to Fri.)						
Overtime (3:00 p.m. - 7:00 a.m., Sat., Sun. & Holiday)						
LESS THAN 50mm DIAMETER						
- regular time	114.46		114.46			
- overtime	140.87		140.87			
50mm DIAMETER AND GREATER						
- regular time	ACTUAL COST					
- overtime	ACTUAL COST					
WATER SERVICE CALL						
Regular Time (7:00 a.m. - 7:00 p.m., Mon. to Fri.)						
Overtime (7:00 p.m. - 7:00 a.m., Sat., Sun. & Holiday)						
- Residential - regular time	82.14		82.14			
- overtime	116.22		116.22			
- Commercial - regular time	105.36		105.36			
- overtime	149.67		149.67			
- Minimum charges, actual cost if greater						

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2012 SCHEDULE OF RATES AND FEES

PROPOSED

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Agenda Item 4.1

2012 Rates and Fees

DESCRIPTION	FEE	HST 13%	TOTAL
WATER TURN OFF/ON			
Residential - regular time includes turn-on	63.26		63.26
- overtime	80.34		80.34
Commercial - regular time	88.13		88.13
- overtime	149.17		149.17

NOTE:

WATER TURNED OFF ON REGULAR TIME AND
TURNED BACK ON ON OVERTIME IS CHARGED
AT THE OVERTIME RATE.

WATER TURNED OFF ON OVERTIME AND TURNED
BACK ON WITHIN TWO (2) HOURS OF BEING TURNED
OFF IS CHARGED AT THE OVERTIME RATE.

WATER TURNED OFF ON OVERTIME AND
TURNED BACK ON AFTER TWO (2) HOURS OF
BEING TURNED OFF IS CHARGED AT TWO (2)
TIMES THE OVERTIME RATE.

FEE	HST 13%	TOTAL
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... **SCHEDULE B**
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees				PROPOSED 2013 Rates & Fees			
	FEES	Care & Maintenance	HST 13%	TOTAL	FEES	Care & Maintenance	HST 13%	TOTAL
VICTORIA LAWN CEMETERY								
PRICE OF LOTS:								
- Adult/Space - At head-Flat marker only	517.70	345.13	112.17	975.00	530.97	353.98	115.04	1,000.00
- Adult/space - Preferred-Flat marker only	690.27	460.17	149.56	1,300.00	743.36	495.58	161.06	1,400.00
- Adult/space-Section O and QQ/V-Lot	743.36	495.58	161.06	1,400.00	796.46	530.97	172.57	1,500.00
- upright (preferred) FOUNDATION	398.23		51.77	450.00	398.23		51.77	450.00
TOTAL	1,141.59	495.58	212.83	1,850.00	1,194.69	530.97	224.34	1,950.00
- Adult 2 grave lot	1,433.63	955.75	310.62	2,700.00	1,592.92	1,061.95	345.13	3,000.00
- Adult 2 grave lot with foundation - lot	1,433.63	955.75	310.62	2,700.00	1,592.92	1,061.95	345.13	3,000.00
FOUNDATION	641.59		83.41	725.00	641.59		83.41	725.00
TOTAL	2,075.22	955.75	394.03	3,425.00	2,234.51	1,061.95	428.54	3,725.00
- Adult 3 grave lot	2,336.29	1,557.52	506.19	4,400.00	2,548.67	1,699.11	552.21	4,800.00
- Adult 4 grave lot	3,823.01	2,548.67	828.32	7,200.00	3,982.30	2,654.87	862.83	7,500.00
- Adult 6 grave lot	6,371.68	4,247.79	1,380.53	12,000.00				
- Cremation Grave - Flat Marker Only 2' x 2'	265.49	176.99	57.52	500.00	318.58	212.39	69.03	600.00
- Cremation Grave - Flat marker only - 3' x 3'	424.78	283.18	92.04	800.00	477.88	318.59	103.54	900.00
- Cremation Grave With Foundation	663.72	442.48	143.80	1,250.00	716.81	477.87	155.31	1,350.00
FOUNDATION	398.23		51.77	450.00	398.23		51.77	450.00
TOTAL	1,061.95	442.48	195.57	1,700.00	1,115.04	477.87	207.08	1,800.00
- Infant Grave - Flat Marker Only	265.49	176.99	57.52	500.00	318.58	212.39	69.03	600.00
- Infant Grave With Foundation	530.98	353.98	115.04	1,000.00	557.52	371.68	120.80	1,050.00
FOUNDATION	398.23		51.77	450.00	398.23		51.77	450.00
TOTAL	929.21	353.98	166.81	1,450.00	955.75	371.68	172.57	1,500.00
- Veteran Graves (Perpetual Care Only)								
- Veteran Lot		460.18	59.82	520.00		495.58	64.43	560.00
- Veteran Cremation-Grave		283.19	36.81	320.00		318.58	41.42	360.00
- Clergy's Grave -(Perpetual care only) (no charge for grave site)		460.18	59.82	520.00		495.58	64.43	560.00
INTERMENT CHARGES:								
- Regular earth adult opening	1,061.95		138.05	1,200.00	1,106.19		143.80	1,250.00
- Regular earth infant opening	530.97		69.03	600.00	553.10		71.90	625.00
- Regular earth cremation opening	398.23		51.77	450.00				
- Cremation Inurnment Garden	398.23		51.77	450.00				
- Cremation Scattering Garden	530.97		69.03	600.00				
- Regular cremation opening - Double (Admin)	88.50		11.51	100.00				
- Extra depth on sales prior to April 1, 1986 only								
NO EXTRA DEPTH SALES AFTER APRIL 1, 1986.	530.97		69.03	600.00	553.10		71.90	625.00

... **SCHEDULE B**
2012 SCHEDULE OF RATES AND FEES

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Agenda Item 4.1

DESCRIPTION	FEES	2012 Rates & Fees		TOTAL	FEES	PROPOSED 2013 Rates & Fees		TOTAL
		Care & Maintenance	HST 13%			Care & Maintenance	HST 13%	
MAUSOLEUM & COLUMBARIUM INTERMENT CHARGES								
- Regular Niche Opening	287.61		37.39	325.00				
- Mausoleum Plate Removal	66.37		8.63	75.00				
TOTAL	353.98		46.02	400.00				
- Crypt End Opening	442.48		57.52	500.00				
- Crypt Side Opening	530.97		69.03	600.00				
- Storage Crypt Rental - First Month	132.74		17.26	150.00				
- Storage Crypt Rental - Each Additional Month	132.74		17.26	150.00				
- Use of Mausoleum for Funeral	132.74		17.26	150.00				
- Use of Mausoleum for Saturday Funeral	132.74		17.26	150.00				
- Use of Cemetery Chairs	66.37		8.63	75.00				
DISINTERMENTS:								
- minimum charge (includes 1 opening and closing) Note: Appropriate Interment Fees Applies.	2,477.88		322.12	2,800.00	2,654.87		345.13	3,000.00
Additional Services:								
- concrete liners - cost	486.73		63.27	550.00				
- installation fee	176.99		23.01	200.00				
TOTAL	663.72		86.28	750.00				
- Tent Rental - (10' x 10') - 4 hours	66.37		8.63	75.00				
- Tent Rental (15' x 15') - 4 hours	110.62		14.38	125.00				
MISCELLANEOUS CHARGES:								
- late arrivals after 3:45 p.m. Monday to Friday - each half hour	154.87		20.13	175.00				
- late arrivals each half hour Saturday after 11 a.m. up to 1:00 p.m.	154.87		20.13	175.00				
- Saturday burial (9:00 a.m. to 11:00 a.m.)	309.73		40.27	350.00				
- Registration of Transfer	66.37		8.63	75.00				
- Duplicate Interment Rights Certificate	44.25		5.75	50.00				
- Administration Fee	265.49		34.51	300.00				
-Declaration for Interment/Transfer Fee	66.37		8.63	75.00				

... **SCHEDULE B**
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees				PROPOSED 2013 Rates & Fees			
	FEES	Care & Maintenance	HST 13%	TOTAL	FEES	Care & Maintenance	HST 13%	TOTAL
Setting of Markers: (Set by Province) *								
- Over 14" x 24" - setting	171.24		22.26	193.50				
- Care and Maintenance *	50.00		6.50	56.50				
TOTAL	221.24		28.76	250.00				
- 12" x 18" to 14" x 24" - setting	135.84		17.66	153.50				
- Care and Maintenance *	50.00		6.50	56.50				
TOTAL	185.84		24.16	210.00				
- under 12" x 18" (over 439.42 square cent.) (over 173 square inches) - Setting	113.72		14.78	128.50				
- Care and Maintenance	50.00		6.50	56.50				
TOTAL	163.72		21.28	185.00				
- under 439.42 sq. in./173 sq. in. Setting Fee	110.62		14.38	125.00				
- upright veteran marker	221.24		28.76	250.00				
- corner markers (set of 4) - setting The setting fee only applies to a replacement flat marker.	154.87		20.13	175.00				
Care and Maintenance (Rates Are Set by Province and Cannot be Changed)								
- upright monuments up to 48" high and up to 48" long including base	100.00		13.00	113.00				
- upright monuments over 48" high or over 48" long including base	200.00		26.00	226.00				
GARDEN CRYPT MAUSOLEUM (GENESIS)								
North & South Elevations (30 Single Crypts Each Side)								
Level A - 12	4,955.75	1,238.94	805.31	7,000.00				
Level B - 12	6,017.70	1,504.42	977.88	8,500.00				
Level C - 12	7,079.65	1,769.91	1,150.44	10,000.00				
Level D - 12	8,495.58	2,123.89	1,380.53	12,000.00				
Level E - 12	6,725.66	1,681.42	1,092.92	9,500.00				
West Elevation (20 Tandem Crypts - 40 Entombments)								
Level A - 4	9,203.54	2,300.88	1,495.58	13,000.00				
Level B - 4	11,327.43	2,831.86	1,840.71	16,000.00				
Level C - 4	12,743.36	3,185.84	2,070.80	18,000.00				
Level D - 4	14,867.26	3,716.81	2,415.93	21,000.00				
Level E - 4	12,743.36	3,185.84	2,070.80	18,000.00				

SCHEDULE B
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees				PROPOSED 2013 Rates & Fees			
	FEES	Care & Maintenance	HST 13%	TOTAL	FEES	Care & Maintenance	HST 13%	TOTAL
East Elevation (100 Niches)								
INTERIOR SIZE OF NICHES: 11 - 1/4" HIGH X 11 - 1/4" WIDE X 9 - 3/4" DEEP								
Level A - 10	1,053.10	185.84	161.06	1,400.00				
Level B - 10	1,053.10	185.84	161.06	1,400.00				
Level C - 10	1,053.10	185.84	161.06	1,400.00				
Level D - 10	1,278.76	225.66	195.58	1,700.00				
Level E - 10	1,278.76	225.66	195.58	1,700.00				
Level F - 10	1,278.76	225.66	195.58	1,700.00				
Level G - 10	1,278.76	225.66	195.58	1,700.00				
Level H - 10	1,053.10	185.84	161.06	1,400.00	1,278.76	225.66	195.57	1,700.00
Level I - 10	1,053.10	185.84	161.06	1,400.00	1,278.76	225.66	195.57	1,700.00
Level J - 10	1,053.10	185.84	161.06	1,400.00	1,278.76	225.66	195.57	1,700.00
GARDEN OF GETHSEMANE - GARDEN OF GALILEE MAUSOLEUM CRYPTS								
Level A	4,955.75	1,238.94	805.31	7,000.00				
Level B	6,017.70	1,504.42	977.88	8,500.00				
Level C	7,079.65	1,769.91	1,150.44	10,000.00				
Level D	8,495.58	2,123.89	1,380.53	12,000.00				
Level E	6,725.66	1,681.42	1,092.92	9,500.00				
All Niches	1,278.76	225.66	195.58	1,700.00				
HOLY TRINITY MAUSOLEUM								
Crypts - Fountain Level								
Level A	5,805.31	1,451.33	943.36	8,200.00				
Level B	6,725.66	1,681.42	1,092.92	9,500.00				
Level C	8,707.97	2,176.99	1,415.04	12,300.00				
Level D	9,628.32	2,407.08	1,564.60	13,600.00				
Level E	8,353.98	2,088.50	1,357.52	11,800.00				

... **SCHEDULE B**
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	FEES	2012 Rates & Fees		TOTAL	FEES	PROPOSED 2013 Rates & Fees		TOTAL
		Care & Maintenance	HST 13%			Care & Maintenance	HST 13%	
Crypts - Inside Level								
Level A	6,371.68	1,592.92	1,035.40	9,000.00				
Level B	7,079.65	1,769.91	1,150.44	10,000.00				
Level C	9,203.54	2,300.88	1,495.58	13,000.00				
Level D	9,911.50	2,477.88	1,610.62	14,000.00				
Level E	8,495.58	2,123.89	1,380.53	12,000.00				
Crypts - Outside Level								
Level A	5,309.73	1,327.43	862.84	7,500.00				
Level B	6,371.68	1,592.92	1,035.40	9,000.00				
Level C	7,787.61	1,946.90	1,265.49	11,000.00				
Level D	8,849.56	2,212.39	1,438.05	12,500.00				
Level E	7,079.65	1,769.91	1,150.44	10,000.00				
NICHES								
Fountain - Heart Level	1,278.76	225.66	195.58	1,700.00				
- Other Levels	1,053.10	185.84	161.06	1,400.00				
Inside - Heart Level	1,278.76	225.66	195.58	1,700.00				
- Other Levels	1,053.10	185.84	161.06	1,400.00				
Outside - Heart Level	1,278.76	225.66	195.58	1,700.00				
- Other Levels	1,053.10	185.84	161.06	1,400.00				
GARDEN OF MEMORIES MAUSOLEUM - CRYPTS - CHAPEL SINGLES								
Level A	6,159.29	1,539.82	1,000.89	8,700.00				
Level B	8,849.56	2,212.39	1,438.05	12,500.00				
Level C	10,619.47	2,654.87	1,725.66	15,000.00				
Level D	11,044.25	2,761.06	1,794.69	15,600.00				
Level E	9,345.13	2,336.28	1,518.59	13,200.00				
SIDE CORRIDOR SINGLES								
Level A	5,309.73	1,327.43	862.84	7,500.00				
Level B	7,079.65	1,769.91	1,150.44	10,000.00				
Level C	8,495.58	2,123.89	1,380.53	12,000.00				
Level D	8,920.35	2,230.09	1,449.56	12,600.00				
Level E	7,433.63	1,858.41	1,207.96	10,500.00				

