

St. Catharines Museum Advisory Committee

Minutes

Tuesday, February 23, 2016

St. Catharines Museum at 6:00 pm

Attendance:

Robert De Wolfe, Co-chair; Brenda Zadoroznij, Co-chair; Michael O'Neill; Trudy Tattersall; Cameron Wilson

Staff in Attendance: Karen Cockerham

Absent:

Staff Liaison:

Kathleen Powell, Supervisor of Historical Services/Curator

1. **Call meeting to order (Chair)**
Meeting was called to order at 6:00 pm
2. **Motion to approve the agenda**
Moted by: Tattersall
Carried.
3. **Motion to adopt the minutes of the previous meeting**
Moted by: De Wolfe
Carried.
4. **Business**
 - 4.1 **Curator's Report**
Handout: Strategic Plan Implementation Update for Jan./Feb. 2016
 - Reviewed completed and ongoing steps
 - Members are invited to contribute to the Museum Blog; send ideas and/or articles to K. Powell
 - Discussion re fundraising, special funds, strings
 - Fundraising efforts must focus on particular goal
 - Some of the Museum's special funds are dedicated to specific projects

- 4.2 **CMA Ethics Guidelines**
- Guidelines were reviewed
- 4.3 **Policy Review**
- Exhibition Policy (draft) was reviewed and accepted as presented
 - A finalized draft will be presented at the next meeting for approval for submission to City Council
5. **New Business**
- 5.1 **Sustainability in Relation to Exhibitions** – M. O'Neill
- Upcoming exhibit, *Down to Earth*, will incorporate messages re sustainability
 - Museum is exploring methods of creating exhibits using less materials and/or recycling of materials
- 5.2 **Roof Repair** – Councillor Williamson
- Museum has received no updates on when repairs might be scheduled
- 5.3 **Fundraising** – C. Wilson
- Motion: That a Fundraising Committee be established; C. Wilson to serve as Chair.
- Motioned by: Wilson
- Withdrawn.
- The establishment of a Fundraising Committee may be revisited at a later date
 - Potential project for fundraising efforts: replacement of “St. Catharines Museum” sign on front of building
6. **Date of next meeting**
- Tuesday, March 22, 2016
7. **Motion to Adjourn** – 7:20 pm

Chair's Signature

Secretary