

# St. Catharines Museum Advisory Committee

## Minutes

**Tuesday, November 24, 2015**

**St. Catharines Museum at 6:00 pm**

### **Attendance:**

Brenda Zadoroznij, Co-chair; Trudy Tattersall

Council Representation: Bruce Williamson

Staff in Attendance: Meredith Leonard; Anthony Percival; Karen Cockerham

### **Absent:**

Robert De Wolfe, Co-chair; Cameron Wilson

### **Staff Liaison:**

Kathleen Powell, Supervisor of Historical Services/Curator

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1. **Call meeting to order (Chair)**  
Quorum was not achieved; general discussion began at 6:05 pm
2. **Motion to approve the agenda**  
[Motion to Approve]
3. **Motion to adopt the minutes of the previous meeting**  
Deferred to the next meeting
4. **Business**
  - 4.1 **Curator's Report**
    - Hand-out: Supervisor/Curator's Report ~ October 2015
    - Ontario Lacrosse Hall of Fame & Museum held a strategic planning session, with K. Powell in attendance. Both the St. Catharines Museum and OLHF&M are seeking a closer relationship.
  - 4.2 **Strategic Plan**
    - Presentation to the Cultural Sustainability Committee was made on Nov. 10, and was unanimously approved.
    - Report will be submitted to City Council on Dec. 14
  - 4.3 **Committee Vacancy**

- Cultural Sustainability Committee reviewed applications and one was recommended to Council. It is anticipated that the new member will attend beginning in January.

#### 4.4 **Collections Accessions**

Twelve items were brought forward for consideration; all were approved for accessioning.

Deaccessioning: one item was approved for deaccessioning from the Collections and will be transferred to a museum in British Columbia.

Note: Ratification of the accessions and deaccession will occur at the next meeting.

### 5. **New Business**

#### 5.1 **Donation Box**

Suggested: that the Museum acquire a second donation box to be placed at the rear (canal-side) entrance.

- Research into styles and cost will be done by staff

#### 5.2 **Fruit Stand on site in summer**

Suggested: that the Museum investigate the possibilities of having a fruit stand on site during the summer months

#### 5.3 **Partnership with Library re Digitization**

Suggested: that the Museum approach the Library to discuss the potentials of working together to digitize both Museum and Library assets.

- Currently, the Museum is continuing to digitize and working with IT in the use of the eMuseum program
- K. Powell will bring information forward to the next meeting

### 6. **Date of next meeting**

Tuesday, January 26, 2016

### 7. **Motion to Adjourn – 7:40 pm**

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Chair's Signature

Secretary