

Budget Workplan - 2017

| <u>Date</u> | <u>Events</u> | <u>Event Details</u>   | <u>Notes / Status</u>            |
|-------------|---------------|--|----------------------------------|
| 18-Jan-17   | BSC - Meeting | Revenue Projections  | K. Douglas                       |
|             |               | Departmental Information Items:<br>- Crossing Guards (LCS)<br>- Water Rescues (FEMS)<br>- Educational FT Officer (FEMS)<br>- 1% Deduction (TES)<br>- Federal funding / Capital budget (TES)<br>- Energy Audit Savings (TES)<br>- Downtown Association - shared street sweeping (TES)<br>- 1% Increase (PRCS)<br>- PowerPoint presentations to quantify deferred items (PRCS + All)<br>- Quality of Life Report (Comm.)<br>- Advertising / Revenue gen. (Comm.)<br>- Citizens First 7.1% increase (CSS)<br>- IT Info to come during capital (CSS) |                                  |
|             |               | 2017 Telephone Town Hall Results   | Maggie Riopelle                  |
| 23-Jan-17   | BSC – Meeting | Budget Presentations:<br>Library and Transit   | - Jack Foster<br>- Dave Sherlock |
|             |               | AMO Report / Revenue Opportunities   | K. Douglas                       |
|             |               | Parks Deficit - Plan Report  | P. Cristi & B. Shynal            |
|             |               | Reserves Update<br>(Litigation Reserve establishment)  | M. Riopelle                      |
| 25-Jan-17   | BSC - Meeting | Organizational Review / Internal Audit   | K. Douglas                       |
|             |               | Elections: Best practices of other municipalities, cost sharing, Region letter   | B. Nistico-Dunk                  |
|             |               | Departmental Information Items:<br>- 5 Year Forecast (PAC)<br>- Change revenue projections (PAC)<br>- Report on 12% increase net (PAC)   |                                  |
|             |               | Budget Presentations: Airport  | James Detenbeck<br>Terry Flynn   |
|             |               | Multi-year Budget Report   | K. Douglas                       |
| 6-Feb-17    | BSC - Meeting | Info Systems - 3-Year Plan Staff / Customer Interface  | K. Venkataraman / J. Pillitteri  |
|             |               | Asset Management Plan  | B. Shynal                        |
|             |               | TES - 2017 Program Report  | C. Adams                         |
|             |               | Capital Budget to BSC  | D. Dillon                        |

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| 2017 Requested Budget Outstanding Items   |   |  |
|---|---|--|
| Facer Street Revitalization and Reconstruction - Check for alternate funding              |   | January 12, 2017   |
| Department PowerPoint presentations to reflect accurate dollar amounts for deferred items |   | January 18, 2017   |
| Five year plan to address \$5m deficit re: condition of City's Parks                      |   | P. Cristi<br>January 23, 2017                                  |
| LCS   | Election: Best practices of other municipalities, cost sharing,   | January 25, 2017   |
|   | information on potential litigation reserves  | January 23, 2017   |
|   | Crossing guards - look at comparator municipalities   | January 18, 2017   |
| CSS   | Illustrate where the savings coming from this year to compensate for the 7.1% increase, including historical information on the consolidation | January 18, 2017   |
| Communications  | Quality of life - requests for timing and costs of the report   | January 18, 2017   |
|   | To prioritize revenue generation for Communications and set a target for additional revenue for 2017  | January 18, 2017   |
| FEMS  | FEM report back with additional costs for educational full time officer and comparator municipalities   | January 18, 2017   |
|   | Report back on the costs for providing water rescue services  | January 18, 2017   |
| PAC   | 5 Year forecast (expenses / revenue)  | January 18, 2017   |
|   | Review budget projections   | January 18, 2017   |
|   | Send budget back to staff and report on 12% increase net expenditures and 24%;  | January 18, 2017   |
| TES   | Additional report showing federal funding and how it looks against the budget   | January 18, 2017   |
|   | Discussion with Downtown Assoc. re: street sweeping   | January 18, 2017   |
|   | Energy audit, LED conversion  | January 18, 2017   |
|   | TES Budget - 1% savings (what is being cut)   | January 18, 2017   |
| PRCS  | Dollar amounts for deferred items, on PPT presentation  | January 18, 2017   |
|   | Increase PRCS by 1%   | January 18, 2017   |
| Replacement of Furniture at KAC - Staff to review and come back                           |   | TBD  |
| CSS - Info Systems 3 Year plan, Staff / Customer Interface                                |   | K. Venkataraman, J. Pillitteri<br>Capital Budget - Feb 6, 2017 |

| 2017/2018 Budget Work Plan - Post Budget Approval  |  |   |
|--|--|---|
| Multi-Cultural Rebate - PRCS Staff to notify the organizations and festivals listed in the background of the ethno-cultural report and any other relevant organizations of Transitional grant program and necessary funds be added to the SCCIP budget (50% of what the City receives from those ethno-cultural organizations) |  | PRCS - Letter to be mailed once budget is approved.<br><br>2017 |
| Staff report on the subsidization rates of all recreational programs   |  | P. Cristi<br>April 2017   |
| CAO to report back on service sharing project  |  | April 2017  |
| Updated Terms of Reference   |  | TBD   |
| Parkland Dedication Report   |  | P. Cristi<br>April 2017   |
| Report - What Fire expenses in 2016 would be if there was a hybrid fire services (volunteer + full time) at 30%, 50% and 70%. Identify any challenges and solutions  |  | D. Wood & J. Pillitteri<br>2018 Workplan                        |
| Niagara Regional Housing (NRH) Property Tax Exemption: Dealt with on consent Nov 28, 2016 with BSC.<br>Region: Deferred by Corporate Service Committee.<br>Phase II at Region to come Q2 2017, Phase III at Region to come Q3 2017   |  | Q3/Q4 2017  |