

## Draft - 2017 Working Capital Niagara District Airport

Security software		\$3,500.00
Mechanical Tools		\$11,000.00
Water and Oil Seperator		\$1,000.00
Radio repeator		\$12,000.00
Level for PAPI's		\$1,500.00
Chemical Spreader SF - Used	on trailer	\$55,000.00
Chemical Sprayer - Used		\$25,000.00
Office - new		\$6,500.00
Hydro to SWAA perimeter	Underground	\$114,000.00
Hydro in to SWAA	Underground	\$45,000.00
		<b>\$274,500.00</b>

**\$274,500.00**

Hydro poles - to go underground	ESA Report - Urgent	\$158,500.00
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Early Approval

Nov 21/2016 Council Meeting

**\$433,000.00**

Total St. Catharines Capital Contribution	\$247,593
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**From:** [Carnegie, Dan](#)  
**To:** [Douglas, Kristine](#); [Kreuk, Margaret](#); [Sorrenti, Trish](#)  
**Cc:** [Chemnitz, Shelley](#)  
**Subject:** Fwd: 2017 Operational Budget and Draft 2017 Working Capital  
**Date:** Thursday, October 27, 2016 7:11:19 PM  
**Attachments:** [image001.jpg](#)  
[ATT00001.htm](#)  
[2017 Working Capital sent to Municipalities.xlsx](#)  
[ATT00002.htm](#)  
[2017 Operational Budget.xlsx](#)  
[ATT00003.htm](#)

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Dan

**Dan Carnegie**  
Chief Administrative Officer  
**Email:** [dcarnegie@stcatharines.ca](mailto:dcarnegie@stcatharines.ca)  
**Tel:** 905.688.5601 x1541

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Begin forwarded message:

**From:** Brenda Henricks <[bhenricks@niagaradistrictairport.ca](mailto:bhenricks@niagaradistrictairport.ca)>  
**Date:** October 27, 2016 at 5:01:09 PM EDT  
**To:** <[BGarrett@notl.org](mailto:BGarrett@notl.org)>, Ken Todd <[KTodd@niagarafalls.ca](mailto:KTodd@niagarafalls.ca)>, "Carnegie, Dan" <[dcarnegie@stcatharines.ca](mailto:dcarnegie@stcatharines.ca)>  
**Cc:** Len O Connor <[loconnor@niagaradistrictairport.ca](mailto:loconnor@niagaradistrictairport.ca)>  
**Subject:** **2017 Operational Budget and Draft 2017 Working Capital**

Hi Everyone,

As a follow-up to yesterday's email I sent the 2017 Operational Budget for Niagara District Airport. This email includes the 2017 Operational Budget and I have included the Draft 2017 Working Capital Budget which is yet to be approved by the Commission. Below is a breakdown regarding funding per municipality for the Operational and the Draft Working Capital Budget. Please note that included in the Draft Working Capital is the \$150,000.00 related to the Hydro Poles which by written order from the Electrical Safety Association are required to be replaced by October 26, 2017. If you have any questions please contact Len O'Connor.

#### [Operational Contribution](#)

Niagara Falls \$131,287.00  
St. Catharines \$207,853.00  
Niagara-on-the-Lake \$24,360.00

#### [Draft Working Capital Contribution](#)

Niagara Falls \$249,753.00  
St. Catharines \$395,406.00

Niagara-on-the-Lake \$46,341.00

*Brenda Henricks*

Executive Assistant

Niagara District Airport

905-684-7447 ext 10

[www.niagaradistrictairport.ca](http://www.niagaradistrictairport.ca)



November 18, 2016

Dan Carnegie  
CAO  
City of St. Catharines  
P.O. Box 3012  
St. Catharines, ON  
L2R 7C2

**Subject: Niagara District Airport Hydro Pole Deficiency**

**Reference: Electrical Safety Authority Notice of Deficiency**

Dear Dan Carnegie,

The following is the motion made on November 17, 2016 regarding the Hydro Pole deficiency.

**“Moved by Terry Flynn, seconded by Henry Zwolak to request an immediate ask of \$158,500.00 to the three municipalities to correct the defects in reference to the above ground hydro as per the report from the Electrical Safety Authority; this request proceeds separately from the 2017 Working Capital Budget.”**

This is marked urgent because the defects were to be corrected no later than October 26, 2016 as per the order from the Electrical Safety Authority (ESA). We have received an email from the ESA providing an extension to November 30, 2016.

Specifically, the requested levy from each community is:

St. Catharines	\$ 90,632.00
Niagara Falls	\$ 57,246.00
Niagara-on-the-Lake	\$ 10,622.00
	\$ 158,500.00

Yours truly,

Len O'Connor  
Airport Manager, Niagara District Airport Commission

Attachments: (1) Electrical Safety Authority Notice of Deficiency Follow Up



www.esasafe.com

400 Sheldon Dr, Unit 1, Cambridge, ON , N1T 2H9

For inquiries:

TOLL FREE TEL: 1-877-372-7233

TOLL FREE FAX: 1-800-667-4278

## Notice of Deficiency Follow Up

CLIFFORD REINHART  
468 NIAGARA STONE RD  
NIAGARA ON THE LAKE ON L0S 1J0

NOTICE DATE: October 12, 2016  
NOTIFICATION #: 15319805  
PRINT DATE: October 17, 2016

Re:

NIAGARA DISTRICT AIRPORT  
468 NIAGARA STONE RD  
NIAGARA ON THE LAKE ON L0S 1J0

An inspection was made of the installation in the above-mentioned premises. **The installation did not meet the requirements of the Ontario Electrical Safety Code. Defects were found as detailed below.** Please **READ** the Instructions for Correcting Defects.