SCHEDULE B
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees				PROPOSED 2013 Rates & Fees			
	FEES	Care & Maintenance	HST 13%	TOTAL	FEES	Care & Maintenance	HST 13%	TOTAL
MAIN CORRIDOR SINGLES								
Level A	5,805.31	1,451.33	943.36	8,200.00				
Level B	7,929.20	1,982.30	1,288.50	11,200.00				
Level C	9,486.73	2,371.68	1,541.59	13,400.00				
Level D	10,053.10	2,513.27	1,633.63	14,200.00				
Level E	8,212.39	2,053.10	1,334.51	11,600.00				
INTERIOR CRYPTS - WALL NUMBERS:16,17,18,22,23,24								
Level B	8,637.17	2,159.29	1,403.54	12,200.00				
Level C	10,407.08	2,601.77	1,691.15	14,700.00				
Level D	10,973.45	2,743.36	1,783.19	15,500.00				
Level E	9,203.54	2,300.88	1,495.58	13,000.00				
INTERIOR NICHEs								
Level A	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level B	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level C	1,504.42	265.49	230.09	2,000.00	1,353.98	238.94	207.08	1,800.00
Level D	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level E	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level F	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level G	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level H	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level I	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
Level J	1,278.76	225.66	195.58	1,700.00	1,654.87	292.04	253.10	2,200.00
EXTERIOR WALLS								
Level A	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level B	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level C	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level D	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level E	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Level F	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00

SCHEDULE B
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

2012 SCHEDULE OF RATES AND FEES					PROPOSED			
DESCRIPTION	FEES	2012 Rates & Fees		TOTAL	FEES	2013 Rates & Fees		TOTAL
		Care & Maintenance	HST 13%			Care & Maintenance	HST 13%	
QUEENSTON COURTYARD COLUMBARIUM								
Buildings 1 - 4	1,278.76	225.66	195.58	1,700.00	1,353.98	238.94	207.08	1,800.00
Harmony Circle 48 Niches	1,504.42	265.49	230.09	2,000.00	1,654.87	292.04	253.10	2,200.00
BRONZE INSCRIPTIONS								
Niche Wreath	884.96		115.04	1,000.00				
Installation Fee	88.50		11.50	100.00				
TOTAL	973.46		126.54	1,100.00				
Second Niche Scroll (NWC108)	176.99		23.01	200.00				
Bronze Picture Frame	66.37		8.63	75.00				
Black & White Picture	88.50		11.50	100.00				
Colour Picture	110.62		14.38	125.00				
Bud Vase (VB0026) Roman 5" (includes installation)	265.49		34.51	300.00				
Installation Fee (Additional)	88.50		11.50	100.00				
BRONZE EMBLEMS								
Christ W/Thorns - 2 1/4" EB0014	110.62		14.38	125.00				
Praying Hands - Left EB12L	88.50		11.50	100.00				
Praying Hands - Right EB12R	88.50		11.50	100.00				
Madonna - 2 1/4" EB15	110.62		14.38	125.00				
Angel Left - 2 3/4" EB16L	88.50		11.50	100.00				
Angel Right - 2 3/4" EB16R	88.50		11.50	100.00				
Rose Left - 2 1/4" EB13L	88.50		11.50	100.00				
Rose Right - 2 1/4" EB13R	88.50		11.50	100.00				
Holy Bible - 1 1/2" EB09	88.50		11.50	100.00				
Together Forever - 1 1/2" EB10	88.50		11.50	100.00				
Praying Cherub 1 1/2" EB11	88.50		11.50	100.00				
Cross - Flat Bronze 1738 (EB17380001)	66.37		8.63	75.00				
Cross W/Christ 4214 (EB42140001)	66.37		8.63	75.00				
Policeman - 2 7/8" EB0039	154.87		20.13	175.00				
Fireman - 2 7/8" EB0040	154.87		20.13	175.00				
Knights of Columbus - 2 7/8" EB0041	154.87		20.13	175.00				
Masonic - 4" EB0042	154.87		20.13	175.00				

SCHEDULE B
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees				PROPOSED 2013 Rates & Fees			
	FEES	Care & Maintenance	HST 13%	TOTAL	FEES	Care & Maintenance	HST 13%	TOTAL
PRODUCT PRICING								
Lettering - maximum 90 letters includes installation	1,327.43		172.57	1,500.00				
Light/Vase (Includes Installation)	796.46		103.54	900.00				
Electricity Fee (5 year Re-Newable)	265.49		34.51	300.00				
Picture Frame - Bronze	66.37		8.63	75.00				
Colour Picture - Ceramic	508.85		66.15	575.00				
TOTAL	575.22		74.78	650.00				
Picture Frame - Bronze	66.37		8.63	75.00				
Black & White Picture - Ceramic	331.86		43.14	375.00				
TOTAL	398.23		51.77	450.00				
Niche Plate includes installation	1,061.95		138.05	1,200.00				
Niche Plate Scroll	331.86		43.14	375.00				
Bud Vase includes installation	309.73		40.27	350.00				
Memorial installation fee - additional	115.04		14.96	130.00				
MAUSOLEUM EMBLEMS:								
Crucifix with Christ - 500315	176.99		23.01	200.00				
Christ - 500319	154.87		20.13	175.00				
Madonna - 500321	154.87		20.13	175.00				
Angel (Facing Right) - 500327	110.62		14.38	125.00				
Angel (Facing Left) - 500326	110.62		14.38	125.00				
Pieta - 300326	309.73		40.27	350.00				
Madonna & Child with Halo - 500329	154.87		20.13	175.00				
Christ with Crown of Thorns - 500330	154.87		20.13	175.00				
Sacred Heart - 500340	154.87		20.13	175.00				
Praying Hands - 500375	154.87		20.13	175.00				
Rose - 500396	199.12		25.88	225.00				
WREATHS: (Wreath Style #)								
W-4 - 18" Round	57.52		7.48	65.00				
H-1 17" Heart Shaped	48.67		6.33	55.00				
C-2 - 18" Cross	57.52		7.48	65.00				
ST-1 - Stone Topper 36"	57.52		7.48	65.00				
ST-2 - Stone Topper 32"	48.67		6.33	55.00				
XM-1 Christmas Wreath 16"	48.67		6.33	55.00				
Vase with Art Flowers	30.97		4.03	35.00				
Niche Flowers	13.27		1.73	15.00				

... **SCHEDULE B**
2012 SCHEDULE OF RATES AND FEES

Agenda Item 4.1

DESCRIPTION	2012 Rates & Fees			TOTAL	PROPOSED 2013 Rates & Fees			TOTAL
	FEES	Care & Maintenance	HST 13%		FEES	Care & Maintenance	HST 13%	
Monument Foundations								
Minimum	265.49		34.51	300.00				
2' 0" x 1' 2"	367.26		47.74	415.00				
2' 2" x 1' 2"	398.23		51.77	450.00				
2' 4" x 1' 2"	429.20		55.80	485.00				
2' 6" x 1' 2"	460.18		59.82	520.00				
2' 8" x 1' 2"	486.73		63.27	550.00				
2' 10" x 1' 2"	517.70		67.30	585.00				
3' 0" x 1' 2"	553.10		71.90	625.00				
3' 2" x 1' 2"	575.22		74.78	650.00				
3' 4" x 1' 2"	606.19		78.81	685.00				
3' 6" x 1' 2"	641.59		83.41	725.00				
3' 8" x 1' 2"	663.72		86.28	750.00				
3' 10" x 1' 2"	707.96		92.04	800.00				
4' 0" x 1' 2"	730.09		94.91	825.00				
4' 6" x 1' 2"	818.58		106.42	925.00				
5' 0" x 1' 2"	907.08		117.92	1,025.00				
5' 6" x 1' 2"	995.58		129.42	1,125.00				
6' 0" x 1' 2"	1,084.07		140.93	1,225.00				
6' 6" x 1' 4"	1,327.43		172.57	1,500.00				
8" x 8" x 4" Zinc Cremation Urn	398.23		51.77	450.00				
Genealogy Searches								
- First 3 names								
- 4 to 10 Searches	17.70		2.30	20.00				
- Over 10 - additional per person	2.65		0.35	3.00				
Photocopy _ Genealogy Information								
- First 3 copies								
- Per sheet	0.22		0.03	0.25				
NON-RESIDENT FEES AND CHARGES								
The price of lots and single graves and all other fees and charges herein set forth shall be those charged to bona fide residents of the City of St. Catharines.								
The non-resident surcharge does not apply to mausoleum and columbarium service.								
IN THE CASE OF ALL PERSONS NOT RESIDENT IN THE CITY OF ST. CATHARINES, ALL SUCH PRICES FOR LOTS, CRYPTS, NICHES, CARE AND MAINTENANCE CONTRIBUTION WILL BE INCREASED BY 20 PER CENT OF THE TOTAL SELLING PRICE.								
<u>NOTE:</u>								
If the owner of a lot was a resident of St. Catharines at the time of purchase but since then has moved out of the City, the rate (fee) charged to inter this individual will only be non-resident rate if the individual has been out of the City of St. Catharines for more than 10 (ten) years.								

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Agenda Item 4.1

RATES EFFECTIVE JANUARY 1, 2012

PROPOSED

2013 Rates & Fees

DESCRIPTION	FEE	HST	TOTAL	FEE	HST	TOTAL
PARKING RATE STRUCTURE						
HOURLY/DAILY RATES:						
LAST INCREASE: 2012						
PARKING METERS						
PARKING METERS PER HOUR	1.33	0.17	1.50			
BAGGED METER RATE PER DAY	19.91	2.59	22.50			
PARKING GARAGES						
PER HOUR	1.33	0.17	1.50			
PER HALF HOUR	0.66	0.09	0.75			
DAILY MAXIMUM	10.62	1.38	12.00			
MONTHLY RATES						
LAST INCREASE: 2012						
ACCESSIBLE PARKING PERMIT	37.61	4.89	42.50			
LOWER LEVEL LOT	37.61	4.89	42.50			
ARENA LOT	37.61	4.89	42.50			
LAKE/WELLINGTON STREET LOT	49.12	6.38	55.50			
RACE STREET LOT	53.54	6.96	60.50			
WILLIAM STREET LOT	53.54	6.96	60.50			
HEAD STREET	53.54	6.96	60.50			
LIBRARY LOT - SURFACE	64.16	8.34	72.50			
LIBRARY LOT - UNDERGROUND	72.12	9.38	81.50			
GARAGES						
ONTARIO STREET	72.12	9.38	81.50			
CARLISLE STREET- ABOVE GROUND	72.12	9.38	81.50			
CARLISLE STREET- UNDERGROUND LEVEL	84.07	10.93	95.00			
CARLISLE STREET- CAR POOLING EXTRA CARD	NEW			8.85	1.15	10.00
OTHER RATES:						
RESIDENTIAL PERMITS - YEARLY	35.40	4.60	40.00			
LOST PERMIT - MONTHLY	4.42	0.58	5.00	REMOVE		
LOST PERMIT - GARAGE	8.85	1.15	10.00	REMOVE		
REPLACEMENT PERMIT - ALL GARAGES AND LOTS	NEW			8.85	1.15	10.00
HANG TAG PLASTIC SLEEVE	NEW			0.89	0.12	1.00
NO VOLUME DISCOUNTS AT CITY LOTS AND PARKING GARAGES AS OF JANUARY 1, 2008.						
2012 PARKING INFRACTION NOTICE (PIN FEES)						

...

RATES EFFECTIVE JANUARY 1, 2012

Agenda Item 10

2013 Rates & Fees

PARKING INFRACTION

LAST INCREASE: **JANUARY 1, 2012**

EXPIRED METER	12.00
OVERTIME LIMIT	12.00
WHERE PROHIBITED	24.00
WHERE RESTRICTED	24.00
WITHIN 3M OF FIRE HYDRANT	24.00
ON BOULEVARD	24.00
OBSTRUCT LANE OR DRIVEWAY	24.00
FACING WRONG WAY	24.00
OVER 12 HOURS	24.00
ON REGIONAL ROAD BETWEEN 2 A.M. - 6 A.M.	24.00
STANDING WHERE PROHIBITED	36.00
STOPPED WHERE PROHIBITED	48.00
STOPPED IN LOADING ZONE	48.00
STOPPED OR PARKED ON SIDEWALK	48.00
OVERSIZED VEHICLE	75.00
PARKED IN FIRE ROUTE	75.00
FRONT YARD PARKING	100.00
IN DESIGNATED ACCESSIBLE SPACE - NO PERMIT	300.00

Set Fine
Payment



Corporate Report

Report from Corporate Support Services, Clerks

Date of Report: November 12, 2012 **Date of Meeting:** November 26, 2012

Report Number: CSS-656-2012 **File:** 10.12.35

Subject: 2013 Schedule of Council Meetings

Recommendation

That Council refer the report from Corporate Support Services, Clerks, dated November 12, 2012, regarding the scheduling of bi-weekly Council meetings and revisions to the Procedural By-law No. 2007-311, as amended, to City Council for consideration after the public meeting scheduled for December 10, 2012.
FORTHWITH

Staff Recommendation

That Council approve the 2013 schedule of meetings as outlined in the report; and

That the City Solicitor be directed to make the necessary changes to the Procedural By-law. FORTHWITH

Summary

This report provides Council with a schedule of the 2013 bi-weekly General Committee and Council meetings.

Background

City Council, at its meeting of January 23, 2012, approved a schedule of City Council and General Committee meetings to be held bi-weekly from September to December 2012 on a trial basis. This was tacked on to the regular Council bi-weekly summer schedule for six months of bi-weekly meetings. Staff was directed to provide a follow up report to Council.

Report

To date, bi-weekly meetings have occurred since July 2012. There has been little feedback relative to the bi-weekly schedule and this trial and the business of Council has proceeded in a timely manner. This report recommends that Council continue to meet primarily on a bi-weekly basis. Meeting bi-weekly allows for two meetings per month. There are a couple of months where holidays, budget requirements and other events make keeping to a strict bi-weekly schedule difficult. Therefore, it is recommended by staff that Council hold 26 meetings in the year. In

order to do so, staff has added an extra meeting date to be held in the months of February and April, and there are three occasions (February 4 and 11; February 25 and March 4; and April 22 and 29) where meetings will take place one week apart.

The proposed 2013 Schedule of Meetings calendar is attached as Appendix “1” and can be used as a reference. This calendar lists all the meetings as well as holidays and the 2013 AMO Conference for Council’s information and planning. The proposed Council meeting dates are as follows:

January 7, 2013	July 8, 2013
January 21, 2013	July 22, 2013
February 4, 2013	August 12, 2013
February 11, 2013	August 26, 2013
February 25, 2013	
March 4, 2013	September 9, 2013
March 18, 2013	September 23, 2013
April 8, 2013	October 7, 2013
April 22, 2013	October 21, 2013
April 29, 2013	
May 13, 2013	November 4, 2013
May 27, 2013	November 18, 2013
June 10, 2013	December 2, 2013
June 24, 2013	December 16, 2013

Section B11 in Council’s procedural by-law allows the Mayor to summon a Special Meeting at any time with the appropriate support of Council should any issues arise that need immediate attention throughout the year.

Financial Implications

Not applicable.

Conclusion

That the City of St. Catharines continue to meet on a bi-weekly basis and that the schedule attached be approved for 2013.

