



Minutes

Meeting:	Performing Arts Centre – User Group Committee Meeting #3 & #4			
Project:	Performing Arts Centre Project			
Place:	City Hall, 3 rd Floor: Atrium & Committee Room 1			
Date:	March 15 & 18, 2011			
Time:	2:00 – 5:00 p.m. & 1:00 – 5:00 p.m.			
Recorder:	Kate Leathers, Thevaki Ganesharajah			
Meeting Attendees NOTE: ¹ – March 15 ² – March 18				
Present ²	Mark Elliott (Chair)	City of St. Catharines	ME	melliott@stcatharines.ca
Present ^{1,2}	Janis Barlow	NAC Rep – (Primary) (Co-Chair)	JB	janis@barlowandassociates.com
Present ²	Jack Mills	Niagara Symphony Ass.	JM	jack.mills@niagarasymphony.org
Present ^{1,2}	Jane Gardner	Carousel Players (Primary)	JG	jane@carouselplayers.com
Present ²	Pablo Felices Luna	Carousel Players (Alternate)	PFL	pablo@carouselplayers.com
Present ²	Derek Knight	MIWSFPA (Primary)	DK	dknight@brocku.ca
Present ¹	Brian Power	MIWSFPA (Alternate)	BP	bpower@brocku.ca
Present ^{1,2}	David Vivian	MIWSFPA (Alternate)	DV	dvivian@brocku.ca
Present ^{1,2}	Debbie Slade	Director, Brock CFA	DS	dslade@brocku.ca
Present ^{1,2}	Alan Titley	CFA (Primary)	AL	atitley@brocku.ca
Present ^{1,2}	Sara Palmieri	CFA (Alternate)	SP	spalmieri@brocku.ca
Present ²	Mary Jo Mullins	Niagara Dance Co. (Primary)	MJM	info@niagaradancecompany.com
Absent	Kim Fiocca	Niagara Dance Co. (Alternate)	KF	swandance232@gmail.com
Present ¹	Stephen Remus	NAC (Alternate)	SR	director@nac.org
Absent	Robert Cooper	Chorus Niagara (Primary)	RC	rmcooper@rogers.com
Absent	Josephine Henderson	Chorus Niagara (Alternate)	JH	bobjohenderson@sympatico.ca
Present ²	Annie Wilson	Suitcase in Point (Primary)	AW	annie@suitcaseinpoint.com
Present ²	Deanna Jones	Suitcase in Point (Alternate)	DJ	deanna@suitcaseinpoint.com
Absent	Diana McAdorey		DM	cnadmin@becon.org
Present ^{1,2}	Kate Leathers	Barlow and Associates	KL	kate@barlowandassociates.com
Present ^{1,2}	Laura Thomas	Niagara Youth Orchestra	LT	

Present ¹	Janice Slade	Niagara Youth Orchestra	JS	
Present ¹	Amanda Bishop	Brock University Film Society	AB	
Absent	Margaret Gay	Gallery Players	MG	
Absent	Linda Hunt	Primavera Concerts	LH	
Absent	Angela Harris	Primavera Concerts	AH	
Present ²	Kelly Daniels	Lyndesfame Theatre Projects	KD	
Present ²	Ric Richards	Lyndesfame Theatre Projects	RR	
Present ²	Stephanie Jones	Essential Collective Theatre	SJ	
Absent	Jason Cadieux	Essential Collective Theatre	JC	
Absent	Robin Patterson	Theatre Beyond Words	RP	
Present ²	Harro Maskow	Theatre Beyond Words	HM	
Absent	Terry Judd	Theatre Beyond Words	TJ	
Absent	David Fancy	neXt Theatre	DF	
Absent	Bryan White	neXt Theatre	BW	
Absent	Daniel Abadie	neXt Theatre	DA	
Absent	Steve Watson	Stray Theatre	SW	
Absent	Dawn Crysler	Stray Theatre	DC	
Absent	Peter Feldman	Stray Theatre	PF	
Present ^{1,2}	Rick Lane	Director, RCS, City of St. Catharines	RL	rlane@stcatharines.ca
Present ^{1,2}	Rebecca Cann	Cultural Planning Supervisor, City of St. Catharines	RC	rcann@stcatharines.ca
Present ^{1,2}	Kelly Reichheld	Manager, Programs & Cultural Services, City of St. Catharines	KR	kreichheld@stcatharines.ca
Absent	Derek Beckley	PRISM	DB	dbeckley@prismpartners.com
Present ^{1,2}	Jim Enright	PRISM	JE	jenright@!prismpartners.com
Present ^{1,2}	Thevaki Ganesharajah	PRISM	TG	tganesharajah@prismpartners.com
Absent	Donald Schmitt	DSAI	DS	dschmitt@dsai.ca
Present ^{1,2}	Gary McCluskie	DSAI	GM	gmcccluskie@dsai.ca
Present ¹	Michael Treacy	DSAI	MT	mtreacy@dsai.ca

ITEM	DESCRIPTION	ACTION
3.1/4.1	Approval of Agenda Approval of agenda with no changes by AW and seconded by SP. ²	
3.2/4.2	Approval of Minutes from Meeting of March 10, 2011. Approval of minutes with no changes by SP and seconded by JE. ²	
3.3/4.3	Business Arising 1.5.5. Tours of Related Facilities <ul style="list-style-type: none"> Locations and dates to be confirmed at Meeting #5 (Tuesday, March 22nd) 	
3.4/4.4	Correspondence <ul style="list-style-type: none"> N/A 	
3.5/4.5	New Business <ul style="list-style-type: none"> Each of the four venues (Recital Hall, Film Theatre, Theatre/Dance and Concert Hall) for the new facility was discussed by utilizing the “Draft User Group Prescriptions for the SCPAC”. Focus was placed on the following items: <ul style="list-style-type: none"> Potential User Groups Primary Programs Use Patterns Functional Requirements Also discussed was the Shared Functional Areas. NOTE: Detailed notes from Kate Leathers will be appended to these minutes. 	
3.6/4.6	Pending Items 2.5.2 Draft Space Program 2.5.3 Functional Requirements <ul style="list-style-type: none"> Data Sheets 2.5.4 Involvement of Infrastructure Staff 3.5.3/4.5.3 Shared Spaces	
3.7/4.7	Closed Items 3.3.1/4.3.1 Review Project Mandate 3.5.1 Recital Hall Venue 3.5.2 Film Theatre Venue 4.5.1 Theatre/Dance Venue 4.5.2 Concert Hall Venue	
3.8/4.8	Next Meeting	

	<ul style="list-style-type: none">• Date: Tuesday March 22, 2011• Time: 1:00-4:00 p.m.• Location: Meridian Room, Seymour Hannah Centre, 240 St. Paul St. West.	
	Motion to Adjourn Meeting: SP	