### INSTRUCTIONS FOR CORRECTING DEFECTS:

- a) If you are not a Licensed Electrical Contractor, then engage a Licensed Electrical Contractor to perform the remedial work unless otherwise specified under law.
- b) Submit an Application for inspection with the appropriate fee to the Electrical Safety Authority Customer Service Centre through the person performing the remedial work.
- c) Correct the defects listed below no later than October 26, 2016.
- d) Defects marked as "Postponement" do not have to be corrected on this site, but should not reoccur on any future installations.
- e) Advise the Electrical Safety Authority Customer Service Centre following correction of defects.
- f) In the event a defect is identified as 'Warning', it is still necessary to complete or to have the defect completed.

The defects will be considered as uncorrected unless the Customer Service Centre has been notified.

Failing to correct the defects within the time specified above, will result in the initiation of an action by the ESA including deferment, possible disconnection of electrical power. Processing charges of up to \$200.00 are applicable for the processing of account deferment or for each step in the disconnection process.



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**DEFECT DETAILS:**

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- |       |  |
|-------|--|
| 1     | September 21, 2016<br>OESC 2015 Rule 75-200 - Primary poles shall be framed in accordance with the requirements of the Ontario Electrical Safety Code.<br>Pole framing and side arm supports are deteriorated and do not meet current code requirements                              |
| <hr/> |  |
| 2     | September 21, 2016<br>OESC 2015 Rule 02-300 - The poles are deteriorated and shall be replaced.<br>Entire pole line is in severe disrepair. Poles are rotted and leaning.<br>Recommend replacement of entire pole line. Strongly suggest installing the primary service underground. |
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| 3     | September 21, 2016<br>OESC 2015 Rule 75-108 - All poles carrying primary or secondary lines shall have the following warning sign: "Danger - Keep Off. If work on this pole or near wires is necessary, call a qualified person".  |
| <hr/> |  |
| 4     | September 21, 2016<br>OESC 2015 Rule 75-122 - The pole(s) shall have the proper classification markings.   |
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| 5     | September 21, 2016<br>OESC 2015 Rule 75-108 - All poles carrying primary or secondary lines shall have the following warning sign: "Danger - Keep Off. If work on this pole or near wires is necessary, call a qualified person".  |
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| 6     | September 21, 2016<br>OESC 2015 Rule 75-102 and 75-120(3) - The transformer pole shall be a new minimum of 12.2 m (40 ft) Class 5 pole and properly marked.  |
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| 7     | September 21, 2016<br>OESC 2012 Rule 75-104 - The poles in the distribution line shall be set to the depth as detailed in Section 75 Table 104 of the Ontario Electrical Safety Code.  |
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| 8     | September 21, 2016<br>OESC 2015 Rule 75-712(2)(b) - A clearance of 4 m (13 ft) shall be provided between primary lines and trees and woody growth. Caution: life threatening hazards are present.<br>Arrange for disconnection of power before trimming.                             |
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NOTIFICATION #: 15319805



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Electrical Inspection is important as it assists in a safe installation by identifying shock and fire hazards. It is your legal obligation to ensure that all defects in this report are corrected.

We have received this Defect Notice and have read the Instructions for Correcting Defects. We have carried out such instructions and corrected all defects in accordance with the requirements of the Ontario Electrical Safety Code.

\_\_\_\_\_  
Signature

Pour obtenir une version française du rapport, veuillez appeler 1-877-372-7233.



CITY OF  
ST. CATHARINES

## Corporate Report

**Report from** Financial Management Services, Director

**Date of Report:** November 18, 2016

**Date of Meeting:** November 21, 2016

**Report Number:**

**File:**

**Subject:** Early Budget Approval of Niagara District Airport Capital Project

### Recommendation

That Council grant early budget approval in the amount of \$90,632.00 for the Niagara District Airport hydro pole deficiency project funded from the 2017 Capital budget; and

That Council direct the City Solicitor to prepare the necessary agreements and By-laws.  
FORTHWITH

### Report

The Niagara District Airport has requested immediate funding from its municipal partners to address hydro pole deficiencies as per the Electrical Safety Authority (ESA). The Niagara District Airport must complete these works by November 30, 2016 as per the ESA. The project amount in total is \$158,500 and the amount being requested from the City of St Catharines for its share of the project is \$90,632.00

With Council's early approval of Capital funding, Airport Staff can address the deficiencies and have the works completed by the ESA's deadline of November 30, 2016.

### Financial Implications

The approval of this report will commit \$90,632.00 for the 2017 Capital Budget.

#### Prepared by:

Margaret Kreuk, Manager, Budgets and Capital

#### Submitted/Approved by:

Kristine Douglas, Director, Financial Management Services