Submitted by:

Bonnie Nistico-Dunk, City Clerk

Prepared by:

Susan Dods, Clerks Service Leader

Approved by:

Dan Carnegie, Deputy CAO/Director Corporate Support Services

... City of St. Catharines

Agenda Item 4.2

2013

January

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 New Year's Day Statutory Holiday	2	3	4	5
6	7 Council Meeting	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Council Meeting	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

February

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Council Meeting	5	6	7	8	9
10	11 Council Meeting	12	13	14	15	16
17	18 Family Day Statutory Holiday	19	20	21	22	23
24	25 Council Meeting	26	27	28	1	2
3	4	5	6	7	8	9

March

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
24	25	26	27	28	1	2
3	4 Council Meeting	5	6	7	8	9
10	11	12	13	14	15	16
17	18 Council Meeting	19	20	21	22	23
24	25	26	27	28	29 Good Friday Statutory Holiday	30
31	1	2	3	4	5	6

April

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Easter Monday (not stat. holiday)	2	3	4	5	6
7	8 Council Meeting	9	10	11	12	13
14	15	16	17	18	19	20
21	22 Council Meeting	23	24	25	26	27
28	29 Council Meeting	30	1	2	3	4
5	6	7	8	9	10	11

May

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13 Council Meeting	14	15	16	17	18
19	20 Victoria Day Statutory Holiday	21	22	23	24	25
26	27 Council Meeting	28	29	30	31	1
2	3	4	5	6	7	8

June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10 Council Meeting	11	12	13	14	15
16	17	18	19	20	21	22
23	24 Council Meeting	25	26	27	28	29
30	1	2	3	4	5	6

July

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1 Canada Day Statutory Holiday	2	3	4	5	6
7	8 Council Meeting	9	10	11	12	13
14	15	16	17	18	19	20
21	22 Council Meeting	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

August

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 Civic Holiday Statutory Holiday	6	7	8	9	10
11	12 Council Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26 Council Meeting	27	28	29	30	31
1	2	3	4	5	6	7

September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Labour Day Statutory Holiday	3	4	5	6	7
8	9 Council Meeting	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Council Meeting	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

October

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7 Council Meeting	8	9	10	11	12
13	14 Thanksgiving Day Statutory Holiday	15	16	17	18	19
20	21 Council Meeting	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

November

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4 Council Meeting	5	6	7	8	9
10	11	12	13	14	15	16
17	18 Council Meeting	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

December

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Council Meeting	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Council Meeting	17	18	19	20	21
22	23	24	25 Christmas Day Statutory Holiday	26 Boxing Day Statutory Holiday	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11



Corporate Report

Report from Financial Management Services, Accounting

Date of Report: November 14, 2012 **Date of Meeting:** November 26, 2012

Report Number: FMS-642-2012 **File:** 68.44.1

Subject: Documentation Requirements for Bid Submissions

Recommendation

That Council receive the report from the Financial Management Services, Accounting, dated November 14, 2012, for information purposes. FORTHWITH

Background

On October 29, 2012, in response to a presentation made by Mr. A Newhouse, Councillor Kushner requested that staff prepare a report addressing the concerns of Mr. Newhouse on the documentation requirements for bid submissions.

Mr. Newhouse raised several concerns during his presentation with respect to the City's policies and verification procedures when awarding bids and when inconsistencies are detected. He urged Council to review the City's policy with regards to business status and vehicles used by contractors hired by the City and suggested that:

- Bid Submissions must include a certified copy of the Companies Business Licence
- Vehicle licence, registration and insurance documentation should also be included with each submission
- All necessary documentation should be submitted at the time of closing.

This report is intended to provide Council with the City's current policy regarding documentation requirements for bid submissions.

Report

The documentation requirements for bid submissions vary depending on the goods and/ or service being requested. General Terms and Conditions for all bid documents state that "the successful bidder shall comply with all applicable statutes, laws, by-laws, regulations, ordinances, notices and orders whether Federal, Provincial, Municipal or otherwise, at any time in effect during the currency of the contract, and all rules and requirements of the Police and Fire departments, or other governmental authorities, and procure all C.S.A. approvals, if required."

To ensure compliance, certain documents are required to be in place before work can begin. Depending on the nature of the contract, documentation could consist of items such as:

- Workplace Safety and Insurance Board certificate of clearance
- Certified copy of third party liability insurance
- completed declaration of accessibility compliance
- Owned Automobile Liability Insurance
- copy of Vehicle Registration
- Refrigeration and ODP certificates

Whether the documentation is required by all proponents or only the winning bidder depends on the nature of the work. All efforts are taken to reduce the administrative burden and potential costs to proponents. When a vendor submits a bid it is implied that they have complied with all sections of the bid document and statutory requirements. Verification of that compliance is completed by staff before work can begin. If it is discovered that the winning bidder is in violation of a requirement then the bidder must immediately take corrective action. This requirement is included in most bid documents and is a courtesy that is extended to all vendors.

The method that staff deals with violations is dependent upon on the nature of the situation. Major issues dealing with public safety require that the contractor cease work immediately to address the situation. Contractors with minor irregularities must rectify the issue as soon as possible. Failure to comply could result in the cancellation of the contract.

We require that vehicles are licenced and insured, and that the bidder have general liability insurance. We do not require that the bidder own the vehicle or equipment, leasing or rental is permissible.

The City encourages small businesses, both corporations and sole proprietors, to submit a bid for work that they are qualified to perform. Successful bidders must comply with all Statutes, Laws and Regulations applicable to the work and to persons employed on or in connection with the work. There are circumstances where a sole proprietor does not require an Ontario Business Licence and only specific businesses require a City licence. Historically proof of licence, registration or incorporation has not been a requirement as part of the bid submission.

It is staff's opinion that sufficient procedures are in place to ensure work is carried out by properly qualified vendors. Verification of documentation by purchasing staff for all submitted bids (not just the successful bidders) would increase costs and administrative burden on staff without providing any additional value to the Corporation.

Financial Implications

Not applicable.

Prepared and Submitted by:

Joanne Tessier
Assistant Director, Financial Management Services

Financial Management Services,
Accounting

Approved by:

Shelley Chernitz
Director, Financial Management Services



Corporate Report

Report from Planning & Development Services, Administration

Date of Report: November 12, 2012 **Date of Meeting:** November 26, 2012

Report Number: PDS-646-2012 **File:** 10.10.3

Subject: Attendance at 2012 CIP / APPI Conference, October 9-12, 2012, Calgary, Alberta

Recommendation

That Council receive the report regarding attendance at the 2012 CIP / APPI Conference in Calgary, Alberta, for information purposes. FORTHWITH.

Background

In accordance with Council direction, a report is to be filed within three months of attendance by the person who attended an out of province conference. As part of the 2012 budget, Council approved the Director of Planning and Development Services to attend this conference.

Report

The theme of this year's conference, "The Great Exchange, Putting Ideas into Action", brought together a wide array of professionals involved in planning to discuss how they help to facilitate change by putting ideas into action.

Relevant presentations included "Urbanizing Suburbia – the Canadian Experience", "The Value of Investing in Canadian Downtowns", "Pop-up Community Planning: New Approaches to Public Engagement" and "Best Practices in Community Sustainability Planning and Measuring Success". This annual conference assists staff to remain current with the evolving issues faced by planners.

Of particular interest were seminars that discussed models for promoting and monitoring sustainable development including matrices for evaluating development applications. Financial impact analysis of sustainable and liveable communities was also presented. Conference materials and presentations have been made available to staff and a discussion will occur at the next available staff meeting.

Financial Implications

Not applicable.

Prepared and Approved by:

James N. Riddell, MPI, MCIP, RPP
Director of Planning and Development Services



Corporate Report

Report from Planning & Development Services, Implementation

Date of Report: November 12, 2012 **Date of Meeting:** November 26, 2012

Report Number: PDS-647-2012 **File:** 60.2.60

Subject: Municipal Consultation Process for Wireless Telecommunication Facilities

Recommendation

That Council receive for information purposes the report from Planning and Development Services, dated November 12, 2012, regarding the municipal consultation process for wireless telecommunication facilities. FORTHWITH

Summary

The regulations of telecommunication towers are a federal jurisdiction. The municipality acts in a consultation capacity but has no approval authority.

Background

On October 29, 2012, Council requested a report on cell phone towers installed within our community, including provincial and federal regulations and local planning policies.

Report

Under the Radiocommunication Act, the federal government has exclusive and comprehensive jurisdiction over radiocommunications and telecommunications. Industry Canada is the approval authority with respect to telecommunications towers and other equipment in Canada under Section 5 of the Radiocommunication Act. As a result of federal jurisdiction over telecommunications operations, municipal land-use planning controls such as zoning by-laws, site plan control, development approvals and building code requirements are not applicable. While no authority is given to the municipality to regulate telecommunication towers under the Planning Act, Industry Canada requires proponents to work with local land-use authorities and to accommodate reasonable local requirements.

Industry Canada's public and municipal consultation requirements are set out in CPC-2-0-03 entitled *Radiocommunication and Broadcasting Antenna Systems*. The purpose of these consultations is to discuss siting options, to ensure that local review processes related to communication towers are respected, to address reasonable and relevant concerns, and finally to obtain concurrence from the land

use authority in writing. Industry Canada expects municipal concurrence to be obtained no later than 120 days after the beginning of consultations.

Where the local land use authority has established a consultation process for the siting of telecommunication facilities, proponents are required to follow this process. Council has approved a Consultation Process for Telecommunication Facilities and delegates approval authority to the Manager of Planning Services (Appendix "1"). Planning and Development Services undertakes preliminary consultation with the proponent to ensure the requirements of the Council-approved consultation process are satisfied. The proponent will then submit an application, including supporting documentation such as a report justifying the height and location of the tower. Planning and Development Services will circulate the submission to the applicable municipal departments and assist the proponent with the required public consultation requirements. In accordance with Industry Canada requirements, the proponent is required to provide notice to property owners within a circulation radius of three times the height of the proposed tower, as measured from the base of the proposed tower location. Proponents of structures that are proposed to be 30 metres or more in height must additionally place a notice in a local community newspaper. A letter of undertaking is required by the municipality prior to the issuance of a municipal letter of concurrence.

Since July of 2008 when Council approved the above noted consultation process, three (3) telecommunication towers have been approved (20 Hartzel Road; 47 Commerce Place; and 1 Spring Street). Additional locations have been investigated by proponents but were never finalized. Planning and Development Services is in the process of reviewing two proposals: 1230 Old Martindale Road and 259 Main Street. A recent proposal for 1059 Lakeshore Road West entered the consultation process but has seen no further action by the proponent. In these locations, municipal requests have related to site design, setbacks, tower design, landscaping, maintenance access, and fencing requirements.

Conclusion

Telecommunication towers, including cellphone towers, are exclusively regulated by the federal government. Municipal land-use planning controls such as zoning by-laws, site plan control, development approvals, and Building code requirements are not applicable. In accordance with Industry Canada requirements, the municipality comments on proposed tower locations in accordance with the Council approved consultation protocol.

Financial Implications

There are no financial implications associated with the report.

Submitted by:

Judy Pihach, M.C.I.P., R.P.P.
Manager of Planning Services

Prepared by:

Jessica Button, M.C.I.P., R.P.P.
Planner I

Approved by:

James N. Riddell, M.Pl., M.C.I.P., R.P.P.
Director of Planning & Development Services

ITEM NO. 366
Report from the Financial Management Services Department
Dated: July 3, 2008
Re: Consultation Process for Wireless
 Telecommunications Facilities
 Realty File 08-25
File(s): 60.2.60

Staff has been approached by solicitors representing Bell Mobility (Bell), Rogers Wireless (Rogers) and TELUS Mobility (TELUS), each seeking to improve the quality of their wireless service in this area, to suggest a process for consultation with the City to ensure that municipal concerns are addressed in the early planning stage, and have requested that Council designate an official to facilitate such consultation.

As operators of inter-provincial wireless telecommunications businesses, Bell, Rogers and TELUS are exclusively regulated by the federal government; thus their facilities do not require permitting of any kind. In recognition of the federal government's exclusive jurisdiction, proponents of telecommunication facilities are required to consult with land use authorities to ensure that the authorities are aware of significant antenna structures and/or installations proposed so that the systems are deployed in a manner which considers local surroundings.

The solicitors have suggested that consultation for new wireless telecommunications facilities occur in the following manner:

1. Council will delegate the consultation function to a suitable official in order to facilitate discussion and the timely exchange of information (the "Designated Official").
2. Prior to finalizing their plans, the operators will consult with the Designated Official to identify local concerns in the search area, opportunities to co-utilize existing structures, and to identify land owned by the municipality which may be a suitable site for lease.
3. The operators agree, that where reasonably possible, having regard to matters of engineering and economics, that the proposed sites will be considered in the following order:
 - Sites co-located on existing structures;
 - Land outside of zoned residential areas where possible;
 - Land owned by the municipality; and
 - New structures on land owned by private land owners.
4. While the municipality has no jurisdiction to regulate such facilities under the Planning Act, the operators will provide drawings and information for review by the municipality at a site plan level of detail together with a justification report in which the operators will document their site selection process and include the justification for the height and built form of the new facility. The operators will also provide the information package to those agencies identified by the City for circulation purposes.
5. The operators will consult with the Designated Official to identify options for tower types and colour, equipment shelter design, landscaping and the placement of the tower on the leased site. If an agreement is reached between the Designated Official and the operators, the operators will provide the municipality with a legally binding undertaking to construct the facility in accordance with the information package subject to agreed upon modification.
6. In order to ensure that the affected public are also consulted, when facilities are located close to residential zone (3 times the antenna height measured from the base of the support structure to the edge of a residential zone), the operators will abide by Industry Canada's detailed public written notification process.
7. Where towers are proposed to be constructed in excess of 100 metres in height, notice will be published in the local newspaper in accordance with Industry Canada's requirements.

July 14, 2008

8. If the proposed facility is located within 3 times the antenna height, measured from the base of the facility, from a neighbouring municipality, the operators will also notify that municipality.
9. All of the foregoing will respect Industry Canada's expectation that consultation will be concluded within 120 days.

The request arises because the federal approval process requires consultation with affected municipalities. This allows for some influence as to the location of towers but does not confer to municipalities any federal power or right of veto. Delegating the consultation function to a municipal official is a convenience to federally regulated entities engaged in multiple projects, and is seen as a reasonable approach to facilitate the process in an expedient manner. Given the nature of the request, it is recommended that Council adopt the process outlined above to facilitate consultation with the operators of federally regulated wireless telecommunication facilities, and name the Manager of Planning Services as the Designated Official for this purpose.

RECOMMENDATION:

That Council adopts the consultation process for wireless telecommunication facilities outlined in the report from Financial Management Services Department dated July 3, 2008;

and that the Manager of Planning Services be named as the Designated Official for this purpose;

and that Thomson, Rogers, Barristers and Solicitors, Suite 3100, 390 Bay Street, Toronto, Ontario, M5H 1W2, be so advised.

FORTHWITH

MOVED BY COUNCILLOR PHILLIPS:

That the recommendation contained in the report from the Financial Management Services Department, Item Number 366 of the General Committee Minutes, July 14, 2008, be approved.

CARRIED FORTHWITH.

