

St. Catharines Museum Advisory Committee

Minutes

Tuesday, January 26, 2016

St. Catharines Museum at 6:00 pm

Attendance:

Robert De Wolfe, Co-chair; Brenda Zadoroznij, Co-chair; Michael O'Neill; Trudy Tattersall; Cameron Wilson

Staff in Attendance: Anthony Percival; Karen Cockerham

Absent:

Staff Liaison:

Kathleen Powell, Supervisor of Historical Services/Curator

1. **Call meeting to order (Chair)**
Meeting was called to order at 6:05 pm
2. **Motion to approve the agenda**
Motioned by: Wilson
3. **Inaugural Business**
 - 3.1 **Schedule of Meetings**
Meetings shall be held the 4th Tuesday of each month, 6:00 pm, at the St. Catharines Museum & Welland Canals Centre
 - 3.2 **Election of Chair / Vice-Chair**
R. De Wolfe and B. Zadoroznij were appointed Co-Chairs by acclamation
4. **Motion to adopt the minutes of the previous meeting**
Motioned by: Zadoroznij
Ratified and Carried.
5. **Business**
 - 5.1 **Strategic Plan Implementation: Governance**
Goals and steps relating to the Museum Advisory Committee were reviewed.
Policy Review: Exhibition Policy and Plan
 - Staff will draft, send to members for feedback and suggestions

- Final version will be submitted to Cultural Sustainability Committee and, once approved, submitted to City Council

T. Tattersall arrived 6:10 pm

Fundraising: MAC may take on fundraising and/or soliciting donations/sponsorships for special projects.

5.2 Curator's Report

- Hand-out: Supervisor/Curator's Report ~ Dec. 2015; Year-End 2015
- Upcoming events and exhibits were noted

5.3 Collections Accessions

Twelve items were brought forward for consideration:

#1: consisting of 3 parts – 1 part accepted and 2 parts declined

#2-11: accepted

#12: to be offered elsewhere within the City of St. Catharines and accepted only if unable to place elsewhere

Ratification of the accessions (12 items approved) and deaccession (1 item approved) of the last meeting.

6. New Business

6.1 Fundraising Sub-Committee

C. Wilson will bring forward proposal for a fundraising sub-committee at the next meeting.

7. Date of next meeting

Tuesday, February 23, 2016

8. Motion to Adjourn – 7:30 pm

Chair's Signature

Secretary