



Minutes

Meeting: User Group Committee (UGC) Meeting #12R
Project: Performing Arts Centre Project
Place: City Hall, 3rd Floor, Committee Room 1
Date: Friday, May 27th, 2011
Time: 12:30-2:30p.m.
Recorder: Thevaki Ganesharajah

Meeting Attendees

Invited:	Name:	Representing:	Initials:	Email:
Present	Mark Elliott (Chair)	City of St. Catharines	ME	melliott@stcatharines.ca
Present	Janis Barlow	NAC Rep – (Primary) (Co-Chair)	JB	janis@barlowandassociates.com
Present	Jack Mills	Niagara Symphony	JM	jack.mills@niagarasympphony.org
Present	Jane Gardner	Carousel Players (Primary)	JG	jane@carouselplayers.com
Absent	Pablo Felices Luna	Carousel Players (Alternate)	PFL	pablo@carouselplayers.com
Present	Derek Knight	MIWSFPA (Primary)	DK	dknight@brocku.ca
Present	Brian Power	MIWSFPA (Alternate)	BP	bpower@brocku.ca
Present	David Vivian	MIWSFPA (Alternate)	DV	dvivian@brocku.ca
Present	Debbie Slade	Director, Brock CFA	DS	dslade@brocku.ca
Present	Alan Titley	CFA (Primary)	AL	atitley@brocku.ca
Present	Sara Palmieri	CFA (Alternate)	SP	spalmieri@brocku.ca
Present	Mary Jo Mullins	Niagara Dance Co. (Primary)	MJM	info@niagaradancecompany.com
Absent	Kim Fiocca	Niagara Dance Co. (Alternate)	KF	swandance232@gmail.com
Absent	Stephen Remus	NAC (Alternate)	SR	director@nac.org
Present	Robert Cooper	Chorus Niagara (Primary)	BC	rmcooper@rogers.com
Present	Diana McAdorey	Chorus Niagara (Alternate)	DMA	diana_mcadorey@yahoo.ca
Absent	Josephine Henderson	Chorus Niagara (Alternate)	JH	bobjohenderson@sympatico.ca
Absent	Hugh Gayler	Chorus Niagara (Alternate)	HG	hjayler@brocku.ca
Present	Annie Wilson	Suitcase in Point (Primary)	AW	annie@suitcaseinpoint.com
Absent	Deanna Jones	Suitcase in Point (Alternate)	DJ	deanna@suitcaseinpoint.com
Absent	Kate Leathers	Barlow and Associates	KL	kate@barlowandassociates.com
Absent	Rick Lane	Director, RCS, City of St. Catharines	RL	rlane@stcatharines.ca
Present	Rebecca Cann	Cultural Planning Supervisor,	RC	rcann@stcatharines.ca

City of St. Catharines				
Present	Kelly Reichheld	Manager, Programs & Cultural Services, City of St. Catharines	KR	kreichheld@stcatharines.ca
Absent	Derek Beckley	PRISM	DB	dbeckley@prismpartners.com
Present	Jim Enright	PRISM	JE	jenright@prismpartners.com
Present	Thevaki Ganesharajah	PRISM	TG	tganesharajah@prismpartners.com
Absent	Donald Schmitt	DSAI	DS	dschmitt@dsai.ca
Present	Gary McCluskie	DSAI	GM	gmcccluskie@dsai.ca
Present	Michael Treacy	DSAI	MT	mtreacy@dsai.ca
Present	Sybil Wa	DSAI	SW	swa@dsai.ca

ITEM	DESCRIPTION	ACTION
12.1	Approval of Agenda Approval of agenda by AT and seconded by AW.	
12.2	Approval of Minutes from Meeting #11 – May 13th, 2011 Approval of minutes by DV seconded by AT.	
12.3	Business Arising from Previous Minutes N/A	
12.4	Correspondence 12.4.1 RC had forwarded an email with information from Ross Stretton Re: Pipe Organ i) It was noted that Ross had volunteered to lead the fundraising efforts for this item. ii) It was identified that 2-3 concerts per year would utilize a pipe organ. iii) GM commented that the Concert Hall is not sized volumetrically for a pipe organ. It was suggested that research should be conducted for potential incorporation. iv) BP suggested that the chamber organ from Brock could be used; an electronic organ is also an option. JM suggested renting instead of purchasing. v) AT commented that perhaps too much is being incorporated into the space. RC noted that future events should be considered. KR commented that the first priority is for overall function of the space. Ultimately, it was noted that no changes are to occur to the building program but consideration for the type of equipment which would be suitable for the space would be more appropriate. vi) MOTION – UGC expressed regret with regards to the pipe organ proposal,	