ITEM NO.	367
Report from the	Planning Services Department
Dated:	July 4, 2008
Re:	Application for Amendment to Zoning By-law
	76-86 (Zone 7) to Permit Four (4) Street
	Townhouse Dwelling Units and Two (2) Single
	Detached Dwelling Units (one unit currently
	existing)
	70 and 76 St. David's Road
	Applicant: Hynde Paul Associates Inc. (Greg
	Hynde)
	Owner: Francesca Fusarelli
File(s):	60.35.932

The Proposal

The purpose of the rezoning application is to permit the development of 2,027 m² of land for four (4) street townhouse dwelling units (freehold) and two (2) single detached dwelling units (one unit is currently existing).



Corporate Report

Report from Planning & Development Services, Implementation

Date of Report: November 5, 2012 **Date of Meeting:** November 26, 2012

Report Number: PDS-648-2012 **File:** 60.35.892 Vol. 2

Subject: Application to Remove Holding Provision from Zoning – 189 Dieppe Road (193 Dieppe Road, 198 and 189 Bunting Road); Applicant: Smart Centres (Melissa McEnroe)

Recommendation

That Council grant approval to remove the Holding (H) designation from the zoning for lands known as 189 Dieppe Road, 193 Dieppe Road, 185 Bunting Road and 189 Bunting Road; and

That the City Solicitor be directed to prepare the necessary by-law to give effect to Council's decision once a survey of the lands is submitted to Planning and Development Services; and

Further, that the Clerk be directed to make the necessary notifications. FORTHWITH

Summary

The current Commercial Shopping Centre- Holding (C1-H) zone requires that certain conditions be met prior to the zoning taking effect. Those conditions have now been met. Staff is supportive of the removal of the Holding (H) designation.

Background

Staff have received a request to remove the Holding (H) provision attached to the zoning for the subject lands (Appendix "1"). The lands are zoned Commercial Shopping Centre- Holding (C1-H) by amending By-law 2009-226 (Zone 7), which was passed by Council on August 24, 2009.

The site specific zoning by-law requires that certain conditions be met prior to lifting the Holding (H) provision so that the underlying zoning can take effect. The condition is:

- (i) The Holding (H) designation shall be removed by Council, without further public meeting once a Record of Site Condition (RSC) has been submitted. The existing uses and uses permitted in the Industrial (M1) zone shall continue to be permitted until such time as the Holding (H) designation is removed.

In accordance with the Planning Act, the Holding (H) provision can be removed by Council, without any further public meeting, once these conditions have been met to the satisfaction of the City.

Report

The applicant has filed a Record of Site Condition (RSC) for the lands known as 189 Dieppe Road, 193 Dieppe Road, 185 Bunting Road and 189 Bunting Road (Appendix "1"). The Record of Site Condition for the lands known as 191 Bunting Road remains outstanding.

Transportation and Environmental Services (TES) has reviewed the Record of Site Condition (RSC) and is satisfied that there is no evidence of any contaminants in the soil, ground water or sediment on, in or under the subject property that would interfere with the permitted uses of By-law 2009-226.

No further public meeting is required prior to Council considering the lifting of the Holding (H) provision. The notice of Council's intent to remove the Holding (H) provision has been issued to the owner of the properties as required by the Planning Act.

Staff have reviewed the request to remove the Holding (H) provision and advise that the conditions required in accordance with By-law 2009-226 have been satisfied with respect to 189 Dieppe Road, 193 Dieppe Road, 185 Bunting Road and 189 Bunting Road. The Holding provision remains in place for the lands known as 191 Bunting Road since the RSC has not yet been submitted for that part of the site. The total land holdings of the owner includes 191 Bunting Road.

Financial Implications

Not Applicable.

Conclusion

Staff have reviewed the request to remove the Holding (H) provision and advise that the conditions required pursuant to By-law 2009-226 have been satisfied, save and except the lands municipally known as 191 Bunting Road. Staff is recommending that the Holding (H) designation be removed for lands municipally known as 189 Dieppe Road, 193 Dieppe Road, 185 Bunting Road and 189 Bunting Road as illustrated on Appendix "1".

Notification

It is in order to advise Melissa McEnroe, Smart Centres, 700 Applewood Crescent, Vaughan, ON, L4K 5X3.

Submitted by:

Judy Pihach, M.C.I.P., R.P.P.
Manager of Planning Services

Prepared by:

Jessica Button
Planner 1

Approved by:

James N. Riddell, M.Pl., M.C.I.P., R.P.P.
Director, Planning & Development Services

APPENDIX 1

Location: 189 & 193 Dieppe Road and 185 & 189 Bunting Road
File #: 60.32.892, Vol. 2



LOCATION PLAN

October 2012

S:\planning reports maps & schedules\Dieppe 189 & 193, Bunting 185 & 189 - APPENDIX TO REPORT\Dieppe 189 & 193 and Bunting 185 & 189 - Location Plan.pdf



Corporate Report

Report from Planning & Development Services, Implementation

Date of Report: November 12, 2012 **Date of Meeting:** November 12, 2012

Report Number: PDS-645-2012 **File:** 60.35.990 Vol. 2

Subject: Application to Remove Holding Provision from Zoning – 527A Glendale Avenue; Applicant: Upper Canada Consultants

Recommendation

That Council grant approval to remove the Holding (H) designation from the zoning for lands known as 527A Glendale Avenue; and

That the City Solicitor be directed to prepare the necessary by-law to give effect to Council's decision; and

Further, that the Clerk be directed to make the necessary notifications. FORTHWITH

Summary

The current Third Density Residential - Holding (R3-H) zone requires that certain conditions be met prior to the zoning taking effect. Those conditions have now been met. Staff is supportive of the removal of the Holding (H) designation.

Background

As part of the rezoning of this property in September of this year, the Region expressed some concern regarding the environmental integrity of the site. The Region's concerns were based on environmental issues regarding abutting lands to the east and potential impact on the site which might not have been detected as part of the Phase I Environmental Site Assessment completed for the site. The Holding provision was approved as part of the zoning amendment at the Region's request to ensure the applicant had addressed this potential impact.

The site specific zoning by-law requires that certain conditions be met prior to lifting the Holding (H) provision so that the underlying zoning can take effect. The condition is:

That Soil Mat Engineers and Consultants confirm the following:

- a) The results from the Ministry of Environment database search confirm the findings of the Phase I ESA for this site, dated April 12, 2012.

- b) The review of the ESA completed for the Victoria Meadows subdivision to the east of this site, does not alter the conclusions of the Phase I ESA for this site, dated April 12 2012.

In accordance with the Planning Act, the Holding (H) provision can be removed by Council, without any further public meeting, once these conditions have been met to the satisfaction of the City.

Report

Staff have received a request to remove the Holding (H) provision attached to the zoning for 527A Glendale Avenue (Appendix "1"). The lands are zoned Third Density Residential - Holding (R3-H) by amending By-law 2012-257 (Zone 7), which was passed by Council on September 12, 2012.

In correspondence to the City dated September 21, 2012, the applicant has submitted the results from the Ministry of Environment database search which relays the findings of the Phase I ESA for this site, dated April 12 2012. This documentation confirms the ESA for the Victoria Meadows subdivision to the east of this site does not alter the conclusions of the Phase I ESA for this site.

The Niagara Region had originally requested that the Holding provision be placed on the zoning for the property. The Region has reviewed the information and is satisfied that the requirements under By-law 2012-257 have been satisfied and that the Holding provision may be lifted.

No further public meeting is required prior to Council considering the lifting of the Holding (H) provision. The notice of Council's intent to remove the Holding (H) provision has been issued to the owner of the property as required by the Planning Act.

Staff have reviewed the request to remove the Holding (H) provision and advise that the conditions required in accordance with By-law 2012-257 have been satisfied with respect to 527A Glendale Avenue.

Financial Implications

Not Applicable.

Conclusion

Staff have reviewed the request to remove the Holding (H) provision and advise that the conditions required pursuant to By-law 2012-257 have been satisfied. Staff recommends that the Holding (H) designation be removed for lands municipally known as 527A Glendale Avenue as illustrated on Appendix "1".

Notification

It is in order to advise Jennifer Vida, Upper Canada Consultants, 261 Martindale Road, Unit 1, St. Catharines, ON, L2W 1A1.

Submitted by:

Judy Pihach, M.C.I.P., R.P.P.
Manager of Planning Services

Prepared by:

Jessica Button, M.C.I.P., R.P.P.
Planner I

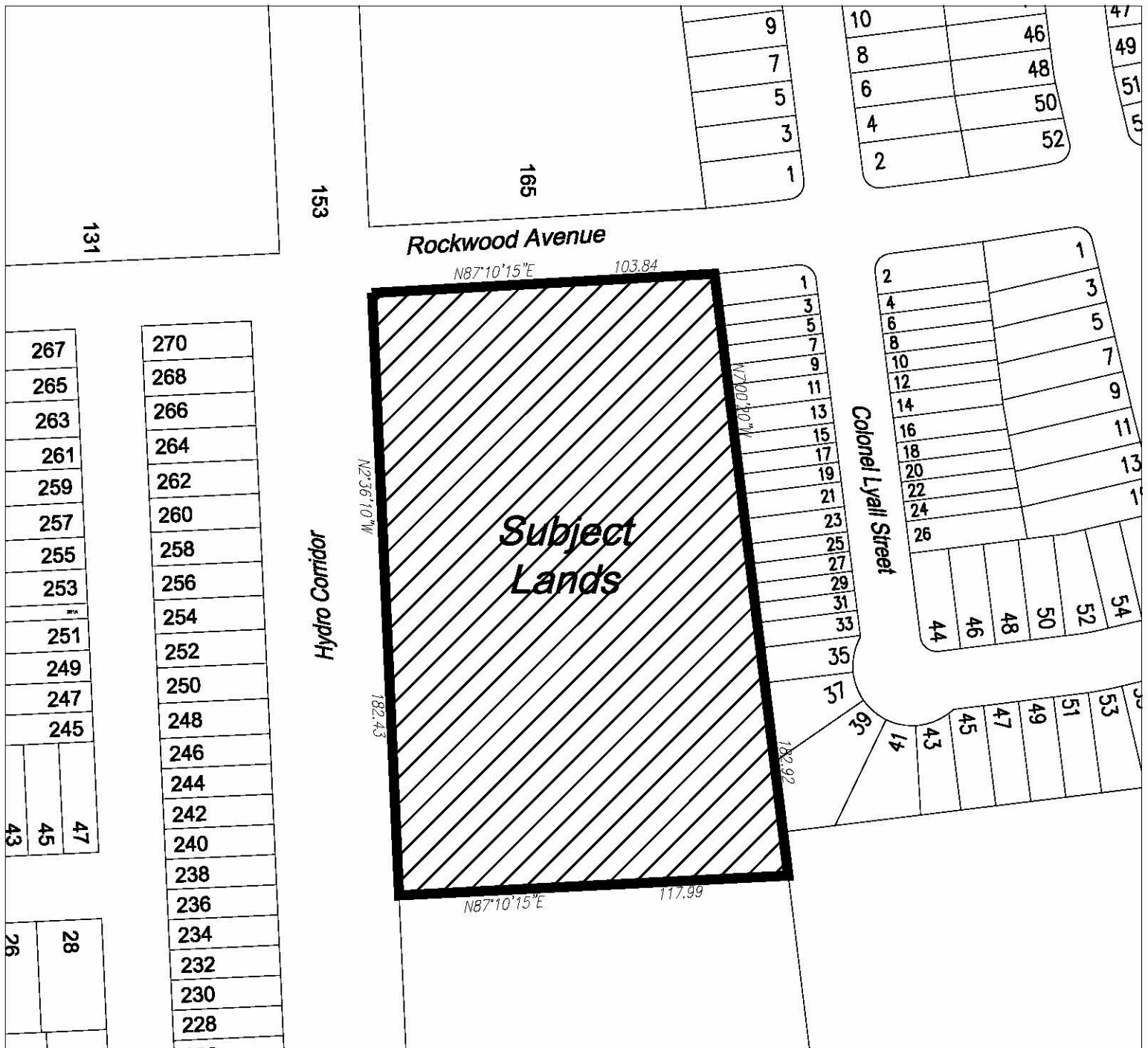
Approved by:

James N. Riddell, M.Pl., M.C.I.P., R.P.P.
Director of Planning and Development Services

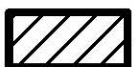
APPENDIX 1

Agenda Item 4.7

Location: 527A Glendale Avenue
File #: 60.35.990 Vol. 2



LOCATION PLAN



- Subject Lands (527A Glendale Ave)



Corporate Report

Report from Recreation & Community Services, Programs and Cultural Services

Date of Report: November 1, 2012 **Date of Meeting:** November 26, 2012

Report Number: RCS-651-2012 **File:** 35.60.86

Subject: Mayor's Advisory Committee for Black History – Update

Recommendation

That City Council approve the overall concept for the development of a Black History Interpretive Centre (MAC-BH) within the City of St. Catharines; and

That Council endorse the Committee's recommended vision statement for the proposed facility; and

That Council support the MAC-BH in continuing its role of investigating the feasibility of this undertaking; and

Further, that a request for funds to support a formal Feasibility Study be referred to the 2013 Budget Committee. FORTHWITH.

Summary

This report summarizes the activities of the Mayor's Advisory Committee for Black History (MAC-BH) and outlines recommendations for the next phase of this committee's work.

Background

On January 21, 2011, a staff report was brought forward with the recommendation to form a Black History Committee to investigate the feasibility of establishing a National Black History Museum in the City of St. Catharines. At that meeting, Council approved the establishment of the committee and the Terms of Reference to guide their work.

Committee membership was advertised and recruited and is composed of representatives from stakeholder groups, Recreation and Community Services (RCS) Staff, Council and community members. The inaugural meeting of the MAC-BH was held on August 11, 2011. The committee has met monthly since that time. The bulk of the committee's work has centered around investigating whether it is feasible to establish a Black History Interpretive Centre in St. Catharines. This

report will summarize that process and outline the committee's recommended course of action for council consideration.

Report

Committee membership has been inclusive and represents all the stakeholders

The MAC-BH was established to investigate the feasibility of establishing a National Black History Museum in St. Catharines. The Terms of Reference for this committee's work were amended by Council to add the option of an Interpretive Centre rather than a Museum as a feasible option. The committee membership represents a cross section of stakeholders as well as Council, RCS Staff and community. Stakeholder groups who are represented on the committee are as follows:

- BME Church / Salem Chapel
- Central Ontario Network for Black History
- Ontario Black History Society
- Zion Baptist Church
- City Council
- St. Catharines Museum Advisory Committee
- Community members

In addition to this, the committee has invited representatives from the Fergie Jenkins Museum to attend two of the meetings to provide comment on potential future partnership options.

Work of the committee has focused on establishing feasibility

The committee has met monthly since August 11, 2011 and has undertaken a feasibility process to determine whether there is sufficient interest and opportunity to establish a black history interpretive centre/museum within the City. The primary document used to guide the feasibility process is a discussion guide and workbook published by Museums Alberta. This comprehensive document takes the users through a series of questions relating to the process of opening a new museum or cultural facility. This includes the investigation of adequacy of community and financial support, visitation potential, community need, existing resources, and potential revenues.

