

Accessibility Advisory Committee (AAC)

Minutes

Wednesday, January 27, 2016

1:00 p.m. – 3:30 p.m.

City Hall, Burgoyne Woods Room

- Present:**
- Shelley Stewart, Co-chairperson
 - Diane Foster, Co-chairperson
 - Bob Asham
 - Ian Crawford
 - Stacey Headey-Komenda
 - Tracey Hrick
 - Linda Marie O'Hagan
 - Mary Jane Waszynski
- Regrets:**
- Steve Byers
 - Julie Morris
 - David Reed
- Staff:**
- Diana Lecinski, Accessibility Coordinator, CAO Office
 - Evan McGinty, CAO
 - Marco Marino, CAO
 - Justin Kelly, FMS
 - Phil Cristi, PRC
 - Kristen Sullivan, PRC
 - Bob Cornelius, CSS
 - Trish Cardwell, CSS
 - Leah LaPlante, CSS
 - Margaret Josipovic, PBS
 - Sam Carrera, PBS
 - Frank Donati, FEMS
 - Steve Bittner, TES
 - Graham Morrison, Transit
 - Jack Foster, Library

Accessibility Advisory Committee (AAC)

1. Call the meeting to Order:

Welcome from the Chair: Diane Foster at 1:00 p.m.

Roundtable introductions were made. Diane Foster thanked AAC members for convening early in order to address house-keeping items prior to accessibility plan updates from staff at 1:30 p.m.

2. Approval of Minutes from Previous Meeting:

Wednesday, November 25, 2015

Moved by: Linda Marie O'Hagan

Seconded by: Shelley Stewart

That the Minutes of November 25, 2015 be approved.

CARRIED

3. New Business:

3.1 Annual Elections:

Diane Foster called for a motion to pass the chair in order to conduct the annual AAC election for co-chairpersons.

Moved by: Linda Marie O'Hagan

Seconded by: Shelley Stewart

That the chair be passed in order to conduct the AAC's annual election.

CARRIED

Diana Lecinski called for nominations for the position of co-chairperson.

Moved by: Stacey Headey-Komenda

Seconded by: Linda Marie O'Hagan

That Shelley Stewart be nominated as co-chairperson of the AAC for a 1-year term.

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Moved by: Linda Marie O'Hagan
Seconded by: Shelley Stewart

That Diane Foster be nominated as co-chairperson of the AAC for a 1-year term.

No other nominations were received. Shelley Stewart and Diane Foster each accepted their nomination.

That Shelley Stewart and Diane Foster be named as co-chairpersons of the Accessibility Advisory Committee for a 1-year period.

CARRIED

Diana Lecinski thanked the returning co-chairs for their continued leadership and support of the Accessibility Advisory Committee.

3.2 Ad boards on sidewalks

Further to previous meetings where AAC member Julie Morris noted the hazards created by ad boards (sandwich boards) that are placed in the central pedestrian pathway of sidewalks, members reviewed a friendly reminder to promote awareness of safe placement of ad boards. Input was received and wording edited to reflect a clear and friendly message to business owners. The AAC asked that this “friendly reminder” (attached as Appendix A) be printed and distributed to businesses and plazas that use sidewalk ad boards through Economic Development connections and/or business associations.

Moved by: Shelley Stewart
Seconded by: Tracey Hrick

That the AAC endorse the sidewalk ad board notification to ensure a safe and barrier-free pedestrian path along sidewalks.

CARRIED

4. Business Arising from Minutes:

4.1 Accessibility Plan, annual staff updates:

Each board, commission and departmental representative listed in attendance provided and discussed the accessibility accomplishments from 2015 as well as AODA and departmental initiatives over the next 5 years. Details will be used in creating the 2016-2020 Accessibility Plan.

Diane Foster thanked each representative for their report and continued support of accessibility.

4.2 Other:

4.2.1. Social Sustainability Pillar meeting update from Jan. 19 – deferred

4.2.2. FADS update status – deferred

5. AAC Updates:

5.1 Site Plan – deferred

5.2 Community Access and Media – deferred

5.3 City Projects – deferred

6. Next Meeting

Wednesday, February 24 @ 1:30 p.m. in the Burgoyne Woods Room.

Chair: Shelley Stewart

7. Adjournment

Meeting was adjourned at 3:30 p.m.

Moved by: Ian Crawford

Seconded by: Tracey Hrick

That this meeting is adjourned.

CARRIED

Be open for Business

A friendly reminder to businesses from the
City of St. Catharines, Accessibility Advisory Committee (AAC)

Sidewalks that are filled with movable furniture, bins or ads can be barriers to persons with disabilities.

The proper placement of sandwich ad-boards or advertising plaques will allow for a straight and barrier-free path of travel for everyone, particularly people who use mobility devices or who are navigating with a visual disability.

Your attention to ad placement away from the central pedestrian path will ensure an open, safe and accessible path allowing shoppers and patrons of all abilities to access your business.

