



CITY OF
ST. CATHARINES

Deferred by BSC at meeting of October 17, 2016.

Memorandum

To: Budget Standing Committee
From: Trish Sorrenti, Accounting and Budget Clerk
Date: October 11, 2016
Subject: Student and Casual Trends

At the August 29, 2016 City of St. Catharines' Budget Standing Committee it was requested by Councillor Britton to draft a memo that illustrates historical data of the past three (3) years on trend lines of casuals and students employed by the City. Appendix 1 of this memo illustrates this data.

For clarification, below is the definition of a student and casual employee as it pertains to the employees in this data.

A Student Employee is an employee that is enrolled in a school, college, or university and works either full-time or part-time hours for a temporary period of time on set hourly wage. This includes high school students, and cooperative education programs. The majority of students employed by the City of St. Catharines are summer students that are employed from the beginning of May to the end of August; and returning to school in September.

A Casual Employee is a person hired to work full-time hours, although occasionally may be part-time hours, for a short period of time to fulfill work that is a temporary or seasonal in nature and is paid a set hourly wage.

Appendix 1 Explanation

In regards to Appendix 1 of this memo, the staff in the data are derived from the City's Operating budgeted for each corresponding year, opposed to actuals, for a clearer representation.

The staff does not include Community Centre staff, special events staff, program teachers, or Kiwanis Aquatics Centre staff due to their employment and operations of the facility being ongoing and are considered part-time staff.

Outdoor pool staff have been illustrated separately as their staff is budgeted by hours opposed to number of staff and cannot be categorized as either students or casuals.

Memorandum

Operating Budget Students and Casuals

COMPARING AVERAGE WEEKS WORKED

	Students	Casuals
2014	19.3	32.4
2015	18.1	30.0
2016	18.7	30.6

Pool Staff not included