The Committee spent a number of meetings discussing a vision for the proposed facility and its nature – i.e., museum versus interpretive centre. It was agreed by all members of the committee that an interpretive centre was the most appropriate option for the City of St. Catharines. The committee drafted a vision statement for this proposed facility as follows:

To interpret the history, experience and contributions of Canadians of African descent in Niagara, within North America, for the purpose of educating, engaging and inspiring future generations.

The committee agreed that in moving this project forward, the interpretive centre would need to be a place to tell the stories that are unique to our community – both St. Catharines and Niagara - and that this community must feel a sense of ownership in the facility and its vision for it to be a success.

A Black History interpretive centre is feasible

The committee's roles and responsibilities included seven (7) points:

1. To liaise with City Staff and City Council Representative appointed to the committee and advise Council when necessary.
2. To investigate the feasibility of establishing a National Black History Museum / Interpretive Centre within the City of St. Catharines.
3. To research and investigate the potential audience of such a facility.
4. If such a facility is feasible within the community, investigate the best location in the City of St. Catharines.
5. To investigate opportunities for funding to establish a National Black History Museum.
6. To investigate opportunities for on-going operating funding for a National Black History Museum.
7. To report to Council on the potential role of the City of St. Catharines in the establishment of a National Black History Museum within the community.

In the first phase of this work, which is comprised of points one through three, the committee has completed the first two points and has done some investigation of point three. In order for the MAC-BH to investigate the concept further, the committee requires council's endorsement of the work to date and a mandate to carry out phase 2 which includes points four through seven.

Most significantly, the committee has determined that it is feasible to establish a Black History interpretive centre within the City. There is adequate interest from stakeholders; a strong potential audience; and well developed community to make such a centre a feasible option as a new cultural facility within the city.

In the next phase of work, the committee will investigate more fully opportunities to bring the project to reality

The next phase of the committee's work will begin the more detailed investigation of potential audiences and funding opportunities related to opening an interpretive centre. A formal Feasibility Study will need to be undertaken by a third party which will look at the operating environment within which such a facility would exist, expected expenses, potential audiences, sources of revenue for both capital and operating and preferred locations within the community. This Study will serve the purpose of creating a roadmap for the City to bring this project to fruition in the future. In the meantime, MAC-BH will also investigate options for developing the project over a number of steps. This would create a graduated plan with realistic

milestones for building upon current successes in black history interpretation and working towards the final interpretive centre as envisioned by the plan.

Financial Implications

A formal feasibility study for this type of cultural facility will cost the City approximately \$50,000. This amount has been requested in the RCS 2013 operating budget submission.

Conclusion

The City of St. Catharines has continued to play a prominent role in African-Canadian history. The City has been a haven for settlers of African descent looking for a safe home from the founding of the community to the present day. The City's association with the Underground Railroad and prominent figures such as Harriet Tubman, Rev. Anthony Burns, and Richard Pierpoint underline the community's place as a hub for telling these significant stories of St. Catharines' past.

The development of a Black History Interpretive Centre in St. Catharines will provide a place for continued learning about this important part of our community's history and provide a venue for dialogue and education moving forward.

Submitted by:

Eugene Todd, Interim Manager, Programs and Cultural Services

Prepared by:

Kathleen Powell, Supervisor Historical Services / Curator

Approved by:

Rick Lane, R.D.M.R., Director Recreation and Community Services



Corporate Report

Report from Recreation & Community Services, Programs and Cultural Services

Date of Report: November 12, 2012 **Date of Meeting:** November 26, 2012

Report Number: RCS-652-2012 **File:** 35.60.74, 35.49.99

Subject: Recommendations for Funding through Cultural Investment Program

Recommendation

That Council approve the recommendations for the 2012 annual investment through the St. Catharines Cultural Investment Program; and

That Staff be directed to make the necessary notifications. FORTHWITH

Summary

This report is an overview of the Culture Committee's recommendations as they relate to the annual investment through the St. Catharines Cultural Investment Program (SCCIP). SCCIP has played a significant role in developing the local cultural sector, and continues to be an integral strategy in shaping readiness of the arts community for the future St. Catharines Performing Arts Centre.

Background

City Council approved the St. Catharines Cultural Investment Policy on February 16, 2004. The St. Catharines Cultural Investment Policy (SCCIP) "is designed to strengthen, build, and invest in the cultural community of the city in order to improve the spirit and quality of life for residents of St. Catharines." With a City staff liaison the policy is implemented through the St. Catharines Cultural Investment Program.

The total budget for 2012 is \$155,769. \$150,000 is included in the 2012 Recreation and Community Services budget from the Civic Project Fund and \$5,769 is from previously approved projects that were not completed.

A total of 25 applications were received by the August 31, 2012 deadline. The total amount requested through the three program streams was \$179,500. These streams are:

1. The Sustaining Program
2. The Cultural Development Program, and
3. The Culture Builds Community Program

Four additional investments were pre-approved by Council in 2011 as part of multi-year commitments through the Sustaining Program, as follows:

Organization	2012 Investment	2013 Investment
Chorus Niagara	\$ 8,000	
Essential Collective Theatre	\$10,000	
Niagara Artists Centre	\$23,500	
Primavera Concerts	\$ 4,000	\$4,500
Total pre-approved commitment for 2012	\$45,500	

Multi-year funding is approved by Council in principle, until budget is approved and the organization has submitted an interim report. Staff are recommending that the 2012 funds for the above organizations be released on a satisfactory review of these interim reports.

Report

The SCCIP Selection Committee is a sub-committee of the Culture Committee. Members reviewed the applications utilizing the evaluation criteria approved by Council in the St. Catharines Cultural Investment Policy. Their recommendations have been reviewed and approved by the Culture Committee and are presented below. Staff support the recommendations provided.

Funding for future years is approved in principle only, pending budget approval for that year.

Applicant	Request Amount	SCCIP Selection Committee Recommended Amount
Sustaining Program		
Carousel Players	\$26,000	\$22,800
Gallery Players of Niagara	6,000	5,225
Niagara Dance Company	10,000	7,125
Niagara Symphony Association	25,000	21,375
Suitcase in Point	25,000 for 3 years	17,100 in 2012 20,000 in 2013 20,000 in 2014
Sustaining Subtotal	\$92,000	\$73,625 (2012)

Applicant	Request Amount	SCCIP Selection Committee Recommended Amount
Cultural Development Program		
African Association of Niagara	3,200	1,000
Brock Film Group Productions	735	0
CRAM Gallery	7,000	4,000
Essential Collective Theatre	2,500	2,000
Flutes En Route!	3,000	1,500
Greenbelt Arts Collective	3,000	2,000
Next Company Theatre	6,000	2,500
Niagara Artists' Centre	10,000	0
Niagara Youth Orchestra	3,500	0
Primavera Concerts	2,900	0
Quest / Gallery 145	3,000	0
St. Catharines Art Association	4,500	2,000
St. Catharines Chamber Music Society	6,000	4,000
Cultural Development Subtotal	\$55,335	\$19,000
Culture Builds Community Program		
Carousel Players	5,000	3,000
Next Company Theatre	1,500	1,150
Niagara Vegfest	3,000	2,000
Pride Niagara	8,650	4,000
The Raft / Harvest Festival	3,000	2,000
Sheatre	4,015	2,000
YWCA Niagara	7,000	3,500
Culture Builds Community Subtotal	\$32,165	\$17,650
Summary of Recommendations		
2012 Budget	\$155,769	
Sustaining Program 2012	73,625	
Cultural Development Program	19,000	
Culture Builds Community Program	17,650	
Subtotal	110,275	
Sustaining Program Pre-approved	45,500	
Total 2012 Investment	\$155,775	

As well the Committee is recommending \$20,000 for 2013 and 2014 each for the Suitcase in Point multi-year Sustaining Program request.

SCCIP Selection Committee comments

The Committee had particular observations on each of the three programs and their applicants this year:

1. The new SCCIP program stream, Culture Builds Community, was well-received in its first year, with 7 applications that address a diversity of locally-based themes and neighbourhoods including projects that serve: youth, the Queenston St. neighbourhood, the local food movement and the Lesbian, Bisexual, Gay and Transgender community. Other projects in this program build community engagement with the Underground Railroad, the experiences of the local Arab community, homelessness and more. The committee felt it was important to support all these projects in the first year of the program.
2. Applicants to the Cultural Development Program received less per applicant than in previous years. In 2011 the average amount invested through this program was \$3,437.50. In 2012 it is \$2,206.25.
3. The Sustaining Program also saw cutbacks in order to accommodate as many grants to projects as possible. Every applicant to the Sustaining Program is being recommended for 5% less than they received in 2011. This across-the-boards reduction was seen as the fairest way to address the limited funds available. The Committee did note that all Sustaining Program applicants are future users of the St. Catharines Performing Arts Centre, and as such these reductions were not lightly made.

Financial Implications

There are no additional financial implications, as SCCIP funding for 2012 is included in the approved 2012 Recreation and Community Services budget through the Civic Project Fund.

Conclusion

SCCIP continues to be an important program for cultivating arts and cultural activity in the community, and growing the capacity of the arts sector. A total of 24 projects and organizations will receive investment in the 2012 program.

Notification

Recreation and Community Services staff will contact all applicants to inform them of Council's decisions with regard to the Cultural Investment Program.

Submitted by:

Eugene Todd, Interim Manager of Programs and Cultural Services

Prepared by:

Rebecca Cann, Cultural Planning Supervisor

Approved by:

Rick Lane, R.D.M.R., Director of Recreation and Community Services



Corporate Report

Report from Recreation & Community Services, Enterprise Services

Date of Report: November 1, 2012 **Date of Meeting:** November 26, 2012

Report Number: RCS-650-2012 **File:** 68.32.1

Subject: Revisions to Fee Assistance in Recreation Policy

Recommendation

That Council approve the proposed revisions to the Fee Assistance in Recreation Policy outlined in this report; and

That Council direct Staff to update the new rate schedule annually with the most current Low-Income Cut-offs issued by Statistics Canada. FORTHWITH

Summary

The Fee Assistance in Recreation program provides financial assistance to families living below the Low-Income Cut-offs before tax. The report contains recommended revisions to the policy that provide flexibility to families accessing the programs and adjustments to the rate schedule.

Background

In May 1997, Council approved the Fee Assistance in Recreation (FAIR) Policy in response to a recommendation in the Recreation Facilities Master Plan. The FAIR program allows the city to provide subsidies to the economically disadvantaged to enable them to participate in municipal leisure programs and activities.

The report recommended that staff report back to council in future to review the implications and cost impact of the subsidy program.

Report

Update from previous report

Statistics Canada, Census Tract data from 2006 indicates that 10.7% of families living in St. Catharines fall below the Low-Income Cut-offs (LICO) before taxes. In the past two years, there were approximately 45 participants per year accessing the FAIR program. This represents approximately 24 families in St. Catharines requesting assistance for programs. The value of discounts issued were approximately \$550 in 2011. To date, there has been approximately \$1860 in discounts issued for 2012.

Low Income Cut-offs updated annually

Staff require Council's approval to update the LICO annually using Statistics Canada data in the revised policy (Appendix "1"). This change will allow staff to accommodate families requiring assistance at the most current LICO within the FAIR program.

Flexibility in recreation opportunities

The current policy outlines that a family is eligible to select one program, per person, per session, up to four programs per year. The policy also outlines that a discount may be applied to programs or a membership pass to attend city run facilities.

The revised policy would eliminate the requirement of qualified participants to select one program per session. Families will still be offered four programs per person per year but they are not limited to one program per session.

The revised policy would also eliminate the choice of a discounted program or a discounted pass. Staff recommends encouraging families to purchase programs and passes at a discounted rate, if financially feasible, to promote family participation in recreation opportunities.

Staff recommends that the policy continue to be offered to all family members residing within the family household regardless of age.

Financial Implications

Two thousand dollars were allocated in the 2012 RCS operating budget to cover current requirements of subsidy funding for the Fee Assistance in Recreation Policy. Two thousand dollars is also proposed for the 2013 operating budget. There are no additional financial implications at this time.

Conclusion


The Fee Assistance in Recreation (FAIR) policy proposed revisions will continue to offer recreation opportunities for participation for St. Catharines families in need of assistance.

Submitted by:

Trish Cardwell,
Manager, Enterprise Services

Approved by:

Rick Lane R.D.M.R.
Director, Recreation and Community Services

	RECREATION & COMMUNITY SERVICES		
	ENTERPRISE SERVICES		
	CATEGORY:		POLICY #:
	SUBJECT:	Fee Assistance In Recreation (F.A.I.R.) Program	
	ISSUE DATE:	1997-05-05	REVISION DATE: 2012 DRAFT

Purpose:

Municipal recreation opportunities should be available to all residents. St. Catharines residents experiencing financial difficulty because of low income may request fee assistance.


To standardize the fee assistance process so that all residents requesting assistance are treated in a consistent, confidential and dignified manner.

Conditions:

1. Any St. Catharines resident who considers him/herself (his/her family) to be unable to pay the full registration fee can apply for subsidy.
2. Assistance is available for all recreation programs and memberships offered by the City of St. Catharines Recreation and Community Services Department.
3. Fifty percent (50%) discount on an individual pass for each member of the household or a family pass for up to one year.
4. Fifty percent (50%) discount on City of St. Catharines recreation programs for each family member to a maximum of four programs per person in the household in the calendar year.
5. The Rate Schedule outlining Low-income before tax cut-offs by Statistics Canada will be used to determine the eligibility for subsidy. The chart will be updated when Statistics Canada releases new Low-Income cut-off information.

Family Size	Before-tax Low – Income Cut-offs (LICOs), 2010
1	\$19,496
2	\$24,269
3	\$29,839
4	\$36,226
5	\$41,086
6	\$46,339
7+	\$51,591

Source: Statistics Canada Website at
<http://www.statcan.gc.ca/pub/75f0002m/2011002/tbl/tbl02-eng.htm>

	RECREATION & COMMUNITY SERVICES		
	ENTERPRISE SERVICES		
	CATEGORY:		POLICY #:
	SUBJECT:	Fee Assistance In Recreation (F.A.I.R.) Program	
	ISSUE DATE:	1997-05-05	REVISION DATE: 2012 DRAFT

Process:

1. A fee assistance application form must be completed annually to determine eligibility.
2. Proof of residence in St. Catharines must be included such as copy of property tax bill, driver's license, or utility bill.
3. Applicants must also include a copy of most recent Notice of Assessment from the Canada Revenue Agency or proof of receipt of Ontario Works or Ontario Disability Support Program. Confidentiality will be maintained.
4. Assistance should be requested and approved prior to the program start date. After program commencement, admission will only be permitted if openings are available and the addition does not disrupt the session.
5. Applications will be reviewed and approved by Manager of Enterprise Services or his/her designate.
6. A letter of notification will be sent to the family once approved.
7. The family's account will be updated in the program registration software granting them a fifty percent discount for the calendar year allowing them to register online or in person.
8. The family must reapply for the F.A.I.R. program after the approved twelve (12) month period has expired.

Public Awareness:

Information about the existence of the Fee Assistance in Recreation Program will be printed in the bi annual Leisure Guide and posted on the city's website. Application forms will be available online or at various recreation customer service centres.



