

## Minutes

**Tuesday, March 15, 2016**

**Lake Street Service Centre, 2<sup>nd</sup> Floor, 383 Lake Street at  
17:30**

### **Attendance:**

Elaine Manocha, Jonathan Belgrave Sookhoo, Elizabeth Krajewski, Cheryl Crawley, Kris Akilie, Karen Sabzali, Tisha Polocko, Alan Large

**Absent:** Tony DellaVentura, Holly Washuta

**Staff Liaison:** John Bellehumeur, Patrick Conway, Paula Hornall

### **Ex Officio Members:**

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1. **Call meeting to order (E. Manocha)**  
17:35 pm
  2. **Additions/Deletions to the Agenda**
    - Alan Large tendered his resignation from the Clean City Advisory Committee. Would like to continue to participate in clean up days.
    - T. Polocko to assume role in checking the Clean City Advisory Committee voicemail box
    - Since resignation will need permission for another person to be added to the committee
    - Need a follow up call place to Links to Greener Learning
  3. **Motion to approve the agenda**
    - Motion to Approve by C. Crawley
  4. **Motion to adopt the minutes of the previous meeting**
    - Motion to Approve by K. Akilie

5. **Presentations (invited guests)**

- Presentation by Karl Vanderkuip regarding the St. Catharine's Disc Golf Club and seeking assistance in cleaning up the back portion of the 18 hole Disc Golf Course
- This cleanup is much larger than the Clean City Committee itself and agreement was reached to have Centennial Gardens/Park added to the Spring Clean-up list/brochures/social media for April 23, 2016 and Mr. Vanderkuip would lead cleanup in that park. Some garbage materials were provided to Mr. Vanderkuip at the meeting and instructions on where he can pick up more materials. Mr Vanderkuip will also have to have Pitch in Event waivers signed for
- E. Manocha also advised Mr. Vanderkuip to also contact the Greening Committee as well for assistance
- Waivers to be updated so that new date can be inserted on the document
- No representatives from Brock University or Niagara College attended meeting and J. Belgrave Sookhoo will reach out to groups and provide necessary clean up information

6. **Business arising from the minutes**

- J. Bellehumeur to send Clean City Committee Terms of Reference document/Mandate/code of Conduct information to K Sabzali
- Suggestion that an Orientation Booklet be prepared for new members

7. **Business**

**7.1 Correspondence**

- T. Polocko received email regarding clean-up of Snakehill off Hillview Road on Saturday April 16, 2016.
- T. Polocko to email resident regarding details of where they can pick up clean up materials

**7.2 Status of budget**

- Currently at \$5,000 looking to increase to \$10,000
- J Bellehumeur to provide a copy of last year's operating funds at next meeting
- K/ Sabzali inquired as to what the Budget in the past has been spent on: Marketing Events and promotional items
- Motion to approve \$200.00 budget spent on Clean City Clean up
- Motion carried by C. Crawley

- C. Crawley moves to approve \$850.00 for new Clean City Advisory Committee Spring Clean-up Banner

### **7.3 Budget Committee Proposal Update**

- Budget approved March 7<sup>th</sup> and T. Polocko had forwarded recommendation to increase committee's budget to \$10,000 however no additional information is available as this time
- T. Polocko is still trying to determine location of the previous Graffiti Committee monies prior to the amalgamation of Graffiti/Clean City Advisory Committees

### **7.4 Spring Cleanup Preparation**

- Pitch in Canada to drop off bags to Lake Street Service Centre
- Set meeting for Packing of clean up Kits-March 30, 2016 at 18:00pm
- E. Manocha to email T. DellaVentura for School that Mayor will visit for clean up during Earth Week

### **7.6 Graffiti Campaign design update**

- P Conway presented final poster design
- Motion carried to send to print

### **7.7 Cigarette butt campaign ideas.**

#### **8. Date of next meeting (Lake Street Service Centre, 2<sup>nd</sup> floor, 383 Lake Street)**

Tuesday, April 19, 2016

#### **9. Motion to Adjourn**

- Motion carried (19:00)