

St. Catharines Heritage Advisory Committee

Minutes

Thursday, March 10, 2016

Burgoyne Woods Room at 4:30 pm

Members:

Gail Benjafield
Nancy Cameron
John Crawley
Dennis Gannon
Brian Narhi
Mike Sullivan
Holly Washuta

Council:

Absent:

Marty Mako
Robin McPherson

Staff Liaison:

Kevin Blozowski, Planning and Building Services
Kristen Sullivan, Parks, Recreation and Culture Services

Public:

Justin Nicholls

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1. **Call meeting to order (Chair)**
Brian Narhi called the meeting to order at 4:35 pm
 2. **Additions/Deletions to the agenda**
There were no additions/deletions to the agenda
 3. **Motion to approve the agenda**

Moved by: Nancy Cameron

“That the SCHAC ratify and adopt the agenda for this SCHAC meeting held on Thursday, March 10, 2016, copies having been previously distributed.”

CARRIED

4. Motion to adopt the Minutes of the previous meeting

Moved by: Mike Sullivan

“That the SCHAC ratify and adopt the minutes, as revised, of the SCHAC meeting held on Thursday, February 11, 2016, copies having been previously distributed.”

CARRIED

5. Presentations (invited guests)

There were no invited guests

6. Business arising from the minutes

6.1 Edward Gardiner Estate (177 Russell Avenue)

After the February meeting the Owner has indicated interest in incorporating the “1878 urn” as a landscaping feature in the future development of the property. Brian Narhi has provided information for the Owner regarding the history of the property and Dennis Gannon a summary of a discussion with a previous resident of the premises.

6.2 Former Butler Funeral Home (33 Duke Street)

The former funeral home has been purchased and is currently being offered as office space. The committee will prepare background information in anticipation of a possible designation discussion in the future.

7.0 Business

**7.1 City of St. Catharines
Naming Policy Draft**

Kristen Sullivan (PRCS) made a brief presentation regarding the City’s new Naming Policy. The draft policy together with the City’s existing approved policy (2004), was provided with the agenda. The main changes from the 2004 protocol include criteria and process. Historic and

geographic significance will be given equal criteria status moving forward. Sponsorship will be dealt with as a separate policy. The process will be clearly set out from beginning to end, including public consultation. The committee will be consulted. There is no fee for making an application.

The committee made the following recommendation;

- Consideration should be given to maintaining living persons on the List of Significant Individuals through this process.

The committee supported the draft Naming Policy.

Moved By: Gail Benjafield

“That the SCHAC supports the proposed (Draft) Naming Policy in principle with recommendation provided”

CARRIED

7.2 City of St. Catharines

Plaque and Commemoration Policy Draft

Currently the City considers requests for plaques and other commemorations from the public on an ad hoc basis through various City departments. Staff has been working create a comprehensive, coordinated and transparent process to efficiently and equitably review plaque and commemoration requests. The objective is to have a “one window” approach in the future. The draft Plaque and Commemoration policy has been provided to the committee for consideration and comments/suggestions as the process moves forward and before it is brought forward for approval.

The committee had a number of questions and made the following recommendations;

- Define what is meant by a commemorative plaque.
- Determine what will become of a plaque once it is removed
- Design considerations should be incorporated into the policy

The committee supported the draft Plaque and Commemoration policy.

Moved By: John Crawley

“That the SCHAC supports the proposed (draft) Plaque and Commemoration Policy in principle with recommendations provided”

CARRIED

8.0 Updates from Sub-Committees

8.1 Designations, Plaquing and Ceremonies

-The corrected air raid siren plaque at Kernahan Park has been installed. Justin Nicholls was recently recognized by City Council for his efforts in bringing this matter to the committee. The committee further recognized the efforts of Mr Nicholls by presenting him with the plaque that was originally installed in the park and recently replaced. Mr Nicholls will post the plaque on “Vintage St. Catharines”.

-Brian Narhi suggested installing a plaque at the TenBrock pioneer cemetery behind Linhaven.

8.2 Public Outreach and Education (POE)

Gail Benjafield suggested the following initiatives for the committee aimed at raising the profile of local heritage;

- Contributing articles to selected heritage publications
- Continuing awards initiatives for Heritage Month (February) and possibly beyond
- Hosting a “Jane’s Walk”

These items will be revisited at the May SCHAC meeting

8.3 Research and Inventory

To be re-activated in May

8.4 Heritage Districts

-n/a

9. Information/Correspondence

-Draft Plaque and Commemoration Policy and Process
-Current and Draft Naming Policy.

10. Date of next meeting

Thursday, April 14, 2016

11. Adjournment

The meeting adjourned at 6:05 pm

**Next Regular Meeting – Thursday, April 14, 2016
Burgoyne Woods Room, Third Floor, City Hall**