Corporate Report

Report from Transportation & Environmental Services, Engineering and Construction

Date of Report: November 9, 2012 **Date of Meeting:** November 26, 2012

Report Number: TES-653-2012 **File:** 18.20.196

Subject: QEW Widening Project – Update

Recommendation

That Council direct staff to release the final payment for the Ministry of Finance of \$5,215,771.83 for the City's share of costs associated with the QEW Widening project; and

That the additional funding of \$264,662.17 be funded from the Federal Gas Tax Program. FORTHWITH

Background

After several years of negotiation, on November 23, 2009, Council approved a cost sharing agreement with the Ministry of Transportation of Ontario (MTO) for the inclusion of various City works to be constructed within the Ministry's QEW widening construction contract. At that time staff reported that final costs were anticipated to exceed the amount stated in the agreement as staff were aware that tendered unit costs exceeded the estimated unit costs and a number of substantial change orders had been issued and approved during the course of construction to date. The City works in the cost sharing agreement included replacement of three watermain crossings under the highway, one new watermain crossing of the highway, a share of the structure costs for extra wide sidewalks on bridges over the highway and at the Geneva Street and Welland Avenue underpasses, and various road and drainage improvements along most of the City service roads parallel to the highway.

Starting in 2008, funds were annually approved in the Federal Gas Tax program of several Capital Budgets to fund these improvements.

The Ministry of Transportation awarded the construction contract MTO 2007-2027 to Holcim (Canada) Inc., o/a Dufferin Construction Company, in 2007. Construction was initiated in April 2007 and substantially complete in June 2011.

Report

Prior to issuance of a final invoice by MTO, City staff reviewed calculations prepared by Ministry staff and their contract administrator Highway Construction

Inspection Ltd. for the City's final share of cost. The final invoice amount is anticipated to be \$6,280,050.63 which exceeds the estimated amount in the cost sharing agreement and the approved budget funding.

Several reasons for the increased costs are detailed below.

The tendered cost of all the bridge structures was substantially higher than originally estimated. During construction, additional difficulties were encountered that further increased the cost of those structures. Because the City's share of costs is paid on a percentage of the total cost of each structure, any extra costs which increased the total cost of the bridge or underpass also increased the City's share of costs. The table Appendix "1" summarizes the cost of sidewalks at each structure.

On July 20, 2007, Council approved deletion of portions of Meadowvale Drive from the MTO contract in order to allow another contractor to install storm sewers, sidewalks on the north side rather than the south side, and restore the roadway to base course asphalt immediately after installation of the sanitary sewers. However, as a result of these deletions, some extra costs were still incurred by Dufferin. One extra was for additional asphalt padding to match the temporary south shoulder elevations to new curbs on the south side. MTO also authorized Dufferin be paid for underruns on a couple of the storm sewer pipe size quantities which resulted from the deletion of the storm sewer on Meadowvale. The total amount of the extras and underruns was \$40,423.15.

Another large extra was incurred when an existing sanitary sewer in the vicinity of the abandoned portion of Dunlop Drive and the Niagara Street off ramp was discovered to be on the highway side of the proposed noise wall. The costs of the sanitary sewer relocation were cost shared 50 / 50 with MTO resulting in a City share of \$45,250.

Other notable change orders include installation of a short retaining wall on Dunlop Drive at the rear of several Spruce Street properties, additional grading on Mohawk Drive and Dieppe Road to eliminate an asphalt boulevard, revised grading along McCalla Drive, and revised watermain connection details at Grantham Avenue.

Finally, there were increases to overhead charges for contract administration, inspection and financial administrative fees which were based on total construction costs. Consequently, the total amount of these charges is higher than in the original cost estimate.

Financial Implications

Previous funding of \$6,015,388.46 for the City's share of this project was funded from the water budget and the Federal Gas Tax program. The final invoice from the province is anticipated to be \$6,280,050.63. The province has advised no Tax (GST or HST) will be charged.

This leaves a shortfall of \$264,662.17. The City Treasurer advises there are sufficient funds in the Federal Gas Tax Program to cover this shortfall from efficiencies in other gas tax projects.

Submitted and Prepared by:

C.C. Adams, P. Eng.
Manager of Engineering and Construction

Approved by:

S. Lawson, P.Eng.
Director, Transportation and Environmental Services

QEW Widening Contract

Structure costs.

Structure	% City share of structure	City's Share of Final Invoice	Estimate in cost sharing agreement	Increased Costs	change orders	change due to tender price
Martindale Road Underpass	0	\$ -	\$ -	\$ -	\$ -	\$ -
Ontario Street Underpass	1.5	\$ 46,798.67	\$ 25,891.00	\$ 20,907.67	\$ 7,563.46	\$ 13,344.21
Lake Street Underpass	6.9	\$ 651,291.26	\$ 486,658.00	\$164,633.26	\$46,750.33	\$117,882.93
Geneva Street Overpass	7.4	\$ 409,139.36	\$ 264,633.00	\$144,506.36	\$ 558.79	\$143,947.57
Niagara Street Underpass	0	\$ -	\$ -	\$ -	\$ -	\$ -
Welland Avenue Overpass	8.2	\$ 622,131.20	\$ 388,486.00	\$233,645.20	\$30,330.82	\$203,314.37
Total bridge structure costs		\$1,729,360.48	\$1,165,668.00	\$563,692.48	\$85,203.40	\$478,489.08



Corporate Report

Report from Chief Administration Office, Administration

Date of Report: November 14, 2012 **Date of Meeting:** November 26, 2012

Report Number: CAO-657-2012 **File:** 35.10.10

Subject: Updates to Niagara District Airport Funding Agreement

Recommendation

That Council approve the changes to the Joint Municipal Services Board Agreement governing the maintenance and operation of the Niagara District Airport and direct staff to update the agreement with the City of Niagara Falls and the Town of Niagara-on-the-Lake; and

That the City Solicitor be directed to prepared the necessary by-law. FORTHWITH

Summary

With the departure of the City of Thorold as funding municipality of the Niagara District Airport, the joint municipal service agreement which governs the maintenance and operation of the airport requires updating.

In addition to changing the agreement to reflect Thorold's departure, additional changes have been made. These changes will clarify the roles of both the commission and the funding municipalities, and will ensure perspectives of the funding municipalities are better reflected in the decisions of the commission.

Background

The Niagara Airport Commission was established in 1959 to operate and maintain the Niagara District Airport, on behalf of neighbouring municipalities Niagara-on-the-Lake, Niagara Falls, St. Catharines and Thorold. This arrangement is part of a formal joint municipal services agreement signed by each of the funding municipalities and reviewed regularly.

Given the agreement has expired and the fact that the City of Thorold is no longer a funding municipality, an updated agreement is required.

The mayors and staff from Niagara-on-the-Lake, Niagara Falls and St. Catharines recently met to discuss the agreement and concur with the proposed changes outlined in this report.

Report**Commission reduced to nine**

With withdrawal of support from the airport, a member of Thorold City Council will no longer be appointed to the Niagara District Airport Commission nor will there be a member at large appointed to the commission from Thorold. This will reduce membership by two, from 11 to 9 people.

The new commission will include one member of council for each funding municipality and six members at large: one for Niagara-on-the-Lake, two for Niagara Falls and three for St. Catharines.

Selection of the members at large will be done through a nominating committee, which will include the council representatives on the commission and members of the existing Airport Liaison Committee (ALC). The appointment of members will continue to be done by each council, as is past practice.

New makeup for liaison committee

The ALC will be made up of the mayors and chief administrative officers of each of the funding municipalities. Unlike the previous committee makeup, the ALC will no longer include the commission chairman.

The ALC will meet at least twice each year, with one of the required meetings dealing with strategic business planning and annual budgets. As part of its role in serving as a resource for the commission, the ALC will provide interpretations of the joint municipal service board agreement to the commission when required.

Budget changes limited to \$25,000

The updated agreement also provides clarity regarding changes to the airport's budget. Specifically the commission can approve changes up to \$25,000 which do not result in a deficit, with notice being provided to the ALC. Capital expenditures must be included in the commission's annual budget or receive unanimous approval from the three funding municipalities.

As in previous agreements, the commission must appoint an auditor at its first meeting of the year; however under the new agreement the auditor must be the same as that of the municipality who contributes the largest portion to the operation of the airport.

Airport to receive payments twice a year

Currently, the funding municipalities provide funding to the airport in four equal payments on the first of each January, April, July, and October. The updated agreement will change this schedule to two payments annually, representing 50 per cent of the amount owing, on both January 1 and July 1.

This change will not increase the amount paid to the airport but will assist it in managing cash flow throughout the year.

Financial Implications

There are no financial implications to the Corporation of the City of St. Catharines as a result of the recommendations of this report.

Conclusion

The municipalities of Niagara-on-the-Lake, Niagara Falls and St. Catharines recognize the importance and value of the Niagara District Airport. For this reason each has agreed to continue to financially support its operations.

The recommended changes to the joint municipal service agreement will clarify the roles of both the commission and the funding municipalities, and will ensure perspectives of the funding municipalities are better reflected in the decisions of the commission.

Submitted by:

Colin Briggs, CAO

Prepared by:

Cindy Upshall

Approved by:

Colin Briggs, CAO



Corporate Report

Report from Planning & Development Services, Implementation

Date of Report: November 13, 2012 **Date of Meeting:** November 26 2012

Report Number: PDS-649-2012 **File:** 60.35.11 Vol. C

Subject: Public Input Initiatives for the New Zoning By-law

Recommendation

That Council receive for information the report from Planning and Development Services, dated November 13, 2012, regarding public input initiatives for presenting the new draft comprehensive zoning by-law. FORTHWITH

Background

Planning and Development Services staff are preparing a new zoning by-law to replace the 11 different zoning by-laws currently in effect in the City. A draft of the zoning by-law will be presented to Council in March 2013.

Report

Public input is vital and valuable to the drafting of a new zoning by-law. Staff consider public input *prior to* the completion of a draft zoning by-law a valuable exercise to assess public concerns and address those matters as early in the process as possible. To that end, staff is undertaking a number of initiatives to engage the public, generate discussion and increase the awareness and understanding of zoning issues by both staff and the public. A number of social media and publication releases together with postings on the City's website are intended in the next few weeks. Examples include a Facebook page, a communications piece in the December issue of the Garden City Current and postings on the City's website designed to trigger public engagement. Staff will use the public comments and discussion to guide the drafting of the zoning by-law, to be presented to Council in March 2013.

After the draft of the zoning by-law has been completed and presented to Council, a series of neighborhood open houses are scheduled for Spring 2013 to present and discuss the draft zoning by-law with the public. A second round of neighbourhood open houses is scheduled for the fall of 2013 to report back to the public on the concerns raised earlier and to address any outstanding matters. The legislated public meeting required under the Planning Act is intended for October, 2013 and subsequent adoption by Council before the end of the year.

Financial Implications

Internal staff resources are to be used in launching these initiatives. Any additional costs will be absorbed by funds already approved by Council for the new zoning by-law.

Conclusion

The engagement of the public early in the drafting on a new zoning by-law is critical to successfully identifying areas of public concern. The upcoming public engagement opportunities are intended to provide guidance to staff *prior to* finalizing various permissions and regulations in the new zoning by-law.

Submitted and Prepared by:

Judy Pihach, M.C.I.P., R.P.P.
Manager of Planning Services

Approved by:

James N. Riddell, M.Pl., M.C.I.P., R.P.P.
Director of Planning and Development Services



Corporate Report

Report from Corporate Support Services, Clerks

Date of Report: November 15, 2012 **Date of Meeting:** November 26, 2012

Report Number: CSS-658-2012 **File:** 10.13.18

Subject: Appointments to the Mayor's Youth Advisory Committee

Recommendation

That Council appoint the following 16 members to participate in the Mayor's Youth Advisory Committee:

Ashleigh Shadadert	Jielin Lu
Cara Dinall	Justine Mambella
Daniel Phillipson	Kiera Robinson
Elizabeth Martin	Kurtis Hubert
Faye Campbell	Mia, Mambella
Grant Leemet	Peter Malik
Ignatiy Kuznyetsov	Rosie DiMatteo
Shabana Jamani	Trystan Landry; and

That staff advise the Mayor's Youth Advisory Committee of these appointments.
FORTHWITH

Summary

This report is requesting that Council appoint new members to the Mayor's Youth Advisory Committee.

Background

The formation of the Mayor's Youth Advisory Committee was initiated in 1998 and was dissolved for a period of time but was reinstated in January 2006.

The committee has struggled with membership since its inception due to various activities, family obligations and educational commitments of the youth within our community.

Report

The purpose of the Mayor's Youth Advisory Committee is to obtain a perspective of a cross-section of young people within our community, ensuring they are informed

and active in municipal events, issues and activities. It is felt that the issues across the schools were unique and different and should be represented.

With this purpose in mind, Recreation and Community Services, in conjunction with Corporate Support Services, initiated a rigorous recruitment that was followed by an overwhelming response.

After the 2010 Municipal Election, the Committee was comprised of 17 members. Three of those members, Andrew Park, Michael Dover and Vincent Atallah remain on the Committee, however will soon go on to pursue their perspective career choices. Currently, there are vacancies for 14 members. Recreation and Community Services is requesting that all 16 applicants be appointed at this time.

No changes to the Terms of Reference need to be made to accommodate this request.

Notification

It is in order to notify all applicants.

Submitted by:

Bonnie Nistico-Dunk, City Clerk

Prepared by:

Carol Coull, Committee Coordinator

Approved by:

Dan Carnegie, Deputy CAO/Director Corporate Support Services



Corporate Report

Report from Corporate Support Services, Clerks

Date of Report: November 16, 2012 **Date of Meeting:** November 26, 2012

Report Number: CSS-661-2012 **File:** 35.60.99

Subject: Council Correspondence

Recommendation

That Council receive and file the items listed below, as attached; and

That Council receive and file additional correspondence distributed for the meeting held November 26, 2012. FORTHWITH

Report

Corporate Support Services – Clerks is submitting for the approval of Council, correspondence received during the period of November 3, 2012 to November 16, 2012.

