



## Corporation of the City of St. Catharines

### Governance Committee

### MINUTES

**Wednesday, January 18, 2012**  
**4:30 p.m. – City Hall**

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**Attendance:** Alan Caslin, Regional Councillor  
Bruce Timms, Regional Councillor  
Jeff Burch, Councillor, City of St. Catharines  
Peter Secord, Councillor, City of St. Catharines  
Mathew Siscoe, Councillor, City of St. Catharines  
Dr. John McTavish, Community Representative  
Mike Sullivan, Community Representative  
Brett Sweeney, Community Representative

**Staff:** Susan Dods, Clerk's Service Leader, Staff Liaison

**Ex-officios:** Colin Briggs, Chief Administrative Officer

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1. The meeting was called to order at 4:40 p.m.
2. Moved by Councillor Secord:

That the City of St. Catharines, Governance Committee endorse City Council's Procedural By-law 2007-311 as their procedural guide; save and except for recorded votes, unless one is specifically requested; quorum will be considered five (5) regular members; ex-officio members will not be considered when considering quorum and are not voting members; and

That the Agenda and the Minutes for all meetings will be made available, through the City of St. Catharines web site, to the citizens of St. Catharines; and

That the City Clerk will ensure these are posted in accordance with the Notice By-law.

CARRIED.

3. Moved by Councillor Burch:

That the City of St. Catharines Governance Committee ratify the minutes of December 14, 2011, as presented.

CARRIED.

4. Moved by Councillor Burch:

That the City of St. Catharines, Governance Committee accept the Terms of Reference for this Committee as presented, subject to Council approval.

CARRIED.

5. New Business

There was a general discussion on how to proceed under the Terms of Reference. It was agreed that the Clerk be requested to give a brief presentation to the Committee on governance models that have been studied, including what can and cannot be done at the municipal level and relevant timelines. The members of the Committee will each put their ideas on governance in writing and by February 8<sup>th</sup> send them via e-mail to the Clerk to be distributed to the Committee along with the agenda for the next meeting. It was suggested that other municipalities in the Region should be advised of what St. Catharines is doing and invite them to start the process in their municipalities.

Moved by Regional Councillor Timms:

That the Committee consider a draft letter at the next meeting for St. Catharines City Council to submit advising Councils around the Region of what St. Catharines is doing and inviting them to consider discussion within their own jurisdictions for modifications to governance.

CARRIED UNANIMOUSLY

The Committee agreed that future meetings will be held on the third Wednesday of each month at 4:30 p.m.

6. The Chair asked for an adjournment.

Moved by Regional Councillor Caslin:

That the meeting hereby adjourn at 5:20 p.m.

CARRIED.

**NEXT MEETING DATE: WEDNESDAY, FEBRUARY 15, 2012 AT 4:30 P.M.**

**LOCATION: CITY HALL, ATRIUM, 3<sup>RD</sup> FLOOR**