	<p>but in light of the circumstances of the project, no changes can be made to the program at this point.</p> <p>Motioned by JM and seconded by JG. Motion passed.</p> <p>vii) It was agreed by the UGC that JB would write a letter of regret on behalf of the committee to Ross Stretton.</p>	JB
12.5	<p>New Business</p> <p>12.5.1 Feedback from Public Meeting</p> <ul style="list-style-type: none"> i) GM commented that in general the feedback was positive. Comments most often made reference to: access to site, recommendations on seating and the character on St. Paul Street. ii) The location of meeting should be reconsidered for the next time as it was difficult to find. Perhaps the Market Square, Silver Spire or Robertson Hall would be appropriate. iii) It was noted that, in future, posting the presentation online should be accompanied with more text/commentary to avoid misinterpretation. SP suggested a uTube presentation. iv) KR noted that only current information should be provided online to avoid confusion. ME commented that the communications piece between Brock and the City needs to be implemented as soon as possible to address this item. <p>12.5.2 Building Design Review</p> <p>12.5.2.1 DSAI provided a Power Point Presentation which reviewed options A, B, C, the revisions discussed and option D. Please refer to the attached document to accompany the notes below.</p> <p>12.5.2.2 Option D</p> <ul style="list-style-type: none"> i) This option combines options A and C. ii) Ground level: the box offices is located on the west side; multiple entrances are incorporated; bus drop off on Carlisle Street with a potential entrance at the corner; access to box office and the Recital Hall during the day; consider blocking off the rest of the lobby. <ul style="list-style-type: none"> 1) DS commented that parking spaces for artists are contractually required backstage. AT noted that 5-15 spaces are required. 2) JG noted that the Theatre/Dance Venue(TDV) requires complete black out. 3) ME noted that the lobby space on the east has a “pinch point” and that the space between the TDV and the adjacent venues are narrow. iii) Second level: administrative offices are located above the box 	

	<p>office creating different characters of the building on St. Paul Street.</p> <p>iv) Below ground level: Multipurpose Room is located at the back of house corridor for a range of purposes but is still publicly accessible.</p> <p>v) Lower Level: location of the Film Theatre and link to Brock.</p> <p>vi) Preliminary sections were shown to illustrate the relationship between the levels and venues.</p> <p>vii) Landscape</p> <ol style="list-style-type: none"> 1) A landscaping concept was shown to illustrate the student and pedestrian path of travel. 2) DK enquired about the property lines and their impact on the design. GM noted that the quality of the pathway system is uneven and will have to be considered carefully. 3) RC noted that additional projects for landscaping may occur following the PAC project. 4) JG commented that pathways should be implemented instead of stairs from a maintenance perspective. <p>viii) Streetscape</p> <ol style="list-style-type: none"> 1) GM noted that a street edge would be maintained but a wider sidewalk could be incorporated. RC noted that more space is required in front of the box office. KR noted that Carlisle Street, with the bus drop off, should not be compromised. 2) GM suggested considering an overhang at the lobby and shifting the TDV back so that the lobby space is not reduced. Further, extending the east corner sidewalk could be considered. 3) KR noted that traffic flow with respect to entrance on the second level should be considered. RC commented that people on the street level is more important. 4) RC noted that parking for picking up tickets needs to be considered. <p>ix) Other</p> <ol style="list-style-type: none"> 1) Washrooms should be located closer to the Concert Hall since the most number of people will be located in this venue. 2) JB commented on the façade and transparency such that glazing is not energy efficient and it is operationally more costly. Considering the project is working with a tight budget and the function of the building, there should be less tendency for transparency. 	
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	<p>3) BC enquired about the location of the catering kitchen. It was noted that this area should be located close to the lobby.</p> <p>4) BP enquired as to the separation of the Concert Hall (CH) and the Recital Hall (RH). GM noted that the CH and the TDV are closer together due to their proximity to the loading dock. MT noted that the taller venues on the outer parts of the building break down the massiveness of the roof-scape.</p> <p>5) ME requested that Martin Vinik review Option D and provide input, JB concurred. A general consensus was attained among the committee.</p>	
12.6	<p>Pending Items</p> <p>7.5.2 Room Data Sheets (5.5.4)</p>	
12.7	Closed Items	
12.8	<p>Next Meeting</p> <p>Date: Friday, June 10, 2011</p> <p>Time: 1:00-3:00 p.m.</p> <p>Location: Meridian Room, Seymour Hannah Centre</p>	
	End of Meeting SP	