- 1) Planning and Development Services, Building and Development; Re: Building Permit Statistics for October 20, 2012
- 2) Local Authority Services Ltd.; Re: 2012 Connections Communication
- 3) Niagara Region; Re: Contraband Tobacco Resolution
- 4) Committee of Adjustment; Re: Notices of Hearing for November 21, 2012

Prepared by:

Deanna Haine

Approved by:

Bonnie Nistico-Dunk



THE CORPORATION OF THE
CITY OF ST. CATHARINES

www.stcatharines.ca

PO Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2
Tel : 905.688.5600 | Fax: 905.682.3631
TTY: 905.688.4TTY (4889)

PLANNING AND DEVELOPMENT SERVICES
Building and Development
Building Permit Statistics

To: His Worship the Mayor and Members of Council

Re: Building Activity Statistics for the Month of October 2012

MONTH	NO. BUILDING PERMITS	NO. DEMOLITION PERMITS	NO. SIGN PERMITS	NO. PLUMBING ONLY PERMITS	EST. VALUE OF CONSTRUCTION	NO. NEW DWELLING UNITS
Jan.	47	6	28	25	\$4,147,025	15
Feb.	48	5	37	11	\$4,138,542	4
March	63	8	37	27	\$7,434,781	10
April	79	13	38	19	\$5,849,841	13
May	85	17	26	18	\$5,694,943	6
June	86	8	51	21	\$9,716,490	13
July	81	8	16	24	\$13,714,297	10
August	72	10	50	21	\$7,700,865	13
Sept.	62	4	33	23	\$8,944,865	61
Oct.	78	16	28	33	\$17,840,230	88
TOTAL	701	95	344	222	\$85,181,879	233

MAJOR BUILDING PROJECTS OVER \$250,000 for the Month of October 2012 (excluding single and two dwelling units)

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> * Construct New 60-Unit Seniors Residence
141 Vansickle Road
\$9,500,000 * Construct New Office Building
With 5 Residential Units - 2nd Floor
411 Lake Street
\$800,000 * Install Elevator and Alter Interior
Horizon Utilities
340 Vansickle Road
\$350,000 | <ul style="list-style-type: none"> * 7-Unit Row House
16 Woodburn Avenue
\$1,127,000 * Balcony Repairs - 151 Units
165 Ontario Street
\$404,000 * Install Photovoltaic Panels
55 Oakdale Avenue
\$600,000 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Re: Building Activity Statistics for the Month of October 2011

MONTH	NO. BUILDING PERMITS	NO. DEMOLITION PERMITS	NO. SIGN PERMITS	NO. PLUMBING ONLY PERMITS	EST. VALUE OF CONSTRUCTION	NO. NEW DWELLING UNITS
Jan.	34	2	32	12	\$8,088,830	7
Feb.	41	2	25	12	\$2,334,250	7
March	43	2	27	12	\$5,131,119	3
Apr	70	8	44	23	\$3,970,714	5
May	78	9	38	22	\$23,051,066	4
June	92	6	30	17	\$6,499,200	8
July	83	13	23	14	\$11,422,732	48
August	88	12	38	15	\$7,640,120	17
Sept.	77	7	39	43	\$7,780,295	15
Oct.	53	2	32	16	\$6,625,400	7
TOTAL	659	63	328	186	\$82,543,726	121

Brian Thiessen, M.A.A.T.O., C.B.C.O.

Chief Building Inspector

Page 139 of 151

Time is running out!

UPCOMING DEADLINES:

Energy Consumption Reports due July 1, 2013
Energy Conservation Report due 2014.

WILL YOU MEET THESE DEADLINES? OR

WILL YOU FALL SHORT OF YOUR MUNICIPAL ENERGY GOALS?

Eight months may seem like a long time...

but with the research, discussions, decisions and more that need to be in place prior to the report time will fly by. Don't fail to report on time and accurately.

DON'T KNOW WHERE TO START?

The 2012 Connections Energy Symposium will:

- help you understand Reg 397/11 under the Green Energy Act;
 - a concurrent session dedicated to the regulations and your requirements for reporting is scheduled for the afternoon.
- get you the tools you need to build the report;
 - learn about LAS products such as the Energy Planning Tool (EPT) and the Energy Management Tool (EPT) that can help you reach your energy conservation and management needs
- introduce you to important resources;
 - the Symposium looks at industry incentive programs, FREE OF CHARGE energy consultants and more...

Register Today!

Date: December 6, 2012

Location: Sheraton Toronto Airport Hotel & Conference Centre 801 Dixon Road

Hotel reservations: Reservations can be made directly with Sheraton Reservations at 1.800.325-3535 quoting code AML06A. The room rate is \$143 per night for a traditional room.

Space is limited at the Connections Energy Symposium. Last year was a record sell out - don't miss out get your registration in today. Look for more details on all the sessions on our site in additional mailings shortly. Register online at www.las.on.ca or

using the attached form.





SHERATON TORONTO Airport
801 DIXON ROAD
DECEMBER 6, 2012

CONNECTIONS ENERGY SYMPOSIUM REGISTRATION

Mail with payment or fax to 416.971.6191 or register online at www.amo.on.ca

Energy policy and programming in Ontario is never boring. 2012 has certainly been no exception and many other changes look to have an impact in 2013. Connections aims to equip municipal, utility, and other broader public sector partners with the information and tools they need to comply with regulatory obligations, avoid cost increases, save money and protect the environment. Cost-saving measures, leading and cutting-edge technologies, and ideas for consideration will be presented at the 2012 Connections Energy Symposium on December 6 at the Sheraton Toronto Airport Hotel. Feed your need to learn and **spark change**.

First Name _____ Last Name _____
 Title _____
 Municipality/Organization _____
 Mailing Address _____
 City _____ Province _____
 Postal Code _____ E-mail _____
 Phone _____ Fax _____
 Special Requirements (dietary, health, other...) _____

Conference Registration Fee: fees below are subject to a 13% HST charge.

	Regular Rate	
	After October 19, 2012	
	MEMBER	NON-MEMBER*
Symposium Full Rate	\$ 240	\$ 265

*Non-member rate includes Provincial and Federal Government.

Payment must be made in full prior to the conference. Please note the Conference Organizer's reserve the right to refuse entry to any delegate as it deems fit.

Payment Summary: Registration Fee \$ _____ + 13% HST = \$ _____

<input type="checkbox"/> Cheque payable to: Local Authority Services Limited 200 University Avenue, Suite 801 Toronto, ON., M5H 3C6	<input type="checkbox"/> Mastercard		<input type="checkbox"/> Visa
	Card #		
	Name on Card		
	Expiry Date		
	Signature		
<p align="center">Cancellation Policy: Cancellations must be made in writing and received by AMO no later than November 2, 2012. An administration fee of \$ 75.00 + 13% HST (\$84.75) will apply. Cancellations received after November 2, 2012 will not be refunded.</p>			

We will be presenting an interactive panel at the Symposium, to assist us in the preparation of this could you please answer the following questions:

What specific project, policy, or program that you have undertaken has been the most successful? _____

What specific project, policy, or program would you like to learn more about? _____

DISTRIBUTION

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NOV 05 2012
CITY CLERK'S OFFICE
ST. CATHARINES, ONTARIO

October 30, 2012

Ms. Bonnie Nistico-Dunk
City Clerk
City of St. Catharines
PO Box 3012
St. Catharines, Ontario
L2R 7C2

CL 14-2012, October 25, 2012
PHSS 13-2012, October 16, 2012
Resolution – Contraband Tobacco

Regional Council, at its meeting of October 25, 2012, approved the following recommendation of its Public Health and Social Services Committee:

"Resolution – Contraband Tobacco"

WHEREAS Contraband tobacco has negative public consequences and impacts such as unrestricted youth access to tobacco products, and an increase in criminal activity; and

WHEREAS contraband tobacco products are easily accessible in our community; and

WHEREAS small businesses are sometimes forced to close because of the sale of contraband tobacco; and

WHEREAS small business in our community and government in general stand to benefit from the institution of tougher restrictions on contraband tobacco;

THEREFORE be it resolved that this Council request the Chair of Niagara Regional Council write a letter to the Ontario Minister of Finance in support of the Ontario Government's most recent Budget commitments to eradicate contraband tobacco through the implementation of additional regulatory, enforcement and other provisions in Bill 186 and amendments to the Tobacco Tax Act. Particularly, in support of measures such as:

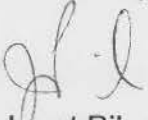
- increased fines for those convicted of offenses related to contraband tobacco;
- more authority for law enforcement officials with respect to: forfeiture of items seized, and impounding of vehicles;
- drawing on the best practices of other jurisdictions and working collaboratively with the federal government and other jurisdictions to enhance contraband tobacco control through joint enforcement efforts; and

That the provincial government be encouraged to continue to strengthen their strategies to address the manufacture and supply of contraband tobacco and maintain their commitment to introduce amendments to implement these measures; and

That surrounding municipalities be made aware of the actions taken by this Council to address the concerns presented by contraband tobacco.”

If you require further information on this matter, please contact Dr. Valerie Jaeger, Medical Officer of Health at (905) 688-3762, ext. 7366.

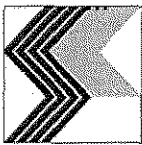
Yours truly,



Janet Pilon

Acting Regional Clerk

Cc: Dr. V. Jaeger, Medical Officer of Health



COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

NOTICE OF HEARING

FILE NO. 60.81.4737
SUBMISSION NO. A-92/12

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for minor variance on behalf of:

CHRISTOPHER FURNIVAL

Notice is hereby given that an application for minor variance under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

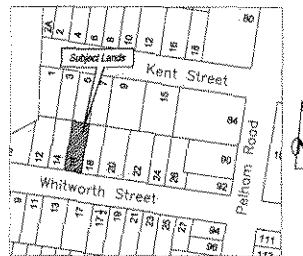
DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

16 WHITWORTH STREET

The subject parcel being described as Lot 804, Plan 94 is located on the north side of Whitworth Street, west of Pelham Road.



Application A-92/12 is made pertaining to City of St. Catharines By-law 64-270 as amended for the following:

1. A reduction in minimum side yard setback from 3 feet to 1.5 feet.
2. A reduction in minimum front yard setback from 53 feet from centreline of Whitworth St. to 49 feet.
3. An increase in maximum coverage for accessory structures from 10% of lot area to 10.3%.

The variances are requested for a proposed rear addition to the existing single detached dwelling with detached garage.

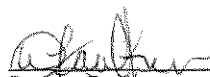
This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to an application, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

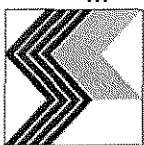
Forward written submissions and requests for a copy of the Notice of Decision to Darlene Faulkner, Secretary-Treasurer, Committee of Adjustment, City Hall, P.O. Box 3012, 50 Church St., St. Catharines, ON, L2R 7C2.

The applicant or the agent of the applicant MUST be present at the hearing. Take notice that if you do not attend this hearing or make a written submission the Committee may proceed in your absence and you will not be entitled to any further notice in the proceedings.

Note: Other applications will be heard at this hearing. The order of the agenda can be obtained 1 day prior to the hearing from the Planning Services Department. For additional information, contact the undersigned during normal business hours; 8:30 am to 4:30 pm Monday to Friday.

Date of Mailing: Tuesday, November 6, 2012


Darlene Faulkner
Secretary-Treasurer
Telephone: (905)688-5600, Ext. 1715
Fax No: (905)688-5873
TTY Phone: (905)688-4889



COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

NOTICE OF HEARING

FILE NO. 60.81.4738
SUBMISSION NO. A-93/12

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for minor variance on behalf of:

RANDALL & LAURA SCOTT

Notice is hereby given that an application for minor variance under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

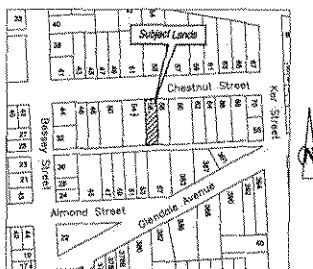
DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

56 CHESTNUT STREET

The subject parcel being described as Part of Lot 324, Corporation Plan 6 is located on the south side of Chestnut Street, east of Hartzel Road.



Application A-93/12 is made pertaining to City of St. Catharines By-law 62-86 as amended for the following:

1. A reduction in minimum front yard setback from 6 m to 3.19 m.
2. A reduction in minimum westerly side yard setback from 1.2 m to 0.87 m.
3. A reduction in minimum setback for accessory structures to a lot line from 0.6 m to .254 m.

The variances are requested to convert the existing single detached dwelling to a two-unit dwelling.

This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to an application, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

Forward written submissions and requests for a copy of the Notice of Decision to Darlene Faulkner, Secretary-Treasurer, Committee of Adjustment, City Hall, P.O. Box 3012, 50 Church St., St. Catharines, ON, L2R 7C2.

The applicant or the agent of the applicant **MUST** be present at the hearing. Take notice that if you do not attend this hearing or make a written submission the Committee may proceed in your absence and you will not be entitled to any further notice in the proceedings.

Note: Other applications will be heard at this hearing. The order of the agenda can be obtained 1 day prior to the hearing from the Planning Services Department. For additional information, contact the undersigned during normal business hours; 8:30 am to 4:30 pm Monday to Friday.

Date of Mailing: Tuesday, November 6, 2012

Darlene Faulkner
Secretary-Treasurer

Telephone: (905)688-5600, Ext. 1715
Fax No: (905)688-5873
TTY Phone: (905)688-4889



COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Phone: 905-688-5600, Ext 1715
TTY: 905-688-4889
Fax: 905-688-5873

NOTICE OF HEARING

FILE NO. 60.84.1874
SUBMISSION NO. B-24/12SC

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for consent on behalf of:

MARJORIE SUMMERS & DAVID BLUNDELL

Notice is hereby given that an application for consent under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

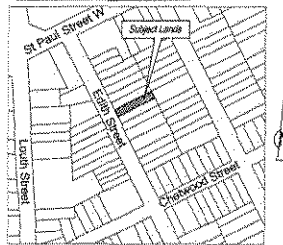
DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

15 EDITH STREET

The subject parcel being described as Lot 1607, Corporation Plan 2 is located on the east side of Edith Street, south of St. Paul Street West.



Application B-24/12SC is made for consent to establish an easement in perpetuity over 39 m² of land (Part 2 on the submitted sketch) for the benefit of the southerly abutting property known as 17 Edith Street. A 439 m² remnant parcel (Parts 1 & 2) with the existing single detached dwelling will be retained. Together with application B-25/12SC, the applications will result in establishing a mutual driveway for ingress and egress purposes between the properties.

This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to a provisional consent, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

Forward written submissions and requests for a copy of the Notice of Decision to Darlene Faulkner, Secretary-Treasurer, Committee of Adjustment, City Hall, P.O. Box 3012, 50 Church St., St. Catharines, ON, L2R 7C2.

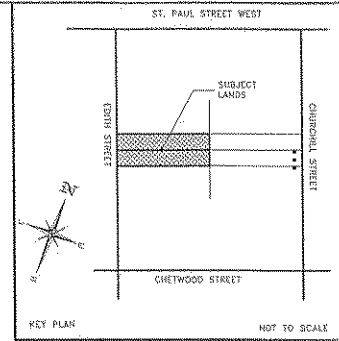
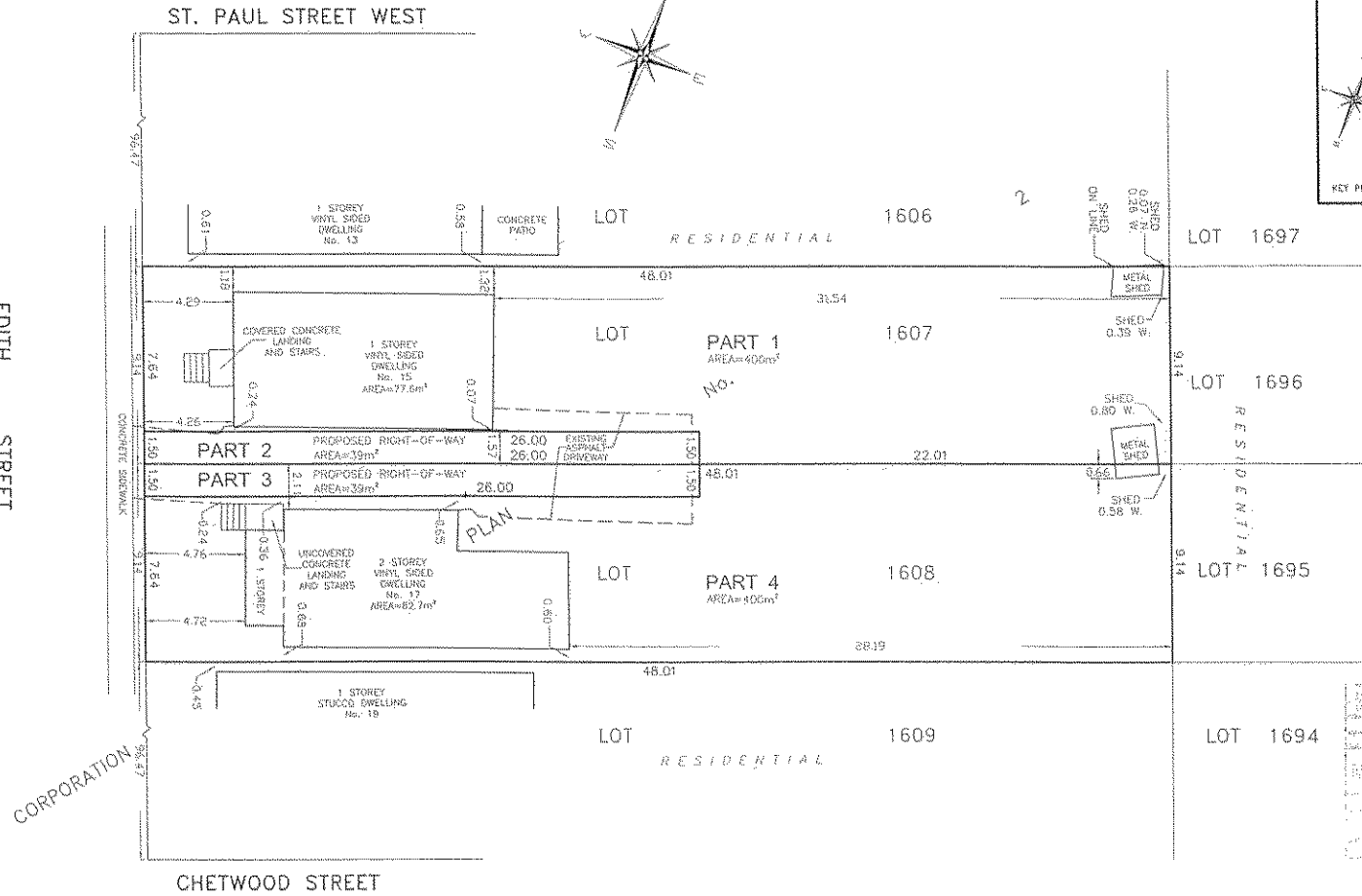
The applicant or the agent of the applicant **MUST** be present at the hearing. Take notice that if you do not attend this hearing or make a written submission the Committee may proceed in your absence and you will not be entitled to any further notice in the proceedings.

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Date of Mailing: Tuesday, November 6, 2012

Darlene Faulkner
Secretary-Treasurer
Telephone: (905) 688-5600, Ext. 1715
Fax No. (905) 688-5873
TTY Phone: (905) 688-4889

SKETCH TO SHOW
 LOTS 1607, AND 1608
 CORPORATION PLAN No. 2
 CITY OF ST. CATHARINES
 REGIONAL MUNICIPALITY OF NIAGARA
 SCALE : 1 : 200m



METRIC NOTE

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

NOTE

THIS SKETCH IS INTENDED FOR USE OF THE COMMITTEE OF ADJUSTMENT ONLY. MEASUREMENTS MAY VARY UPON FIELD SURVEY.

William A. Mascoe
 WILLIAM A. MASCOE
 ONTARIO LAND SURVEYOR

WILLIAM A. MASCOE
 SURVEYING LTD.
 48 EASTCHESTER AVENUE
 ST. CATHARINES, ONT.
 DATE: OCTOBER 10, 2012
 FILE: 9742



COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Phone: 905-688-5600, Ext 1715
TTY: 905-688-4889
Fax: 905-688-5873

NOTICE OF HEARING

FILE NO. 60.84.1875
SUBMISSION NO. B-25/12SC

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for consent on behalf of:

MARJORIE SUMMERS

Notice is hereby given that an application for consent under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

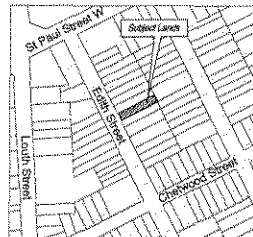
DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

17 EDITH STREET

The subject parcel being described as Lot 1608, Corporation Plan 2 is located on the east side of Edith Street, south of St. Paul Street West.



Application B-25/12SC is made for consent to establish an easement in perpetuity over 39 m² of land (Part 3 on the submitted sketch) for the benefit of the northerly abutting property known as 15 Edith Street. A 439 m² remnant parcel (Parts 3 & 4) with the existing single detached dwelling will be retained. Together with application B-24/12SC, the applications will result in establishing a mutual driveway for ingress and egress purposes between the properties.

This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to a provisional consent, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

Forward written submissions and requests for a copy of the Notice of Decision to Darlene Faulkner, Secretary-Treasurer, Committee of Adjustment, City Hall, P.O. Box 3012, 50 Church St., St. Catharines, ON, L2R 7C2.

The applicant or the agent of the applicant MUST be present at the hearing. Take notice that if you do not attend this hearing or make a written submission the Committee may proceed in your absence and you will not be entitled to any further notice in the proceedings.

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Date of Mailing: Tuesday, November 6, 2012

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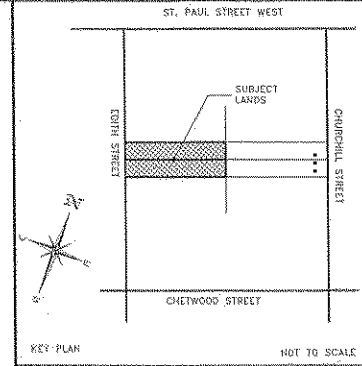
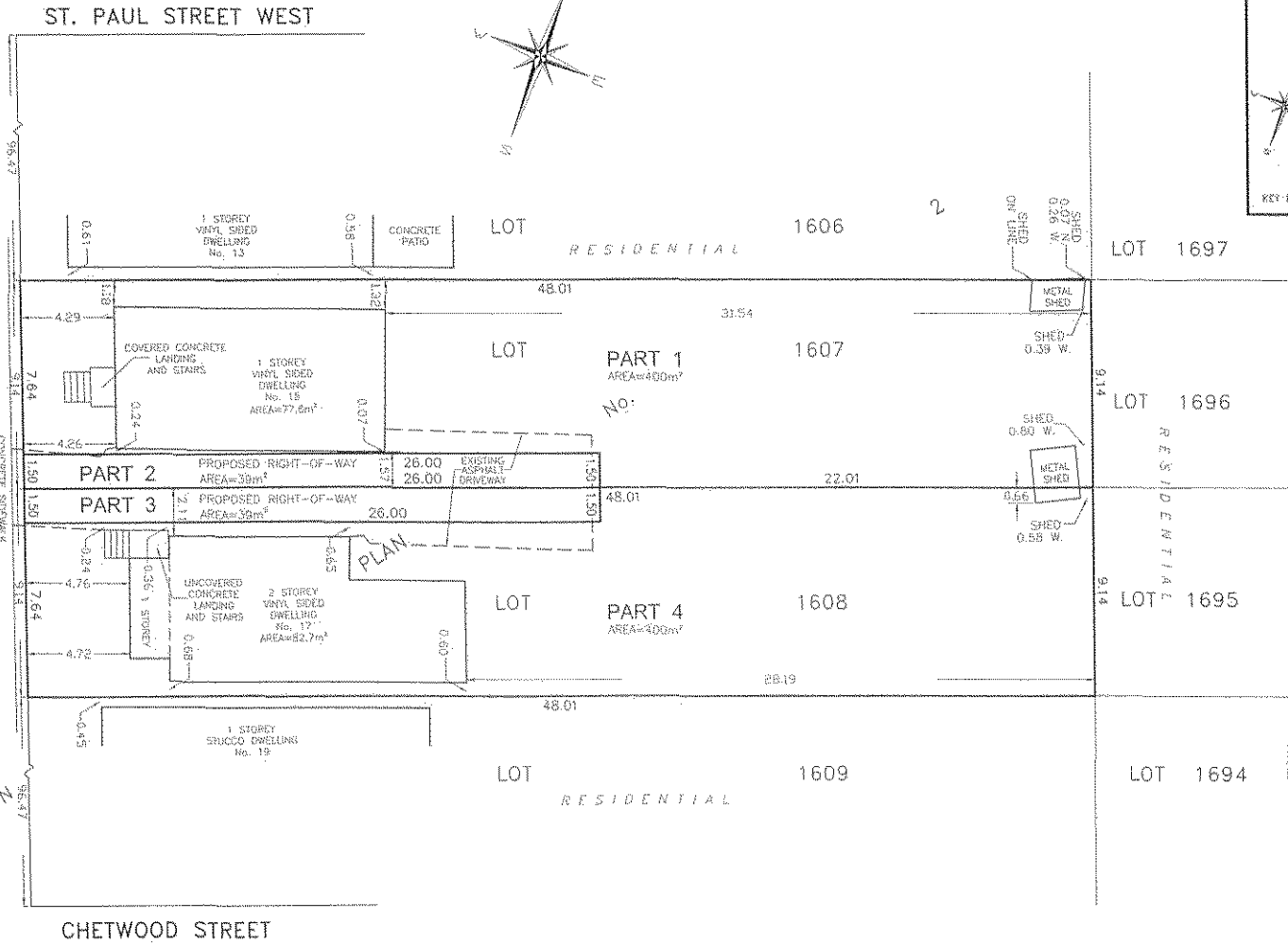
SKETCH TO SHOW
 LOTS 1607, AND 1608
 CORPORATION PLAN No. 2
 CITY OF ST. CATHARINES
 REGIONAL MUNICIPALITY OF NIAGARA

SCALE: 1 : 200m

Corporate Support Services, Clerks
 Council Correspondence

EDITH STREET
 BY REGISTERED PLAN 127
 (19.294 METRES WIDE)

CORPORATION



METRIC NOTE

DISTANCES SHOWN ON THIS PLAN
 ARE IN METRES AND CAN BE CONVERTED
 TO FEET BY DIVIDING BY 0.3048.

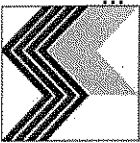
NOTE

THIS SKETCH IS INTENDED FOR USE OF
 THE COMMITTEE OF ADJUSTMENT ONLY
 MEASUREMENTS MAY VARY UPON FIELD SURVEY

William A. Mascoe
 WILLIAM A. MASCOE
 ONTARIO LAND SURVEYOR

**WILLIAM A. MASCOE
 SURVEYING LTD.**
 49 EASTCHESTER AVENUE
 ST. CATHARINES, ONT. L9A 4K6

DATE: OCTOBER 10, 2012 FILE: 9742



CITY OF ST. CATHARINES

COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

Agenda Item 4.16

NOTICE OF HEARING

FILE NO. 60.81.4739
SUBMISSION NO. A-94/12

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for minor variance on behalf of:

PBG PROPERTIES INC

Notice is hereby given that an application for minor variance under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

1042 VANSICKLE RD N

The subject parcel being described as Part of Lot 23, Concession 4 is located on the west side of Vansickle Road North, north of Grapeview Drive.



Application A-94/12 is made pertaining to City of St. Catharines By-law 64-270 as amended for an increase in the maximum fence height permitted in a front yard from 3 feet to 5 feet.

The variance is requested for construction of a decorative fence to be located along the east lot line of Lot 17 as shown on the Mondavi Estates approved draft plan of subdivision.

This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to an application, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

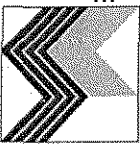
Forward written submissions and requests for a copy of the Notice of Decision to Darlene Faulkner, Secretary-Treasurer, Committee of Adjustment, City Hall, P.O. Box 3012, 50 Church St., St. Catharines, ON, L2R 7C2.

The applicant or the agent of the applicant **MUST** be present at the hearing. Take notice that if you do not attend this hearing or make a written submission the Committee may proceed in your absence and you will not be entitled to any further notice in the proceedings.

Note: Other applications will be heard at this hearing. The order of the agenda can be obtained 1 day prior to the hearing from the Planning Services Department. For additional information, contact the undersigned during normal business hours; 8:30 am to 4:30 pm Monday to Friday.

Date of Mailing: Tuesday, November 6, 2012

Darlene Faulkner
Secretary-Treasurer
Telephone: (905)688-5600, Ext. 1715
Fax No: (905)688-5873
TTY Phone: (905)688-4889



COMMITTEE OF ADJUSTMENT
P.O. Box 3012, 50 Church Street
St. Catharines, ON L2R 7C2

NOTICE OF HEARING

FILE NO. 60.81.4740
SUBMISSION NO. A-95/12

In the matter of the Planning Act; Revised Statutes of Ontario, 1990, Chapter P.13 and;
In the matter of an application for minor variance on behalf of:

GARY MCCOLLUM

Notice is hereby given that an application for minor variance under the above noted file number will be heard by the Committee of Adjustment for the City of St. Catharines on the date and at the time and place shown below:

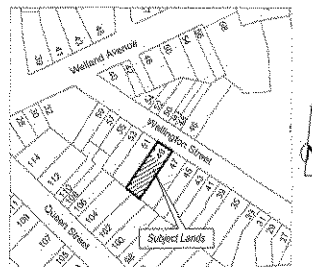
DATE AND TIME: Wednesday, November 21, 2012 at 5:00 p.m.

PLACE: City of St. Catharines, Municipal Building, Council Chambers, 50 Church St., St. Catharines, ON

LOCATION OF THE LAND AND PURPOSE OF THIS APPLICATION:

49 WELLINGTON STREET

The subject parcel being described as Lot 837, Corporation Plan 2 is located on the west side of Wellington Street, south of Welland Avenue.



Application A-95/12 is made pertaining to City of St. Catharines By-law 6756 as amended for the following:

1. An increase in maximum lot coverage from 35% of lot area to 40%.
2. A reduction in minimum north side yard setback from 4 feet to 1.58 feet.

The variances are requested to accommodate a proposed rear addition to the existing single detached dwelling.

This is a public hearing called for the purpose of hearing evidence for or in opposition to the above noted application. If you are aware of any person interested in or affected by this application who has not received a copy of this notice you are asked to inform that person of this hearing. If you have comments on this application they may be forwarded in writing to the Secretary-Treasurer or you may appear in person or by counsel and make a verbal presentation to the Committee. If a person or public body that files an appeal of a decision of the Committee of Adjustment does not make written submissions to the Committee before it gives or refuses to give approval to an application, the Ontario Municipal Board may dismiss the appeal. If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the Committee of Adjustment's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the public.

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Date of Mailing: Tuesday, November 6, 2012

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